



**THPRD**

**Tualatin Hills Park & Recreation District**

**SPECIAL USE PERMIT FOR ALCOHOLIC BEVERAGES**

Complete this form along with the Certificate of Insurance, OLCC permits, and copies of the OLCC licensed servers at least 14 (fourteen) calendar days prior to the scheduled event.

Sponsor/Organization: Name \_\_\_\_\_ Date \_\_\_\_\_

Liquor Licensee \_\_\_\_\_ Phone \_\_\_\_\_

Name of event \_\_\_\_\_

Location \_\_\_\_\_

Event date \_\_\_\_\_ Time: From \_\_\_\_\_ to \_\_\_\_\_

Nature of event \_\_\_\_\_

Estimated attendance \_\_\_\_\_ Is the event invitation only?  Yes  No

Alcoholic beverages to be served:	<b>Beer</b>	<b>Wine</b>	<b>Champagne</b>
NO HARD LIQUOR ALLOWED	_____ Cases	_____ Liters	_____ Bottles
	_____ Kegs	_____ Gallons	_____ Cases

Who is furnishing the alcohol? Name: \_\_\_\_\_

With what company or individual have arrangements been made for licensed alcohol service?  
Name: \_\_\_\_\_

OLCC License # \_\_\_\_\_ Phone \_\_\_\_\_

Are all persons attending the event where alcohol is being served over the legal drinking age of 21 years old?  Yes  No

Non-alcoholic beverages to be served?  Yes  No

Is a person designated to check identification cards of those individuals who appear to be under 21 years old?  Yes  No

Food Service Contractor: \_\_\_\_\_

Name(s) \_\_\_\_\_

**AGREEMENT:** The group or individual sponsoring the event and using the facility hereby agrees to hold the Tualatin Hills Park & Recreation District and its agents, servants, employees, and the Tualatin Hills Park & Recreation District Board of Directors harmless from any and all liability and all claims for damages of any nature or kind, including costs and legal expenses that may result from or by reason of any act or omission on the part of said group, individual, or its agents while on Park District property or property under the jurisdiction of Tualatin Hills Park & Recreation District, or that may result from, or be claimed by reason of, the operations of said group or individual, except for the sole negligence of the Tualatin Hills Park & Recreation District and the Tualatin Hills Park & Recreation District Board of Directors. The group or individual, as the case may be, agrees to fully reimburse the Tualatin Hills Park & Recreation District for any damage arising from the use of said facility, and costs and/or attorneys' fees, if any incurred in collection of the same.

It is your responsibility to inform all members of your group of the Park District Rules and Regulations. Failure to abide by Park District Rules and Regulations could result in immediate loss of privileges or forfeiture of privileges for future use.

ATTENTION: The fee charged for the rental of the picnic area exclusively relates to use of the picnic tables in the picnic area itself. The fee does not relate to any other uses or any other areas of THPRD's property. In fact, other uses of THPRD's property and facilities as well as activities occurring outside the picnic area are not subject to a user fee. In accordance with Oregon's recreational immunity law (ORS 105.682) THPRD is not liable for injuries, death, or property damage arising out of such uses of its property for which no specific fee has been charged.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_

**FOR THPRD USE ONLY**

Required approval: From applicable area(s)

Center Supervisor: \_\_\_\_\_ Date \_\_\_\_\_

Risk Management: \_\_\_\_\_ Date \_\_\_\_\_

General Manager or Designee: \_\_\_\_\_ Date \_\_\_\_\_

Comments: \_\_\_\_\_

**THIS PERMIT MUST BE VISIBLY POSTED ON-SITE WHERE ALCOHOL IS BEING SERVED**