



TUALATIN HILLS PARK & RECREATION DISTRICT

Adoption Program Volunteer(s)

LOCATION: District Parks

REPORTS TO: Natural Resources Volunteer Coordinator, Zone Manager or Park Ranger

AGE REQUIREMENTS: Open to all ages. An adult must accompany children under 14.

TIME COMMITMENT: For individuals, a minimum eight hours per month for at least six months; For groups, a minimum of four projects and 60 hours over the duration of a year.

POSITION SUMMARY: The volunteer or group of volunteers will make designated improvements to an assigned park or portion of a park. These improvements will be defined with managing staff at the inception of this partnership and could include enhancement of the natural areas, trail improvements, stream clean-up and /or monitoring of the natural areas.

BENEFITS:

- Experience managing the natural areas and soft surface trails of the Park District.
- Opportunities to learn about local wildlife, habitat management and trail management, as well as current events throughout the Park District.
- Receive support and guidance from District staff.
- Develop group leadership skills.
- College credit, when applicable, can be arranged through the appointee's college advisor.
- Those individuals and groups who commit to a minimum of 12 projects per year and at least 200 hours of service each year will receive an adoption sign that will be posted on site to recognize their efforts. This sign will be rewarded after the first year of service is completed.

SUMMARY OF DUTIES (includes, but not limited to, the following):

- Remove targeted invasive plants from designated natural area or trail in an effective manner.
- Plant native trees and shrubs in accordance with District standards.
- Mulch, water, and care for newly established plantings, as necessary.
- Monitor restoration sites per District standards.
- Perform trail maintenance, which could include the obliteration of demand trails.
- Pick up and properly dispose of litter found in District Parks.
- Report all accidents/incidents immediately to your supervisor.
- Record volunteer hours in the 'Volunteer Hourly Log Book' if at the Tualatin Hills Nature Park. If elsewhere, track volunteer hours and report them to the Natural Resources Volunteer Coordinator on a monthly basis.
- For group adoptions, at least one person will be required to take District trainings that will enable them to lead projects with their group on District property.
- Other related duties as assigned.

QUALIFICATIONS:

- An interview and training session is required.
- Interest and/or knowledge of native plants and animals.
- Ability to walk up to three miles over rough terrain.
- Ability to use hand tools such as shovels and rakes.
- CPR, First Aid and Epinephrine certification preferred, but not required.
- Must possess good communication skills and be a team player.
- Ability to work comfortably, courteously, and effectively with other volunteers, District staff and park patrons.
- Ability to work well independently, as well as with a group.

EXPECTATIONS:

- A willingness to learn about restoration techniques.
- Attend orientation and training at beginning of work event.
- Each volunteer is expected to perform tasks that are within his/her physical capability.
- Each volunteer should understand that as a volunteer he/she is a representative of the Park District and should act in a manner that promotes the Park District in a positive manner.
- Each volunteer is expected to be timely and available to attend his/her scheduled shift. If you cannot attend your scheduled shift due to an emergency please contact your Supervisor.

BACKGROUND CHECK: A background check is required for this position if the applicant is 18 years or older.

I.D. BADGE: A volunteer I.D. badge will be provided for this position.

WORKING CONDITIONS: Frequently exposed to noise, heat, sunlight, rain, wind, cold, and slippery trails. Possible exposure to poison-oak, thorns, bees and steep surfaces also exists. Position requires periods of walking, stooping, and standing. Bending, stretching, digging and lifting are required during normal activities.

APPLICATION INFORMATION: Please submit a completed volunteer application at <https://www.volgistics.com/ex/portal.dll/ap?AP=905367309> and indicate in the notes section your interest in adopting a park site.