## **Know Your Rights!**

#### Anti-Harassment & Anti-Discrimination Policy

Volunteers **are protected** from harassment and discrimination and **are prohibited** from harassing and discriminating against others.

All THPRD employees and volunteers are responsible for creating a workplace that is free of violence and harassment.

### Harassing and discriminatory conduct includes but isn't limited to:

- Unwelcome physical contact;
- · Insults or comments;
- Threatening or intimidating acts;
- · Jokes; and/or
- Written or graphic material

based on gender, gender identity, race, ethnicity, national origin, age, ability level, or any other protected characteristic.

### **Sexual harassment** includes but isn't limited to:

- Unwelcome physical contact;
- Threats or offers in exchange for sexual contact;
- Obscene comments or innuendo; and/or
- Gestures & eye contact.



# If you experience or observe harassment, discrimination, or retaliation, tell someone!

- Your supervisor
- Any THPRD supervisor
- THPRD's Volunteer Services team
- Incident report form at <a href="http://www.thprd.org/connect/volunteer">http://www.thprd.org/connect/volunteer</a>
- THPRD's Human Resources team at <u>humanresources@thprd.org</u> or (503) 614-1200

Your report will be investigated, and action will be taken to prevent harassment or discrimination in the future.

Thank you for helping keep THPRD a great place to volunteer!