



As an outcome of the 2013 Comprehensive Plan update, Tualatin Hills Park & Recreation District (THPRD) is undertaking a review of several district policies and procedures. Following a public input and review process, any proposed changes to the policies and procedures will be taken to the THPRD Board of Directors (Board) for adoption if policy changes are needed. If procedural changes are warranted, staff will seek feedback from the Board prior to the general manager’s approval of the changes. Information about the different topic areas under review can be found on the district’s website at [www.thprd.org/compplan](http://www.thprd.org/compplan).

<p><b>Overview</b></p>	<p>The purpose of this effort is to establish an Athletic Fields Functional Plan for Tualatin Hills Park &amp; Recreation District (THPRD). The Athletic Fields Functional Plan will implement several goals identified in THPRD’s 2013 Strategic Plan. The functional plan will outline how THPRD:</p> <ul style="list-style-type: none"> <li>• Assigns and utilizes district-owned and managed athletic fields</li> <li>• Develops new or re-develops existing district-owned and managed athletic fields</li> <li>• Designs, constructs, and maintains district-owned and managed athletic fields</li> </ul>
<p><b>Current THPRD Guidance</b></p>	<p>Several goals identified in THPRD’s 2013 Strategic Plan and Comprehensive Plan update relate to how the district provides services. These goals set forth THPRD’s approach to providing, developing, and maintaining services and athletic fields for its patrons.</p> <p><b>Goal 2:</b> Provide quality sports and recreation facilities and programs for park district residents and workers of all ages, cultural backgrounds, abilities, and income levels.</p> <p><b>Goal 6:</b> Provide value and efficient service delivery for taxpayers, patrons, and others who help fund park district activities.</p> <p><b>Goal 7:</b> Effectively communicate information about park district goals, policies, programs, and facilities among district residents, customers, staff, district advisory committees, the district board, partnering agencies, and other groups.</p>
<p><b>Reason for Review</b></p>	<p>THPRD’s 2013 Comprehensive Plan Update called for conducting a field hour capacity analysis for peak times. The following steps were included in the recommendation:</p> <ul style="list-style-type: none"> <li>• Compare scheduled field use to actual usage</li> <li>• Analyze the percent of players who are residents versus non-residents</li> <li>• Prioritize usage and convert high-use, district-owned fields into synthetic turf and/or lighted fields where an opportunity or demand exists</li> </ul>
<p><b>Key Elements of the Athletic Fields Functional Plan</b></p>	<p>Several topics will be addressed in the Athletic Fields Functional Plan:</p> <ol style="list-style-type: none"> <li>1. Develop current inventory and use of district-owned and maintained athletic fields</li> <li>2. Project future use and demand             <ol style="list-style-type: none"> <li>a. By sport, by season and by location</li> </ol> </li> </ol>

<p><b>Key Elements (con't)</b></p>	<ol style="list-style-type: none"> <li>3. Define costs of district-owned and maintained athletic fields <ol style="list-style-type: none"> <li>a. By field type, location and construction</li> </ol> </li> <li>4. Define athletic field users' service expectations</li> <li>5. Establish design guidelines and service levels <ol style="list-style-type: none"> <li>a. By sport, by season and by location</li> </ol> </li> <li>6. Develop allocation model that: <ol style="list-style-type: none"> <li>a. Achieves maximum use for the life of the athletic field</li> <li>b. Provides established service levels by sport, by season by location</li> </ol> </li> <li>7. Develop communication and training programs <ol style="list-style-type: none"> <li>a. Effectively communicate with the public and athletic field users</li> </ol> </li> </ol>
<p><b>Next Steps</b></p>	<ul style="list-style-type: none"> <li>• July to October 2014 – Data collection, Unified Fields Steering Committee work sessions</li> <li>• September to October 2014 – Conduct athletic field survey</li> <li>• November 2014 – initial updates to Sports Advisory Committee and Unified Fields Steering Committee</li> <li>• December 2014 to March 2015 – Investigate options and develop options</li> <li>• March 2015 – Sports Advisory Committee and Unified Fields Steering Committee work sessions.</li> <li>• April 2015 – Update Board on draft Athletic Fields Functional Plan</li> <li>• April to May 2015 – Public outreach</li> <li>• June 2015 – Present draft recommendation to Board</li> </ul>
<p><b>For more information</b></p>	<p>Scott Brucker, Superintendent of Sports  503/645-6433  sbrucker@thprd.org  <a href="http://www.thprd.org/compplan/">www.thprd.org/compplan/</a></p>