



Administration Office
503/645-6433
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**Board of Directors Regular Meeting
Tuesday, May 8, 2018
6:00 pm Executive Session; 7:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. [Presentation: Beaverton Downtown Design Project](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Update
7. Consent Agenda***
 - A. [Approve: Minutes of April 10, 2018 Regular Board Meeting](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Resolution Authorizing Recreational Trails Program Grant Application for Cedar Mill Creek Community Trail #4](#)
 - E. [Award: Cedar Hills Park Construction Contract](#)
8. Unfinished Business
 - A. [Update: Affordable Housing](#)
 - B. [Information: General Manager's Report](#)
9. New Business
 - A. [Review: Amendments to District Compiled Policies Chapter 3 – Board Policies](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: May 2, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Information Regarding the May 8, 2018 Board of Directors Meeting**

Agenda Item #4 – Presentation: Beaverton Downtown Design Project

Attached please find a memo announcing that Steven Regner, Associate Planner with the City of Beaverton's Community Development Department, will be at your meeting to present an overview on the city's work in redeveloping the downtown area.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-E for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-E as submitted:

[A. Approve: Minutes of April 10, 2018 Board Meeting](#)

[B. Approve: Monthly Bills](#)

[C. Approve: Monthly Financial Statement](#)

[D. Approve: Resolution Authorizing Recreational Trails Program Grant Application for Cedar Mill Creek Community Trail #4](#)

[E. Award: Cedar Hills Park Redevelopment Project Construction Contract](#)

Agenda Item #8 – Unfinished Business

[A. Affordable Housing](#)

Attached please find a memo requesting the continuation of board discussion on the topic of affordable housing.

[B. General Manager's Report](#)

Attached please find the General Manager's Report for the May regular board meeting.

Agenda Item #9 – New Business

[A. Amendments to District Compiled Policies Chapter 3 – Board Policies](#)

Attached please find a memo regarding proposed amendments to Chapter 3 (Board Policies) of the District Compiled Policies (DCP). Heather Martin with Beery Elsner & Hammond, district legal counsel, will be at your meeting to present an overview of the proposed amendments and to answer any questions the board may have.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



MEMO

DATE: April 23, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business and Facilities

RE: Beaverton Downtown Design Project

Introduction

Steven Regner, associate planner with the City of Beaverton's Community Development Department will present information on the city's Downtown Design Project.

Background

As described in more detail in Attachment A, the Beaverton Community Vision identifies the creation of a vibrant downtown as a major city goal and describes two major actions: establish an identifiable downtown and stimulate downtown redevelopment. In the spring of 2017, the city approached the district with the opportunity to partner in a Metro 2040 Planning and Development Grant to develop a plan for the area. An important outcome of the project to the district and city is to identify the type of and target location for urban open spaces in the downtown core. This outcome will be included in the update of the district's Parks Functional Plan, which is currently underway, as a new definition and standards for urban parks and open spaces.

Attachment A is the city staff's memorandum to the Beaverton Planning Commission on the update of the project.

Action Requested

No formal action is requested; the presentation is for information only.



Community Development Department / Planning Division
 12725 SW Millikan Way / PO Box 4755
 Beaverton, OR 97076
 General Information: (503) 526-2222 V/TDD
 www.BeavertonOregon.gov

MEMORANDUM

TO: Planning Commission
 FROM: Anna Slatinsky, Principal Planner
 Brian Martin, Long Range Planning Manager
 Steve Regner, Associate Planner
 MEMO DATE: April 19, 2018
 WORK SESSION: April 25, 2018
 SUBJECT: Downtown Design Project

At the regularly scheduled Planning Commission meeting on April 25, city staff and SERA Architects will present a progress report on the Downtown Design Project as well as an overview of the Urban Design Framework Alternatives developed to date. When adopted, the Urban Design Framework will act as the guidebook for the future evolution of downtown, including informing changes to the Development Code, street hierarchies, and urban open space strategies. Staff seeks Planning Commission questions and comments regarding the Downtown Design Project and the Urban Design Framework Alternatives.

BACKGROUND

The Beaverton Community Vision identifies the creation of a vibrant downtown as a major city goal and describes two major actions: establish an identifiable downtown and stimulate downtown redevelopment.

In fall of 2017, the city began working with a consultant team and community stakeholders to develop a plan for the area with the following goals:

- Define mini-districts so strategies and development rules can be more fine-grained.
- Remove obstacles to development.
- Encourage new buildings, jobs and housing.
- Promote vibrant, active places.
- Rethink site and building design rules.
- Promote safe and inviting streets and sidewalks that work with adjacent development.
- Develop implementation actions.

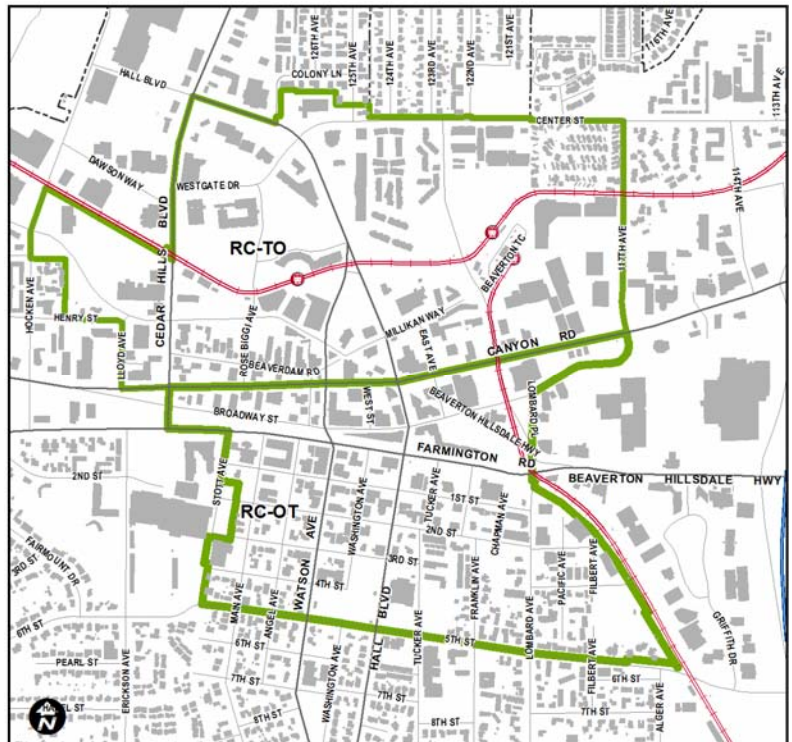


Figure 1: Downtown study area made up of Regional Center – Old Town (RC-OT) and Regional Center – Transit Oriented (RC-TO) zoning districts.

To gain a better understanding of the strengths and challenges in downtown Beaverton, city staff and the consultant team researched the history of downtown, including previous planning efforts conducted by the city. The consultant team conducted an analysis of the existing conditions in downtown, reviewing built form, mobility, market conditions, and basic development standards in the city’s Development Code. Following this analysis, the consultant team conducted an opportunities and constraints assessment to begin looking towards the future of downtown. The opportunities and constraints assessment considered core districts, existing and planned activity areas, infill opportunities, landmarks, barriers, connections, open spaces, and flood plains.

Using the information gained from the above-mentioned research, as well as feedback learned through community engagement (see Public Engagement section below for more information), the consultant team began to develop different urban design approaches. This work includes the formulation of design principles that act as a foundation for more detailed design strategies. To develop these strategies, the project team has explored several urban design topics, including character and identity; built form; connectivity; and urban open spaces. The Urban Design Framework Alternatives (Exhibit 1) present different approaches to address these topics that show different ways to guide the development of an even more vibrant, thriving city center. The design concepts outlined in the Framework Alternatives are informed by community ideas, developer interviews, city staff input, and partner agency feedback.

Following feedback received from Planning Commission and community stakeholders, city staff and the consultant team will revise the Urban Design Framework Alternatives into a single ‘Preferred’ Framework approach. This Preferred Framework will be shared with the community for additional feedback, and will be discussed by City Council and Planning Commission in one or more work sessions.

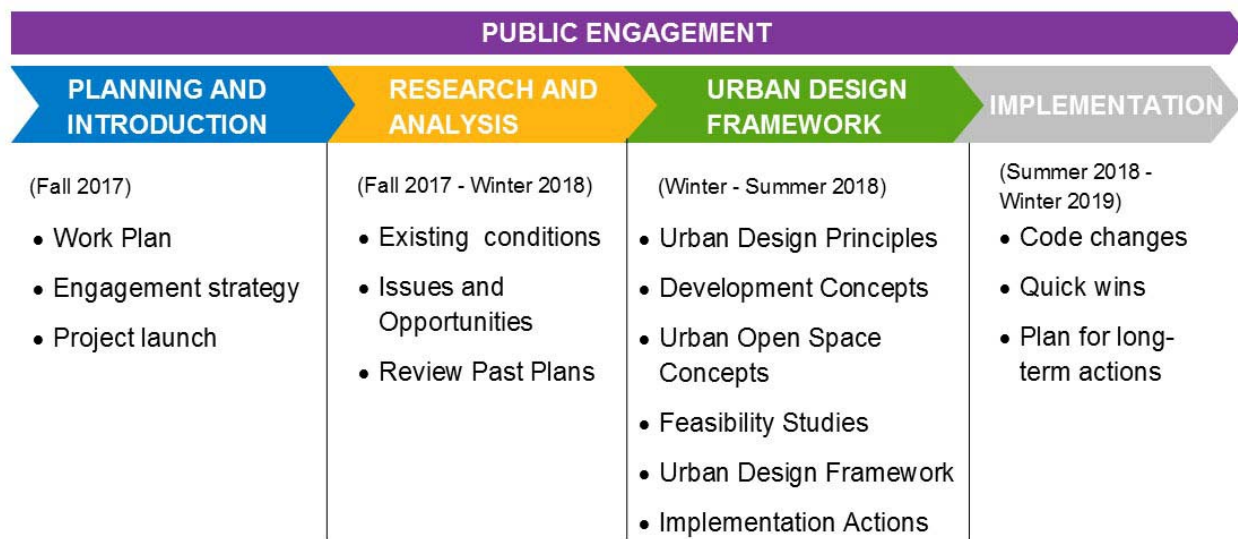


Figure 2: Project Schedule

FRAMEWORK ALTERNATIVE CONCEPTS

Staff is seeking input and direction from the Planning Commission regarding the Urban Design Framework Alternatives and key concepts below.

Overcoming Barriers

While downtown has several established or burgeoning activity centers, they are dispersed through the district. Additionally, Canyon Road, Farmington Road, and heavy rail divide downtown, functioning as a barrier to mobility. How can we best connect these activity centers and overcome these barriers?

❖ Core / Loop

Utilizing the existing couplet of Hall Boulevard and Watson Avenue as a primary connector takes advantage of the existing travel patterns in downtown. Emphasizing these streets as multi-modal connectors, by adding improvements such as wider sidewalks and bike facilities, could create a safer environment more conducive to walking and biking between downtown destinations. Incorporation of art, landscaping, or other streetscape elements could begin to stitch together different areas of downtown that convey to people that spend time here that this is a special, vibrant area that is inviting to spend time walking around. Secondary emphasis streets could be developed to provide non-arterial east-west connectors that are more walkable and bike friendly than Canyon Road and Farmington Road.

Consideration of available right of way and the size of different elements are important in understanding what amenities can be included in a streetscape. Determining what amenities are prioritized for primary and secondary streets is important in determining how each street functions and feels. Please consider the following questions in relation to the “overcoming barriers” exhibit.

- Is the primary loop approach an appropriate method to connect downtown?
- Are the secondary connectors shown correctly? Are there missing connections that should be emphasized?
- Does the primary loop as shown include the important existing and planned activity centers?
- What street amenities should be a priority for the primary streets?
- What street amenities should be a priority for the secondary streets?
- In cases where existing right of way is limited, should private property frontage be considered for certain amenities such as outdoor seating?

Developing a Sense of Place

Downtown Beaverton is a large district regulated by two zoning districts. A more fine-grain division of districts and sub-districts would allow for more context-sensitive development rules, promoting distinct “neighborhoods” and the ability to encourage different built environments and experiences in different areas of downtown.

The consultant team, with guidance from city staff, have developed three different schemes to define different character areas within downtown. These character areas consider existing and planned conditions, including activity areas, neighborhood identities, surrounding neighborhoods, transit amenities, major thoroughfares, historic resources, and natural resources. The schemes are not intended to present a singular solution, but explore different approaches for each area of downtown and determine how best to define the character of downtown at a finer grain.

When reviewing the three different schemes, please keep mind the following questions:

- How should the character of Old Town change as you move from the residential uses south of downtown to major roads like Farmington Road and Canyon Road? Should the character change between 5th Street and Farmington?
- Should the experience of major arterials like Canyon Road and Farmington Road be consistent throughout downtown, or should the character change as you move through downtown on these arterials?
- What is the best way to define the districts in the relatively large area north of Canyon Road?
- Should the Broadway District be limited to properties fronting on Broadway, or should it be expanded to capture the existing historic district and connect across Farmington Road? Should a historic district character be expanded north of Canyon where there are no existing historic structures?
- Should edge streets north of Canyon (Lombard Avenue and Cedar Hills Boulevard) maintain an existing character throughout, or should the experience evolve?

❖ **Collection of Neighborhoods**

This scheme embraces an experience of many different districts, or neighborhoods, within Downtown, each with their own unique character or experience. This approach considers the greatest number of districts, providing the most fine grain approach to neighborhood identification. Bordered by gateway areas on the west and eastern edges, and transition zones north and south, the highest intensity of both residential and office would be focused in the northern Downtown Core (The Round and Transit Center Districts), as well as the Lombard Gateway District forming a distinct eastern edge to Downtown.

❖ **Three Cores and Corridors**

This scheme creates a series of strong corridor experiences, three distinct core neighborhoods, and transition zones in the north and south areas of Downtown. Development intensity is concentrated into one central north core surrounding transit augmented by a medium-scale intensity Old Town District.

❖ **Historic Core Connector**

This scheme bridges significant barriers through neighborhoods of varying and distinct character. It brings Broadway and historic Old Town into a single, central neighborhood. Development intensity extends throughout the northern portion of Downtown with medium scale intensity development throughout the southern area of Downtown. Gateways on the western and eastern boundaries signal distinct arrivals into Downtown.

Urban Open Spaces

As greater numbers of people choose to live, work, and visit downtown, a variety of urban open spaces should be available for public enjoyment. The city has partnered with Tualatin Hills Park & Recreation District to develop strategies for integrating more publicly available open space.

- ❖ **Community Events and Open Spaces** – What existing spaces can be utilized for new or expanded community events? What types of open spaces are missing that can support desired community events?

- ❖ **Gardens** – Whether they are community gardens growing produce, or more traditional manicured gardens, urban gardens can provide both active and passive recreation experiences. What experiences in Downtown Beaverton are missing that gardens can provide?
- ❖ **Dog Parks** – As the number of residential units with limited or no public open space increases, should downtown Beaverton provide outdoor space for pets and pet owners or should that space be outside downtown but nearby? What is the appropriate scale for an urban dog park?
- ❖ **Children’s Play Areas / Splash Pads** – The community has told us that City Park provides a splash pad and playground equipment for older children. What youth-focused park facilities are missing from downtown Beaverton, if any?
- ❖ **Urban Recreation** – Land availability in urban areas makes large-scale recreation facilities challenging to develop. What active recreation uses are appropriate at scale that is easier to create in urban settings?
- ❖ **Informal Seating / Casual Dining** – Places to linger, rest and take in one’s surroundings is important in an urban area. Where are these uses appropriate in the right of way and where should they be encouraged on private property?
- ❖ **Habitat / Natural Area** – Natural areas in urban environments can be integral to the health and vitality of the neighborhood. Historically, development in downtown Beaverton has de-emphasized creek systems that flow throughout the district. How should these natural spaces be integrated into an evolving downtown?
- ❖ **Multi-purpose Green** – Larger open lawn areas provide urban open spaces that provide flexibility and can be programmed for events that draw large numbers of people to downtown. Does downtown need additional larger open spaces? What purpose should they serve?
- ❖ **Trails / Multi Use Paths** – Promoting walking and cycling in urban areas is key to adding vibrancy. Where should pedestrians and cyclist facilities be improved in downtown, and what ideas do you have? Wider sidewalks? Multi-use paths set away from streets?

PUBLIC ENGAGEMENT

Public engagement has played a significant role in understanding the community’s preferences for the future of Downtown. The city has formed a Technical Advisory Committee and has utilized an existing internal multi-disciplinary staff team focused on downtown to provide advice, feedback and technical assistance for the duration of the project. To date, the city has hosted four open houses to gather community input on the direction of downtown, and staff has presented the project in various stages to seven different boards and committees. Staff and the consultant team have worked closely with the community and project committees to develop and refine design concepts. Coordination with stakeholders will continue through the life of the project, including upcoming engagement with business owners and property owners. Public engagement summaries that detail what staff and the consultant team heard at each of the three open houses held to date can be found in Exhibit 2.

NEXT STEPS

Staff will incorporate feedback from the April 25 Planning Commission work session, along with feedback from community members and other stakeholders to produce a Preferred Urban Design Framework. The Preferred Urban Design Framework will be circulated in the community for additional feedback and will be reviewed by Planning Commission and City Council, likely in late spring. As the study area falls within the

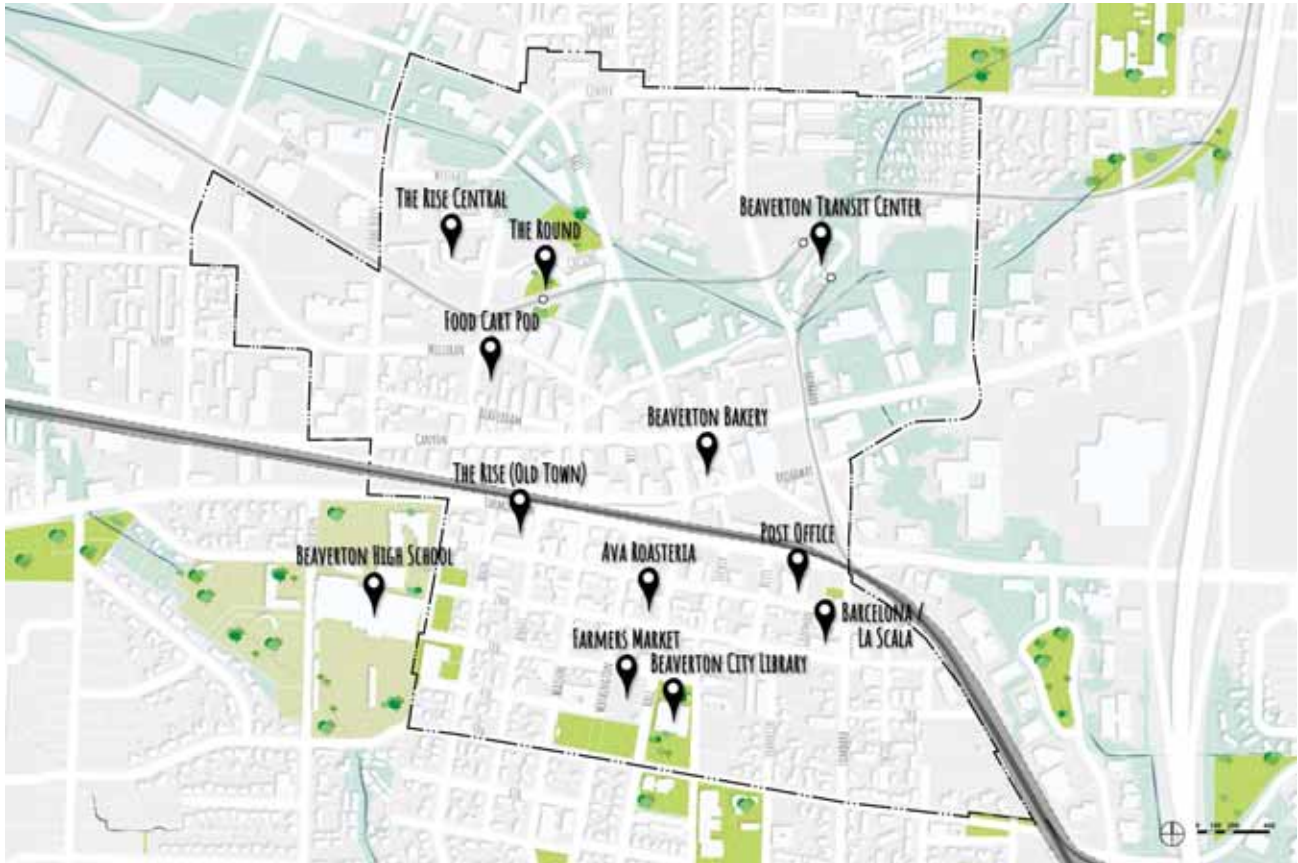
city's urban renewal boundary, the Preferred Urban Design Framework will be presented to the Beaverton Urban Redevelopment Agency Board as well. City Council is expected to consider the final Framework Plan later this summer.

Following City Council Approval, staff and consultants will begin the final phase of the project. This will include changes to Downtown development rules and processes and identification of other implementation steps needed to implement the Urban Design Framework and otherwise encourage a vibrant Downtown. Those text amendments, along with other implementation actions recommended through this process, will likely be reviewed by the Commission in the coming months and years:

EXHIBITS

Exhibit 1. Downtown Design Project Framework Alternatives

Exhibit 2. Public Engagement Summaries



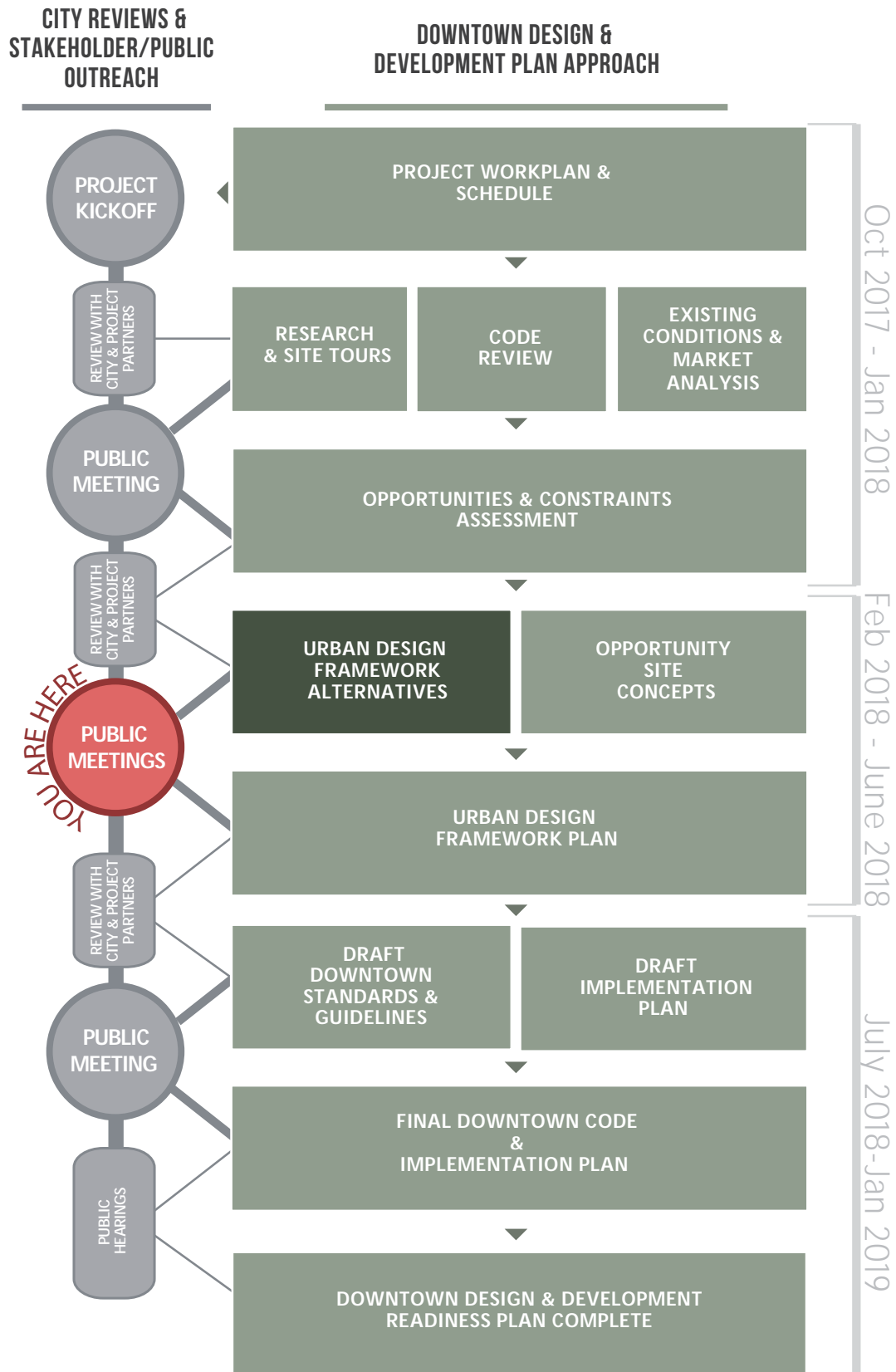
Project Goals

- Create a guiding framework for a vibrant and connected Downtown
- Update the development code to enable implementation
- Develop a strategy to catalyze next steps

Stay in the Loop!

For more information or to view this information online please visit www.BeavertonOregon.gov/DowntownDesign or contact Steven Regner, Associate Planner, at sregner@beavertonoregon.gov or (503) 526-2675.

Schedule



PROJECT INTRODUCTION

What We've Heard

Workshop Summaries

BEST THINGS ABOUT DOWNTOWN

- Farmer's Market / Library acts as a community center
- Broadway Street's historic character and outdoor seating
- Access to Light Rail and the Transit Center
- Strong economic engine
- Gateway to numerous outdoor recreation areas and activities
- Proximate to Portland, but not Portland
- Walkable blocks in Old Town
- Creeks and creek trails

DOWNTOWN'S BIGGEST CHALLENGES

- Existing activities and destinations are located in different areas of Downtown and are often hard to find
- Canyon and Farmington are highly trafficked thoroughways for cars and barriers to pedestrian connectivity
- Heavy rail line limits crossing areas between Old Town and Beaverton Central
- Areas in Downtown lack access to urban open space
- Need for more pedestrian and bike-oriented infrastructure



- "Park once and walk": the idea of developing a robust, coherent, and connected pedestrian network where people opt to walk between destinations instead of drive
- Restore the area's natural creeks as a public amenity and landmark feature of Beaverton
- Integrate more open spaces and plazas into the fabric of Downtown
- Introduce a connection to connect activity areas in Downtown
- Reinforce emerging activity areas such as Restaurant Row and Beaverton Central, including The Round, new food cart pod, and future Center for the Arts

Images selected by residents of things they would like to see Downtown:



Principles of a Vibrant Downtown

Beaverton Community Vision Action Plan (2010)

DOWNTOWN SERVES AS THE ECONOMIC, SOCIAL AND CULTURAL **HEART OF BEAVERTON**. A CLEARLY-DEFINED CITY CENTER HAS BEEN ESTABLISHED THROUGH A PHASED REDEVELOPMENT EFFORT INVOLVING PROPERTY OWNERS, BUSINESS PARTNERS AND THE BROADER COMMUNITY. WITHIN THE CITY CENTER, SEVERAL **UNIQUE MINI-DISTRICTS** PROVIDE DESTINATION RETAIL AND ENTERTAINMENT, BOUTIQUE BUSINESS OPPORTUNITIES AND A MIX OF COMMUNITY GATHERING PLACES. **EACH DISTRICT IS LINKED TO THE OTHER** THROUGH CONSISTENT DESIGN, STREET SIGNS AND ART; AND TO SURROUNDING RESIDENTIAL AREAS BY PROTECTED PATHWAYS, POCKET PARKS AND OPEN SPACES...

Design Principles



VISION

Create a Vibrant Downtown



Downtown Today: Destinations Separated by Significant Barriers



Westgate

The Round

Historic Broadway



Restaurant Row

Library/Park
Community Hub

The Rise (Old Town)



HOW CAN WE IMPROVE PHYSICAL CONNECTIVITY?

Core / Loop



Precedents / Inspiration



WHAT URBAN OPEN SPACE USES WOULD YOU LIKE TO SEE IN DOWNTOWN BEAVERTON?

Urban Open Space

Community Events and Festivals



Gardens



Dog Parks



Children's Play Areas / Splash Pads



Urban Recreation



WHAT URBAN OPEN SPACE USES WOULD YOU LIKE TO SEE IN DOWNTOWN BEAVERTON?

Urban Open Space

Informal Seating / Casual Dining



Habitat / Natural Area



Multi-Purpose Green



Trails / Multi-Use Paths



"Great downtowns usually are made up of a variety of character areas, each with qualities that create a distinct sense of place."

AS DOWNTOWN BEAVERTON EVOLVES, WHAT DISTINCT CHARACTER AREAS WOULD BE APPROPRIATE, AND WHERE?

Option: Collection of Neighborhoods



RESIDENTIAL TRANSITION ZONE

A transition and buffer between Downtown and the residential areas to the north and south of Downtown, this area would be comprised of **lower scale residential and office uses** (approximately 1-3 stories) and have more of a quiet neighborhood character.



THE ROUND DISTRICT

With civic and cultural anchors like City Hall and the new Arts Center, as well as its light rail stop, this district is a key destination within Downtown. Arrival is signaled by **public art at key gateways**, and **higher intensity residential and creative office uses** (approximately 6-10 stories) with active ground floors that maintain energy and activity 18-24 hours a day.



MILLIKAN WEST DISTRICT

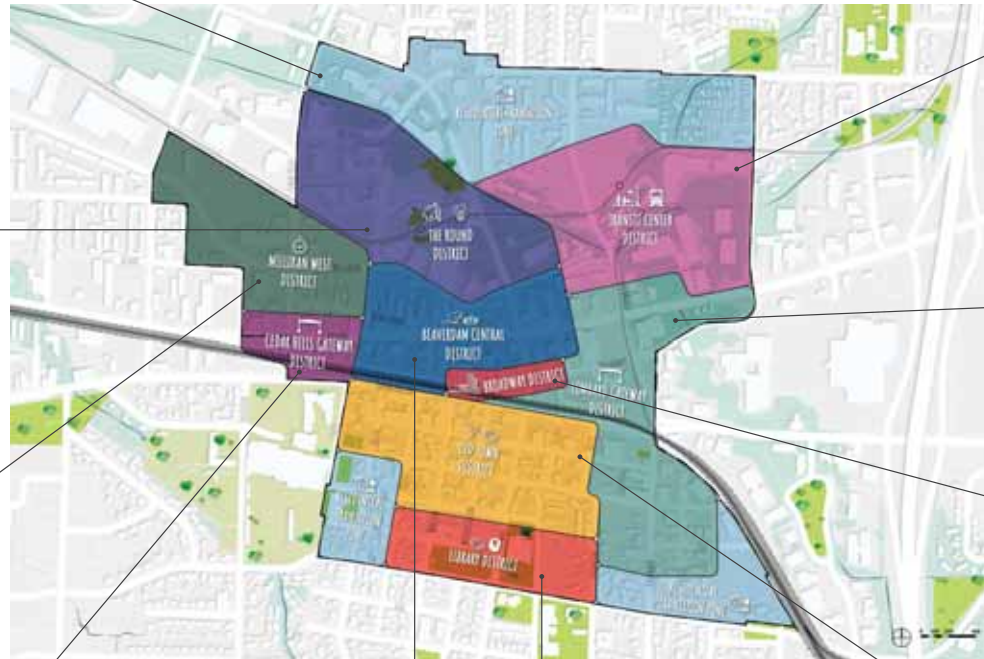
Located on the western periphery of the Downtown area, this district is largely **office uses that front on key roadways**. New development is of **medium level intensity** (approximately 4-6 stories).



CEDAR HILLS GATEWAY DISTRICT

This area signals that you have arrived in Downtown for those approaching Beaverton from the west. Arrival to Downtown is signaled through both **public art/landscaped features** and **medium scale development intensity** (approximately 4-6 stories) with a strong presence along Canyon and Farmington.

This scheme embraces an experience of many different districts, or neighborhoods, within Downtown, each with their own unique character or experience. Bordered by gateway areas on the west and eastern edges, and transition zones north and south, the highest intensity of both residential and office would be focused in the northern Downtown Core (The Round and Transit Center Districts), as well as the Lombard Gateway District forming a distinct eastern edge to Downtown.



BEAVERDAM CENTRAL DISTRICT

Home to the new Food Car! Pod as well as residential, creative office, and hospitality, this area **builds on, and supports, the vibrancy of The Round District** while also forming a critical connection and medium level development intensity (approximately 4-8 stories) to transition to the lower scale development in Broadway and Old Town.



LIBRARY DISTRICT

Embracing its role as the living room for the community, this area has a **new concentration of residential developments with active ground floors** that front on, and frame, the Park, while remaining **complimentary in scale to both the Old Town character** (approximately 2-4 stories) and the residential neighborhoods to the south.



TRANSIT CENTER DISTRICT

Surrounding the Beaverton Transit Center are transit oriented developments at a **high development intensity** (approximately 6-10 stories), a **mix of office and residential with ground floors that activate key roadways** and the Transit Center itself.



LOMBARD GATEWAY DISTRICT

Signaling the eastern gateway into Downtown, Lombard forms a **key corridor with strong connections to the Transit Center in the north**. Uses are largely residential, having a **higher development intensity** (approximately 6-10 stories), and **active ground floors** fronting on Lombard.



BROADWAY DISTRICT

The character of the Broadway District is **lower in intensity** (approximately 2-4 stories) with a focus on **mixed-use residential and office uses with active ground floors**. Smaller scale developments with frequent entries fronting directly on key roadways **compliment the historic character** of Broadway. The area is **highly pedestrian in nature**, a desirable shopping/dining destination with outdoor seating, and Broadway itself functions as a festival street for community events.



OLD TOWN DISTRICT

Complimentary to the existing historic buildings, this area is **modest in development intensity** (approximately 3-5 stories) and **highly pedestrian in nature** with active uses fronting on key streets, frequent and easily identifiable building entries engaging the sidewalk. Uses are largely residential, a mix of mixed-use, townhomes, and live/work, with some **creative office, and a concentration of restaurants** and other services.

"Great downtowns usually are made up of a variety of character areas, each with qualities that create a distinct sense of place."

AS DOWNTOWN BEAVERTON EVOLVES, WHAT DISTINCT CHARACTER AREAS WOULD BE APPROPRIATE, AND WHERE?

Option: Three Cores & Corridors

This scheme creates a series of strong corridor experiences, three distinct core neighborhoods, and transition zones in the north and south areas of Downtown. Development intensity is concentrated into one central north core surrounding transit augmented by a medium scale intensity Old Town District.



CEDAR HILLS CORRIDOR

This area forms a key western gateway and boundary for Downtown. Arrival to Downtown is signaled through a transition to **medium scale development intensity** (approximately 4-6 stories) with a **strong presence of activity and development** fronting on Cedar Hills.



CANYON CORRIDOR

Canyon Corridor forms a critical arrival into Downtown, as well as a **key connection between northern and southern areas** of Downtown. Acting as the seam between larger scale development at the Round/Transit Center District and lower scale development at the Main St. District, this District is **medium scale development intensity** (approximately 4-6 stories) and its uses are comprised primarily of **office and hospitality**.



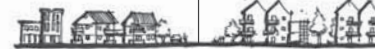
OLD TOWN DISTRICT

Home to the new Food Cart Pod as well as residential, creative office, and hospitality, this area **builds on, and supports, the vibrancy of The Round District** while also forming a critical connection and medium level development intensity (approximately 4-8 stories) to **transition to the lower scale development** in Broadway and Old Town.



LOMBARD CORRIDOR

Signaling the eastern and southern gateway into Downtown, Lombard forms a **key corridor with strong connections to the Transit Center** in the north. Uses are largely residential, at a **medium scale development intensity** (approximately 4-6 stories), with **active ground floors** fronting on Lombard.



RESIDENTIAL TRANSITION ZONE

A **transition and buffer** between Downtown and the residential areas to the south of Downtown, this area would be comprised of largely **lower scale residential uses** (approximately 1-3 stories) and have more of a **quiet neighborhood character**.



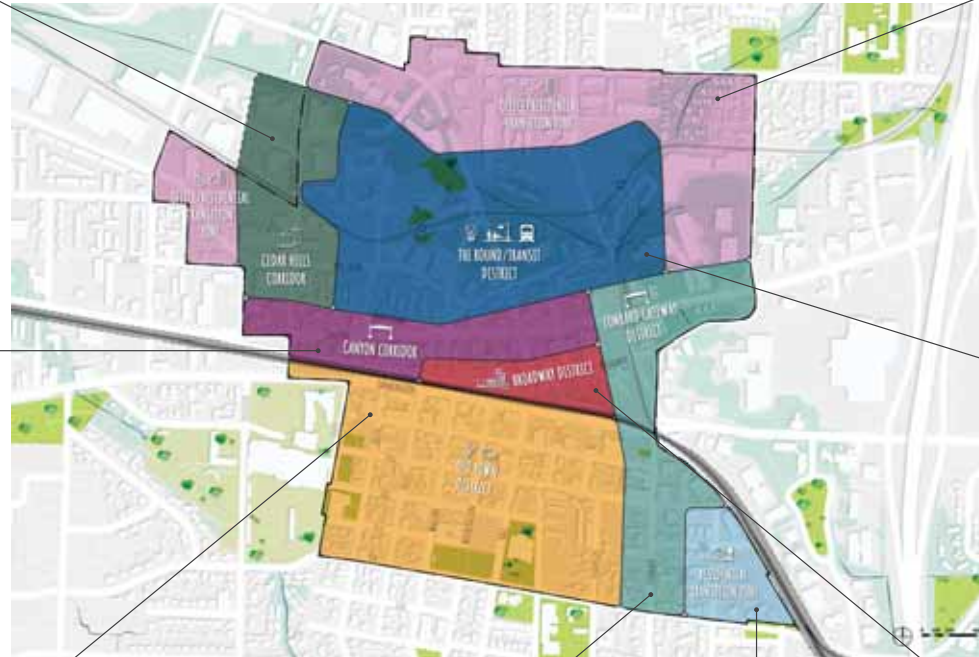
OFFICE/RESIDENTIAL TRANSITION ZONE

A **transition and buffer** between Downtown and the residential areas to the north of Downtown, this area would be comprised of **medium scale residential and office uses** (approximately 4-6 stories).



THE ROUND/TRANSIT DISTRICT

With civic and cultural anchors like City Hall and the new Arts Center, as well as its light rail stop and Transit Center, this district is a **key destination** within Downtown. Arrival is signaled by **higher intensity residential and creative office uses** (approximately 6-12 stories) with active ground floors that maintain energy and activity 18-24 hours a day.



BROADWAY DISTRICT

The character of the Broadway District is **lower in intensity** (approximately 2-4 stories) with a focus on **mixed-use residential and office uses with active ground floors**. Smaller scale developments with frequent entries fronting directly on key roadways **compliment the historic character** of Broadway. The area is **highly pedestrian in nature**, a desirable shopping/dining destination with outdoor seating, and Broadway itself functions as a festival street for community events.

"Great downtowns usually are made up of a variety of character areas, each with qualities that create a distinct sense of place."

AS DOWNTOWN BEAVERTON EVOLVES, WHAT DISTINCT CHARACTER AREAS WOULD BE APPROPRIATE, AND WHERE?

Option: Historic Core Connector

This scheme bridges significant barriers through neighborhoods of varying and distinct character. It brings Broadway and historic Old Town into a single, central neighborhood. Development intensity extends throughout the northern portion of Downtown with medium scale intensity development throughout the southern area of Downtown. Gateways on the western and eastern boundaries signal distinct arrivals into Downtown.



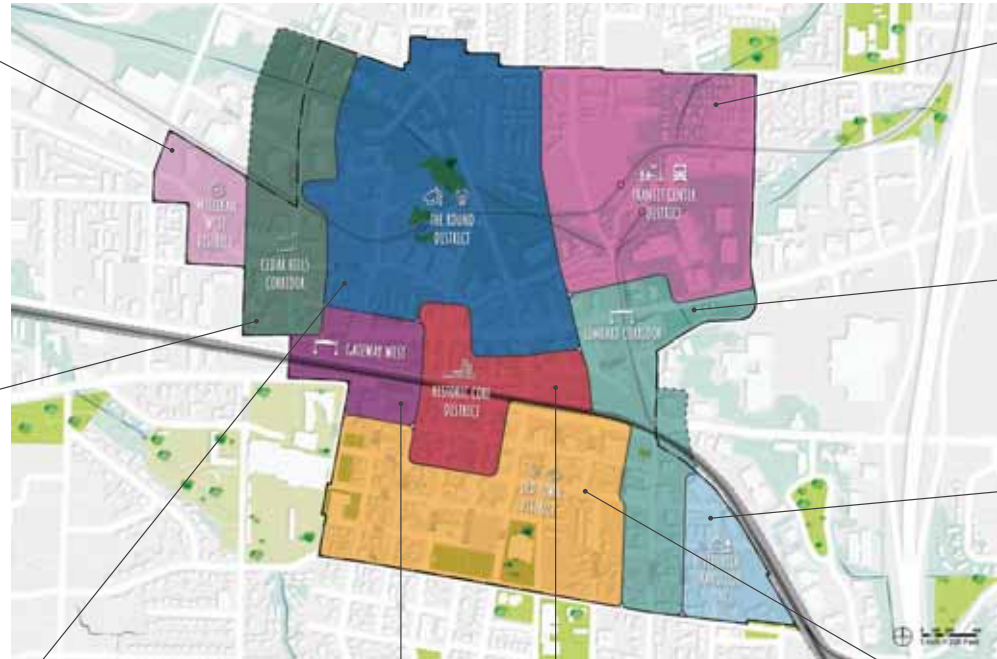
MILLIKAN WEST DISTRICT
An area of **high development intensity** (approximately 6-10 stories), with largely office-oriented uses, this employment area will benefit from adjacency to Cedar Hills Corridor and proximity to The Round and light rail.



CEDAR HILLS CORRIDOR
This area forms a key western gateway and boundary for Downtown. Arrival to Downtown is signaled through a transition to large scale development intensity (approximately 6-10 stories) with a strong presence of activity and development fronting on Cedar Hills.



THE ROUND DISTRICT
Home to the new Food Cart Pod as well as residential, creative office, and hospitality, this area **builds on, and supports, the vibrancy of The Round District** while also forming a critical connection and medium level development intensity (approximately 4-8 stories) to transition to the lower scale development in Broadway and Old Town.



GATEWAY WEST DISTRICT
Announcing the arrival to Downtown from the west, this area is comprised of **largely office** uses of **medium scale intensity** (approximately 4-6 stories).



HISTORIC CORE DISTRICT
The character of the Historic Core District is **medium scale intensity** (approximately 3-5 stories) with a focus on **mixed-use residential and office uses with active ground floors**. Mid-scale developments with frequent entries fronting directly on key roadways, and designs complementary to the historic character of Broadway, the area is **highly pedestrian in nature** and a desirable shopping/dining destination with outdoor seating. Broadway itself functions as a festival street for community events.



TRANSIT CENTER DISTRICT
Surrounding the Beaverton Transit Center are transit-oriented developments at a **high development intensity** (approximately 6-10 stories), offering a **mix of office and residential with ground floors** that activate key roadways and the Transit Center itself.



LOMBARD CORRIDOR
Signaling the eastern and southern gateway into Downtown, Lombard forms a key corridor with strong connections to the transit Center in the north. Uses are largely residential, at a **medium scale development intensity** (approximately 4-6 stories), with **active ground floors** fronting on Lombard.



RESIDENTIAL TRANSITION ZONE
The character of the Broadway District is **lower in intensity** (approximately 2-4 stories) with a focus on **mixed-use residential and office uses with active ground floors**. Smaller scale developments with frequent entries fronting directly on key roadways **compliment the historic character of Broadway**. The area is **highly pedestrian in nature**, a desirable shopping/dining destination with outdoor seating, and Broadway itself functions as a festival street for community events.



OLD TOWN DISTRICT
Complimentary to the existing historic buildings, this area is **medium scale in development intensity** (approximately 4-6 stories) and **highly pedestrian in nature** with active uses fronting on key streets, frequent and easily identifiable building entries engaging the sidewalk. Uses are **largely residential, a mix of mixed-use, townhomes, and live/work, with some creative office, and a concentration of restaurants** and other services.



City of Beaverton

Downtown Design Project

Open House, Jan. 22, 2018: Summary Report

Project Manager: Steve Regner
sregner@beavertonoregon.gov
503-526-5675

The Downtown Design Project seeks to add the vibrancy of Downtown Beaverton by establishing an identifiable downtown and stimulating downtown redevelopment. The Downtown Design Project will develop an Urban Design Framework, informed by community input, that will guide future downtown development.

The following is a summary of notes and comments received from the community during an Open House at Beaverton City Library on Monday, January 22nd for the Downtown Design Project.

Participants were presented with an Opportunities and Constraints analysis for the study area, a prompt to share what a vibrant downtown Beaverton would have, and a blank aerial of the study area to solicit feedback regarding what works and what needs improvement in downtown. Each topic area was set up as an individual station which participants could visit and offer comments. Below are the key takeaways from each station.

General comments recorded by staff

- Someone appears to be running a commercial business near Fifth and Filbert and parking many cars on the street in this area, especially SW 6th Street between Filbert and Alger.
- There is more pedestrian activity recently at Lombard and Farmington, likely because of Barcelona and La Scala. The pedestrian and auto signals need a fresh look to ensure they are best timed for pedestrian and auto traffic now that there are higher pedestrian volumes.
- Broadway is a good example of a good shopping street that builds community identity and brings people together. We need more blocks like that Downtown, ideally linked together. (Cars are trying to get through this area too fast, though.)
- Graffiti is no longer getting removed. The city doesn't seem to be enforcing it. A building near Bank of America has quite a bit, and Natural Grocers has some on it, too. It makes the area look blighted and encourages more graffiti.
- On the opportunities and constraints board, it mentions that Canyon is auto-oriented and not great for pedestrians. One commenter said the curb cuts and the narrow sidewalks that are right on the curb are a larger problem than the mix of businesses in that area as far as pedestrian comfort.
- We should be thinking about the connections between Western Avenue, Allen Boulevard, Downtown, and neighborhoods between Highway 217 and Murray Boulevard.
- Downtown needs fewer surface parking lots and more opportunities for housing, shops and restaurants.



- Car dealerships with large surface parking lots for car storage remove the opportunity for more vibrant uses.
- Fill in sidewalk gaps in Downtown.
- Dumping is occurring on vacant lot at 2nd and Lombard (two comments)
- Large shade trees should be planted with new developments
- Provide places to sit and connect
- Pedestrian friendly and welcoming
- Traffic calming should be considered to increase feeling of safety
- Make downtown a destination like Old Town San Diego
- Restaurants should have open air seating
- More restaurants, coffee shops
- Pedestrian friendly, provide more walking paths
- Broadway is awkward, ½ is car dealership
- Leisure activities should be added to downtown
- Outdoor seating is important
- Food related event for dietary restrictions - Downtown map should ID restaurants that accommodate dietary restrictions
- Beaver statues should be located downtown
 - Could be playground equipment kids could climb on
 - More kids equipment near fountain in general
- Additional housing units has resulted in northbound Lombard backing up at Farmington
- Downtown should reflect

Responses to Opportunities and /Constraints Analysis – Staff provided green (agree) and red (disagree) dots for attendees to share opinion on SERA analysis. Multiple dot recipients listed below

NW Quad

- AGREE: Beaverdam Assessment as a whole
- AGREE: Canyon Road Barriers
- AGREE: Daylight creeks
- AGREE: Superblocks impede connectivity

NE Quad

- AGREE: Infill north of Beaverton Transit Center should occur
- AGREE: Superblocks impede connectivity
- AGREE: Crescent Connection, the pedestrian path between Hall Boulevard and Lombard Avenue adds valuable connectivity

SW Quad

- AGREE: Broadway East Opportunity Site
- AGREE: Broadway West Opportunity Site
- AGREE: Restaurant Row



- MIXED/DISAGREE: Library Parking Lot Redevelopment

SE Quad

- AGREE: Rail Line Barrier
- AGREE: Narrow street east of Lombard
- MIXED/DISAGREE: Library Parking Lot Redevelopment

Current State Feedback – Attendees were given four colored dots, representing: Favorite Places, Place to Avoid, Places that need more open space, and places that should develop the most densely. Below captures overall themes.

Favorite Places:

- The Round development surrounding Beaverton Central Max Station
- Beaverton High School
- Library/City Park/ Farmers Market
- Broadway between Hall and Watson

Places to Avoid

- Car Dealerships
- Traffic on 5th and Hall
- Traffic at south end of Cedar Hills Blvd (at Canyon & Farmington)
- Traffic at Millikan and Watson
- Tree grove at city park after dark (feels unsafe)

Needs more Open Space

- Holland Plaza on Broadway east of Hall Boulevard
- Burnside Property at the corner of Second Street and Lombard Avenue
- North of Beaverton Transit Center
- North of the Round (Near Arts Center)
- Shopping Center east of Beaverton Transit Center

Should Develop Densely

- North of Beaverton Transit Center
- Shopping center south and east of Beaverton Transit Center
- Holland Plaza
- Old Town Hall-Watson Corridors
- Essentially every car dealership and large surface parking lot



Community members were asked to complete the sentence “A vibrant downtown Beaverton has (or is)...” Answers were recorded on a series of flipcharts, and participants were able to mark existing answers if they agreed with them. Marks of agreement are indicated by numbers in parentheses (x).

Land Uses

- Community based, not-for-profit housing development (8)
- Something for all ages (3)
- Multi use facilities (3)
- Fewer car dealerships in core areas (2)
- Small shops (2)
- Good food (2)
- Food carts (2)
- Bookstore
- A breakfast spot with “foodie” food, serving 7 days a week starting at 7am
- Restaurant choices
- Farmer’s Market
- Outside dining
- Local stores- no chain stores
- Dense residential
- Buildings up to the sidewalk

Welcoming

- Low rent (7)
- Spaces that are welcoming and accepting of diverse peoples (4)
- Geared towards middle schoolers and teenagers (3)
- LGBT friendly and specific spots (3)
- Implementation of anti-gentrification/displacement measures (2)
- Inviting to people of color reflects multilingual city (2)
- Pride festivals (2)
- Inviting to people of all incomes
- Great disability access
- Diversity
- Monuments of women and people of color and minorities

Amenities

- Plants/flowers (4)
- Street lights (4)
- Shade trees (3)
- Water features (2)
- Hanging baskets
- News boxes- Willamette Week and Portland Mercury
- Restrooms
- Benches

Circulation

- Easy, pleasant passage between core areas for biking and walking (4)
- Pedestrian friendly areas (4)
- Limit flashing yellow signals- not in busy intersections at high traffic times, it’s dangerous. Example: Beaverton Hillsdale at Fred Meyers (3)
- Great transit
- Easy connections (bike/pedestrians) to surrounding neighborhoods
- Bike parking



Culture and Entertainment

- Preserved historical buildings (5)
- Art everywhere, murals, done by local artists (5)
- Historical interpretive signage (4)
- Visual connections to lost history (3)
- Diversity (culturally: food, events, art, etc) (2)
- Center for the Arts (2)
- Older buildings that contribute to 'Main Street' feel (2)
- Night life (2)
- Arcade (2)
- Live music with a low cover charge
- Art gallery
- Museums
- More murals
- Art

Nature, Parks and Open Space

- Public areas/parks (5)
- Daylight the creek (3)
- Large historic trees that are protected from removal (4)
- Investment in trees that will grow tall such as elm, oak, tulip tree, natives, plane tree. Look to City of Portland Urban Forestry and Bureau of Environmental Services as positive examples (3)
- Connected wildlife corridors along creek (2)
- Dog Park (2)
- Live beaver exhibit or viewing platform

City of Beaverton

Downtown Design Project

Framework Alternatives Open House, Feb. 22, 2018: Summary Report

Project Manager: Steve Regner

sregner@beavertonoregon.gov

503-526-5675

The Downtown Design Project seeks to add the vibrancy of Downtown Beaverton by establishing an identifiable downtown and stimulating downtown redevelopment. The Downtown Design Project will develop an Urban Design Framework, informed by community input, that will guide future downtown development.

The following is a summary of notes and comments received from the public during an Open House at City Hall on Thursday, February 22nd for the Downtown Design Project.

Building off feedback gathered previously on the team's analysis of opportunities and constraints facing Downtown Beaverton, participants at this Open House were asked to comment on the character they envision for the opportunity areas identified in Downtown, using photos demonstrating key concepts, voting dots, and notes. The resulting feedback created a collage of imagery and comments to illustrate how participants see the character of downtown sub-districts evolving over time.

GENERAL COMMENTS

Participants repeatedly noted heavy traffic and auto-oriented street design on Canyon and Farmington as barriers to pedestrian connectivity between areas of Downtown. Participant responses also expressed preferences for more pedestrian- and bike-oriented infrastructure within Downtown. Additionally, participants consistently noted support for parks and recreation in areas adjacent to the creek(s) as well as the restoration of the creek(s) as a natural landmark.

VISION FOR DOWNTOWN BEAVERTON

Many community members expressed a vision for Downtown that showcased the area as a unique, walkable, active place that attracts people and businesses. In particular, many noted a desire for a comprehensive, integrated identity; greater walkability and connectivity; more/improved access to nature and open spaces; and more urban programming, such as museums, retail shops, restaurants, and plazas. Also noted was a desire for road improvements and more parking options/strategies.

Below are summaries of key takeaways for each opportunity area discussed during the Open House. Full size images of each opportunity area poster can be found at the end of this document.

NW Downtown

The Round/Beaverton Arts Area

Many community members expressed a desire to see this area incorporate more pedestrian-oriented open spaces, such as parks, plazas, wider sidewalks with street trees, and access to nature. Development in these areas was envisioned as multi-storied developments with continuous presence of buildings at the sidewalk.

Beaverdam Opportunity Area

Participants felt this area could support larger scale development, with multi-storied mixed uses, such as retail, services, and residential. Community members also envisioned this area as a pedestrian-friendly environment with wide sidewalks supporting street amenities such as outdoor dining areas, plazas, and street lights,



NE Downtown

Millikan Opportunity Area

Stakeholders favored this area having larger scale, mixed-use development with active ground floor uses, such as restaurants and retail. Participants also envisioned this area providing more pedestrian and bike infrastructure including plazas, public art, dedicated bicycle facilities separated from vehicle traffic, street designs that slow vehicle traffic.



SW Downtown

East Broadway Opportunity Area

Stakeholders expressed excitement for this area to build on the success of the Broadway Historic District and incorporate more active, mixed use development such as retail, creative office space, and restaurants with outdoor seating. Participants also felt this area could include more street amenities such as plazas, public art, and plantings. In addition, reclaiming parking areas for active uses in this area was consistently supported by community members.

Restaurant Row Opportunity Area

Community members noted a desire to see more pedestrian and bike-oriented infrastructure in this area, including a bike/pedestrian bridge across Canyon and Farmington, outdoor street seating, street lights, and buffered bike facilities.

Library Opportunity Area

Overall, community members did not address how/if this area should change in the future, instead focusing their attention in areas closer to Farmington. However, stakeholders agreed that this area could include more vertical, mixed use development such as live/work developments with active ground floors.



SE Downtown

Old Town Opportunity Area

Comments for this opportunity district largely centered around the preservation of the existing residential neighborhood, with specific notes regarding preserving large trees and the historic neighborhood character.

West Broadway Opportunity Area

Stakeholders agreed that this area could develop as a more visible gateway into Downtown and envisioned more housing targeted toward non-car owners to minimize traffic impacts.

West Broadway/Post Office Opportunity Area

Participants envisioned this area having dense, vertical, mixed use development with continuous building frontages on the street and active ground floor uses. All of the images selected by community members suggested wide sidewalks with space for pedestrian-oriented street amenities. Individual images portrayed pedestrian amenities such as easy access to transit, open space and plazas, weather protection, street lights, outdoor seating, and integrated water features. Safe and comfortable bike facilities were also desired in this area by participants.



APPENDIX I: DETAILED NOTES

FEBRUARY 22, 2018 | 6PM-8PM

Participants were asked what their vision for Downtown was. The question was open ended and responses were recorded on flip a chart.

- A place people want to go, instead of going to Portland, and a place that people, businesses, shops, and food from Portland want to move to Beaverton.
- Comprehensive integrated identity
- Concerning housing for low-income populations to keep Beaverton equitable and inclusive to all
- Safe crossings for pedestrians and cars
- Greater walkability!
- Pedestrian bridge at Canyon and Hall with a “Welcome to Beaverton” sign and artwork greeting westbound visitors from Portland
- Bridge connecting Broadway to The Round including room for pedestrians, bikes, and cars
- Signs directing visitors where to park
- More parking options
- Move car lots off Broadway. Maybe down Canyon?
- Maybe parking meters on Broadway
- Smooth running traffic
- Integrate Nature
- Pathways to view creeks and wildlife
- Dog park
- Restaurants, retail shops, apartments, plaza (not auto dealerships)
- Museums
- Celebrating the Arts!
- Cameras for safety
- Do something to assist the blockade on 217

NW Downtown (Hocken to Watson; Center to Canyon)

- Existing Conditions
 - (Agreement) Emphasizing prominence and access to creeks
 - (Agreement) Beaverdam Opportunity District Comments
 - (Agreement) Canyon Road as a highly trafficked thoroughway for cars and a barrier for pedestrian traffic with limited crossings
- Future Character
 - The Round / Beaverton Arts Opportunity District
 - Pictures: public art, active parks, string lights, urban plazas, landscape/streetscape, open space by water

- Huge potential in this quadrant to have natural areas integrated in redevelopment
- Beaverdam Opportunity District
 - Pictures: outdoor dining/plaza, street seats, integrated water features, pedestrian-oriented streets, continuous building frontage, string lights, weather protection, live/work development (3 story)
 - Develop this area to retail/commercial use, much like streets of Tanasbourne, Bridgeport Village, or Lake View Village in Lake Oswego, with access being primarily pedestrian. Include plenty of onsite parking.
 - Plant large trees through this area to reduce the urban heat island effect and increase walkability with more shade

NE Downtown (Watson to 117th; Center to Canyon)

- Existing Conditions
 - (Agreement) Areas adjacent to the creek offer opportunities for passive parks and recreation areas
 - (Agreement) Restoration of the creeks as a natural landmark
 - (Agreement) Large blocks present challenges to connectivity
- Future Character
 - Millikan Opportunity District
 - Pictures: vertical mixed use development (2 pictures), separated/buffered cycle track for bikes (2 pictures), urban plazas, plazas/public art, public art, integrated water features, themed/branded district characters, weather protection, food carts, traffic calming, street lights, outdoor seating/dining, adaptive reuse (comment: wherever possible)

SW Downtown (Stott to Betts; Canyon to 5th)

- Existing Conditions
 - (Agreement) West Broadway Opportunity District Comments
- Future Character
 - General
 - Pictures: flexible working space (popular), plazas/public art, outdoor dining, micro-parks (popular), reclaiming parking for active uses, streets for every one
 - Drawing of a bike/pedestrian bridge over Canyon and then another over Broadway and Farmington. At the top, the bridge included wider areas for pedestrians to use as gathering/viewing areas
 - Remove pedestrian and bike barriers to crossing Farmington and Canyon
 - 3 different downtown area, but they are difficult to travel between them

- Signal timing on Canyon/Broadway/Farmington should be reviewed for efficient vehicle traffic
- Improve Cedar Hills crosswalks
- Standards for signage! Too many and there is a mess of miscellaneous signs
- Include bocce ball and seats for multigenerational users in park spaces
- Dog parks on tiny lots
- Extend the Broadway Historic District
- Buildings meet the street and has parking in back
- District parking for Beaverdam/Broadway
- East Broadway Opportunity District
 - Pictures: highly articulated building frontage with transparent ground-floor retail
 - This District should have string lights year-round, not just for Christmas
 - Maintain historic quality of Downtown
 - East Broadway should be retail instead of automotive
 - More street art
 - More historic information. Beaverton has a cool history
- Restaurant Row Opportunity District
 - Pictures: outdoor street seating, safe/comfortable bicycle facilities
 - Better names for developments (historic relevance to area...instead of “the Rise” and “Barcelona”)
- Library Opportunity District
 - Pictures: live/work development (3 story)
- West Broadway Opportunity District
 - More housing targeted toward non-car owners to minimize added traffic impacts on tight, adjacent streets
- Old Town West Opportunity District
 - Preserve houses with high-value trees for adaptive reuse, preserving these natural resources and the historical character of the neighborhood
 - The lights from the high school stadium could severely impact livability for residents next to the school. Preserve the good condition of houses and trees near the school to prevent this

SE Downtown (Washington to Filbert; Canyon to 5th)

- Existing Conditions
 - (Agreement) The rail line as a barrier to connectivity
- Future Character
 - West Broadway/Post Office Opportunity District
 - Pictures: vertical mixed use buildings (3 pictures), street lights (3 pictures), safe/comfortable bicycle facilities, integrated water features, pedestrian-oriented streets, sidewalk cross-section, easy access to transit, outdoor seating/dining, street seats, weather protection, continuous building frontage

- Multi-generational
- More walkability
- Wider sidewalks
- More urban
- Preserve/enhance natural features
- Need a dog park
- Enhance the creek
- Need a trolley/local circulator Put rail below grade
- Due to close proximity to railroad, major streets, and freeway, we must plant large-form trees on public and private land and rights-of-way for public and environmental health
- North/South connection from The Round to Broadway to the Library
- Slower traffic on Canyon (and Farmington)
- If Hall becomes 2-way, all traffic goes on Hall instead of split with Watson
- Bike facilities
- North/South connectivity for bikes
- North/South light timing
- Blue indicator light (bike detection)
- More crossings
- Move car lots out of Downtown (may require City assistance)
- Parking signage (shared parking)
- Not enough parking around Broadway (shared parking?)

APPENDIX II: Opportunity Area Summary Boards

NW Downtown

NW DOWNTOWN

THE ROUND / BEAVERTON ARTS DISTRICT



Huge potential in this quadrant to transition from "Grey to Green"

BEAVERDAM



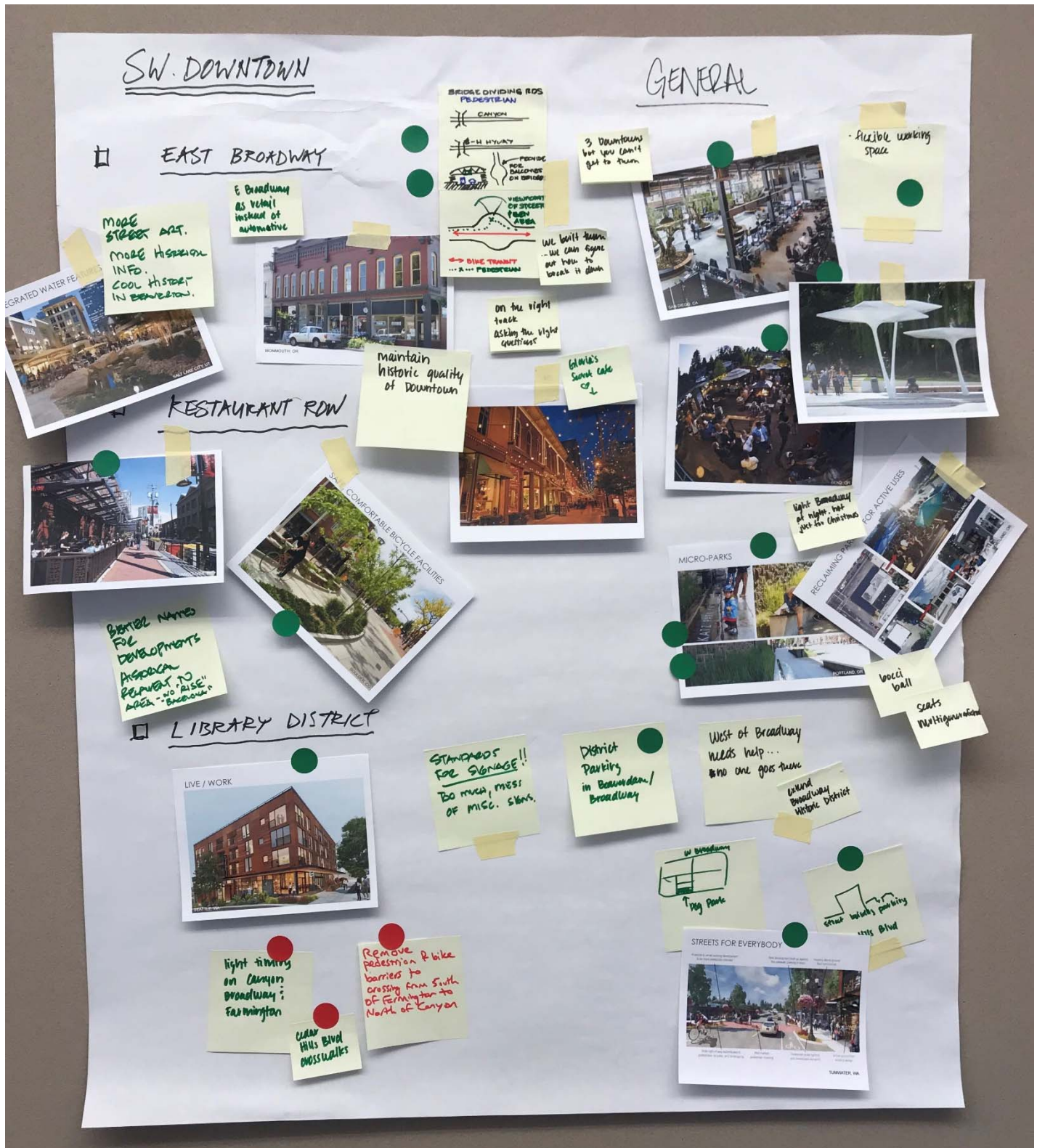
Plant large trees throughout this area to reduce the urban heat island effect & increase walkability with more shade



NE Downtown



SW Downtown



SE Downtown

S.E. DOWNTOWN

WEST BROADWAY / POST OFFICE



City of Beaverton

Downtown Design Project

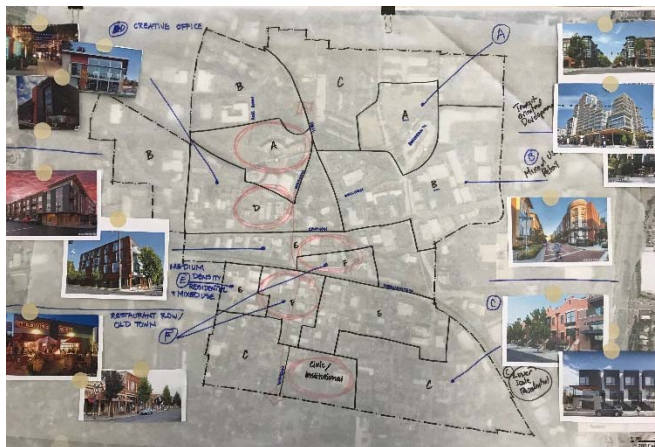
Framework Alternatives Open House, Feb. 24, 2018: Summary Report

Project Manager: Steve Regner
sregner@beavertonoregon.gov
 503-526-5675

The Downtown Design Project seeks to add the vibrancy of Downtown Beaverton by establishing an identifiable downtown and stimulating downtown redevelopment. The Downtown Design Project will develop an Urban Design Framework, informed by community input, that will guide future downtown development.

The following is a summary of notes and comments received from the community during an Open House at Beaverton City Library on Saturday, February 24th for the Downtown Design Project.

Participants were presented with draft plan alternative sketches, based on primary topic areas (Character Areas, Circulation/Mobility, Open Space/Natural Areas, and Development Strategies) for Urban Design Framework elements in Downtown Beaverton. Each topic area was set up as an individual station at which participants could visit and offer comments. Below are the key takeaways from each station. Full size images of each topic area poster can be found at the end of this document.



Character Areas

Community members expressed interest in seeing distinct variation in character, building intensity, and sense of place across Downtown. It was repeatedly noted that the character of Old Town (specifically around Broadway and the Historic District) can and should be distinctly different from that in Beaverton Central, which is north of Canyon Road. In general, the precedent images illustrating a range of development types and densities

resonated strongly with the participants.



Development Strategies

Community members favored the pedestrian-oriented environment depicted in the sketch, particularly regarding the open spaces, and recapturing streets as functional public spaces. Some expressed concern for parking locations in future redevelopment schemes. However, it was also noted that vehicular use may change in the future with the growing popularity of car-sharing programs and technologies.

APPENDIX I: DETAILED TRANSCRIBED NOTES

FEBRUARY 24, 2018 | 10:30AM-12:30PM

The following notes reflect detailed comments provided by the community in reaction to each of the four topic boards displayed at the open house. Information was recorded on flipcharts, and participants had the opportunity to mark ideas they agreed and disagreed with.

Character Areas (Please see the character areas map in Appendix II to find the locations of areas A through F.)

- A. Transit Oriented Development (4 agree, 0 disagree)
 - High density residential near MAX is great!
 - Support for higher density/more stories with ‘people-scale’ at street level
 - Support for mixed use near Lombard Transit Center
- B. Mixed Use Retail (3 agree, 0 disagree)
 - Mixed use/retail – awesome!
- C. Lower Scale Residential (1 agree, 1 disagree)
 - Lower scale residential – Yes!
- D. Creative Office (2 agree, 0 disagree)
 - Like the idea of building this area out
 - Creative office – yes!
- E. Medium Density Residential + Mixed Use (3 agree, 0 disagree)
 - Support higher density residential at human scale in these areas
 - Yes!
- F. Restaurant Row / Old Town (5 agree, 0 disagree)
 - The character as-is is great. “Clean it up”
 - Encourage restaurants! Yes – so we don’t have to go to Portland for good food.
- G. General Comments
 - Mixed use is good
 - Encourage high density dwellings
 - Discourage high-density dwellings’ need of parking (i.e. car-free residences)
 - Don’t create zoning that mandated a finished product, create zoning that allows it
 - Build/add close to Beaverton Transit to lower crime activity! (another commenter agreed)
 - How do we tie it all together to give unity? Is it the walking path? A unified look to Watson?
 - Make sure to have more events like this throughout the project (before everything is decided) (another commenter agreed)
 - Need connectivity via alternative transportation (bikes, etc) to surrounding areas
 - Encourage walking paths
 - Creek trail! Development will follow and benefit (another commenter agreed)
 - And more green spaces!
 - Dog parks (another commenter agreed)

- Urban parks > dog parks (another commenter agreed) (another commenter said “Let’s do both!”)
- We need to do something about traffic!!!
- Put Watson on a road diet to create a street for people instead of cars!!
- Traffic on Canyon and Farmington is intimidating/unwelcoming
- Sync walk signals at Farmington and Broadway crossings
- I think that we should make more transportation
- Need for more “activities” to bring me downtown (e.g. restaurants, community events)
- Partnership with universities – for student housing (brings urban energy!)

Circulation/Mobility

- So much opportunity begging to be included between Hall and Lombard
- I am willing to prefer ‘the greater good’ over my convenience to make Beaverton more pedestrian friendly
- We walk our neighborhood daily and Progress Ridge and Fanno Creek occasionally. What if we could walk Beaverton ‘Downtown’? Along creek side (or outdoor dining?) maybe all the way from Fanno Creek? (another person supported this comment)
- More cycle rentals and lanes like in Downtown Portland
- Have some sort of mass bike parking in a central area (along Broadway?). Something like the cage at Beaverton Transit Center
- Get the input of people that are frequent pedestrians and cyclists in ped/cycling decisions so that changes work well for peds/cyclists
- Circulator is a must for the area
- Frequency of service is the highest priority
- Support the idea of Watson/Hall as Phase I of rail/shuttle and Watson/Lombard as Phase II
- The circulator should be a shuttle instead of rail (lower cost and higher flexibility)
- Run the circulator up to Cedar Hills Crossing/Powell’s (lots of development up there)
- If the circulator is able to go to Cedar Hills Crossing, Hall loop is better because it could have more frequent service. If not, Lombard loop is better to cover more space. Frequency of service matters.
- See if it would be beneficial for circulator loop to include Stuhr Center
- Please keep Hall/Watson one-way streets. It’s much easier to cross without lights as a pedestrian
- With traffic slower it will be easier to cross as a pedestrian with two-way streets
- In support of Hall/Watson being two-way (another person supported this comment)
 - Slows traffic
 - Gets people to look at stores
 - SAFER
- Slower traffic isn’t a bad thing!
- Eliminate the right turn from Watson onto Farmington

- Support parking structure Downtown around the Farmer's Market

Open Spaces/Natural Systems

- "This is what makes a community"
- Small hidden plazas and gardens
- Urban community garden
- Sculpture gardens
- Gallery spaces around the Arts Center
- No arches!
- Savannah
- Dog parks (particularly in Old Town)
- Dog bag stations
- Stormwater treatment (functional landscaping)
- Athletic loops with wayfinding signage
- Saturday crafts market at the Round – connect with a shuttle
- Branding bike facilities
- Trolley circulator
- Examples
 - Bend – Deschutes River as a landmark/icon of Downtown
 - Cornell past Murray
 - Nike 154th Terrace
 - Campus Martius Park, Detroit

Development Strategies

- Opportunities seen in sketch
 - City for people!
 - Themed destinations
 - All of Beaverdam pedestrian only?
 - Really like the courtyards
 - Sheltered places
 - Savannah: squares and parks strategy
 - Dog park! Where?
- Constraints seen in sketch
 - Placement of traffic signals at Watson and Broadway and Farmington
 - Synchronized pedestrian signals on Watson crossing railroad and Farmington
 - Walk signal with WES crossing!
 - There is a lot of parking, but it's never where you want it.

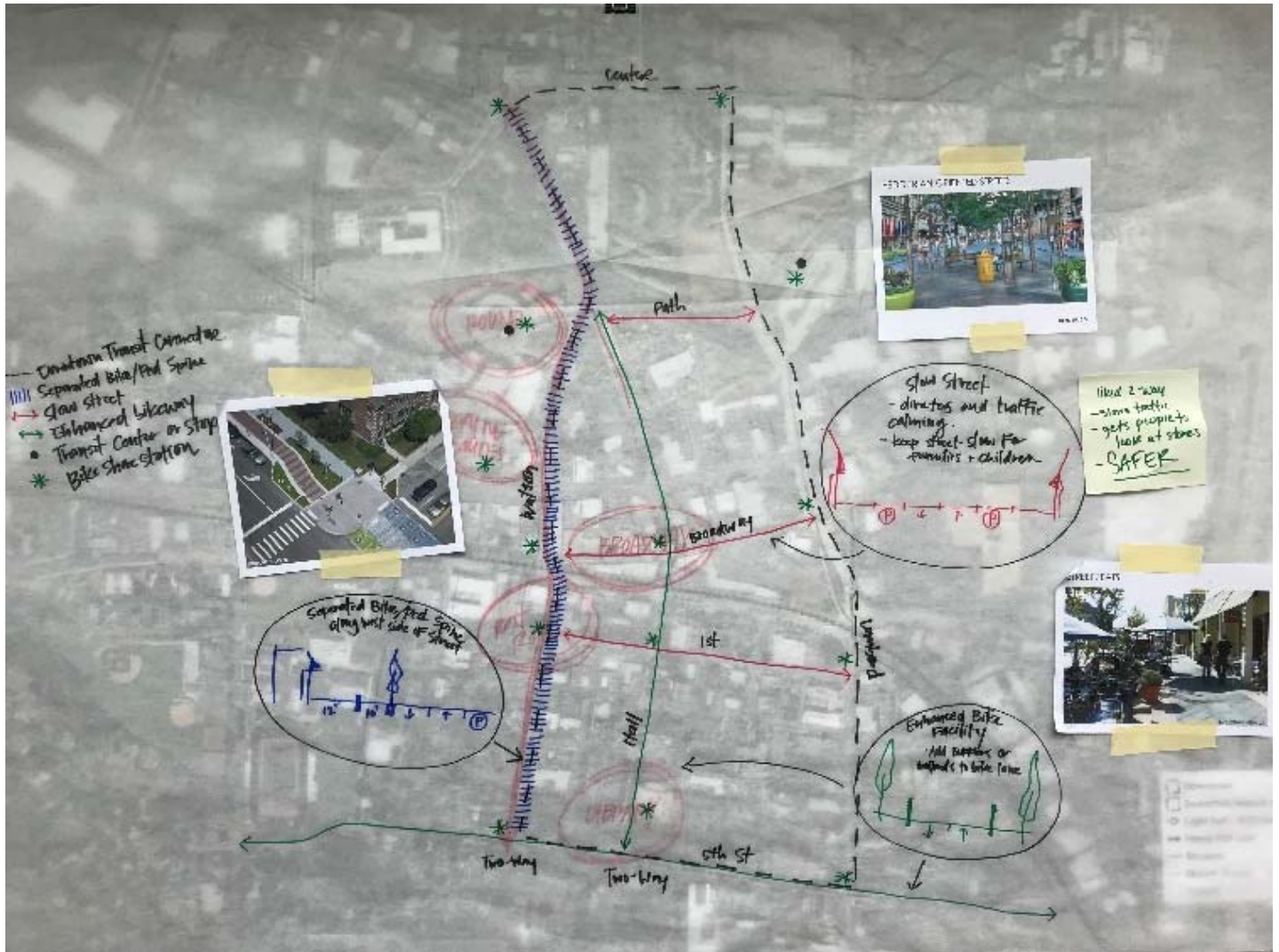
- Circulator?
- Lyft/Uber?
- Bike Share?
- Car share “loading”
- Zip car parking lots
- Food cart pod visitors crossing from parking lot is dangerous

APPENDIX II: TOPIC AREA POSTERS
FEBRUARY 24, 2018 | 10:30AM-12:30PM

Character Areas



Circulation and Mobility



Open Space/Natural Systems



Development Strategies





**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, April 10, 2018, at the HMT Recreation Complex, Dryland Meeting Room, 15707 SW Walker Road, Beaverton, Oregon. Regular Meeting 6 pm; Executive Session to follow.

Present:

Ali Kavianian	President/Director
Felicita Montebianco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Holly Thompson	Director
Doug Menke	General Manager

Agenda Item #1 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, April 10, 2018, at 6 pm.

Agenda Item #2 – Swearing In of Appointed Board Member

City of Beaverton Mayor Denny Doyle performed the swearing in ceremony for appointed board member Wendy Kroger.

Agenda Item #3 – Presentations

A. Parks Bond Citizen Oversight Committee Final Report

General Manager Doug Menke introduced Parks Bond Citizen Oversight Committee Chair Rob Drake to present the committee’s final report on the district’s 2008 Bond Measure, a copy of which is also included within the board of directors’ information packet.

Rob noted that, as part of THPRD’s 2008 Bond Measure package presented to the voters, the district committed to forming a committee in order to promote transparency and taxpayer oversight of how the district would spend the \$100 million bond if approved. He noted that over the past ten years, the committee members took their charge seriously and judiciously and that personally this was one of the best committees he has served on. The committee’s charge has now concluded and their last meeting was held in February 2018, during which the committee unanimously agreed that they met their commitment to the voters and that the THPRD Board of Directors also met their commitment. The committee recommends that the board consider presenting a new bond measure for consideration by the voters that would be formed similarly to the 2008 Bond Measure in order to continue to expand and preserve the area’s natural habitat, as well as provide opportunities for new generations to enjoy sports and other opportunities for recreation. Lastly, he thanked district staff on behalf of the committee for their work and responses to the committee’s requests for additional information over the past decade. Rob offered to answer any questions the board may have.

Wendy Kroger thanked the committee for their service, noting that as an initial member of the committee, it has been enjoyable to watch their progress over the years. She inquired of staff’s opinion regarding the recommendation to establish a separate fund for remaining bond funds.

- ✓ Doug replied that district staff is in agreement with this recommendation.

Holly Thompson commended the work of the committee, noting that the annual reports written by the committee were valued by the community. She commented that having such dedicated taxpayer oversight and participation helps build community trust and a successful legacy.

Doug recognized the former oversight committee members in attendance this evening.

Felicita Montebianco thanked the committee members for their work and dedication.

John Griffiths added that the work and presence of the committee gave the bond measure credibility in terms of how the public views the dollars spent and he believes another such committee is a prerequisite for any future district bond measures.

President Kavianian thanked the committee members for their efforts and commitment to THPRD over the past decade.

B. Washington County's North Bethany Main Street Planning Project

Jeannine Rustad, superintendent of Planning, introduced Suzanne Savin with Washington County's Long Range Planning Division to present information on the county's North Bethany Main Street Planning Project.

Suzanne provided a detailed overview of Washington County's North Bethany Main Street Planning Project via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- An overview of the North Bethany Subarea Plan
- Goals of the Urban Design Plan (UDP)
- Development process of the UDP to-date
- UDP options under consideration
 - Priority 1 Streets: buildings close to sidewalks, high street frontage, high transparency, parking behind building, no driveways
 - Priority 2 Streets: Buildings close to sidewalks, lower street frontage, lower transparency, parking allowed on side of building, limited driveways
 - Non-priority Streets: No requirements for build-to setbacks, building orientation, transparency, parking and driveways allowed
- Next steps
 - Spring 2018: Open house #2 – recommended UDP options will be further refined based on public feedback
 - Summer to Fall 2018: Ordinance filing for adoption of UDP; if adopted, expected ordinance effective date is November 22, 2018

Suzanne offered to answer any questions the board may have.

Felicita Montebianco asked what types of uses are envisioned for the Civic Use Area.

- ✓ Suzanne replied that the UDP currently implies that the Civic Use Area would be space for a building such as a library or community center, although the county has not yet heard interest expressed from the providers of these types of services. In response, county staff would like to broaden the definition of Civic Use Area to include park-related gathering places such as a plaza or other use that would promote community-gathering.

Holly Thompson described the potential for confusion when using the term Civic Use Area and suggested labeling it as Community Gathering Space instead. Otherwise, people might have unmet expectations under the assumption that there is a promised amenity in that location that

would be difficult to provide without funding and active partnership with other providers. She expressed support for simultaneously master planning the East and West Community Parks and Park Blocks.

- ✓ Felicita expressed agreement regarding the master planning suggestion, noting that it would make sense to plan them together in order to best facilitate the transitions and movements through the sites.

John Griffiths asked for clarification regarding on-street parking availability for Kaiser Road along the East Community Park border as proposed by the UDP.

- ✓ Suzanne replied that the current plan calls for limited on-street parking along that portion of Kaiser Road.

Wendy Kroger asked what the anticipated size is for the two community park sites.

- ✓ Jeannine replied that the East Community Park will be roughly 15 acres and the West Community Park only around 3 acres due to the discovery of wetlands on the site.

Wendy questioned whether there would be enough space in the East Community Park to have a community center or other building, along with the parking that would be needed, while still retaining an appropriate amount of greenspace, especially considering how small the West Community Park will be. She urged district staff to continue to protect existing park land through the design process.

Felicita asked Suzanne whether there were any particular lessons learned through the county's outreach process for this project.

- ✓ Suzanne described the various forms of outreach being used throughout this process, including open houses and social media, noting that the area of North Bethany is a very engaged community. She commented that the county does not have an adopted policy regarding translation of outreach materials and explained the case-by-case evaluation using census data that the county conducts in order to determine whether to translate outreach materials and, if so, into what language.

C. Winterhawks Programming Opportunities

General Manager Doug Menke introduced Ikaika Young, General Manager/Skating Director for the Winterhawks Skating Center, to present an overview of potential programming opportunities for the THPRD/Winterhawks partnership. Doug noted that should a new ice facility come to fruition on the HMT Recreation Complex, the district would have an opportunity to annually review the programming opportunities for that facility and tonight's presentation is a preview of what those opportunities may include.

Ikaika provided a detailed overview of potential programming opportunities for a new ice facility in partnership with THPRD via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- Programs guidelines:
 - Does the program growth promote the growth of ice sports?
 - Does the program have strong local community support?
 - Does the expertise exist to execute a quality program?
 - Have barriers to entry (cost, access, time) been addressed?
- Current program offerings: skate school, youth hockey, figure skating, adult hockey
- Community outreach programs guidelines:
 - Does the program reflect diversity?
 - Does the program have strong local government support?
 - Does the program have strong local business support?
 - Have barriers to entry (cost, access, time) been addressed?

- Current & potential community outreach program offerings: Get Kids Skating, sled hockey, Special Olympics, special hockey
- Program diversity statistics
- Ice rinks per capita for the United States

Ikaika offered to answer any questions the board may have.

Felicita Montebianco inquired what stands out as different within THPRD's community when considering programming options. What has he learned about our community and the people THPRD serves?

- ✓ Ikaika noted that one of the reasons they would like to stay within the community is because of the diverse populations found within the Beaverton and Hillsboro areas, which provides a deeper reach into different types of talents for their entry-level programs that have fed into the higher-level programs, as well.

Felicita referenced THPRD's commitment to equity and cultural competence, offering an example of bilingual front desk staff, and asked how the Winterhawks plan to instill cultural competency within their staff.

- ✓ Ikaika replied that, currently, his staff speaks four different languages. He personally speaks three languages. He commented on the Winterhawk's practice of hiring staff from within the community they serve, which provides them with a variety of different backgrounds that helps create trust within customers of various backgrounds, as well.

Felicita described a potential for confusion on the part of district patrons when another organization's facility is located on THPRD property, particularly in relation to THPRD's scholarship program. She encouraged the two organizations to learn from each other's scholarship programs and to explore whether there will be an opportunity to have similar programs or programs that compliment one another so that THPRD's constituents have an easier time navigating the information.

- ✓ Ikaika described their scholarship program, noting that for the general public, there would be a discount for THPRD residents with the idea that the more people who visit the facility, the greater the potential for the Winterhawks to grow their programs.

John Griffiths referenced the extensive hours of operation at the Winterhawks Skating Center and asked whether there is currently any rink time available for open skating/family skate.

- ✓ Ikaika replied that there are minimal such opportunities due to the need to meet the ice time for their current programs. They are at a point that they could expand to three additional ice facilities and be able to fill those facilities immediately. The new ice facility with THPRD would include expansion of public sessions because of the importance of building the entry-level programs.

John asked if there would be rink time available for speed skating or curling at the new facility.

- ✓ Ikaika replied that he has reached out to these other groups but they have not yet reciprocated, possibly due to the time of year, but the Winterhawks want to have those types of programs available, as well. The idea is not to be exclusive, but to embrace the growth and interest in ice sports in general. The only venue currently available for speed skating is the Mountain View Ice Arena in Vancouver, Washington, that is scheduled to close in a few months.

John asked for confirmation that there would be room to expand programming opportunities past hockey and ice skating with the new facility.

- ✓ Ikaika confirmed this.

Felicita asked what the impact might be on the local economy if the new ice facility were to host tournaments.

- ✓ Ikaika replied that while he can't offer official numbers yet, the Beaverton Area Chamber of Commerce has written letters in support of the THPRD and Winterhawks partnership for this very reason. The main focus in that regard would be to offer more tournaments, including national and international, which is a real opportunity but will require a lot of advance scheduling in order to make it a reality.
- ✓ Doug noted that one of the complements of this partnership from a programmatic perspective is that fall/winter/spring are the busy seasons for ice sports, while that is the slower season at the HMT Recreation Complex. Shared parking becomes less of an issue and the local hotels, as well as the Washington County Visitors Association, are intrigued because their slow periods are on weekends during the winter.

Holly Thompson thanked Ikaika for his presentation, noting that she has learned a lot this evening and is especially impressed by the demographics of their program participation. She appreciates the Winterhawk's guideline of addressing the barrier of affordability and asked whether the rate structure noted in this evening's presentation would be similar going forward.

- ✓ Ikaika replied that the Winterhawks typically change their rates every five years by about 5%. However, the operational costs of a twin sheet of ice as is being proposed for the partnership with THPRD would be lower, and the operating costs of their current facility would also be reduced due to dispersing some programs to the new ice facility. There is potential that as these programs grow that the pricing structure could get lower.
- ✓ Doug noted that Ikaika would be the staff person managing the new ice facility, as well.

President Kavianian opened the floor to public testimony.

Malone Hiebert, 11200 NW Couch Ct., Portland, is before the THPRD Board of Directors this evening representing Portland Jr. Winterhawks. She provided the following testimony in support of THPRD's partnership with the Winterhawks:

- She has played hockey for eight years and will be playing at university next year.
- She described the scarcity of ice time in the Portland Metro area, noting that her team is only able to have practice once a week, and programs are only increasing in popularity.
- The ability to host tournaments locally would provide lasting memories for the players, as well as contribute to the local economy.
- She hopes to see additional ice rinks available in the Portland Metro area when she returns from playing hockey at university.

Joe Gall, 21466 SW Fallow Terrace, Sherwood, is before the THPRD Board of Directors this evening in support of THPRD's partnership with the Winterhawks. He provided the following testimony:

- He is the City Manager for the City of Sherwood, which is where the Sherwood Ice Arena is located. It is a very heavily used facility, operating similar hours as the Winterhawks Skating Center.
- His son plays for the Portland Junior Winterhawks and there is simply not enough ice time in the area to support the growing interest in hockey, let alone other sports such as sled hockey and Special Olympics.
- He referenced the impending closure of Mountain View Ice Arena in Vancouver, Washington, noting that it has local participants worried about the future of ice sports for that area.
- Although the financing and construction of such a facility may present challenges, he encourages THPRD and the Winterhawks to stay the course in bringing this new facility to fruition.

Matt Bader, 14001 Westcott Ct., Lake Oswego, is before the THPRD Board of Directors this evening representing Portland Junior Winterhawks and Checking for Charity. He provided the following testimony in support of THPRD's partnership with the Winterhawks:

- He grew up in Beaverton using THPRD programs and became interested in hockey at an early age, which eventually led him to being recruited to play Division 1 level hockey for the U.S. Air Force Academy.
- He described the positive impact hockey has had on his life, noting that he started a nonprofit called Checking for Charity that organizes competitive hockey tournaments where the proceeds go to the teams' charities of choice.
- The Checking for Charity tournaments are popular, including being featured on NHL.com, and they would love to have the opportunity to hold a tournament here if there was ice time available.
- His children are also starting to participate in ice sports and he worries that the area isn't going to be able to provide the ice time needed to support these programs that made such a positive contribution to his life; he would like his children to have the same opportunities that he did.

Meerta Meyer, 24002 SW Middleton, Sherwood, is before the THPRD Board of Directors this evening representing Portland Junior Winterhawks. She provided the following testimony in support of THPRD's partnership with the Winterhawks:

- Her family is heavily involved in the sport of hockey, including her husband as a volunteer coach, two sons that play hockey, and she volunteers for the program, as well.
- She noted that families from near and far are willing to travel to participate in many different types of ice sports, including attendance at economically-beneficial tournaments, and that hockey is one of the fastest growing sports in the country. With rapidly growing participation, there is not enough ice time to accommodate the demand.
- She described how the Portland Winterhawks locally, a new NHL team about to start playing in Seattle, and the international spotlight of the recently-concluded Winter Olympics has spurred the interest in ice sports and that interest will continue to grow.
- She described the need for more ice time in detail and commented on the closure of Mountain View Ice Arena, which is the only ice rink in the area that can accommodate the sport of speed skating. She asked that THPRD push for completion of a new ice facility as quickly as possible.

John Clemson, 16015 SW White Bird St., Beaverton, is before the THPRD Board of Directors this evening representing Portland Junior Winterhawks. He provided the following testimony in support of THPRD's partnership with the Winterhawks:

- He is the father of two Portland Junior Winterhawks players but is here this evening to speak about his daughter's experience with the program. She began ice skating at the age of five through a THPRD skating lesson program.
- This is her third year in the Portland Junior Winterhawks program and he has watched her grow in a variety of ways during this time, and she has made many friends.
- She has participated in both coed and girls-only programs and has said that she eventually wants to be a hockey skating coach for the younger girls, reflecting the program's ethics taught to their players about serving the community and development of leadership skills. Although she loves participating on the coed team, skating with the girls-only team provides a different type of energy.
- He referenced the popularity of hockey in the region, including the Winterhawks and Seattle's new NHL team, noting that the region is positioned to grow tremendously in the sport of hockey and that THPRD has an opportunity to participate in this growth and to help facilitate the inspirational stories of current and future players.

Wendy Fedderly, 9234 NW Leahy Road, Portland, is before the THPRD Board of Directors this evening representing Portland Junior Winterhawks and the Rose City Hockey Club. She provided the following testimony in support of THPRD's partnership with the Winterhawks:

- She is a hockey player, a parent of a hockey player, and a coach for three hockey teams. She spends about 15-20 hours per week participating in hockey, which gives her a unique perspective, including what is being done well and areas for improvement.
- What is being done well includes the girls development program, a collaboration between the Portland Junior Winterhawks and Rose City Hockey Club, which culminated in an all-girls tournament. Although only 8 hours total of ice time was available for a six-month period, they were excellent stewards of that time and used every inch of ice.
- Additionally, they have been working on the affordability of the program. Rose City Hockey Club has collected \$25,000 in donations for the program and the Portland Junior Winterhawks has collected donations and grants, as well.
- The need for additional ice time disproportionately affects the girl's programs in that since they do not have ice of their own, they have to supplement their ice time with tournaments, which is prohibitive for many families both in terms of time and money. In addition, tough decisions have to be made regarding whether to support competitive or recreational girl's hockey. The timing is perfect for the new facility being discussed and they have an army of coaches and players waiting to help.

Henning Haffner, 8625 SW Thoroughbred Pl., Beaverton, is before the THPRD Board of Directors this evening representing the Mountain View Speedskating Club. He provided the following testimony in support of THPRD's partnership with the Winterhawks:

- He grew up in Germany heavily involved with speedskating. When he moved to the East Coast of the United States, there were a sufficient amount of ice rinks available. However, he found that this was not the case when he moved here.
- He described the difficulty in participating in speed skating due to the limited number of facilities available, which will be lost entirely with the impending closure of Mountain View Ice Arena.
- He requested that the new facility be built to accommodate the sport of speedskating, noting that there would be many volunteers ready to help in any way they are needed.

Linda Jellison, 5608 NE 44th St., Vancouver, is before the THPRD Board of Directors this evening representing the Mountain View Speedskating Club. She provided the following testimony in support of THPRD's partnership with the Winterhawks:

- She currently serves as President of the Mountain View Speedskating Club and moved to the Vancouver area from Oregon in order to be near the Mountain View Ice Arena, which is scheduled to close in August.
- She noted that the attendance of the club fluctuates based on whether there is an Olympics Games taking place, but typically they have around 30 participants when they are able to afford ice time every few weeks. The participants are very concerned about the closure of their current facility and a nonprofit is forming in Clark County, Washington, in order to get more people interested in finding a solution for that area.
- Their club has four former Olympic speed skaters that coach for them, as well as others who are excellent resources, and some participants travel from as far as Walla Walla, Washington, to play for one hour on a weekend.
- The lack of affordable ice time in the area has limited the chances of those wishing to develop their speedskating skills to a competitive level. She described an ice rink in Tacoma that has speed skaters good enough to attend national competitions, noting that she sees the potential for that level of skill here as well with additional ice time available.

Teresa Dunham, 16648 SW Henderson Ct., Beaverton, is before the THPRD Board of Directors this evening in support of THPRD's partnership with the Winterhawks. She provided the following testimony:

- She described her son's interest in hockey, which began at the age of two. He joined the Portland Junior Winterhawks at the age of 11. It was a financial struggle for their family to afford the programs he loved so much and she is happy to hear that there are more scholarship opportunities available now.
- She described her impression of the Winterhawks as having a high level of professionalism and organization, which was especially apparent after they assumed operation of the former Valley Ice Arena, now the Winterhawks Skating Center.

Sofia Inthalaksa, 3343 SW Stark St., Portland, is before the THPRD Board of Directors this evening in support of THPRD's partnership with the Winterhawks. She provided the following testimony:

- She has an over-20-year history in figure skating in the Portland Metro area and is currently a figure skating coach.
- She commented on this evening's inspirational testimony, noting that it is obvious that there is huge community support for the joint THPRD and Winterhawks ice facility.
- She encouraged THPRD and Winterhawks to work together to create programming that accommodates diversity and affordability, noting that the area is growing in all different types of populations and that she would like to see ice sports accessible for all.

Agenda Item #4 – Audience Time

There was no testimony during audience time.

Agenda Item #5 – Board Time

Wendy Kroger referenced the Management Report included within the board of directors' information packet, specifically the item regarding the City of Beaverton allocating \$5 million for active transportation improvements to fill priority sidewalk gaps identified in their Active Transportation Plan. One of the top priorities under consideration is the Allen Boulevard connection that serves as the on-street segment of the Fanno Creek Trail between SW 92nd Avenue and SW Scholls Ferry Road. She encouraged staff to consider all options, including an x crossing for that intersection, which could be less expensive than other options.

In addition, Wendy referenced the Management Report item regarding the Greenway Park Concept Plan, stating that she supports seeing a solution for the Scholls Ferry Road crossing included within the Greenway Park community task force report, along with the possibility of a mid-block crossing considered for that location.

Wendy commented on the public testimony received this evening regarding the THPRD and Winterhawks partnership, stating that she is excited to see such a facility built.

Holly Thompson noted that she attended the Greenway Park open house and that district staff did a great job facilitating that event. She especially liked seeing the use of so many volunteers at the stations and interacting with the public.

Agenda Item #6 – Consent Agenda

John Griffiths moved that the board of directors approve consent agenda items (A) Minutes of March 6, 2018 Special Board Meeting and March 12, 2018 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) National Water Safety Month Proclamation, and (E) Hazeldale Park Parking Lot and Playground Construction Contract. Holly Thompson seconded the motion. Roll call proceeded as follows:

Felicita Monteblanco **Yes**
Wendy Kroger **Yes**
John Griffiths **Yes**
Holly Thompson **Yes**
Ali Kavianian **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. Resolution Approving System Development Charge Annual Cost Adjustment

General Manager Doug Menke introduced Jeannine Rustad, superintendent of Planning, to provide an overview of a proposed System Development Charge (SDC) annual cost adjustment. This topic was initially presented to the board for discussion at the March 12, 2018 Regular Board meeting, at which the board requested additional information for consideration.

Jeannine provided a detailed overview of the additional information requested by the board in order to consider a proposed SDC cost adjustment via a PowerPoint presentation, a copy of which was entered into the record, and which included the following information:

- A brief history of THPRD’s 1998 adoption of an SDC program
- 10-year history of annual cost adjustments to THPRD’s SDC program
- Breakdown of the 2017 annual index between land acquisition and construction costs

Jeannine noted that the action requested of the board this evening is adoption of Resolution No. 2018-07 approving a System Development Charge annual cost adjustment and to direct staff to coordinate with Washington County and the City of Beaverton to implement the adjusted fees effective July 1, 2018. Jeannine offered to answer any questions the board may have.

Wendy Kroger asked for additional information regarding the City of Beaverton’s request to defer collection of SDCs until issuance of a certificate of occupancy.

- ✓ Jeannine replied that THPRD’s policy in the SDC administrative procedures guide is consistent with what the city and county do for the transportation development tax. The board can approve deferment when there is a development of importance to the district and the city or county (i.e., a policy decision) or a developer can apply to the general manager for an individual deferment. Deferments are only for multifamily units, or developments with multiple phases and units. Single family deferments are challenging because the district is not a permitting agency and therefore does not have control over the process, and it would risk leaving the district responsible for attempting to collect the SDCs from the purchaser of the single family home.

President Kavianian recalled that THPRD reduced the SDC rates for North Bethany and South Cooper Mountain in order to be a good partner with the Home Builders Association of Metropolitan Portland (HBA). He asked whether those discounts would carry forward. In addition, he inquired whether a Construction Cost Index exists for Portland rather than using the index provided for the Seattle area, or if there was another way to determine this information that would be more relative to the Portland Metro area.

- ✓ Jeannine confirmed that the discounts would carry forward and that district staff would research additional information regarding the Construction Cost Index for future consideration.

Felicita Monteblanco expressed agreement that a Construction Cost Index relative to Portland, or the development of an alternative way to determine this rate specific to our area, would be useful information.

John Griffiths asked whether district staff has ever sought a reduction in the SDC collection fees from Washington County and the City of Beaverton.

- ✓ Keith Hobson, director of Business & Facilities, noted that the district's original SDC collection rates with the county and city were 3% but staff negotiated a reduction to 1.6% in 2008. He does not believe an additional reduction would be possible as county and city staff have since commented to THPRD that their collection costs have increased.

President Kavianian opened the floor to public testimony.

Paul Grove, 15555 SW Bangy Road, Lake Oswego, is before the board of directors this evening representing the Home Builders Association of Metropolitan Portland (HBA). Paul provided feedback on behalf of the HBA as follows:

1. Construction Cost Index (CCI). The HBA encourages further exploration of whether another CCI or method exists in order to determine this rate that would be more reflective of the Portland Metro area.
2. Land Valuation. Now that there is additional history regarding land values within the developing new service areas of North Bethany and South Cooper Mountain, there may be an opportunity to consider a recalibration of those rates.
3. City of Beaverton's request to defer collection of SDCs until issuance of a certificate of occupancy. The HBA encourages further evaluation of this request to the extent possible.

Paul noted that although any SDC cost increase would be an impact for the development community, they have had conversations with district staff regarding what an informal, institutionalized relationship might look like in order to have a more scheduled working relationship where feedback can be contributed on a regular basis.

Felicita Monteblanco thanked district staff for providing the additional information requested, noting that she has learned a lot about the district's SDC program and how the rates are calculated. As the board discusses these rates, she has faith that they will discuss the issue of affordable housing separately.

Holly Thompson referenced the memo included within the board of directors' information packet, specifically the portion stating "There appears to be no downside to this proposal. The moderate increase in rates appears to reflect the current status of the economy and the development community". She commented that as the district raises SDCs, there is an impact and cost to the development community, which is also a balance with the district's own additional costs as a service provider. She is comfortable with supporting the increase after considering the additional information provided, but would like to see continued dialogue about the CCI and further evaluation of land values. She appreciates the relationship staff has cultivated with the HBA and feels that it is important to not only be aligned with our mission and focused on our core responsibilities in using this critical tool, but that the district is also mindful of the impact SDCs have on the competitiveness of the areas being developed within the region.

John Griffiths moved that the board of directors adopt the increase as recommended by staff. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Felicita Monteblanco	Yes
Holly Thompson	Yes
Wendy Kroger	Yes
John Griffiths	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

B. Resolution Appointing Advisory Committee Members

General Manager Doug Menke introduced Bruce Barbarasch, superintendent of Nature & Trails, to provide an overview of the appointment process used for the current openings on the

district's three advisory committees: Nature & Trails, Parks & Facilities, and Programs & Events. An update on this process was provided to the board at the January 9, 2018 Regular Board meeting, at which staff announced that over 80 applications were received to fill ten vacant positions and that additional steps had been added in the appointment process to ensure that a variety of viewpoints, interests and geographic diversity are represented on the committees.

Bruce provided a brief overview of the district's advisory committees program, noting that an extensive outreach process was conducted for this evening's recommended appointments, including a review of initial applications, supplemental questions, and in-person interviews. Based on lessons learned in this process, a more streamlined recruitment process will be initiated for the 2019 openings focused on outreach to more diverse communities, a simpler application/interview process, and a better-defined, shorter timeline. In addition, existing committee members will be asked to reapply at the end of their terms instead of being automatically reappointed. Staff will also follow up with the candidates not selected this evening to discuss additional ways to get involved with THPRD. Bruce noted that the action requested of the board this evening is adoption of Resolution No. 2018-08, appointing advisory committee members, and offered to answer any questions the board may have.

Felicita Monteblanco encouraged district staff to reach out to the Washington County Civic Leaders Project during the next recruitment process.

Felicita Monteblanco moved that the board of directors approve Resolution No. 2018-08, appointing advisory committee members. Holly Thompson seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

C. Affordable Housing

General Manager Doug Menke provided brief introductory comments, noting that a THPRD Board of Directors Work Session was held on the topic of Affordable Housing on March 12, 2018, during which additional information was requested of district staff. That additional information has been compiled and provided to the board for review, a copy of which was entered into the record.

President Kavianian commented about the appropriateness of this evening's discussion as the THPRD Board of Directors now has a fifth member appointed and requested an overview of the additional information provided by district staff.

- ✓ Jeannine provided an overview of the additional information, which included:
 - A 10-year history of affordable housing within THPRD boundaries
 - A map of affordable housing in the region and district
 - Proformas for two affordable housing projects
 - Metro affordable housing information
 - A summary of HB4006 and corresponding table of rent-burdened jurisdictions

Keith Hobson, director of Business & Facilities, provided an overview of the five-year financial projections based on possible SDC waivers as included within the packet of additional information.

Felicita Monteblanco expressed the need to fully understand what the impact might be to the district in waiving SDCs prior to making any decision.

- ✓ President Kavianian commented that any amount of waived SDCs would have an impact to the district, regardless of the amount. He questioned whether this is an opportunity to build some equity within the community while Metro, Washington County and City of Beaverton formalize their plans to address this issue, at which point the district could reevaluate its contribution. He believes THPRD's responsibility to the community is plainly called out within its mission statement.

Felicita acknowledged that any amount of SDC waiver would have an impact to the district and expressed the desire to thoroughly understand what that impact would be prior to making a decision. She does not believe that helping address affordable housing involves changing the district's mission. Instead, it is about the evolution of the district and having conversations around what it means to be a good partner and what it means to support diverse housing options within our community.

Holly Thompson stated that she does not view this topic as outside of the district's mission in that THPRD has a duty to ensure that it is accessible for everyone; if people are being priced out of the community and THPRD has a role to play in that, then THPRD also has a responsibility to be at the table in order to be part of the solution. She would like to see the district address the matter of affordable housing in a way that works for the district. She does not want to see the district being told what to do by outside parties, although the district should be informed by their perspectives. Any recommendation should come from that of the thoughts of the THPRD Board of Directors and district staff on what is best for THPRD. She referenced the historical data provided regarding affordable housing developments, noting that developments have only occurred in six of the twelve years of data. In addition, not all of those developments were dedicated to residents making 60% of Median Family Income (MFI) or less, which is a criteria she would like to see the district establish when determining how to support affordable housing. When taking MFI into consideration, the number is further reduced to only about 46 units of affordable housing per year over the twelve years. Lastly, she does not necessarily support a total waiver of SDCs. She would like to see a few scenarios outlined regarding the impact that affordable housing developments would have when dedicated to residents making 60% of MFI, for up to 45 units per year, at a 50% or 25% waiver of SDC. She would also support setting any waiver as a pilot program for the board to reevaluate in a year. She suspects that even if the district makes these accommodations by waiving a portion of SDCs, it will still be challenging to construct affordable housing as SDCs are just one issue among many complex issues in getting an affordable housing development built.

- ✓ Keith asked for Holly's recommendation should there be a year in which less than 45 units are built.

Holly replied that she would recommend establishing a fund that would continue to grow in order to provide more flexibility to future boards when reevaluating this topic. Regarding the impact to the district of any SDC waivers, she hopes that THPRD can work hand in hand with the Tualatin Hills Park Foundation in order to increase the support for the district's scholarship program as she does not want to see that program suffer in order for THPRD to be able to support affordable housing.

Wendy Kroger commented that based on the additional information provided by staff, two-thirds of the affordable housing developments listed happened within the last three years, so at least the trend is moving in the right direction. Beaverton is not yet defined as rent-burdened, although that is a potential outcome if nothing is done about affordable housing in general. She does not believe that the cause of affordable housing is for THPRD to own. As members of the community THPRD should be ready to help as it is able, but the lead agencies on this issue haven't yet figured out what to do. There are many different options being discussed, such as a Metro funding measure, and these options need to be given time to progress. Her concern is for

the provision of park and recreation services and she questions whether THPRD should be moving forward without waiting for the lead agencies in charge of affordable housing to move in a specific direction. She questioned why funds that THPRD decides to contribute would come from the SDC program instead of straight from the capital budget since the SDC funds would likely be backfilled from that source anyway. If the capital budget is reduced by any amount, she would like a clear understanding of what is being given up. One area she would like to see the district address long-term is to start looking at a different model of how the district provides afterschool programming in the realm of parks and recreation; not as an exception through a scholarship program, but as a regular part of the district's programming. If the district chooses to move forward in offering financial support for affordable housing, she would like to see this done as a pilot program subject to future review and at a contribution level that does not cause great loss to the district.

- ✓ General Manager Doug Menke offered that concrete examples could be provided of specific capital items that would not be completed based on different levels of affordable housing contribution.
- ✓ Holly explained the tie to the district's SDC program, noting that the district has been told that such fees are a barrier to new affordable housing being built.

Wendy commented that she would be interested in learning what the development community is coming to the table with in order to help address this issue, adding that THPRD gave up SDCs in the beginning of its SDC program as a goodwill gesture.

John Griffiths stated that he continues to believe that affordable housing is not in THPRD's mission, noting that when the voters established THPRD, they viewed its mission in terms of enhancing the quality of life for those who live here through the provision of parks and recreation. He finds the idea of giving funds to developers without the advancement of THPRD's mission difficult. The district does not have the financial reserves from which to draw for this cause which equals real impacts to real people and projects. He is also concerned about setting a precedent. When the voters established THPRD, they did so as its own self-governing entity, not tied to a city or county that could potentially move funds from park and recreation services to other services. That vision has stood the test of time and as a result THPRD is one of the leading park and recreation organizations in the country. There is a fair amount of speculation in terms of what the future demands will be for affordable housing and how long the current affordable housing would remain designated as affordable. He referenced previous discussions with the City of Beaverton where the suggestion was made that THPRD could help the city with affordable housing and still further its own mission by purchasing surplus land from the city. The district is still waiting to hear back regarding that proposal and he would like to hear feedback on that first before moving on to the consideration of other methods. He questioned how THPRD's SDCs could be the only fee of many that would keep an affordable housing development from being constructed. If THPRD is going to contribute to affordable housing, he would like to see it done in a manner that enhances its primary mission and does not take assets away from it, such as by purchasing surplus land or utilizing the city's assistance in developing urban parks, which would give the district value as well as not set a precedent.

Holly noted that THPRD's original mission statement included language about maintaining affordability and believes that the services THPRD provides contributes to the desirability, and therefore affordability, of its service area. She, too, is interested in the idea of purchasing surplus land from the city; however, ultimately, everyone in the community owns this problem.

Felicita commented on THPRD's values of diversity, inclusion, and access, noting that this includes affordable housing. She stated that this is THPRD's chance to take a leadership role and to be bold, noting that there is room to experiment and to be guided by our values. She expressed agreement with the idea of a pilot project, as well as with reevaluating the district's role once the outcome of Metro's affordable housing funding measure is known.

President Kavianian requested that additional information be provided regarding specific services or improvements that would not be funded should THPRD choose to forego funding in favor of supporting affordable housing. He expressed agreement with John's comments regarding finding innovative ways to advance the district's mission while simultaneously contributing to affordable housing. He also agrees with John's comments regarding the establishment of THPRD as its own entity. At the end of the day, any amount of funds dedicated outside of its mission impacts the district's ability to provide services to its patrons. In addition, he questions how the public might interpret THPRD contributing funds to another mission when considering how to vote for the district's next bond measure.

Holly commented on the legal differences between cities and counties being able to waive development fees as compared to THPRD's ability to waive its SDC fees, over which it has much less control. While it may feel like a foreign idea to waive such fees, it is not an uncommon way for jurisdictions to help specific projects.

D. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Make a Splash Program
 - Sharon Hoffmeister, superintendent of Aquatics, provided an overview of the district's Make a Splash Program which provides free swimming lessons to school-aged children.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Wendy Kroger inquired whether statistics are available regarding how many people within the district are able to swim.

- ✓ Sharon replied that there is not, acknowledging that such a statistic would be helpful. She noted that teaching teens how to swim is a focus of the Make a Splash Program, where about 20% of the participants are teenagers. Reaching adults who are unable to swim can be challenging due to the perceived embarrassment of not already knowing how to swim.

Wendy described how University of Oregon instituted a recommendation that every graduating student be able to pass a swim test due to the amount of water in Oregon and the risk of drowning. She commented that it would be a wonderful statistic to have in order to work toward a goal.

Agenda Item #8 – Executive Session (A) Land

President Ali Kavianian called executive session to order to conduct deliberations with persons designated by the governing body to negotiate real property transactions. Executive session is held pursuant to ORS 192.660(2)(e), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that representatives of the news media and designated staff may attend executive session. Representatives of the news media were specifically directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board returned to open session and welcomed the audience into the room.

Agenda Item #9 – Reconvene Regular Meeting

President Kavianian reconvened the Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors for Tuesday, April 10, 2018.

Agenda Item #10 – Action Resulting from Executive Session

Holly Thompson moved that the board of directors authorize staff to grant sewer and storm water facility easements in the southwest quadrant for consideration discussed during executive session, subject to the standard due diligence review and approval by the general manager. Wendy Kroger seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Felicita Monteblanco	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was **UNANIMOUSLY APPROVED**.

Agenda Item #11 – Adjourn

There being no further business, the meeting was adjourned at 9:35 pm.

Ali Kavianian, President

Felicita Monteblanco, Secretary

Recording Secretary,
Jessica Collins

[7B]

Check #	Check Date	Vendor Name	Check Amount
303163	03/06/2018	Red Tricycle Advertising	5,415.00 \$ 5,415.00
303259	03/15/2018	Lacey Construction Capital Outlay - ADA Projects	13,800.00 \$ 13,800.00
303158	03/06/2018	Native Ecosystems NW, LLC Capital Outlay - Bond - Natural Resources Projects	9,350.00 \$ 9,350.00
303353	03/23/2018	Benchmark Contracting, Inc. Capital Outlay - Bond - New Linear Park & Trail Development	2,500.00 \$ 2,500.00
303135	03/05/2018	Joe Kittel - Trees by Joe	75,290.00
303354	03/23/2018	Brian C Jackson, Architect LLC Capital Outlay - Bond - New/Revelop Community Parks	7,251.07 \$ 82,541.07
ACH	03/15/2018	Fieldturf USA, Inc. Capital Outlay - Bond - Youth Athletic Field Development	3,800.00 \$ 3,800.00
303347	03/23/2018	Sterling Pacific Capital Outlay - Building Improvements	12,501.88 \$ 12,501.88
303109	03/05/2018	Arctic Sheet Metal, Inc. Capital Outlay - Building Replacements	24,005.00 \$ 24,005.00
50563	03/14/2018	SCP Distributors LLC Capital Outlay - Facility Challenge Grants	2,190.00 \$ 2,190.00
303356	03/23/2018	Dell Marketing L.P. Capital Outlay - Information Technology Replacement	3,900.00 \$ 3,900.00
303246	03/15/2018	3J Consulting, Inc.	3,416.49
303247	03/15/2018	AKS Engineering & Forestry, LLC	9,438.00
303250	03/15/2018	Clean Water Services Capital Outlay - Park & Trail Replacements	1,650.00 \$ 14,504.49
ACH	03/06/2018	MacKay Sposito, Inc.	1,208.13
303247	03/15/2018	AKS Engineering & Forestry, LLC	5,612.55
303248	03/15/2018	Angelo Planning Group, Inc.	9,079.25
303253	03/15/2018	Environmental Science Associates Capital Outlay - SDC - Park Development/Improvement	6,302.59 \$ 22,202.52
303272	03/15/2018	OPSIS Architecture, LLP Capital Outlay-Aquatic Center Renov Phase 2	1,329.93 \$ 1,329.93
50151	03/14/2018	GG CENTRO CULTURAL DE	1,000.00
50251	03/14/2018	Beaverton Area Chamber of Commerce Conferences	2,000.00 \$ 3,000.00
303153	03/06/2018	PGE	28,898.62
303268	03/15/2018	PGE	7,997.10
303342	03/23/2018	PGE	8,860.70
303343	03/23/2018	PGE (Clean Wind) Electricity	1,867.08 \$ 47,623.50

Check #	Check Date	Vendor Name	Check Amount
303287	03/15/2018	Standard Insurance Company	238,132.88
303400	03/30/2018	Kaiser Foundation Health Plan	260,390.42
303402	03/30/2018	Moda Health Plan, Inc.	28,135.33
303405	03/30/2018	Standard Insurance Co.	13,717.07
303410	03/30/2018	UNUM Life Insurance-LTC	1,572.40
		Employee Benefits	\$ 541,948.10
303286	03/15/2018	PacificSource Administrators, Inc.	3,734.31
303288	03/15/2018	Standard Insurance Company	31,082.59
ACH	03/15/2018	Massachusetts Mutual Life Insurance Company	17,431.31
303404	03/30/2018	PacificSource Administrators, Inc.	8,827.71
303406	03/30/2018	Standard Insurance Company	32,267.47
303409	03/30/2018	THPRD - Employee Assn.	13,133.50
ACH	03/30/2018	Massachusetts Mutual Life Insurance Company	17,456.11
		Employee Deductions	\$ 123,933.00
303152	03/06/2018	NW Natural	20,442.96
303267	03/15/2018	NW Natural	3,973.08
303341	03/23/2018	NW Natural	13,812.03
51250	03/31/2018	NW Natural	6,379.72
		Heat	\$ 44,607.79
303170	03/06/2018	Universal Whistles, LLC	5,082.00
303283	03/15/2018	Universal Whistles, LLC	8,514.00
		Instructional Services	\$ 13,596.00
50171	03/14/2018	Guaranteed Pest Control Service Co, Inc.	1,477.00
303282	03/15/2018	United Site Services	4,262.50
303377	03/23/2018	Hydro Clean Environmental, LLC	7,200.00
		Maintenance Services	\$ 12,939.50
50118	03/14/2018	Ewing Irrigation Products, Inc.	2,611.50
50201	03/14/2018	Step Forward Activities, Inc.	1,183.50
50249	03/14/2018	Ross Recreation Equipment Company, Inc.	1,456.88
50380	03/14/2018	Airgas Nor Pac, Inc.	4,415.17
50396	03/14/2018	Step Forward Activities, Inc.	5,754.84
50597	03/14/2018	Rexius Forest By-Products, Inc.	4,270.00
50598	03/14/2018	Staples Advantage	1,436.00
303357	03/23/2018	Fazio Brothers Sand & Gravel	1,130.15
51226	03/27/2018	Staples Advantage	2,161.21
51242	03/27/2018	Staples Advantage	1,123.04
		Maintenance Supplies	\$ 25,542.29
50063	03/14/2018	Ricoh USA Inc.	2,117.83
50065	03/14/2018	Ricoh USA Inc.	2,254.16
50126	03/14/2018	VFO FREEDOM OPTTELEC	1,295.00
		Office Supplies	\$ 5,666.99
303337	03/21/2018	US Postmaster	30,379.62
		Postage	\$ 30,379.62
303138	03/05/2018	Lithtex, Inc.	6,473.00
		Printing & Publication	\$ 6,473.00

Check #	Check Date	Vendor Name	Check Amount
303128	03/05/2018	FCS Group	1,200.00
303251	03/15/2018	DESIGN CONCEPTS CLA, INC.	11,726.50
303275	03/15/2018	Pac/West Communications	2,190.00
303277	03/15/2018	Penhollow Promotions, LLC	6,105.50
303279	03/15/2018	Prichard Communications	8,662.50
ACH	03/23/2018	Beery, Elsnor & Hammond, LLP	13,298.06
		Professional Services	\$ 43,182.56
50584	03/14/2018	Sherwood Ice Arena	3,034.00
		Program Supplies	\$ 3,034.00
51258	03/31/2018	Waste Management of Oregon	6,974.62
		Refuse Services	\$ 6,974.62
50062	03/14/2018	Ricoh USA Inc.	3,050.42
50064	03/14/2018	Ricoh USA Inc.	2,840.24
		Rental Equipment	\$ 5,890.66
ACH	03/06/2018	Smith Dawson & Andrews	3,000.00
303211	03/09/2018	Starplex Corporation	1,632.81
50216	03/14/2018	Northwest Tree Specialists	1,000.00
51115	03/14/2018	Northwest Tree Specialists	4,585.50
303252	03/15/2018	Elevate Technology Group	3,500.00
ACH	03/15/2018	Terra Verde LLC	2,000.00
ACH	03/15/2018	CDW Government, Inc.	12,592.42
		Technical Services	\$ 28,310.73
50850	03/14/2018	Bureau of Labor & Industries	3,300.00
		Technical Training	\$ 3,300.00
303340	03/23/2018	Allstream	5,112.16
51252	03/31/2018	AT&T Mobility	10,441.51
51253	03/31/2018	Comcast Cable	1,108.24
		Telecommunications	\$ 16,661.91
303349	03/23/2018	Tualatin Valley Water District	2,728.38
ACH	03/23/2018	Marc Nelson Oil Products, Inc.	3,443.96
		Vehicle Gas & Oil	\$ 6,172.34
51259	03/31/2018	City of Beaverton	10,109.15
51260	03/31/2018	Clean Water Services	3,392.59
51261	03/31/2018	Tualatin Valley Water District	16,693.54
		Water & Sewer	\$ 30,195.28
		Grand Total	\$ 1,197,471.78

Tualatin Hills Park & Recreation District

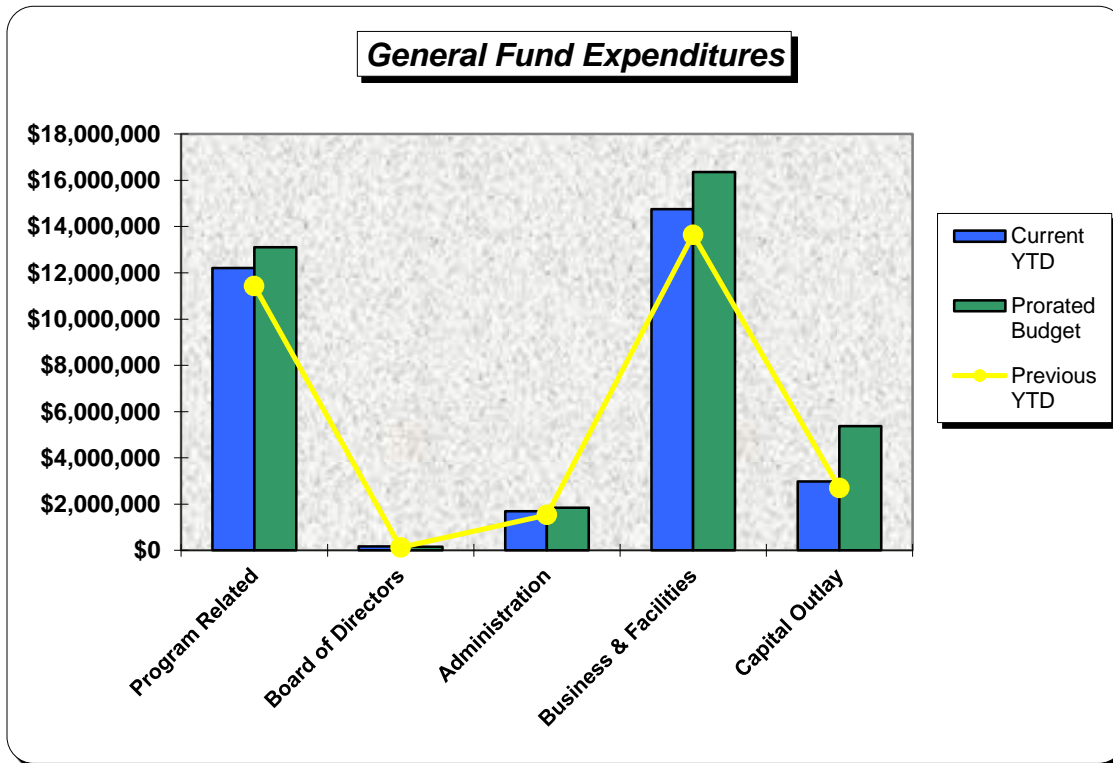
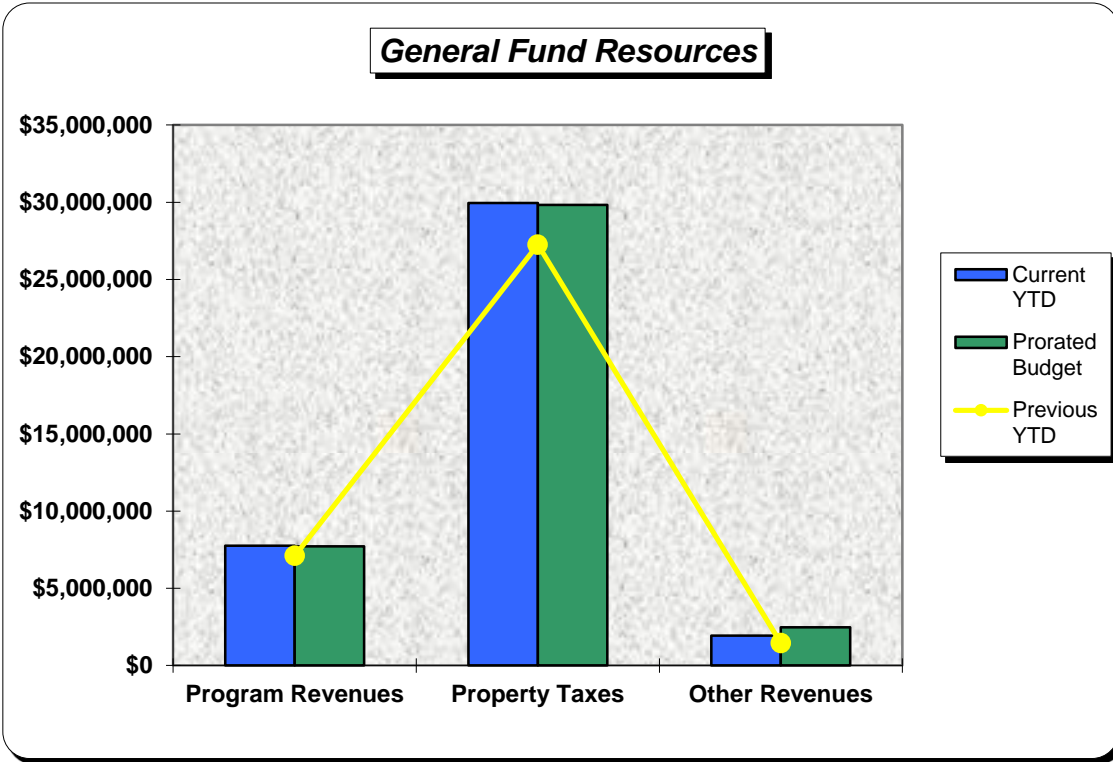
General Fund Financial Summary
March, 2018

	Current Month	Year to Date	Prorated Budget	% YTD to Prorated Budget	Full Fiscal Year Budget
Program Resources:					
Aquatic Centers	\$ 502,103	\$ 2,061,898	\$ 2,228,851	92.5%	\$ 3,216,289
Tennis Center	163,647	836,834	884,579	94.6%	1,129,096
Recreation Centers & Programs	629,921	3,598,904	3,379,442	106.5%	5,185,786
Sports Programs & Field Rentals	170,941	1,036,401	1,022,800	101.3%	1,639,061
Natural Resources	30,896	230,439	193,981	118.8%	406,200
Total Program Resources	1,497,508	7,764,476	7,709,653	100.7%	11,576,432
Other Resources:					
Property Taxes	43,444	29,960,091	29,818,070	100.5%	30,741,497
Interest Income	32,052	218,737	94,256	232.1%	155,000
Facility Rentals/Sponsorships	31,329	436,701	395,756	110.3%	473,900
Grants	1,095	777,928	1,616,108	48.1%	2,055,417
Miscellaneous Income	38,960	505,735	368,526	137.2%	497,250
Total Other Resources	146,880	31,899,192	32,292,716	98.8%	33,923,064
Total Resources	\$ 1,644,388	\$39,663,668	\$ 40,002,369	99.2%	\$45,499,496
Program Related Expenditures:					
Parks & Recreation Administration	77,622	443,274	509,645	87.0%	685,221
Aquatic Centers	299,313	2,895,553	3,149,822	91.9%	4,159,169
Tennis Center	78,776	786,271	790,779	99.4%	1,045,843
Recreation Centers	441,337	4,650,995	4,835,281	96.2%	6,433,607
Community Programs	36,513	398,608	444,726	89.6%	583,120
Athletic Center & Sports Programs	132,138	1,566,690	1,836,070	85.3%	2,401,814
Natural Resources & Trails	144,741	1,471,036	1,543,292	95.3%	2,097,536
Total Program Related Expenditures	1,210,440	12,212,427	13,109,614	93.2%	17,406,310
General Government Expenditures:					
Board of Directors	13,981	167,320	162,855	102.7%	269,895
Administration	181,550	1,687,984	1,839,357	91.8%	2,513,864
Business & Facilities	1,561,490	14,757,107	16,352,976	90.2%	22,024,609
Capital Outlay	(75,172)	2,977,101	5,367,442	55.5%	6,419,213
Contingency/Capital Replacement Reserve	-	-	-	0.0%	5,050,000
Total Other Expenditures:	1,681,849	19,589,512	23,722,628	82.6%	36,277,581
Total Expenditures	\$ 2,892,289	\$31,801,939	\$ 36,832,243	86.3%	\$53,683,891
Revenues over (under) Expenditures	\$ (1,247,901)	\$ 7,861,729	\$ 3,170,127	248.0%	\$ (8,184,395)
Beginning Cash on Hand		9,920,411	8,184,395	121.2%	8,184,395
Ending Cash on Hand		\$17,782,140	\$ 11,354,522	156.6%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

March, 2018





MEMO

DATE: May 2, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: Resolution Authorizing Recreational Trails Program Grant Application for Cedar Mill Creek Community Trail #4

Introduction

Staff is seeking board approval of a resolution authorizing staff to apply for an Oregon Parks and Recreation Department (OPRD) Recreational Trails Program (RTP) grant for the development of a segment of the Cedar Mill Creek Community Trail.

Background

The RTP requires a minimum \$10,000 request and has no maximum limit. RTP grants are reimbursement grants and require a 20% match in funding from the local agency. The RTP program provides funds for eligible non-motorized, motorized and water trails. Grant proposals may include land acquisition, new trail development, rehabilitation of existing trails and/or trail support facilities and amenities. Eligible projects include new trail construction and trailhead facilities. Staff has identified the construction of Segment 4 of the Cedar Mill Creek Community Trail as a strong candidate for RTP grant consideration.

Grant assistance is being sought to construct an approximately one-quarter mile long paved trail segment at Foegen Park as part of the Cedar Mill Creek Trail, which is designated as a community trail. This trail segment will complete the final gap in the 2.25-mile long Cedar Mill Creek Trail. The asphalt trail will be 10-feet wide with 1-foot gravel shoulders and will provide increased access to recreational opportunities along the trail corridor. Additional project elements include trailhead facilities, signage (including wayfinding and information about natural areas) and natural area enhancements.

Total estimated cost for this project is \$527,772, which includes anticipated construction costs and a 15% contingency. Staff recommends submitting a grant application for \$263,886, which is 50% of the total estimated project cost. The RTP grant amount of \$263,886 will be initially funded from the FY 2018-19 General Fund. This amount would be reimbursed at the completion of the project. The district's financial responsibility is estimated at \$263,886, which is 50% of the total estimated project cost. The district's matching amount of \$263,886 will be provided from the FY 2018-19 SDC Fund.

The attached resolution has been reviewed and approved by district legal counsel.

Proposal Request

Staff is seeking board approval of a resolution authorizing staff to apply to the OPRD RTP grant program for the development of a segment of the Cedar Mill Creek Community Trail.

Benefits of Proposal

With a successful grant application, the district will receive funds to help offset construction costs associated with the project, allowing the district to use this cost savings toward other system development charge capital projects.

Potential Downside of Proposal

There is no foreseeable downside to the proposal.

Action Requested

Staff is seeking board approval of Resolution No. 2018-09 authorizing staff to apply for an Oregon Parks and Recreation Department Recreational Trails Program grant for the development of Cedar Mill Creek Community Trail #4.

RESOLUTION NO. 2018-09

**A RESOLUTION AUTHORIZING AN
APPLICATION TO THE OREGON PARKS AND RECREATION DEPARTMENT
RECREATIONAL TRAILS PROGRAM FOR A GRANT FOR THE CEDAR MILL CREEK
COMMUNITY TRAIL, SEGMENT 4**

WHEREAS, grant funds are available through the Oregon Parks and Recreation Department (OPRD) Recreational Trails Program (RTP) grant program for non-motorized recreational trail projects, including new facilities development and the rehabilitation of existing facilities; and

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) is a special service district that is eligible to receive said grant funds; and

WHEREAS, THPRD has identified as high priority in its Grant Strategy Work Plan the development of a segment of the Cedar Mill Creek Community Trail and associated trailhead facilities; and

WHEREAS, THPRD has available local matching funds to fulfill its share of obligation related to this grant application should the grant funds be awarded; and

WHEREAS, THPRD will provide adequate funding for on-going operation and maintenance of this trail and trailhead facility should the grant funds be awarded; and

WHEREAS, the THPRD Board of Directors desires to authorize staff to apply for a grant for new trail facility development.

THE TUALATIN HILLS PARK & RECREATION DISTRICT resolves:

Section 1: The Board of Directors demonstrates its support for and authorizes staff to submit a grant application to the Oregon Parks and Recreation Department for development of Segment 4 of the Cedar Mill Creek Community Trail.

Section 2: This resolution shall be effective following its adoption by the Board of Directors.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 8th day of May 2018.

Ali Kavarianian, President

Felicitia Montebianco, Secretary

ATTEST:

Jessica Collins, Recording Secretary



[7E]

MEMO

DATE: May 1, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Cedar Hills Park Construction Contract**

Introduction

Staff is seeking board of directors' approval of the lowest responsive bid for the Cedar Hills Park project construction contract, and authorization to execute a contract with Goodfellow Brothers, Inc for the amount of \$7,425,000. The funding plan for completion of this project has been discussed numerous times with the board of directors, and the final funding plan based on the award of the contract is noted below.

Background

Staff received two independent construction estimates in February 2018 for the Cedar Hills Park project improvements, and subsequently received a third independent construction estimate in April 2018. Based on the two highest estimates the total project cost includes a range from \$11,309,392 to \$13,152,612.

Per our IGA with the Beaverton School District (BSD), THPRD is responsible for 24% of the proposed Cedar Hills Boulevard public improvements and all the access drive improvements. In addition, BSD will manage the design and construction of the Cedar Hills Boulevard and access drive improvements. The estimated project cost range above includes THPRD's estimated share of the joint transportation improvements.

The anticipated district-purchased athletic equipment, play equipment, play area and bocce court surfacing systems, sports field synthetic turf system, field lighting, concessions equipment, and park signage is estimated at \$1,289,461 and is also included in the total project estimate range above. The cost for these district-purchased items is not included in the construction bid and staff will return to seek board approval for district-purchased items exceeding the general manager's authority in June.

On December 1, 2017, staff solicited qualifications from prospective general contractors for the Cedar Hills Park improvements, not including the public transportation improvements which BSD will be managing. In January 2018, staff pre-qualified seven general contractors. The project went out to bid on March 20, 2018, and six of the pre-qualified contractors participated in the pre-bid meeting. The bid opening was held on April 19, 2018, and the district received a total of two bids. Four pre-qualified contractors dropped out of the bid due to anticipated workloads and project timing.

The lowest responsive bid was received from Goodfellow Bros. with a base bid of \$7,305,000. Bidders were asked to include costs for three bid alternates. Goodfellow Bros. bids for the alternates were as follows: alternate #1 for two baseball dugout shelters in the amount of

\$125,000, alternate #2 for two bench shade covers in the amount of \$50,000, and alternate #3 for cement treatment of the athletic field subgrade in the amount of \$120,000. Staff has reviewed the project design and believes the dugout shelters and bench shade covers are not necessary amenities at this time and could be added in the future. Based on recent project experience, staff does believe alternate #3 will be necessary to complete the field development. Therefore, staff is seeking board approval of the lowest responsive bid of \$7,305,000 plus the cement treatment alternate of \$120,000 for a total contract amount of \$7,425,000.

On April 4, 2018, BSD received three bids for the joint transportation improvements. The lowest responsive base bid was \$2,327,000, which included \$1,106,000 for the Cedar Hills Boulevard improvements and \$1,221,000 for the shared access drive improvements. THPRD's 24% share for the Cedar Hills Boulevard improvements is \$265,440. Therefore, per the IGA with BSD, THPRD's reimbursement cost for the joint transportation improvements is \$1,486,440.

The total Cedar Hills Park project cost at this point is the combined base bid with cement treatment alternate, district-purchased project components, reimbursement cost to BSD for joint transportation improvements, and construction expense to date, which totals \$10,299,991, plus the project soft cost expenses of \$1,466,338, and a 7.5% project contingency of \$882,475, for a total project cost of \$12,648,804.

At the May 9, 2017 regular meeting of the board of directors, staff presented options for covering the anticipated funding shortfall for the Somerset West Park and Cedar Hills Park redevelopment projects. While not part of the May 9, 2017 requested action, staff noted that a funding plan for Cedar Hills Park would be presented to the board at a future date as part of the approval of the bid award. Based on board feedback at both the May 9, 2017 and the April 11, 2017 meetings, there was a consensus direction to cover the contingency amount with SDC funds and use debt to cover the balance of the project costs.

At the March 12, 2018 regular meeting of the board of directors, the board authorized issuance of up to \$4 million in general fund supported debt to cover project shortfalls at Cedar Hills Park and Somerset West Park. The projected cost of the Cedar Hills Park project at that time was \$11.3 million, with a projected shortfall of \$2.3 million. The SDC fund appropriation to cover the project contingency is included in the Proposed Budget for FY 2018/19.

Based on the bond fund budget of \$6,517,944, the bond category savings appropriation of \$1,040,019, the Oregon Park & Recreation Department local government grant of \$340,156, and the designated SDC funds for contingency of \$882,475, the project budget equals \$8,780,594. This leaves a project shortfall between the project cost and the project budget of \$3,868,210.

This shortfall is larger than the estimate provided to the board in March 2018 due to an unpredictable bidding climate. While the total project cost is within the range estimated by our independent cost consultants, it is near the high end of the range. A breakdown of project costs and funding resources is provided below.

Given the anticipated project cost and funding shortfall staff has thoroughly reviewed the project scope and design to identify phasing or value engineering options. Unfortunately, there don't appear to be any options for reducing cost that do not remove essential amenities committed to by our agreement with BSD or by our bond program project descriptions.

Cedar Hills Park Project Costs and Funding Table:

	Cedar Hills Park – February 20 th 2018 ACC Estimate:	Cedar Hills Park – April 4 th 2018 DCW Estimate:	Cedar Hills Park - April 19 th 2018 Bid results:
Total Estimated Project Costs	\$11,309,392	\$13,152,612	\$12,648,804
Cedar Hills Park Base	\$6,022,288	\$7,802,030	\$7,305,000
Cedar Hills Park Bid Alt #3	-	-	\$120,000
Cedar Hills Park district -purchased items	\$1,289,461	\$1,289,461	\$1,289,461
Cedar Hills Blvd. (24%)	\$195,770	\$306,019	\$265,440
Access Drive	\$1,447,810	\$997,326	\$1,221,000
Tree Removal	\$99,090	\$99,090	\$99,090
Project Soft Costs	\$1,422,994	\$1,462,994	\$1,466,338
Project Contingency	\$831,979	\$1,195,692	**\$882,475
Existing Resources:			
Bond Funds	\$6,517,944	\$6,517,944	\$6,517,944
Bond Category Savings	\$1,040,019	\$1,040,019	\$1,040,019
SDC Funds*	\$1,038,000	\$1,195,692	**\$882,475
Grant Funds	\$340,156	\$340,156	\$340,156
Total Existing Resources	\$8,936,119	\$9,093,861	\$8,780,594
Estimated Costs In Excess of Existing Resources***	\$2,373,273	\$4,058,751	\$3,868,210

* SDC funds to cover project contingency costs.

**Contingency has been lowered to 7.5%.

*** To be funded by proceeds of General Fund supported debt

All permit documents have been submitted to City of Beaverton, Washington County and Clean Water Services. Staff is completing the final assurance requirements and expects the permits to be issued in June, prior to the beginning of construction June/July 2018. The construction phase of the project is scheduled for completion in the fall of 2019.

Proposal Request

Staff is seeking board of directors' approval of the lowest responsive cumulative bid for the Cedar Hills Park project construction contract, and authorization to execute a contract with Goodfellow Brothers, Inc for the amount of \$7,425,000.

The project cost estimate exceeds the total project budget by \$3,868,210. In keeping with district policy, additional funding must be secured from other source(s) prior to a bid award that would cause a project to exceed its overall budget. Therefore, staff is recommending that the funding shortage for the project be covered by \$3,828,210 in total debt funds in order to complete the project per Resolution No. 2018-05. At the completion of the project, any unused funding in the construction contingency line item will be returned to the SDC undesignated fund.

Staff is also requesting authorization for the general manager or his designee to execute the contract.

Benefits of Proposal

Authorization of the requested debt and approval of the lowest responsive bid will allow staff to complete a significant commitment of the 2008 Bond Measure and provide a major upgrade to the park district while fulfilling our IGA obligation with BSD. The Cedar Hills Park improvements will include a joint transportation improvement and additional shared use partnerships to mutually benefit THPRD and BSD as well as the surrounding community. Completing the proposed park improvements will increase the recreation opportunities and level of service for patrons throughout the district improving the quality and variety of park amenities, and expanding the programming capability at Cedar Hills Park.

Potential Downside of Proposal

Because the overall cost of the project is greater than the project budget, the district will incur debt to complete the project. This has been anticipated and discussed with the board and the bond oversight committee extensively over the last year.

While the total debt needed to complete this project is within the total authorization approved by the board of directors in March 2018, it will use a larger portion of the authorization than originally anticipated, meaning that additional debt authorization will likely be required to complete the Somerset West Park project.

Maintenance Impact

The project is anticipated to increase maintenance costs. The estimated incremental maintenance cost for the new community park is \$97,546 annually.

Action Requested

Board of directors' approval of the following items:

1. Approval to award the contract to the lowest responsive cumulative bid from Goodfellow Brothers, Inc. for the amount of \$7,425,000;
2. Approval of the final funding plan for completion of the project; and
3. Authorization for the general manager or his designee to execute the construction contract.

**Tualatin Hills Park & Recreation District
PROJECT AWARD RECOMMENDATION REPORT**

Project:	Cedar Hills Park		
Contractor:	Goodfellow Brothers, Inc.		
Contractor worked for THPRD previously: Yes			
Contractor references checked: Yes			
Contractor registered with appropriate boards: Yes			
SCOPE OF WORK			
Location:	2300 SW Cedar Hills Boulevard Beaverton, OR 97225		
Description:	Demolition, tree protection, earthwork, utilities and drainage systems, street and parking lot improvements, paved pathways, retaining walls, site and sports lighting, prefabricated shelters and accessory buildings, fencing, synthetic sports fields, sport courts, splash pad, play areas, signage, site furnishings, irrigation and landscaping.		
FUNDING			
Funds Budgeted and Estimated Costs		Amount:	Page:
Current Total Project Budget: Bond Capital Projects Report			
Bond Project Funding		\$ 6,517,944	
Bond Category Savings		\$ 1,040,019	
SDC Funds (Contingency)		\$ 882,475	
Grant Funds		<u>+ \$ 340,156</u>	
Total Project Funding		\$ 8,780,594	
Estimated Project Cost: (expenditures, lowest contractor bid and district project purchases)		\$12,648,804	
Project Budget Variance: (over budget) OR under budget		(\$3,868,210)	

BID PROPOSALS RECEIVED						
Low to High Bid	Contractor	Base Bid Amount	Bid Alt #1	Bid Alt #2	Bid Alt #3	Completed Bid forms
1	Goodfellow Bros. Inc.	\$7,305,000	\$125,000	\$50,000	\$120,000	Yes
2	Tapani, Inc.	\$7,330,000	\$95,000	\$42,000	\$123,000	Yes

PROJECTED PROJECT SCHEDULE	
Invitation to Pre-Qualified Bidders	March 20, 2018
Mandatory Pre-Bid Conference	March 22, 2018
Sealed Bids Due and Bid Closing Time	April 19, 2018
Bid Opening	At time of Bid Closing
THPRD Board Meeting to approve Notice of Intent to Award	May 8, 2018
Notice of Intent to Award – Start contracts	May 9, 2018
Notice to Proceed (approx.)	May 16, 2018
Preconstruction Site Meeting	TBD
Preconstruction Conference with City	TBD
Site Mobilization (approx.)	June 11, 2018
Desired Project Duration – Notice to Proceed to Substantial Completion.	June 2018 – October 2019 (16 months)



MEMO

DATE: April 30, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Affordable Housing**

Introduction

Staff is providing information requested by the board of directors at the April 10, 2018 regular board meeting and requesting that the board continue the discussion on affordable housing. Staff is seeking feedback and direction on the policy action the board would like to take. Staff will return in June with a resolution consistent to such direction.

Background

At the March 12, 2018 board of directors meeting the board conducted a work session to gather information on the issue of affordable housing and discuss park district impacts and engagement. Staff returned with additional information at the April 10, 2018 board meeting for the board's consideration.

During the board's April 10 discussion, the board identified several informational items that would further improve their understanding of the issue and assist in determining the direction, if any, they should take. The following includes an analysis of the impacts of waivers; considerations for cooperative efforts with the City of Beaverton; and other considerations, including regional and county efforts to address affordable housing and future district visioning.

A. Analysis of Impacts of Partial Waivers of System Development Charges for Affordable Housing

Staff have analyzed the impacts of waiving twenty-five percent (25%) and fifty percent (50%) of system development charges for up to 45 units of affordable housing¹ per year for two and five years. The analysis assumes all affordable housing is multi-family, with a 2018/19 rate of \$9,214, with an annual increase to the SDC rate of four percent (4%). The results are shown in Table 1.

Table 1: Affordable Housing SDC Waiver Revenue Impacts

	25% Waiver	50% Waiver
2 years	\$ 221,461	\$ 442,923
5 Years	\$ 561,442	\$ 1,122,885

¹ "Affordable housing," as used in this memorandum means housing to serve individuals and families that earn up to 60% of the Area Medium Income for Washington County.

Purchase of Property to Enable the City to Create an SDC Fund. As an alternative option to waiving or discounting SDCs, the district could work with the city to purchase city properties, with the city dedicating the proceeds of those sales towards an affordable housing SDC fund.

In October 2017, the district purchased 6.01 acres from the city for \$90,000. Initially, the agreement was that the city would contribute the purchase price towards the districts cost of constructing a soft-surface trail required to be constructed within five years of the closing. The district agreed to forego the contribution so that the city could, at its option, use the proceeds towards a portion of the SDCs for the fifteen affordable housing units under construction at Beaverton Central.

If the city has surplus properties that could provide recreational benefit then an option would be for the district to acquire these from the city. The purchase by the district of city-owned property would enable the city to set up a fund to cover a significant amount of SDCs for the short term, allowing the district to monitor the county and regional efforts towards addressing affordable housing. This fund could be large enough to address all SDC fees rather than just parks SDC's.

Impacts of Backfilling the SDC Fund. Reducing SDCs for affordable housing requires "backfilling" the SDC fund with general fund dollars. This will have an impact on either general fund capital replacements or programming. Table 2 shows the impacts of the waivers on general fund capital replacements for play equipment, asphalt pathways, parking lot replacements and ADA Improvements over one, two and five years. Table 3 shows potential program impacts.

Table 2: Impact of Waiver on General Fund Capital Replacements

	1 year impact	2 year impact	5 year impact
Defer replacement of play equipment:			
Normal replacement cost/unit	\$ 80,000		
Average number of units replaced per year	3		
Annual Replacement of 3 units	\$ 240,000	\$ 480,000	\$ 1,200,000
Defer replacement/repair of asphalt pathways:			
Deferred balance after proposed 2018/19 repairs	\$ 211,000		
Cost per linear foot of pathway	\$ 28		
Average linear feet replaced per year	7,000		
Average annual repair/replacement	\$ 196,000	\$ 392,000	\$ 980,000
Defer parking lot replacement:			
Deferred balance after proposed 2018/19 replacements	\$ 299,000		
Cost per square foot	\$ 4		
Average square feet replaced per year	22,000		
Average annual repair/replacement	\$ 88,000	\$ 176,000	\$ 440,000
Defer ADA Improvements:			
Planned annual improvement projects	\$ 100,000	\$ 200,000	\$ 500,000

Table 3: Potential General Fund Annual Program Reductions

Program	Impact
Workforce Support	\$ 15,000
Tualatin Valley Workshop workers	30,576
Jenkins Estate work program with Edwards Center	18,000
Nature Mobile	46,500
Rec Mobile	77,000
Party in the Park	75,000
Conestoga diversity events	18,810
Free Fitness in the Park program	3,500
Total	\$ 284,386

B. Cooperation with the City of Beaverton

Staff have been working with the city for over a year on drafting an urban service agreement (USA) to memorialize the district as the city’s park and recreation service provider. USAs are required by state law to establish service providers within a city’s ultimate service boundary. The USA will have the high-level policies regarding the provision of park and recreation services. Prior to implementing a permanent SDC solution for affordable housing, the district and city should adopt a USA.

City and district staff are also discussing an intergovernmental agreement that will contain more detailed guidance on how the city and district will work together in coordinating policy and planning efforts (including long-range plans, implementing documents and capital improvement plans), as well as the maintenance of recreation amenities, programming and events. To implement the USA and IGA, it is anticipated that the city and district will prepare short term work plans (1-3 years) outlining efforts each agency foresees undertaking during the time period to allow better coordination and partnership going forward. Work plans would consider policy considerations with fiscal impacts, such as SDC rate changes and addressing affordable housing.

C. Other Considerations

Affordable housing is a regional issue. To address this issue, Metro is working with regional partners and the community to develop a potential regional funding measure to create and protect affordable homes throughout the greater Portland region. In June 2018, Metro Council may consider referring a measure to the voters in November 2018. A summary and timeline for this effort is attached.

In addition to Metro’s efforts, Washington County is considering a construction excise tax (CET) that could be used to address affordable housing. Additionally, the county has two long-range planning work program tasks related to affordable housing:

Task 1.8. Housing affordability. Together with the Departments of Housing Services and Community Development, explore options for encouraging development of a greater variety of housing types and increasing affordable housing. Options might include reductions in development requirements (e.g., zoning flexibility, subsidizing fees and

taxes, density bonuses) and alternative housing types (e.g., cottage or cluster housing, micro-housing, tiny houses, cohousing, detached row houses).

Task 1.9. Equitable Housing Site Barriers and Solutions (Metro Equitable Housing Grant) implementation. This project identified five potential affordable housing development sites and is evaluating them to identify key barriers through code and financial feasibility analysis. Potential solutions will likely include changes to community plans, the community development code (CDC) or County processes. Focus is on CDC regulations and potential code and plan changes to facilitate equitable and affordable housing.

How the proceeds of the Metro bond or the county CET would be used or the impact of these measures is still unknown. Important questions to the board's decision include potential increase in the number of affordable housing units expected to be constructed on an annual basis and whether the funds could be used to pay SDCs.

Finally, during its previous discussion on affordable housing, the board touched on the district's mission and how that mission may relate to affordable housing. Additionally, at the board's direction, staff will be undertaking a visioning effort with its residents to identify what the future of THPRD should look like. This visioning effort could include a component to develop the district's role in addressing social issues, such as affordable housing.

The on-going regional efforts to address affordable housing as well as the district's upcoming visioning process suggests that action taken by the board should be temporary, with a sunset provision of two to five years.

Proposal Request

Staff is providing information requested by the board of directors at the April 10 regular board meeting and requesting that the board continue the discussion on affordable housing. Staff is seeking feedback and direction on the policy action the board would like to take. Staff will return in June with a resolution consistent to such direction.

Action Requested

No formal action is being requested. Staff is seeking feedback and direction on the policy action the board would like to take and will return in June with a resolution consistent to such direction.



Homes for greater Portland

Regional housing measure: Where we stand, where we could go

WHAT WE KNOW

- Housing affordability is a top-tier concern for residents throughout the region – across city and county lines and demographic groups.
- 75 people move to the greater Portland region every day, straining our supply of affordable homes.
- Only 1 in 3 low-income families in the region can find an affordable rental home. Middle-income families struggle too.
- Regional voters believe this is a crisis that can be solved – and they want to be a part of the solution.



GOALS

- Create more permanently affordable homes throughout the region through new construction and acquisition
- Increase housing stability and opportunity for working families, seniors, communities of color, veterans and people experiencing homelessness
- Collaborate with community stakeholders and local government partners to structure programs based in best practices, innovation and equitable outcomes

POSSIBLE FRAMEWORK

- **Land for homes:** Acquiring land for building affordable homes with good access to transit and amenities
- **Affordable homes:** Funding for local governments, housing authorities and private/non-profit builders*:
 - Fill financing gaps and build new affordable homes
 - Acquisition and rehabilitation of at-risk affordable homes

**A potential amendment to the Oregon Constitution would allow bond funds to be granted to private and non-profit entities and leverage other funding sources, such as low-income housing tax credits.*

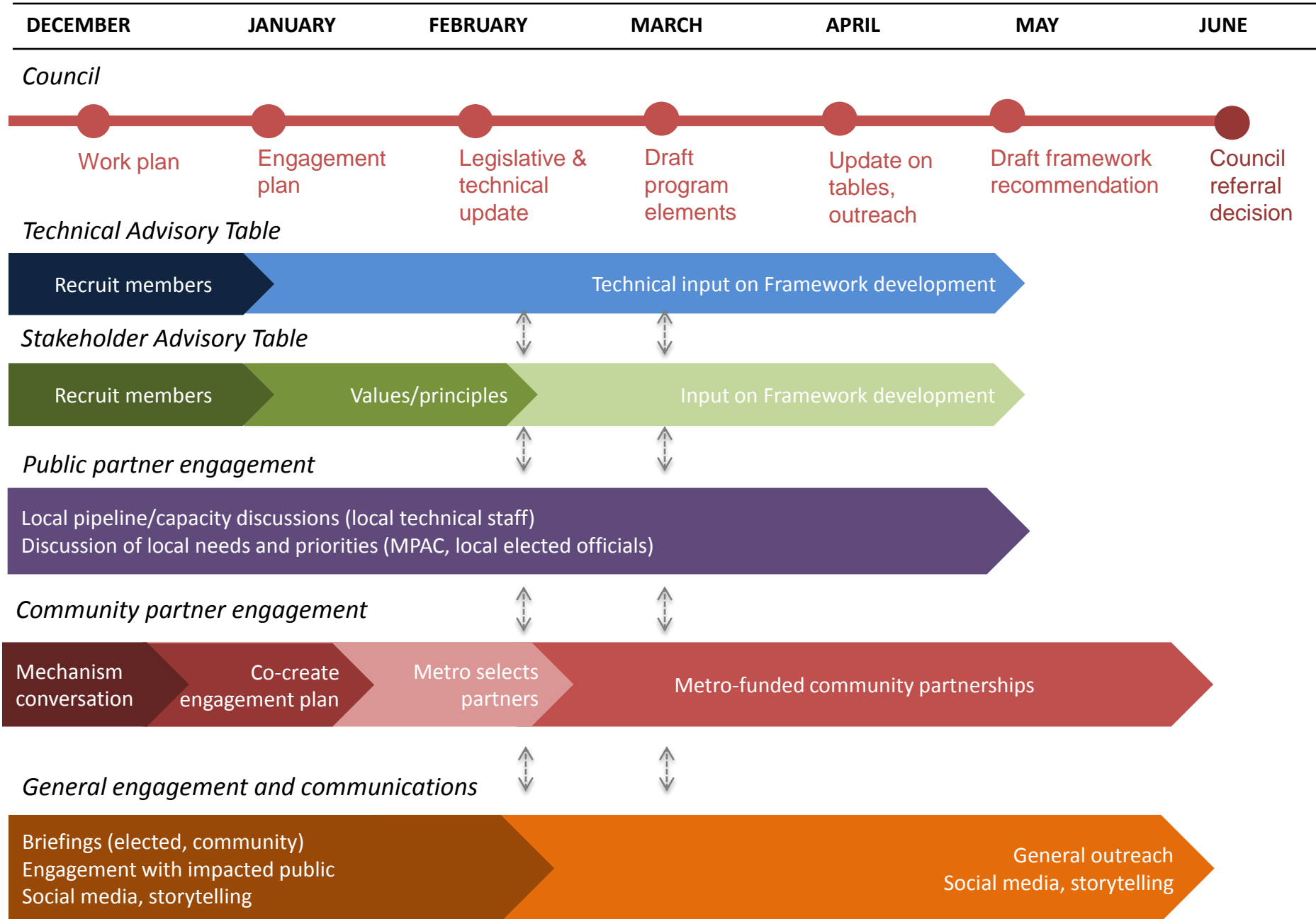
NEXT STEPS

- Convene stakeholder and technical advisory committees to assist with measure development and make a recommendation to Metro COO
- Engage with partners to maximize equitable outcomes in the measure
- Collaborate with partners exploring an Oregon constitutional amendment to help funding create more homes*
- Continue research, engagement and analysis to shape measure
- Metro Council consideration of referral in late spring for the November ballot



DRAFT Regional Housing Measure Engagement Timeline

Draft 1/23/18





MEMO

DATE: April 30, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for May 8, 2018

Quarterly Grant Report

The Grant Steering Committee (GSC) has prepared its second quarterly report (attached) for the period January – March 2018. Highlights of the report include:

- Staff has applied for five grants totaling \$473,923
- Staff has researched an additional eleven funding opportunities, determining that ten are good fits for future projects or programs
- Staff has identified five grant applications to prepare over the next few months

The GSC continues to meet monthly and will be starting to identify partners for upcoming grants, as well as continue to expand opportunities for outside funding to programming. Brad Hauschild, Urban Planner/Grant Specialist, will provide a brief presentation on the quarterly report. In the future, written quarterly grants will be provided for informational purposes, with annual presentations on status and proposed work plans.

Greenway Park Concept Plan Update

Greenway Park is a much loved and well-used park and natural area in the southeast quadrant of the park district. It has had a number of additions and changes over the years, but no consistent guiding vision. THPRD started a concept planning process in fall 2017 that will include both Greenway Park and adjacent Koll Center Wetlands. The plan will guide what amenities we put in or change over time, as well as drive maintenance and service adjustments at the park. Bruce Barbarasch, Superintendent of Nature & Trails, will provide an overview of the public process, anticipated outcomes, and next steps to complete the plan.

Summer Camp Preview

This summer, THPRD will offer hundreds of camp options for kids to choose from. From June 25 to August 24, we will host over 19,000 kids in summer camps ranging from Urban Adventures to Preschool Cooking. Sabrina Taylor Schmitt, Conestoga Recreation and Aquatic Center Supervisor, will attend the meeting to share the presentation "Ten Fun New Ways to Slip and Slide Into Summer."

Spring Egg Hunt at Mountain View Champions Park in Partnership with Autism Society of Oregon

THPRD's first inclusive egg hunt was held at Mountain View Champions Park on March 31. It consisted of two egg hunts, a "quiet egg hunt" and a "free-for-all" hunt. Both were designed to accommodate individuals experiencing disabilities or on the autism spectrum. Overall attendance was nearly 800 people. Julie Rocha, Athletic Center Supervisor, will attend the meeting to present a summary of the event.

Board of Directors & Budget Committee Meeting Schedule

The following dates are proposed for the board of directors and budget committee meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- May 15, 2018 (budget committee budget approval)
- June 12, 2018
- June 19, 2018 (regular board meeting & board of directors budget adoption)
- July Regular Board Meeting – No Meeting Scheduled
- August 7, 2018
- September Regular Board Meeting – No Meeting Scheduled
- October 9, 2018

GRANT STRATEGY - Quarterly Funding Report
 Q3, FY 17/18

Grant Activity this Quarter

New Applications:

Staff applied for the following grants:

- US Swimming Foundation Make A Splash, Free Swim Lessons - \$3,870
- Juan Young Trust, Camp Rivendale Programming - \$10,000
- OPRD Land and Water Conservation Fund, Commonwealth Lake Park - \$60,554
- OPRD Land and Water Conservation Fund, Crowell Woods Park - \$389,092
- Energy Trust of Oregon, Energy Savings at 6 Sites - \$10,407
- Juan Young Trust, Camp Rivendale Programming - \$10,000

The attached *Quarterly Grant Status Summary* spreadsheet provides detailed information of these grants, including submission and decision dates, application status and board goal category.

Status of Current Applications:

The following funding requests received a decision:

- Awarded - MACC PEG/PCN Grant Fund, Network Enhancements - \$61,402

The following funding requests have decisions pending:

- IMLS Museums for America, Establishing Roots for Community Growth - \$24,000

Grants Researched:

Staff researched 11 funding opportunities for the reporting period. Of these, ten have been added to the district's *Funding Opportunities Summary* for future consideration during the grant projects identification process. The remainder was dismissed for being incompatible with district needs or the district being ineligible to apply. The following list highlights those opportunities researched:

<i>Added to Funding Opportunities Summary</i>	<i>Not Added to Funding Opportunities Summary</i>
<ul style="list-style-type: none"> • EPA Environmental Justice Collaborative Problem Solving Program • NRPA 10-Minute Walk Planning Grant • NPS Save America's Treasures Grant • US Standards Grant Program – North American Wetlands • FWS Recovery Implementation Fund Grant • NEA Challenge America Grant • NEA Art Works Grant • Voices for Healthy Kids Initiative • DHHS ACL Empowering Adults and Adults with Disabilities Grant • Adaptive Sports Grant Programs for Disable Veterans and Members of the Armed Forces • Scotts® Field Refurbishment Program • Consumer Product Safety Commission Pool Safety Grant 	<ul style="list-style-type: none"> • FWS Recovery Implementation Fund Grant*

Notes:

* - not parks and recreation oriented

Grant Steering Committee

Meetings:

- 1/24
- 2/28
- 3/25

Topics of Discussion:

- Quarterly funding report
- FY 17/18 and 18/19 work plan for grants
- New and upcoming grant opportunities
- Update to the district's operational procedure for grant applications

Upcoming Grants

Staff intends to complete applications during the next reporting period based on the attached work plan for the current fiscal year:

- OPRD Local Government Grant Program, Butternut Park Play Equipment Replacement
- OPRD Recreational Trails Program, Cedar Mill Creek Trail, Segments 3-4
- Metro RFFA Active Transportation, Westside Trail US-26 Overcrossing (30% Design)
- Hoover Family Foundation, Camp Rivendale Programming
- CareOregon Community Benefit Grant, TBD
- Land and Water Conservation Fund, Outdoor Recreation Legacy Partnership – Coordinating with ORPD staff to determine strategy for either Crowell Woods or Bonny Meadows

Staff is also investigating applications to the following unique funding opportunities not included in the initial work plan:

- Consumer Product Safety Commission Pool Safety Grant, TBD

Grant Strategy Work Plan – FY17/18-18/19

March 2018

Project Name	Funding Opportunity	Project Cost	Grant Request (GF)	District Match	Match Source	Notes
Q3 – 17/18						
Crowell Woods Park Development	OPRD LWCF	\$1,200,310	\$389,092	\$389,092	SDC	Submitted 3/2. Recommended for funding.
Commonwealth Lake Park Bridge Replacement	OPRD LWCF	\$220,000	\$60,544	\$60,544	GF	Submitted 3/2
Camp Rivendale Programming	Juan Young Trust	\$10,000	\$10,000	\$0	n/a	Submitted 2/28 (on behalf of THPF)
Free Swim Lessons	US Swimming Foundation Make a Splash Grant	\$3,500	\$3,500	\$0	n/a	Submitted 2/2
N/A	NRPA Meet Me at the Park Grant	---	---	---	---	Did not apply – grant requirements timing did not match with potential projects; will monitor for future opportunities
Q4 – 17/18						
Butternut Park Play Equipment Replacement	OPRD LGGP Small Grant	\$150,000	\$75,000	\$75,000	GF	
Westside Trail US-26 Overcrossing (30% design)	Metro RFFA – Active Transportation Funding Project Readiness	\$680,000	\$400,000	\$260,000	SDC & In-kind	Working with Cities of Tigard and Tualatin to determine equitable allocation of \$561,000 available to county amongst three jurisdictions
Camp Rivendale Programming	Hoover Family Foundation	TBD	TBD	\$0	n/a	
Rec Mobile OR Senior Fitness Programming	CareOregon Community Benefit Grant	\$40,000 / \$20,000	\$40,000 / \$20,000	\$0	n/a	
Cedar Mill Community Trail #4	OPRD RTP Grant	TBD	TBD	TBD	SDC	
TBD	Consumer Product Safety Commission Pool Safety Grant	TBD	TBD	TBD	TBD	Working with staff to identify potential projects

Project Name	Funding Opportunity	Project Cost	Grant Request (GF)	District Match	Match Source	Notes
Q1 – 18/19						
Free Fitness in the Park OR Wellness on Wheels	Advantis Credit Union Community Fund	\$5,000 / \$10,000	\$5,000 / \$10,000	\$0	n/a	
Crowell Woods Park OR Bonnie Meadows Park	OPRD NPS LWCF ORLP Grant	TBD	TBD	TBD	SDC	Coordinating with OPRD staff to determine strategy for application
Q2 – 18/19						
Update Interpretive Signs at Tualatin Hills Nature Park	Art Place America National Creative Placemaking Fund	\$100,000	50,000\$	\$50,000	GF	
TBD	NRPA 10-Walk Planning Grant	TBD	\$40,000	n/a	n/a	Working with staff to identify potential project
Q3 – 18/19						
Somerset West Park Enhancements	OPRD LGGP Large Grant	\$835,700	\$300,000	\$535,700	Bond	
New Natural Area Public Access (Bannister Creek Greenway or Lily K Johnson Wetlands)	OPRD LWCF	\$500,000	\$250,000	\$250,000	SDC	
Camp Rivendale Programming	Juan Young Trust	\$5,000	\$5,000	\$0	n/a	
Rec Mobile & Nature Mobile OR Senior Fitness Programs	CareOregon Community Benefit Grant	\$80,000 / \$20,000	\$80,000 / \$20,000	\$0	n/a	
Q4 – 18/19						
Play Surfacing Replacement at Jenkins Estate/Camo Rivendale	OPRD LGGP Small Grant	\$100,000	\$50,000	\$50,000	GF	
TBD	OPRD RTP	TBD	TBD	TBD	TBD	Reviewing project list to identify competitive project
Free Swim Lessons	US Swimming Foundation Make a Splash Grant	\$10,000	\$3,500	\$6,500	GF	

**Quarterly Grant Status Summary - Q3 FY 17/18
FY 2016/17 & FY 2017/18**

Fiscal Year	Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Decision Date	Outcome	Goal Category	Comments
17/18	Energy Trust of Oregon	Katherine Stokke	\$10,407	Energy savings at 6 district SEM sites		3/16/2018	Awarded	Sustainability	
17/18	OPRD Land & Water Consdervation Fund (LWCF)	Brad Hauschild	\$389,092	Crowell Woods - A New Neighborhood Park	3/2/2018	10/1/2018	Pending	Parks	
17/18	OPRD Land & Water Consdervation Fund (LWCF)	Brad Hauschild	\$60,554	Comminwealth Lake Park Bridge Replacement	3/2/2018	10/1/2018	Pending	Parks	
17/18	Juan Young Trust	Julie Rocha/ Jon Wangen	\$10,000	Camp Rivendale	3/2/2018	5/31/2018	Pending	Programs	
17/18	USA Swimming Foundation Make a Splash Grant	Sharon Hoffmeister	\$3,870	Make a Splash free swim lessons	2/2/2018	3/31/2018	Pending	Programs	
17/18	Institute of Museum & Library Services Museums for America Grant	Bruce Barbarasch	\$24,000	Establishing Roots for Community Growth	11/29/2017	9/1/2018	Pending	Natural Resources	
16/17	NRPA Disney Meet Me at the Park Play Spaces Grant	Brad Hauschild	\$34,702	Mountain View Champions Park (SWQCP) Play Area	6/23/2017	7/24/2017	Not Awarded	Parks	
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$63,402	Enhance the district's network by replacing outdate switches	5/2/2017	6/30/2017	Awarded	Sustainability	
16/17	OPRD Recreational Trails Program (RTP) Grant	Brad Hauschild	\$129,795	155th Avenue Wetlands Neighborhood Trail	5/1/2017	11/15/2017	Not Awarded	Trails	
16/17	OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$390,156	Cedar Hills Community Park Improvements (Picnic Pavion / Multi-use Sport Courts)	4/1/2017	6/12/2017	Awarded	Parks	
16/17	USA Swimming Foundation Make a Splash Grant	Sharon Hoffmeister	\$3,600	Make a Splash free swim lessons	2/15/2017	3/22/2017	Not Awarded	Programs	
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$51,289	Enhance the district's network system with improved firewall protection	12/2/2016	1/29/2017	Awarded	Sustainability	

* New information is highlighted.

Fiscal Year	Potential Funding Source	Coordinator	Amount Requested	Purpose	Date Submitted	Decision Date	Outcome	Goal Category	Comments
16/17	MACC PEG/PCN Grant Fund	Phil Young	\$63,402	Enhance the district's network by replacing outdate switches	12/2/2016	1/29/2017	Not Awarded	Sustainability	Will reapply for in the spring
16/17	Institute of Museum & Library Services Museums for America Grant	Bruce Barbarasch	\$23,125	Establishing Roots for Community Growth	12/1/2016	6/1/2017	Not Awarded	Natural Resources	
16/17	Metro Regional Flexible Funds Allocation	Brad Hauschild	\$3,892,399	Beaverton Creek Trail: Westside Trail - Hocken Avenue construction	8/24/2016	6/30/2017	Awarded	Trails	\$3,693,212 was awarded
16/17	Metro Nature in Neighborhoods Capital Grant	Bruce Barbarasch	\$400,000	Fanno Creek floodplan improvments in Fanno Creek Greenway (south of Denney Road)	7/29/2016	11/30/2016	Awarded	Natural Resources	Funds awarded = \$250,000
15/16	Oregon Watershed Enhancement Board	Bruce Barbarasch	\$110,000	Fanno Creek floodplan improvments in Fanno Creek Greenway (south of Denney Road)	4/18/2016	9/30/2016	Not Awarded	Natural Resources	
15/16	OPRD LWCF Outdoor Recreation Legacy Program (ORLP)	Brad Hauschild	\$389,092	New Neighborhood Park Development (Biles-Duncan Property)	4/29/2016	6/1/2017	Not Awarded	Parks	
15/16	OPRD Local Government Grant Program (LGGP)	Brad Hauschild	\$262,524	Southwest Quadrant Community Park Shade Canopies	4/1/2016	9/1/2016	Awarded	Parks	
	OPRD Land & Water Consdervation Fund (LWCF)	Brad Hauschild	\$140,000	Somerset West Park Stream Daylighting	2/29/2016	9/1/2016	Not Awarded	Natural Resources	



MEMO

DATE: April 30, 2018
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: **Amendments to District Compiled Policies Chapter 3 – Board Policies**

Introduction

The board of directors has expressed an interest in making amendments related to board member conduct expectations to Chapter 3 (Board Policies) of the District Compiled Policies (DCP). General housekeeping edits proposed by district legal counsel have been included for the board's consideration, as well.

Background

DCP Chapter 3 (Board Policies) was originally adopted by the board of directors on April 6, 2009, as part of the overall DCP development, review and adoption process. DCP Chapter 3 was most recently amended by the board on December 13, 2016, to include new sections pertaining to public records and travel.

The board of directors has expressed an interest in including additional information within DCP Chapter 3 regarding board member conduct expectations and to clarify the section pertaining to censure. Legal counsel has incorporated or clarified the requested information as shown in the redlined document attached. Additionally, district staff and legal counsel recently reviewed the policy and have suggested general housekeeping edits and edits based on changes in practice.

The board was offered an initial review via email of the proposed amendments in advance of the board packet. Sections highlighted on the attached redline document reflect additional suggested edits resulting from the board members' initial review.

Proposal Request

Board discussion and review is being requested of the proposed amendments. Based on board discussion, district staff will return at a future board meeting with a resolution amending DCP Chapter 3 to reflect the final proposed edits.

Legal counsel will be in attendance at your meeting to answer any questions the board may have.

Action Requested

No formal action is being requested. Staff is seeking input from the board on the proposed amendments to DCP Chapter 3 (Board Policies). Staff will incorporate any input from the board into a resolution for board for consideration of approval in June 2018 amending DCP Chapter 3.

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CHAPTER 3 – BOARD POLICIES

3.01 Board Meetings

- (A) Regular meetings to conduct Board business are normally held the second Tuesday of each month and as otherwise approved by the Board. Regular meeting agendas will be developed by the Manager in consultation with the President.
- (B) Work sessions may be held as a separate meeting or in conjunction with regular meetings. Work session agendas will be developed by the Manager in consultation with the President.
- (C) Special meetings may be called by the President or by a majority of the Board.
- (D) Executive sessions will be held in compliance with the Oregon Public Meetings Law.
- (E) Meeting notices will be posted in public view at all District facilities designed for and used by the general public.
- (F) Minutes will be taken consistent with the Oregon Public Records and Records Meetings Law.
- (G) Telephonic / electronic meetings shall be held consistent with the Oregon Public Meetings Law. Board members may participate and vote in Board meetings via telephone, electronically, or by other means consistent with that law.
- (H) Board members' attendance at meetings is expected and as a result they should use their best efforts to attend all Board meetings.

3.02 Officers of the Board

- (A) The Board has three offices: President, Secretary, and Secretary pro tempore.
- (B) The President presides at all Board meetings. In the President's absence, the Secretary presides and the Secretary pro tempore acts as Secretary.
- (C) The election of officers is held annually at the June Board meeting with the term of each office being one year.

3.03 Board Member Conduct

- (A) Representing District. If a Board member appears before another governmental agency or organization to give a statement on an issue relevant to the District, that member must state:

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- (1) Whether the statement reflects personal opinion, ~~or~~ is the official position of the District, or both; and

~~(2) Whether the statement is supported by the Board.~~

If the Board member is representing the District, he or she must support and advocate for the official District position on the issue.

(B) Governing District.

- (1) Without prior approval of the Board, no member may interfere with or engage in District operations. This includes District programs, maintenance, administration, enforcement of facility and park rules, planning, training or other day-to-day operations and responsibilities of the Manager.
- (2) Should the Board ask a member to become involved in District operations, the Board must clearly state in writing that Board member's operational duties/functions. Said duties/functions must be agreed to by the President and Manager prior to the Board member beginning the assignment.

(C) Code of Conduct.

~~(1) Board members will conduct themselves in ways that do not bring discredit to the District, and that promote non-discriminatory delivery of District provided-services to the public.~~

~~(1)(2) Board members will keep themselves reasonably, in addition to keeping informed about matters coming before the Board and abide by accept and act in accordance with Board decisions regardless of the member's vote on the particular matter.~~

~~(2)(3) Board members shall refrain from behavior that is embarrassing, discourteous, unprofessional, or disrespectful directed toward District employees, other Board members, or the public. The Board desires to shall encourage an atmosphere and conduct that is respectful, courteous, and professional and accepting of cultural differences in regards to Board member dealings with fellow Board members, District employees, or members of the public.~~

~~(3)(4) Board members should refrain from engaging in or being associated with illegal or otherwise harmful conduct that adversely affects the District or its public image, or their own credibility or ability or credibility to carry out their duties as a member of the Board.~~

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- ~~(4)(5)~~ The Board is committed to fair and impartial treatment of District employees, Board members, and the public and is committed to providing an environment free from discrimination and harassment. The Board is expected to adhere to the District's Employee Handbook (for full-time and regular employees) policy on Anti-Discrimination and Anti-Harassment.
- ~~(5)(6)~~ Board members shall refrain from discriminating or retaliating against any employee who has invoked their rights under the Oregon Whistleblower Law as set forth in the District's Employee Handbook policy on Whistleblowers.
- ~~(6)(7)~~ Board members are prohibited from engaging in violence with any employee, patron, or fellow Board member and from possessing a firearm ~~or dangerous~~ **weapon, explosives or other dangerous substance** in or on any THPRD property or facility consistent with the District Compiled Policies (Chapter 7.09 – District Regulations) and the District's Employee Handbook policies on Dangerous Weapons in the Workplace and Anti-Violence in the Workplace.
- ~~(8)~~ Board members should refrain from conducting District business while ~~impaired or intoxicated by drugs or alcohol and should ensure they follow all~~ District policies concerning drugs or alcohol at District facilities.

(D) Censure .

- (1) The Board may make and enforce its own rules- ~~and ensure compliance with District Compiled Policies and state law. If a member of the Board substantially violates the District Compiled Policies or state law, the Board may take action to protect the District and discipline the member with~~ **censure which is** a public reprimand. ~~relative to the conduct of both its meetings and that of Board members.~~
- (2) Before taking any action to publicly reprimand a Board member through ~~censure, a majority of the Board must plainly state its concerns in writing or in an open public meeting, and the impacted Board member must have a reasonable opportunity to respond. If a Board member violates a substantive provision of the District's Compiled Policies or state law, the Board may take action against the Board member in order to protect Board and District integrity by issuance of a public censure to the Board member.~~
- (3) The Board may ~~thereafter~~ investigate the action(s) of any Board member and consistent with ORS 192.660(2)(b) meet ~~in executive session to discuss the findings and to deliberate on whether~~ ~~to deliberate whether~~ reasonable grounds exist ~~that a substantial violation has occurred. Under ORS 192.660(2)(b), the Board member under investigation may request an open hearingo support a Board finding that a violation of either state law or~~

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~~District Compiled Policy has occurred. Any final action or decision on the matter shall occur in open session.~~

3.04 Board Discussions and Decorum

- (A) ~~Conduct. Board members will conduct themselves in ways that do not bring discredit to the District, that promote non-discriminatory delivery of District provided services to the public in addition to keeping informed about matters coming before the Board and abiding by Board decisions regardless of the member's vote on the particular matter.~~
- (B) Order and Decorum. Board members will assist the President in preserving order and decorum during Board meetings and should not delay or interrupt the proceedings or fail to comply with a ruling of the President or a Board rule. When addressing staff or members of the public, members should confine themselves to questions on issues under discussion and not engage in personal attacks or impugn the motives of any speaker.
- (C) Ground Rules. The following “Ground Rules” will be observed in order to maintain order and decorum during Board discussions and hearings:
- (1) Board members will ~~gather-review~~ necessary information, including board meeting informational materials, ~~and ask questions of District staff~~ before meetings.
 - (2) Board members will be given an opportunity to speak at least once on any pending motion or agenda item and will speak for themselves and not for other Board members.
 - (3) Board members will not speak on behalf of the Board or District unless authorized by a vote of the Board to do so.
 - (4) During public meetings, Board members should generally not attempt to edit or revise formally prepared documents, such as resolutions, intergovernmental agreements, etc., that are being considered for adoption at that public meeting. Board members may request Amendments to proposed resolutions or other such documents, may be appropriate but they should recognize that significant edits may require additional input from staff or legal review and could necessitate such document being brought back before the Board at a future meeting. input from the Manager or General Counsel should first be sought to accomplish Board objectives.
 - (5) Board members will be open, direct and candid in the Board forum. Members should be succinct in stating their views and focus on a single issue or topic at any one time.

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- (6) Board members should focus on District issues and avoid becoming involved with non-District issues not relevant to the then current discussion.
- (7) The President will recognize members wishing to speak in the order of their request(s). The President will provide the first member with an opportunity to speak before recognizing another member. Board members will not interrupt another member who has the floor.
- (8) Board members should keep discussions moving and call for a “process check” if the Board becomes bogged down in discussions.
- (9) Board members will adhere to established time limits on discussions.
- (10) Board members will refrain from criticizing or berating each other, staff or other persons.
- (11) If a Board member wishes to discuss a major policy issue not already on the agenda, it should be scheduled for a future agenda rather than being discussed or considered at the current meeting.

3.05 Public Participation

- (A) Public ~~and community group~~ testimony sign-up forms will be available at each regular ~~business Board~~ meeting. The Board will provide Audience Time at the beginning of each regular meeting (before approval of the Consent Agenda) for members of the audience to speak to the Board about District items that are not already included on the agenda. ~~At both Audience Time and during any public hearing or specific agenda item, m~~ Once recognized by the President to address the Board, m Members of the public desiring to address the Board must ~~first ask to be recognized by the President and then~~ state their name and address for the record. The Board may set time limits for comments. The Board may request that groups with like comments choose a spokesperson to present joint remarks.
- (B) During public hearings, public comment must be addressed to the **President Board** and relate to the matter under discussion unless made during Audience Time.
- (C) Generally, Board members should not respond to comments made during Audience Time except to ask clarifying questions. Any public requests for Board action should be referred to staff for review before being placed on a future agenda.

3.06 Robert’s Rules of Order Revised

Robert’s Rules of Order Revised will be used as the guideline for conduct of Board meetings except where these rules provide otherwise. Rules may be adopted or amended at any meeting. The order of business may be suspended at any meeting by Board vote.

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3.07 Agenda

(A) The agenda headings for Board regular meetings are generally as follows:

- EXECUTIVE SESSION (if any)
- CALL TO ORDER
- ROLL CALL
- PRESENTATIONS & REPORTS
- PUBLIC HEARING (if any)
- AUDIENCE TIME
- BOARD TIME
- CONSENT AGENDA
- OLD BUSINESS (includes MANAGER'S REPORT)
- NEW BUSINESS
- ADJOURNMENT

(B) The Manager will prepare agenda materials and will work in conjunction with the Board President to draft the agenda. Board members may request items be placed on an agenda to either the Manager or Board President. Board members may make agenda suggestions at any Board meeting or by communication with the Manager or Board President at least seven days before the regular Board meeting where the item would be considered. A Board member may also move to add an item to the agenda at the beginning of a meeting. If approved by the Board, the item would then be considered as the last item under New Business. The agenda, Manager's report and other relevant material will be made available to Board members and the public at least four days before each regular Board meeting.

(C) ~~Board members will make best efforts to reach consensus on agenda items and obtain staff input before requesting an agenda item. Agendas will generally be set to allow meetings to end no later than 10:00 p.m. If the Board is still in session at 9:30 p.m., the Board will decide whether to continue with the agenda or move items to a future agenda.~~

(D) The Board may place certain items on a consent agenda and approve them as one action. Any Board member may request to remove an item from the consent agenda for discussion, modification and individual approval.

3.08 Motions

(A) General.

- (1) All Board members have the right to make motions, discuss questions and vote on any issue before the Board.
- (2) Board member motions will be clearly and concisely stated. The President will state the names of the members making the motion and the second.

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- (3) The motion maker, President or Clerk should repeat the motion prior to a Board vote.
 - (4) Most motions die without a second. Motions for ~~nomination~~, withdrawal of a motion, agenda order, roll call vote or point of order do not require a second. A motion on which a second is not made but where discussion begins is deemed seconded by the member beginning the discussion.
 - (5) Discussion of a motion is open to all Board members wishing to address it. A member must be recognized by the President prior to speaking on the motion.
 - (6) The President may ask for a voice vote on all final decisions although the preferred approach is a roll call vote on all final decisions. All members are expected to vote on each motion unless legally disqualified. A member unable to vote must state the basis for any conflict of interest or other disqualification. The Clerk will maintain a record of the votes.
 - (7) At the conclusion of any vote, the President will announce the results. Board members wishing to explain their votes should do so succinctly.
- (B) Withdrawal. A motion may be withdrawn by the motion maker at any time without the consent of the Board.
- (C) Tie. A motion receiving a tie vote fails.
- (D) Table. A motion to table is not debatable and precludes any amendment or further debate. If the motion prevails, the item may be taken from the table only by adding it to a future agenda for continued discussion.
- (E) Postpone. A motion to postpone to a certain date ~~certain~~ is debatable and amendable. A motion to postpone indefinitely is a motion to reject without a direct vote and is debatable and not amendable.
- (F) Call for Question. A motion calling for the question ends debate on the item and is not debatable. A second is required for this motion. Before a Board member calls for the question, each member wishing to speak on the item should have one opportunity to speak. When the question is called, the President will inquire whether any member objects; if objection is raised, the matter will be put to a vote and if it does not receive a majority vote, it fails. Debate may continue if the motion fails.
- (G) Amendment. A motion to amend may be made to a prior motion that has been seconded but not voted on. Amendments will be voted on first before the main

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motion is amended (or not amended). Motions to adjourn, agenda order, table, point of order, take from table, and reconsider may not be amended.

- (H) Reconsideration. When a motion has been decided, any Board member who voted with the majority may move for reconsideration. A motion for reconsideration may only be made at the meeting at which the motion on the ordinance, resolution, order or other decision was approved.

3.09 Adjournment

- (A) Upon motion and majority vote of the Board members present, any meeting of the Board may be continued or adjourned from day to day or for more than one day. No adjournment may be for a period longer than until the next regular meeting.
- (B) Upon the request of a Board member, a short recess may be taken during a Board meeting.
- (C) A motion to adjourn will be in order at any time except as follows:
 - (1) When made as an interruption of a member while speaking; or
 - (2) While a vote is being taken.
- (D) ~~Before adjourning a Board meeting, the President will address the Board members and Manager to inquire as to whether there is further business to come before the Board. After the responses, if any, the President will ask for a motion to adjourn.~~

3.10 Minutes

- (A) Minutes will be prepared with sufficient detail to meet their intended use. Verbatim minutes are not required. The minutes of Board meetings will comply with ORS 192.650 and contain (at a minimum) the following:
 - (1) The name of Board members and staff present;
 - (2) All motions, proposals, resolutions, orders, ordinances and measures proposed and their disposition;
 - (3) The result of all votes, including ayes and nays and the names of the Board members who voted;
 - (4) The substance of the discussion on any matter; and
 - (5) Reference to any document discussed at the meeting.

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- (B) The Board may amend minutes to accurately reflect what transpired at a meeting. Upon receipt of the minutes in the Board agenda packet, members should read and submit any changes, additions or corrections to the Clerk so that a corrected copy may be issued to the Board and public prior to the meeting for Board approval. Under no circumstances may the minutes be changed following approval by the Board unless the Board authorizes such change.
- (C) The Clerk or designee will audio record all meetings. The Clerk will maintain custody of all recordings and Board members may obtain a copy of any recording. A Board member may request a full or partial meeting transcript if it can be produced with nominal staff time. If the transcript requires more than a nominal amount of staff time, the Clerk may produce the transcript only with Board approval. The Clerk is authorized to produce transcripts as required by law.

3.11 Public Hearings

The Board may hold public hearings on topics the Board may choose in addition to those that may be required by state law.

3.12 Committees

- (A) General.
 - (1) The Board will appoint members to District committees by resolution. District committee members (other than Ex-Officio members) shall reside in the District. All District committee members are required to pass a background check consistent with established District operational policies prior to their appointment on a District committee. Neither District employees nor other persons having an existing and current contractual relationship with the District may serve on District committees as public members.
 - (2) Board members will encourage broad participation on District committees by generally limiting the number of terms a member of the public may serve.
 - (3) A member of the public may not serve on more than two District committees simultaneously and on more than one District advisory committee. A member of the public serving on two District committees may not act as chair of both simultaneously except relative to service on the District Budget Committee.
 - (4) Board members may suggest persons for committee membership who have demonstrated interest and knowledge in the committee's area of responsibility. Generally, the District will give public notice of committee vacancies.

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- (5) Prospective members of any committee are required to complete a Board approved application or statement of interest.
- (6) The Board may, in the exercise of its discretion, remove a member of the public from a District committee prior to the expiration of the term of office by resolution.
- (7) Committees must select a Chair and Secretary, determine their meeting schedules, and the rules for operation. Minutes of all meetings must be taken and retained by each committee Secretary and be distributed to each committee member, the Board and Manager.
- (8) All advisory committee meetings are “public meetings” under state law and subject to the requirements thereof.
- (9) Committees and their members have no authority to represent the District’s official position on any matter absent express and explicit Board approval therefor.

(B) Standing Advisory Committees.

- (1) The Board determines both the number of and membership on standing advisory committees. Terms for standing advisory committee members will be for two or three years. The Board expects to create standing advisory committees for each major service area, as defined by the Board which will then make reports and recommendations to the Board.
- (2) At the Manager’s option, a staff liaison and/or resource person may be present at all committee meetings.
- (3) Standing advisory committees must make reports and respond to questions from the Board generally once a year although the Board may require more frequent reports.

(C) Ad Hoc Advisory Committees.

- (1) The Board may create ad hoc advisory committees to assess the needs of the District and recommend long-range goals, practices or priorities, the evaluation of existing program areas or facilities as well as other areas deemed necessary by the Board for such time as needed to accomplish an assigned purpose. The Board will provide each ad hoc advisory committee a written statement or charge regarding its assigned responsibilities.
- (2) Ad hoc advisory committees may be discharged after presentation of their recommendations to the Board or at any other time at the sole discretion of the Board.

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3.13 District Goals and Budget

- (A) Board. The Board will review and adopt District goals annually before preparation of the budget. The adopted goals will guide the budget's development. The Board may carry over or revise goals from one year to the next.

The goals and budget will be developed consistent with state law, contractual obligations with employees, vendors, contractors and the best interests of District residents.

- (B) Budget Committee.

- (1) The Budget Committee will consist of the Board and five members of the public appointed by the Board, each of whom will serve a three-year term.
- (2) The Budget Committee will meet at least once a year to consider and approve the District's annual budget. Public testimony will be taken at this meeting and the Budget Committee may set time limits for comments. The Budget Committee may request that groups with like comments choose a spokesperson to present joint remarks.
- (3) The Budget Committee will provide public oversight of budget preparation, recommend changes to the proposed budget and provide information to the public about District business and operations.

- (C) Budget Preparation. District budget preparation steps will include the following:

- (1) Board adoption and approval of annual goals;
- (2) Appointment of the Budget Officer;
- (3) Public comments, District budget priorities and existing allocations;
- (4) Development and distribution of budget materials to staff;
- (5) Staff development of budget requests and program proposals;
- (6) Staff submissions of budget work sheets;
- (7) Staff budget review process;
- (8) Manager budget message;
- (9) Publication of the budget notice;

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- (10) Budget Committee meetings for considerations and approval of proposed budget;
- (11) Preparation of resolution for any required election;
- (12) Publication of notice of public hearing on the budget and budget summary;
- (13) Holding of any required election; and
- (14) Adoption of the budget by the Board.

3.14 Communication with Staff

- (A) The Board will respect the separation between policymaking (Board function) and administration (Manager function) by:
- (1) Working with ~~the District staff~~ Staff as a team in the spirit of mutual respect and support;
 - (2) ~~Outside of Board meetings, Board members shall not attempt to Except in a Board meeting, not attempting to~~ influence a District employee or the Manager, ~~or advocate for a certain outcome~~ concerning personnel matters, purchasing issues, the award of contracts or the selection of consultants, ~~the processing of permit applications or granting of licenses or permits~~. However, discussing these matters with staff the sharing of ideas in a non-coercive manner on these matters is appropriate;
 - (3) Limiting individual contact with District staff to the Manager, Management Staff, and designated staff for requests that concern District matters -so as not to influence staff decisions or recommendations, interfere with their work performance, undermine Manager authority or prevent the full Board from having the benefit of any information received. The Manager has the responsibility to determine the most effective way of responding to these requests; and
 - (4) When expressing criticism to staff (at a public meeting or through other communication) regarding District issues or concerns, being professional and mindful of the role and responsibility of staff members and their ability to control and/or manage such issues and concerns.

~~Respecting roles and responsibilities of staff when and if expressing criticism in a public meeting or through public electronic mail (e-mail) messages.~~
- (B) All written informational material requested by Board members will be submitted by staff to the entire Board with a notation stating who requested the information.

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- (C) The President should refer comments or questions regarding District personnel or administration to the Manager. The President may direct other questions to a Board member or the Manager as appropriate. Board members may also address questions directly to the Manager, who may answer the inquiry or ask a staff member to do so.

3.15 Legal Advice

Requests to General Counsel for advice requiring legal research may not be made by a Board member without the concurrence of the Board. Before requesting research or other action by General Counsel, Board members are encouraged to consider consulting with the Manager to determine if the request or action can be accomplished cost-effectively. Outside a Board meeting, a Board member should make requests of General Counsel through the Manager. Exceptions to this are issues related to the performance of the Manager and unique or sensitive personal, yet District business-related, requests.

3.16 Confidentiality

- (A) Board members will keep all written materials provided to them on matters of confidentiality under law in complete confidence to ensure that the District position is not compromised. No mention of the information read or heard should be made to anyone other than other Board members, the Manager or General Counsel.
- (B) If the Board meets in executive session, members should attempt to provide direction or consensus to staff on proposed terms and conditions for negotiations. All contact with other parties must be left to the designated staff or representatives handling the negotiations or litigation. Unless authorized by the Board, Board members may not have any contact or discussion with any other party or its representative nor communicate any executive session discussion.
- (C) All public statements, information or media releases relating to a confidential matter will be handled by ~~designated staff~~the Manager or a designated Board member.
- (D) Unless required by law, no Board member may make public the discussions or information obtained in executive session. The Board may censure a member disclosing a confidential matter or otherwise violating this policy.

3.17 ~~Organizations and~~ Media

- (A) If the President or other Board member represents the District before ~~another governmental agency, community organization or~~ the media, the President or member should ~~first~~ state the Board position.
- (B) Board members should obtain permission before representing another member's view or position with the media.

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3.18 Social Media

- (A) While Board members may maintain and use personal web pages, websites, blogs and social networking sites, their status as elected officials requires that the content of any postings on those sites not violate state or federal law, or these District Compiled Policies.
- (B) If a Board member conducts any District business or communication on any type of account (personal or District-related), Board members should assume that the records they have created are subject to the state’s public records laws for potential disclosure and retention.
- (C) Board members must not post or reveal confidential or privileged information that is not subject to release.
- (D) Board members must refrain from referencing their formal capacities when writing or posting in an unofficial capacity and should use disclaimers such as “this posting is my own and does not represent the positions, strategies, or opinions of THPRD.”
- (E) Board members must also avoid public meeting law violations when posting on those sites or media where other Board members are participating.

3.198 Board Expenses and Compensation

- (A) Reimbursement. The Board will follow the same rules and procedures for reimbursement as District employees and will also refer to Section 3.22 below for travel reimbursements.
- (B) Compensation. Consistent with ORS 198.190~~(2016)~~, Board members are limited to compensation of \$50 per “...day or portion thereof as compensation for services performed as a member of the [Board].” The Board’s current practice is a monthly stipend of \$50. Members may decide to forego this compensation.

3.2019 Ethics Commission Requirements and Reporting

- (A) Board members must review and observe the requirements of the State Ethics Law (ORS 244.010 to ORS 244.400) dealing with use of public office for private financial gain.
- (B) Board members must give public notice of any conflict of interest or potential conflict of interest and the notice will be reported in the meeting minutes. In addition to matters of financial interest, Board members will maintain the highest standards of ethical conduct and assure fair and equal treatment of all persons, claims and transactions coming before the Board. This general obligation includes the duty to refrain from:

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- (1) Disclosing confidential information for making use of special knowledge or information they are aware of solely because of their role on the Board before it is made available to the general public.
- (2) Making decisions involving business associates, customers, clients, and competitors.
- (3) Promoting relatives, clients, or employees for boards and commissions.
- (4) Requesting preferential treatment for themselves, relatives, associates, clients, coworkers or friends.
- (5) Seeking employment of relatives with the District.
- (6) Actions benefitting a special interest group which benefits do not accrue to the District as a whole and solely benefit that group. Actions benefitting special interest groups at the expense of the District as a whole.

(B) ~~—The regulation of the receiving of gifts, honorariums, expense reimbursements and certain forms of income is governed by a set of laws which apply to public officials, as defined in ORS 244.020(13), and includes “an elected official, appointed official, employee, agent or otherwise, irrespective of whether the person is compensated for the services.” Board members shall not accept gifts or services that are offered due to their position with the District that goes above the limits set under ORS 244.025. Board members may not receive, give, pay, promise, or offer to members of the public anything of value, whether cash or any other property to secure or appear to secure preferential treatment.~~

3.210 Board Member Development/Annual Training Professional Growth

(A) ~~—The Manager will inform Board members of background, change and developments relating to park and recreation matters.~~

(A) Board members and appropriate District staff are encouraged to attend annual conferences for appropriate professional organizations. The Board will review and discuss its proposed has funds included within the annual budget for Board member attendance at conferences relative to the park and recreation industry and other similar events during the annual budget cycle. Any proposed expenses by individual Board members that will go beyond the adopted budget for that fiscal year will need to be approved by the Board in advance.

(B) The Board commits to conducting, in coordination with District staff and General Counsel, training on state ethics and harassment/discrimination.

(C) ~~—The Manager will inform Board members and appropriate District staff about other conferences, meetings and publications that may provide useful information.~~

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3.2~~21~~ Public Records & Electronic Communications

- (A) Consistent with ORS 192.005 to 192.170 and OAR Chapter 166, Divisions 30 and 150, the District is required to retain and destroy a variety of public records, documents and materials.
- (B) The District will have records and information management operational policies and procedures in place administered by the Public Records Officer. These policies and procedures apply to all District officials, permanent and temporary employees, volunteers, contractors and consultants. It will assist in ensuring all relevant District records and information necessary for fulfilling operational, legal, regulatory and tax responsibilities are both accessible and retained for the appropriate period and then appropriately disposed of when their particular retention period has expired.
- (C) The use of privately owned email accounts or personal devices for sending and receiving District-related electronic messages is not recommended. However, if these resources are used for District-related purposes, the user must transfer all related messages to a District-owned system or network within 30 days and the user must realize that these private accounts and devices may be subject to discovery in the event of litigation, disclosure in a public records request and retention requirements.
- (D) Elected Officials. Oregon’s Public Meetings Law applies to all Oregon government entities and defines a “meeting” as the convening of a quorum of the governing body for an Oregon governmental entity “...in order to make a decision or to deliberate toward a decision on any matter.” (ORS 192.610(5)). A quorum can meet both in person (i.e., board meeting) or in any electronic forum. All records of conversations or discussions therein including paper records, electronic messages or transcripts of online chats are considered public records for the purposes of access and retention.
 - (1) Board members may send e-mail to other Board members with comments, suggestions or opinions relating to District business. E-mail exchanges between or among three Board members should be limited as much as possible as such communication could be considered a decision or deliberation toward a Board decision under Oregon Public Meetings Law.
 - (2) The Manager may e-mail information and staff recommendations regarding District business to Board members. Board members may send e-mail to the Manager regarding any District business.

3.2~~32~~ Board Travel & Expenses Reimbursement

- (A) The term “traveler” or “authorized traveler” means an elected/appointed Board member traveling outside the District on official District business where the travel was authorized by either the General Manager, Board action or the Board President.

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“Authorized traveler” does not include the spouse, children, other relatives, friends or companions accompanying the authorized traveler on District business unless otherwise qualified by being a Board member.

- (B) Authorized travelers are entitled to reimbursement of expenditures incurred while traveling on official business for the District. Reimbursable expenses include expenses for transportation; lodging; meals; registration fees for conferences, conventions and seminars; and other actual and necessary expenses (including gratuities) related to the official business of the Board member as noted below. ~~Under certain conditions, entertainment expenses may be eligible for reimbursement as allowed by Oregon Government Ethics Law.~~
- (C) The District’s preference is that transportation, lodging and conference/training registration be arranged using the General Manager’s Executive Assistant. If done in this fashion, travel arrangements will be deemed in compliance with this policy and can be made using a District Purchasing Card thereby reducing the traveler’s potential out-of-pocket expenses.
- (D) Authorized travelers should exercise good judgment so as to avoid unnecessary District expense. The traveler remains responsible for excess costs and additional travel expenses resulted from taking route(s) or adjusted timing for personal preference or convenience except where the route or timing reduces the District’s total cost for the travel.
- (E) Allowable travel expenses will be reimbursed only for the relevant travel dates authorized in order to conduct District business. Allowable travel expenses are noted as follows:
- (1) Air Travel: all air travel must be booked ~~for the lowest available fare~~ in coach class. Class upgrades and itinerary changes not required to meet the business needs of the District, nor necessary due to an emergency situation, are the traveler’s financial responsibility.
 - (2) Rental Vehicle: ~~rental vehicle costs are generally not reimbursable unless providing a more economical method than other ground transportation options or necessary due to other special situations.~~ If used, rental vehicles must be in the economy/compact to mid-size range. Insurance for rental vehicles is not an allowable expense.
 - (3) Private Vehicle: reimbursement will be made for mileage incurred at the current rate as established by the Internal Revenue Code. Any traffic or parking infractions incurred will be the responsibility of the authorized traveler.
 - (4) Ground Transportation (taxis, shuttles, etc.): reimbursement will be made when use is necessary during travel, i.e., from airport to hotel and return.

DISTRICT COMPILED POLICIES

- (5) Rail: reimbursement will be made for coach or tourist class; however, long distance rail travel should be avoided due to time constraints and **the comparative cost to other methods of travel**.
- (6) Parking: parking meters, lot and garage fees will be reimbursed while on District business with receipt (or itemization if receipt is not available and under \$5). Airport parking for personal vehicles while on authorized travel should be in the most reasonably priced, available lot. Optional valet parking will not be reimbursed. Any parking infractions incurred will be the responsibility of the authorized traveler.
- (7) Lodging: allowable costs of accommodations will be paid at the single rate, plus tax, unless shared with another authorized traveler. If possible, reservations should be secured and paid with a District Purchasing Card **as arranged by the Executive Assistant** with final charges billed directly to the District prior to travel. If paid by the traveler, an itemized statement and receipt detailing the single rate must be submitted. If a discounted room rate is offered in conjunction with the travel purpose (designated conference hotel, a group rate arranged by the Executive Assistant, etc.) and the authorized traveler chooses accommodations other than the discounted room rate, reimbursement will be based on the discounted room rate unless the traveler's alternate accommodations are less than said discounted rate. Lodging will generally be allowable only for non-local travel ~~and when the nature of the travel event would require travel status to occur outside normal working hours~~.
- (8) Meals: travelers will be reimbursed for meals (and covered incidentals) based on the GSA Per Diem Rate for the destination area unless otherwise provided via conference/training supplier or paid for by another party. Tipping is included in the GSA Per Diem Rate under covered incidentals and not separately allowable.
- (9) Conference/Training Expenses: fees for a professional conference or training program, such as registration fees and training materials, should be paid in advance with a District Purchasing card, when possible.
- (10) Other Allowable Expenses: business telephone calls and faxes, office supplies and postage, and other necessary business expenses are reimbursable if documented with receipts. Internet access for reviewing and sending District email should be obtained through Wifi connection at the facility, if available. Wifi charges are allowable only if necessary for conducting District business. Hotel long distance charges for this purpose should be avoided.

DISTRICT COMPILED POLICIES

- (F) Authorized travelers will be reimbursed for eligible expenses upon completion of travel within 10 business days of submittal of documentation of travel expenses. Expenses considered excessive by the General Manager will not be allowed and reimbursement will be limited to reasonable expenses. Claims of \$5 or more for travel expense reimbursement must be supported by the original, itemized paid receipt (i.e., copy of a credit card statement is not sufficient).
- (1) Certain expenses are generally considered personal and therefore non-reimbursable including: laundry; personal telephone calls, except to advise of a change of official travel plans; entertainment; clothing; personal sundries and services; transportation to entertainment or similar personal activities; ~~room service costs~~; personal trip insurance; medical, dental or hospital services; alcoholic beverages and other intoxicants; tobacco products; fines and penalties; and dependent care.



Management Report to the Board May 8, 2018

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. Communications & Outreach achieved a social media milestone in April. The district's Facebook administration page received its 10,000th "like." As the district was closing in on the milestone, staff invited Facebook users to like the page and post comments about their experiences with the park district, which generated dozens of favorable responses. A \$50 gift card was awarded to the 10,000th like. In addition to the Facebook administration page, each THPRD center has its own page. The park district has been using social media since 2009.
2. THPRD has updated its popular nature and trails map and it is now available to the public in many locations. The map features all the trails within the park district's growing 70-mile network. It also includes information about wildlife and other attractions people should watch for while walking, running or rolling down a trail. Copies of the map can be picked up at THPRD facilities and selected community sites, including Beaverton-area libraries and REI Tanasbourne. It's also on thprd.org.
3. The graphics-added version of the Parks Bond Citizen Oversight Committee's addendum to their last annual report is now complete and has been mailed to key stakeholders throughout the Beaverton area. It features photos of Mountain View Champions Park, which was completed in fall 2017 and represents the district's largest bond project. Copies of the document are available at THPRD centers, Beaverton-area libraries and other locations. It is also posted to the oversight committee's web page at thprd.org.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Tualatin Hills Park Foundation (THPF)
 - The THPF held its quarterly meeting of the board of trustees on April 25. Lead discussions included:
 - Progress on the Program Fund for People Experiencing Disabilities, including results of the THPF, THPRD, and Autism Society of Oregon all-abilities egg hunt held on March 31.
 - Introduction of the Scholarship Program Assessment and Action Plan, a THPRD and THPF partnership study.
 - Legacy Circle Matching Fund campaign progress update. Legacy Circle supports THPF operations.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatics

1. Aquatic Maintenance staff has begun preparing the outdoor pools for summer. Raleigh, Somerset and the Sunset Wading Pool will open for the summer season beginning June 25. Our summer season typically coincides with the Beaverton School District's summer

dates and since the 2018/19 school year will begin August 27, 2018, our summer season will end on August 26, eight days earlier than normal; however, we will run modified schedules at the outdoor pools through Labor Day. At the end of the summer season we will evaluate the use of this one week of modified schedules to see if we will continue the practice in summer 2019.

2. Building off of the success of our first Pride Pool Party in June 2017, we will be offering the event again this year at Harman Swim Center on Friday, June 8, from 6 pm to 8 pm. This fun, all-inclusive family event will have yard games, pool activities and refreshments.
3. Registration for the Make a Splash (June 11-15) free Learn to Swim classes is underway. Classes are filling at the Aquatic Center and Conestoga. Staff is confident that all classes will be filled by the start date. The goal is to serve 300 children in the Make a Splash program this June.

Community Programs

Deb Schoen, Superintendent of Community Programs

1. Staff held the first of three community conversations to discuss the Jenkins Estate concept plan, how the property is currently used, and to assess opportunities for new activities. On April 23, over 50 community members attended the meeting and talked with staff on five specific topic areas: Nature & Trails, Events, Camp Rivendale, Historical Information, and Gardening. Prior to the public meeting, community members and those living in the nearby neighborhoods of the Jenkins Estate provided feedback through an informational online survey.

Maintenance

Jon Campbell, Superintendent of Maintenance Operations

1. Maintenance staff continues to work with center supervisors to complete 'no cost/low cost' ADA deficiency items in district facilities that were identified in the ADA Transition Plan. Staff recently replaced an ADA chair lift at the Aloha Swim Center and a section of pedestrian fencing with ADA compliant fencing inside the Beaverton Swim Center. Staff will be replacing 300 rules and regulations signs with ADA compliant signs throughout THPRD.
2. Staff and Multnomah County Corrections removed several inches of mud from a 450-foot section of asphalt pathway at Greenway Park and restored pedestrian access. This section of the path had been closed due to beaver activity impacting the water levels in the area.
3. Staff are providing support for the community garden program by delivering wood chips to sites and offering cleanup services in designated areas. Routine maintenance tasks, such as fence line trimming and plot inspections, have resumed and will be performed on a regular basis throughout the season.
4. John Quincy Adams Young house restoration is scheduled for spring and includes a new roof and gutters. Siding repairs, new paint and windows will also be scheduled before fall.

Nature & Trails

Bruce Barbarasch, Superintendent of Nature & Trails

1. LITE Program. Staff have recruited nearly 40 teens for the Summer Leaders in Training Experience program which helps teens develop job skills and aids in the operation of summer nature camps. Many of the teens are bilingual.

2. Earth Month. To celebrate Earth Day in April, a variety of volunteer projects ranging from invasive weed removal to nature garden care took place. One group of long-time volunteers, the Five Oaks/Triple Creek Neighborhood Action Committee, is a finalist for a national award.
3. Spring Operations Shift. Nature & Trails staff are focusing on new responsibilities this spring including new mowing areas, trash can servicing, and increased focus on trail maintenance.

Planning, Design & Development

Gery Keck, Superintendent of Design & Development

Jeannine Rustad, Superintendent of Planning

1. Staff submitted Mountain View Champions Park for the National Recreation and Park Association (NRPA) Innovation in Park Design Award on March 22. Staff anticipates NRPA announcing results in late June.
2. The Washington County Coordinating Committee recommended the design of the Westside Trail bridge over Highway 26 to receive \$400,000 in Regional Flexible Funds Allocation (RFFA) from Metro. Washington County's share of the RFFA funds for active transportation projects is \$561,000. The purpose of the funds is to get active transportation projects development ready. The estimated cost of the design of the Westside Trail bridge is \$680,000. The district will contribute \$160,000 in system development charge funds and \$120,000 in staff time. The scope of the project is to identify the type, size and location of the bridge. The intent is to complete sufficient design (20-30%) to generate estimated construction costs of the bridge with confidence in order to pursue additional funding either through grants or a potential regional transportation bond. Metro council will approve funding for projects later this spring.
3. Staff attended the April 26 Washington County Development Forum. Washington County's presentations included development on rural land, significant natural resources and development, and the Long Range Planning Work Program. Items of interest to the district on the county's workplan include completion of the North Bethany Main Street Design Plan, an amendment to the North Bethany Sub-area Plan to re-align an east-west collector to reduce impacts to a significant wetland and explore options to encourage development of a greater variety of housing types and increase affordable housing.
4. Staff made a presentation of investments in North Bethany to CPO7. In response to numerous emails and phone calls expressing a perceived lack of investment in North Bethany, staff from Planning, Design and Development and Sports presented the district's efforts to date. The meeting was attended by approximately 50 residents. Staff explained approximately \$20 million has been invested in North Bethany parks and recreation, including SDCs, bond funds, Metro local share, partnerships with other public agencies, and public-private partnerships. Staff explained the development process and the use agreement for facilities at PCC Rock Creek and sought input on the types of classes residents would like to see offered at PCC Rock Creek in the future.
5. On April 12, district staff presented two proposed grant projects to the state Land Water Conservation Fund (LWCF) grant committee. The projects included the Crowell Woods Park improvements and a bridge replacement at Commonwealth Lake. On April 20, the district was notified that the projects were recommended by the committee for funding in the full amounts requested - \$389,992 and \$60,544, respectively. Staff will coordinate site

visits with the committee in the near future. The recommended grant applications will be reviewed by the National Park Service for final approval, expected in September.

6. Staff assisted in Beaverton's open house for its Downtown Design Project on April 21. Approximately 60 people attended, representing a broad diversity of ages and ethnicities. Feedback was sought on the types of open space residents would like to see in the downtown redevelopment area.
7. Staff held its first coordination meeting with Washington County staff. The district was represented by staff from Planning, Design and Development, Nature and Trails and Maintenance. Washington County staff included its Planning and Development Services manager, the County Engineer and staff from Community and Transportation Planning. The purpose of the meeting was to allow staff from the agencies to get to know each other. One of the topics included how the agencies can work together more effectively in addressing the delivery of services. It was agreed that these meetings should be held on a quarterly basis.

Recreation

Eric Owens, Superintendent of Recreation

1. Sabrina Taylor Schmitt, center supervisor at the Conestoga Recreation & Aquatic Center, received the annual Inclusive Employment Award from the organization Physically Handicapped Actors & Musical Entertainers. Sabrina was honored at the One Community luncheon on Wednesday, April 18, at the Sentinel Hotel. The award recognized Sabrina's effort to hire workers experiencing disabilities over the past year at Conestoga. She was nominated by Tualatin Valley Workshop who partners with companies and agencies to provide opportunities and training for workers experiencing disabilities.
2. The Garden Home Recreation Center hosted its annual Egg Hunt on March 31 with 313 participants, a growth of 73 from the previous year. Revenue increased by almost \$1,000 from last year for a grand total of \$2,770. Garden Home partnered with Starbucks, Garden Home Community Library, Bustin' Barriers, Tualatin Hills Fire & Rescue, Beaverton Police, Oriental Trading, Walgreens and No Brakes Café and Espresso to hold the event. Patrons enjoyed a bouncy house, face painting stations, arts and crafts, music, fire engine and police car tours, food and a new scavenger hunt option for older children.
3. The Elsie Stuhr Center held their annual volunteer recognition luncheon for Stuhr volunteers on Friday, April 13. There were over 70 volunteers in attendance. A total of 101 volunteers put in 12,731 hours at the Stuhr Center in 2017. This made up 25% of the total annual volunteer hours for the district in 2017.
4. The Cedar Hills Recreation Center hosted its annual spring egg hunt on March 31. There were over 450 registered participants, an 11% increase from the prior year. The Beaverton Police brought out police cars and motorcycles for the kids to enjoy. New this year was the addition of the all abilities egg hunt that had 13 participants. There were also free activities held in the gym that included the bounce house, face painting, photo booth and staff from Top Golf to lead special activities.

Security Operations

Mike Janin, Superintendent of Security Operations

1. Pam Mizuo, administrator of the Murrayhill Owners Association, thanked Security Operations for the prompt removal of an unauthorized camp on nearby park district

property. She said Park Patrol inspected the camp, explained THPRD's process to her, and promised the camp would be removed the following morning – and then did just as promised. "The Owners Association greatly appreciates all of the effort (Security staff) are doing to keep the parks safe and a wonderful resource to be enjoyed by our residents and neighbors," Mizuo wrote.

Sports

Keith Watson, Superintendent of Sports

1. The LED lighting project at the Babette Horenstein Tennis Center to retrofit the indoor center and the air structures kicked off on March 19. Work on the indoor courts was completed in April. New lighting in the air structures will be installed in the fall. The work replaces 136 metal halide bulbs with energy efficient LED fixtures. A grant from USTA Pacific Northwest and Energy Trust of Oregon rebates helped fund a significant amount of the project.
2. In a sure sign that warm weather is on the way, the outdoor tennis air structures are coming down for the summer. The east air structure was taken down in late April and the west air structure will follow at the end of May. This signifies our transition to the outdoor tennis season and gives us a total of nine outdoor courts at the HMT complex for the summer.

Business Services

Lori Baker, Chief Financial Officer

Nancy Hartman Noye, Human Resources Manager

Mark Hokkanen, Risk & Contract Manager

Clint Bollinger, Information Services Manager

Katherine Stokke, Interim Operations Analysis Manager

1. Staff presented highlights of our organization's performance measurement to visitors from Metro Parks Tacoma, including our cost recovery calculation process and environmental sustainability metrics. Approximately 35 staff and visitors participated in breakout sessions followed by a tour of three THPRD locations.
2. IS has completed procurement for all of the replacement network switches for the district, and has begun deploying the devices. Staff will complete installation by June 30.
3. Human Resources is wrapping up the first ever workforce demographic survey. Portland State University's Center for Public Service is working with THPRD to analyze workforce demographics (race, gender, language skills, etc.). A report of the findings will be available June 2018.

May 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
		1	2	3	4	5
6	7	8 Board Meeting 7pm @ HMT/Dryland	9	10	11	12
13	14	15 Budget Committee Meeting 6:30pm @ HMT/Dryland Parks & Facilities Advisory Committee Mtg 6:30pm @ HMT Administration	16 Nature & Trails Advisory Committee Mtg 6:30pm @ Fanno Creek Service Ctr Programs & Events Advisory Committee Mtg 6:30pm @ Garden Home Rec Ctr	17	18	19
20 Nature Day in the Park @ Hazeldale Park Pacific Islander/Asian Heritage Celebration 2-4pm @ Conestoga Rec & Aquatic Ctr	21	22	23	24	25	26
27	28	29	30 National Senior Health & Fitness Day 1:45-3:30pm @ Elsie Stuhr Ctr	31		

June 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
					1	2
3	4	5	6	7	8 Pride Pool Party 6-8pm @ Harman Swim Ctr	9
10	11	12 Board Meeting 7pm @ HMT/Dryland	13	14	15 Family Pride Dance 6:30-8:30pm @ Conestoga Rec & Aquatic Ctr	16
17	18	19 Board Meeting & Budget Adoption 7pm @ HMT/Dryland	20	21	22	23
24	25	26	27	28	29	30

July 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4 Summer Concert in the Park: 11am @ Veterans Memorial Park	5	6	7
8	9	10	11	12 Summer Concert in the Park: 6pm @ Arnold Park	13	14
15	16	17	18 Joint Advisory Committee Meeting (all committees) 6:30pm @ Fanno Creek Service Ctr	19 Summer Concert in the Park: 6pm @ Greenway Park	20	21
22	23	24	25	26	27	28
29	30	31				

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 3/31/18

Description	Project Budget				Project Expenditures		Estimated Total Costs				Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Parking Lot-Hazeldale	194,414	175,512	135,000	329,414	310,512	22,320	5,518	301,576	Budget	329,414	307,094	-	3,418
PCC Actuated Tennis Lights	3,300	3,300	-	3,300	3,300	-	-	-	Canceled	-	-	3,300	3,300
ADA Improvements - Athletic Center	8,000	8,000	-	8,000	8,000	5,991	839	1,161	Maint Estimate	7,991	2,000	9	6,000
Aquatic Center Renovation Phase 2	386,190	386,190	1,300,000	1,686,190	1,686,190	42,875	1,605,116	119,929	Complete	1,767,920	1,725,045	(81,730)	(38,855)
Raleigh Park Storm Water Management Design	40,000	40,000	-	40,000	40,000	-	28,068	24,203	Award	52,271	52,271	(12,271)	(12,271)
Play Equipment - 3 sites	338,000	206,855	8,500	346,500	215,355	265,312	101,295	-	Complete	366,607	101,295	(20,107)	114,060
Signage Master Plan Implementation - Phase 2	40,000	25,839	-	40,000	25,839	20,216	4,792	14,992	Budget	40,000	19,784	-	6,055
Irrigation Systems Redesign & Reconfiguration (5 sites)	20,000	14,274	-	20,000	14,274	7,151	2,500	10,349	Budget	20,000	12,849	-	1,425
Cardio / Weight Equipment	40,000	40,000	-	40,000	40,000	-	10,256	29,744	Budget	40,000	40,000	-	-
Communication Network Switches	80,000	80,000	-	80,000	80,000	-	-	80,000	Award	80,000	80,000	-	-
Outdoor Fitness Equipment	17,062	2,924	13,000	30,062	15,924	-	17,061	13,001	Budget	30,062	30,062	-	(14,138)
Drain Replacement - Cedar Hills Recreation Center	26,500	26,500	-	26,500	26,500	-	3,316	23,184	Budget	26,500	26,500	-	-
TOTAL CARRYOVER PROJECTS	1,193,466	1,009,394	1,456,500	2,649,966	2,465,894	363,865	1,778,761	618,139		2,760,765	2,396,900	(110,799)	68,994
ATHLETIC FACILITY REPLACEMENT													
Skate Park Ramp Conversion			50,000	50,000	50,000	-	36,900	-	Complete	36,900	36,900	13,100	13,100
Tennis Court Resurface (2 sites)			68,000	68,000	68,000	-	43,973	-	Complete	43,973	43,973	24,027	24,027
HMT Field #2 Synth Turf Infill			-	-	-	-	3,610	-	Complete	3,610	3,610	(3,610)	(3,610)
TOTAL ATHLETIC FACILITY REPLACEMENT			118,000	118,000	118,000	-	84,483	-		84,483	84,483	33,517	33,517
PARK AND TRAIL REPLACEMENTS													
Bridges and Boardwalks (6 sites)			790,000	790,000	790,000	-	39,533	729,550	Award	769,083	769,083	20,917	20,917
Concrete Sidewalk Repair (7 sites)			81,831	81,831	81,831	-	66,382	-	Complete	66,382	66,382	15,449	15,449
Drinking Fountains (2 sites)			22,750	22,750	22,750	-	21,230	-	Complete	21,230	21,230	1,520	1,520
Irrigation Systems Redesign & Reconfiguration (2 sites)			22,800	22,800	22,800	-	18,870	3,930	Maint Estimate	22,800	22,800	-	-
Fencing			15,100	15,100	15,100	-	4,533	32,300	Award	36,833	36,833	(21,733)	(21,733)
Landscaping			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Pedestrian Pathways (4 sites)			70,660	70,660	70,660	-	79,257	-	Complete	79,257	79,257	(8,597)	(8,597)
Play Equipment (2 sites)			190,000	190,000	190,000	-	117,154	208,123	Award	325,277	325,277	(135,277)	(135,277)
Signage Master Plan Implementation - Phase 3			25,000	25,000	25,000	-	11,812	13,188	Budget	25,000	25,000	-	-
Water Quality Facility			35,000	35,000	35,000	-	43,927	-	Complete	43,927	43,927	(8,927)	(8,927)
TOTAL PARK AND TRAIL REPLACEMENTS			1,258,141	1,258,141	1,258,141	-	402,698	992,091		1,394,789	1,394,789	(136,648)	(136,648)
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches			8,000	8,000	8,000	-	3,876	4,124	Budget	8,000	8,000	-	-
ConnectOR/Wa Cty MSTIP-Waterhouse Trail Seg #4			700,000	700,000	700,000	-	-	300,000	Partial Award	300,000	300,000	400,000	400,000
LGGP - SW Quadrant Community Park			268,210	268,210	268,210	-	268,210	-	Complete	268,210	268,210	-	-
Metro Nature in Neighborhoods			220,700	220,700	220,700	-	-	-	Awd/Rec FY19	-	-	220,700	220,700
Erosion Control (2 sites)			10,000	10,000	10,000	-	7,386	2,614	Budget	10,000	10,000	-	-
Bench with Solar-powered charging station			2,425	2,425	2,425	-	2,425	-	Complete	2,425	2,425	-	-
Energy Trust of Oregon Rebates			135,900	135,900	135,900	-	259	-	Awd/Rec FY19	259	259	135,641	135,641
LGGP - Cedar Hills Park			340,156	340,156	340,156	-	-	-	Awd/Rec FY19	-	-	340,156	340,156
TOTAL PARK AND TRAIL IMPROVEMENTS			1,685,391	1,685,391	1,685,391	-	282,156	306,738		588,894	588,894	1,096,497	1,096,497
CHALLENGE GRANTS													
Program Facility Challenge Grants			75,000	75,000	75,000	-	14,683	60,317	Budget	75,000	75,000	-	-
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	14,683	60,317		75,000	75,000	-	-
BUILDING REPLACEMENTS													
Cardio and Weight Equipment			80,000	80,000	80,000	-	-	80,000	Budget	80,000	80,000	-	-
Babette Horenstein Tennis Center LED Lighting			307,000	307,000	307,000	-	127,051	179,949	Award	307,000	307,000	-	-
Lead Paint Abatement			35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
Parking Lot Relamp			5,000	5,000	5,000	-	1,163	3,837	Budget	5,000	5,000	-	-
Ceiling Tiles			4,000	4,000	4,000	-	3,902	-	Complete	3,902	3,902	98	98
Ergonomic Equipment/Fixtures			6,000	6,000	6,000	-	1,159	4,841	Budget	6,000	6,000	-	-
Wood Floor Refinish			1,975	1,975	1,975	-	-	1,125	Award	1,125	1,125	850	850
Locker Room Resurface			84,000	84,000	84,000	-	85,000	-	Complete	85,000	85,000	(1,000)	(1,000)

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	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Carpet			10,000	10,000	10,000	-	-	6,155	Award	6,155	6,155	3,845	3,845
Exhaust fans (3 sites)			28,150	28,150	28,150	-	29,027	-	Award	29,027	29,027	(877)	(877)
Air Conditioner Units (2 sites)			18,433	18,433	18,433	-	15,888	-	Complete	15,888	15,888	2,545	2,545
Dive Tower Repair			2,500	2,500	2,500	-	2,500	-	Complete	2,500	2,500	-	-
Lane Lines			1,506	1,506	1,506	-	1,481	-	Complete	1,481	1,481	25	25
Outdoor Pool Covers (2 sites)			12,200	12,200	12,200	-	9,892	-	Complete	9,892	9,892	2,308	2,308
Wading Pool Chemtrol Probe			1,500	1,500	1,500	-	1,281	-	Complete	1,281	1,281	219	219
Roll Down Door Motor			4,500	4,500	4,500	-	3,795	-	Complete	3,795	3,795	705	705
Structure Repair - Camp Rivendale			2,000	2,000	2,000	-	799	-	Complete	799	799	1,201	1,201
Shower Facility Repair-RSC			7,500	7,500	7,500	-	-	-	Cancelled	-	-	7,500	7,500
Schlottman Roof Replacement			-	-	-	-	15,800	-	Complete	15,800	15,800	(15,800)	(15,800)
Beaverton Backwash Valve Repl			-	-	-	-	2,090	-	Complete	2,090	2,090	(2,090)	(2,090)
CRA Leisure Pool Feature Pump			-	-	-	-	4,426	-	Complete	4,426	4,426	(4,426)	(4,426)
CRA Room Divider Track System			-	-	-	-	2,250	-	Complete	2,250	2,250	(2,250)	(2,250)
Carpet replacement-IS Mgr Off			-	-	-	-	1,000	-	Complete	1,000	1,000	(1,000)	(1,000)
Raleigh Pool Deck Drawings			-	-	-	-	-	12,271	Award	12,271	12,271	(12,271)	(12,271)
Emrgcy Furnace Repair CHRC			-	-	-	-	-	2,500	Award	2,500	2,500	(2,500)	(2,500)
50M LED Lighting			-	-	-	-	12,912	-	Complete	12,912	12,912	(12,912)	(12,912)
50M Pump Coupling Replacement			-	-	-	-	2,010	-	Complete	2,010	2,010	(2,010)	(2,010)
CHRC Boiler Leak Repair			-	-	-	-	6,135	-	Complete	6,135	6,135	(6,135)	(6,135)
GHRC Heating System			-	-	-	-	2,143	20,100	Maint Estimate	22,243	22,243	(22,243)	(22,243)
North Bethany grading			-	-	-	-	-	6,000	Maint Estimate	6,000	6,000	(6,000)	(6,000)
TOTAL BUILDING REPLACEMENTS			611,264	611,264	611,264	-	331,704	310,907		593,845	593,845	17,419	17,419
<u>BUILDING IMPROVEMENTS</u>													
LED Lighting (Conestoga)			-	-	-	-	-	7,900	Award	7,900	7,900	(7,900)	(7,900)
Fall Protection (5 sites)			52,155	52,155	52,155	-	12,502	38,760	Award	51,262	51,262	893	893
Flooring			2,257	2,257	2,257	-	2,728	-	Complete	2,728	2,728	(471)	(471)
Office Space Expansion Design			10,000	10,000	10,000	-	-	10,000	Award	10,000	10,000	-	-
Diving Winches (4 sites)			21,110	21,110	21,110	-	6,200	14,910	Budget	21,110	21,110	-	-
Gymnastic Room Windows			20,000	20,000	20,000	-	-	-	Cancelled	-	-	20,000	20,000
TOTAL BUILDING IMPROVEMENTS			105,522	105,522	105,522	-	21,430	71,570		93,000	93,000	12,522	12,522
<u>ADA PROJECTS</u>													
ADA Improvements - Beaverton Swim Center			7,500	7,500	7,500	-	4,998	-	Complete	4,998	4,998	2,502	2,502
ADA Improvements - Fanno Creek Service Center			20,000	20,000	20,000	-	27,475	-	Complete	27,475	27,475	(7,475)	(7,475)
ADA Improvements - Jenkins Estate			2,200	2,200	2,200	-	1,734	-	Complete	1,734	1,734	466	466
ADA Improvements - Elsie Stuhr Center			10,650	10,650	10,650	-	10,345	-	Complete	10,345	10,345	305	305
ADA Improvements - Other			59,650	59,650	59,650	-	16,635	43,015	Budget	59,650	59,650	-	-
TOTAL ADA PROJECTS			100,000	100,000	100,000	-	61,187	43,015		104,202	104,202	(4,202)	(4,202)
TOTAL CAPITAL OUTLAY DIVISION	1,193,466	1,009,394	5,409,818	6,603,284	6,419,212	363,865	2,977,102	2,402,777		5,694,978	5,331,113	908,306	1,088,099
<u>INFORMATION SERVICES DEPARTMENT</u>													
<u>INFORMATION TECHNOLOGY REPLACEMENTS</u>													
Desktops			67,000	67,000	67,000	-	30,328	36,672	Budget	67,000	67,000	-	-
Servers			37,000	37,000	37,000	-	22,160	14,840	Budget	37,000	37,000	-	-
LAN/WAN			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Desktop Printers			5,000	5,000	5,000	-	650	4,350	Budget	5,000	5,000	-	-
Phone			30,000	30,000	30,000	-	279	29,721	Budget	30,000	30,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			144,000	144,000	144,000	-	53,417	90,583		144,000	144,000	-	-

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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION TECHNOLOGY IMPROVEMENTS													
Translation Software			2,474	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Configuration Management Software			75,000	75,000	75,000	-	-	75,000	Budget	75,000	75,000	-	-
Time Clock			3,750	3,750	3,750	-	-	3,750	Budget	3,750	3,750	-	-
Computers (3)			11,000	11,000	11,000	-	-	11,000	Budget	11,000	11,000	-	-
Color Copier (Harman)			500	500	500	-	-	500	Budget	500	500	-	-
Folder / Sorter			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Financial Software			436,800	436,800	436,800	-	-	436,800	Budget	436,800	436,800	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			541,524	541,524	541,524	-	-	541,524		541,524	541,524	-	-
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	685,524	685,524	685,524	-	53,417	632,107		685,524	685,524	-	-
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
High-production mowers			210,000	210,000	210,000	-	200,032	-	Complete	200,032	200,032	9,968	9,968
72" Mowers			42,900	42,900	42,900	-	42,906	-	Complete	42,906	42,906	(6)	(6)
52" Mowers			24,300	24,300	24,300	-	24,021	-	Complete	24,021	24,021	279	279
FCSC Trash Compactor			34,000	34,000	34,000	-	29,904	-	Complete	29,904	29,904	4,096	4,096
2.5 ton Axle Trailers			10,500	10,500	10,500	-	-	11,340	Award	11,340	11,340	(840)	(840)
High-pressure Parts Washer			10,500	10,500	10,500	-	9,966	-	Complete	9,966	9,966	534	534
Aerial Lift Truck			50,000	50,000	50,000	-	59,935	-	Complete	59,935	59,935	(9,935)	(9,935)
Die-cut Label Maker			2,500	2,500	2,500	-	1,508	-	Complete	1,508	1,508	992	992
Park Patrol Vehicle #3352			35,000	35,000	35,000	-	35,421	-	Complete	35,421	35,421	(421)	(421)
TOTAL FLEET REPLACEMENTS			419,700	419,700	419,700	-	403,693	11,340		415,033	415,033	4,667	4,667
FLEET IMPROVEMENTS													
Vehicle Wraps			14,000	14,000	14,000	-	-	14,000	Budget	14,000	14,000	-	-
Minibus			52,000	52,000	52,000	-	56,800	-	Complete	56,800	56,800	(4,800)	(4,800)
			66,000	66,000	66,000	-	56,800	14,000		70,800	70,800	(4,800)	(4,800)
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
BUILDING MAINTENANCE IMPROVEMENTS													
Pool Vacuum Robot			6,000	6,000	6,000	-	4,655	-	Complete	4,655	4,655	1,345	1,345
TOTAL BUILDING MAINT IMPROVEMENTS			6,000	6,000	6,000	-	4,655	-		4,655	4,655	1,345	1,345
TOTAL MAINTENANCE DEPARTMENT	-	-	491,700	491,700	491,700	-	465,148	25,340		490,488	490,488	1,212	1,212
GRAND TOTAL GENERAL FUND	1,193,466	1,009,394	6,587,042	7,780,508	7,596,436	363,865	3,495,667	3,060,224		6,870,990	6,507,125	909,518	1,089,311
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk													
Other							1,248						
Subtotal Land Acq-N Bethany Comm Pk	695,600	695,600	804,400	1,500,000	1,500,000	-	1,248	1,498,752	Budget	1,500,000	1,500,000	-	-
Land Acq - N. Bethany Nghbd Pk													
Abbey Creek / Noyes Estates							1,616,319						
Other							8,209						
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	2,000,000	2,000,000	2,000,000	-	1,624,528	375,472	Budget	2,000,000	2,000,000	-	-
Land Acq - N Bethany Trails													
Noyes Est / Abbey Crk Highland Tr							350,588						
Other							6,967						
Subtotal Land Acq-N Bethany Trails	386,000	386,000	904,000	1,290,000	1,290,000	-	357,555	932,445	Budget	1,290,000	1,290,000	-	-

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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
Land Acquisition (FY16)							3,900						
Land Acq - Bonny Slope W Nhd Pk-Other							(8,080)						
Land Acq - Pointer Road Park							65,756						
Land Acq - SW Comm Pk-Strasburg							-						
Land Acq - Commonwealth Lake-Sharp							-						
Land Acq - Farmington Quarry							-						
Land Acq - Crowell Woods							60,710						
Land Acq - Roxbury Park Trail Reloc							136						
BH Highway Center Site							858						
Land Acq - Other (Demo, etc)							10,804						
Subtotal Land Acq-General	1,984,000	1,984,000		1,984,000	1,984,000	-	134,084	1,849,916	Budget	1,984,000	1,984,000	-	-
Land Acq - S Cooper Mtn Trail	-	-	500,000	500,000	500,000	-	137	499,863	Budget	500,000	500,000	-	-
Land Acq - S Cooper Mtn Nat Ar	400,000	400,000	-	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	-	-	500,000	500,000	500,000	-	836	499,164	Budget	500,000	500,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	-	-	500,000	500,000	500,000	-	1,131	498,869	Budget	500,000	500,000	-	-
TOTAL LAND ACQUISITION	3,465,600	3,465,600	5,208,400	8,674,000	8,674,000	-	2,119,519	6,554,481		8,674,000	8,674,000	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	51,880	448,120	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	210,500	107,000	860,000	1,070,500	967,000	970,183	43,536	191,263	Award	1,204,982	234,799	(134,482)	732,201
Bethany Creek Falls Phases 1, 2 & 3 - Proj Management	110,000	40,000	-	110,000	40,000	67,946	35,780	6,274	Award	110,000	42,054	-	(2,054)
S Cooper Mtn Park and Trail Development - Prog Mgmt	-	-	50,000	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	200,000	195,000	-	200,000	195,000	-	16,371	178,629	Budget	195,000	195,000	5,000	-
New Neighborhood Park Development	1,500,000	1,499,000	-	1,500,000	1,499,000	-	141,007	1,357,993	Budget	1,499,000	1,499,000	1,000	-
SW Quad Community Center - Site Feasibility Analysis	80,000	80,000	-	80,000	80,000	-	32,445	47,555	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	995,000	-	1,000,000	995,000	-	-	995,000	Budget	995,000	995,000	5,000	-
Deck Expansion (Aquatic Center)	150,000	150,000	-	150,000	150,000	-	150,000	-	Complete	150,000	150,000	-	-
New Synthetic turf field- Conestoga Middle School	1,255,000	50,000	-	1,255,000	50,000	916,158	-	10,000	Complete	926,158	10,000	328,842	40,000
MTIP Beaverton Creek Trail Master Plan Phase	115,000	26,000	-	115,000	26,000	12,688	9,036	93,276	Budget	115,000	102,312	-	(76,312)
MTIP Beaverton Creek Trail Land Acquisition ROW phase	250,000	247,000	-	250,000	247,000	-	175	246,825	Budget	247,000	247,000	3,000	-
NW Quadrant New Neighborhood Park Development	-	-	1,925,000	1,925,000	1,925,000	-	-	1,925,000	Budget	1,925,000	1,925,000	-	-
N Bethany Park & Trail - project management	215,000	141,000	-	215,000	141,000	12,924	22,237	179,839	Budget	215,000	202,076	-	(61,076)
SW Quadrant Community Park	2,600,000	2,250,000	-	2,600,000	2,250,000	1,619,949	980,051	-	Complete	2,600,000	980,051	-	1,269,949
Connect OR Grant Match - Waterhouse Trail, Segment 4	300,000	300,000	-	300,000	300,000	-	64,352	235,648	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	200,000	200,000	-	200,000	200,000	-	3,227	277,249	Award	280,476	280,476	(80,476)	(80,476)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	250,000	250,000	-	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	-	-	1,100,000	1,100,000	1,100,000	-	6,598	1,093,402	Budget	1,100,000	1,100,000	-	-
Undesignated projects	-	-	2,376,685	2,376,685	2,376,685	-	-	2,376,685	Budget	2,376,685	2,376,685	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	9,035,500	7,130,000	6,311,685	15,347,185	13,441,685	3,603,741	1,556,695	10,058,865		15,219,301	11,615,560	127,884	1,826,125
GRAND TOTAL SDC FUND	12,501,100	10,595,600	11,520,085	24,021,185	22,115,685	3,603,741	3,676,214	16,613,346		23,893,301	20,289,560	127,884	1,826,125

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost						
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)								(7)	(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
BOND CAPITAL PROJECTS FUND																					
<u>New Neighborhood Parks Development</u>																					
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,686,530	-	1,686,530	-	Complete	1,686,530	(350,576)	-26.2%	126.2%	100.0%						
SW	91-902	Barsotti Park & Athletic Field	1,285,250	27,556	1,312,806	1,258,105	-	1,258,105	-	Complete	1,258,105	54,701	4.2%	95.8%	100.0%						
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	753,743	-	753,743	-	Complete	753,743	33,745	4.3%	95.7%	100.0%						
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	651,272	-	651,272	-	Complete	651,272	136,535	17.3%	82.7%	100.0%						
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%						
Total New Neighborhood Parks Development			4,883,950	130,968	5,014,918	5,237,868	-	5,237,868	-		5,237,868	(222,950)	-4.4%	104.4%	100.0%						
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	222,950	222,950	-	-	-	N/A	-	-	222,950	n/a	n/a	n/a						
Total New Neighborhood Parks Development			4,883,950	353,918	5,237,868	5,237,868	-	5,237,868	-		5,237,868	-	0.0%	100.0%	100.0%						
<u>Renovate & Redevelop Neighborhood Parks</u>																					
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	993,843	-	993,843	-	Complete	993,843	161,792	14.0%	86.0%	100.0%						
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%						
NW	91-908	Somerset West Park	1,028,200	54,944	1,083,144	207,682	71,333	279,015	1,112,313	Design	1,391,328	(308,184)	-28.5%	25.8%	20.1%						
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%						
SE	91-910	Vista Brook Park	514,100	20,504	534,604	733,500	-	733,500	-	Complete	733,500	(198,896)	-37.2%	137.2%	100.0%						
Total Renovate & Redevelop Neighborhood Parks			3,727,213	155,116	3,882,329	3,053,854	71,333	3,125,187	1,112,313		4,237,500	(355,171)	-9.1%	80.5%	73.8%						
<u>New Neighborhood Parks Land Acquisition</u>																					
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%						
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%						
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%						
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%						
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%						
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%						
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%						
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	-	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%						
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%						
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%						
NW	98-748	New Neighborhood Park (North Bethany) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%						
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	-	1,363	-100.0%	n/a	0.0%						
Sub-total New Neighborhood Parks			9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%						
UND	Authorized Use of Savings from New Community Park Land Acquisition Category		-	1,655,521	1,655,521	-	-	-	N/A	-	-	1,655,521	n/a	n/a	n/a						
UND	Authorized Use of Savings from Community Center / Community Park Land Acquisition Category		-	715,099	715,099	-	-	-	N/A	-	-	715,099	n/a	n/a	n/a						
Total New Neighborhood Parks			9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%						
<u>New Community Park Development</u>																					
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,233,512	232,464	10,465,976	-	Complete	10,474,125	(2,418,662)	-30.0%	129.9%	99.9%						
Sub-total New Community Park Development			7,711,500	343,963	8,055,463	10,233,512	232,464	10,465,976	-		10,474,125	(2,418,662)	-30.0%	129.9%	99.9%						
UND	Authorized use of savings from Bond Facility Rehabilitation category		-	1,300,000	1,300,000	-	-	-	N/A	-	-	1,300,000	n/a	n/a	n/a						
UND	Authorized use of savings from Bond Administration (Issuance) category		-	1,400,000	1,400,000	-	-	-	N/A	-	-	1,400,000	n/a	n/a	n/a						
UND	Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition		-	384,251	384,251	-	-	-	N/A	-	-	384,251	n/a	n/a	n/a						
Total New Community Park Development			7,711,500	3,428,214	11,139,714	10,233,512	232,464	10,465,976	-		10,474,125	665,589	6.0%	94.0%	99.9%						

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Quad- rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget	Percent of Variance Total Cost Variance to Budget	Cost Expended to Budget	Cost Expended to Total Cost		
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)
New Community Park Land Acquisition																	
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%		
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%		
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	1,655,521	16.3%	83.7%	100.0%		
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a		
Total New Community Park			10,000,000	(1,522,864)	8,477,136	8,477,136	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%		
Renovate and Redevelop Community Parks																	
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	323,039	6,517,944	579,952	193,369	773,321	9,207,693	Design	9,981,014	(3,463,070)	-53.1%	11.9%	7.7%		
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%		
Total Renovate and Redevelop Community Parks			9,793,605	397,442	10,191,047	3,213,036	193,369	3,406,405	9,207,693		12,614,098	(2,423,051)	-23.8%	33.4%	27.0%		
Natural Area Preservation - Restoration																	
NE	97-963	Roger Tilbury Memorial Park	30,846	1,371	32,217	14,790	6,510	21,300	10,556	Establishment	31,856	361	1.1%	66.1%	66.9%		
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%		
NE	97-965	Jordan/Jackie Husen Park	308,460	8,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%		
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	12,192	258,960	-	-	-	258,960	On Hold	258,960	-	0.0%	0.0%	0.0%		
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%		
NW	97-968	Allenbach Acres Park	41,128	1,826	42,954	10,217	-	10,217	31,613	Establishment	41,830	1,124	2.6%	23.8%	24.4%		
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.8%	100.0%		
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%		
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%		
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	29.7%	100.0%		
NE	97-973	Pioneer Park	10,282	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%		
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,871	-	48,871	-	Complete	48,871	3,453	6.6%	93.4%	100.0%		
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%		
SE	97-976	AM Kennedy Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%		
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%		
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%		
SE	97-979	Greenway Park/Koll Center	61,692	2,072	63,764	44,728	3,919	48,647	14,524	Establishment	63,171	593	0.9%	76.3%	77.0%		
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%		
SE	97-981	Fanno Creek Park	162,456	6,190	168,646	65,147	-	65,147	5,508	Establishment	70,655	97,991	58.1%	38.6%	92.2%		
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%		
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%		
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%		
SW	97-985	Cooper Mountain	205,640	10,157	215,797	14	-	14	215,783	On Hold	215,797	-	0.0%	0.0%	0.0%		
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%		
SW	97-987	Lowami Hart Woods	287,896	9,345	297,241	120,157	7,749	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%		
SW	97-988	Rosa/Hazeldale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%		
SW	97-989	Mt Williams Park	102,820	4,809	107,629	25,584	8,307	33,891	73,738	Establishment	107,629	-	0.0%	31.5%	31.5%		
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%		
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%		
SW	97-992	Morrison Woods	61,692	3,046	64,738	0	-	0	64,738	On Hold	64,738	-	0.0%	0.0%	0.0%		
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%		
NW	97-994	Beaverton Creek Trail	61,692	3,047	64,739	-	-	-	64,739	On Hold	64,739	-	0.0%	0.0%	0.0%		
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,031	43,159	-	-	-	43,159	On Hold	43,159	-	0.0%	0.0%	0.0%		
NW	97-996	Bluegrass Downs Park	15,423	761	16,184	-	-	-	16,184	On Hold	16,184	-	0.0%	0.0%	0.0%		
NW	97-997	Crystal Creek	41,128	2,032	43,160	-	-	-	43,160	On Hold	43,160	-	0.0%	0.0%	0.0%		
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%		
SE	97-870	Hyland Woods Phase 2	-	75,756	75,756	40,928	8,780	49,708	26,048	Establishment	75,756	-	-	65.6%	65.6%		
SW	97-871	Jenkins Estate Phase 2	-	126,535	126,535	28,325	23,800	52,125	74,410	Establishment	126,535	-	-	41.2%	41.2%		
NW	97-872	Somerset	-	152,205	152,205	-	-	-	152,205	Budget	152,205	-	-	0.0%	0.0%		
NW	97-873	Rock Creek Greenway	-	157,278	157,278	-	-	-	157,278	Establishment	157,278	-	-	0.0%	0.0%		
NW	97-874	Whispering Woods Phase 2	-	96,396	96,396	-	-	-	96,396	Budget	96,396	-	-	0.0%	0.0%		

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			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date								(1)	(2)
SE	97-875	Raleigh Park	-	111,492	111,492	8,500	-	8,500	102,992	Budget	111,492	-	-	7.6%	7.6%		
NE	97-876	Bannister Creek Greenway/NE Park	-	76,102	76,102	-	-	-	76,102	Budget	76,102	-	-	0.0%	0.0%		
NW	97-877	Beaverton Creek Greenway Duncan	-	20,294	20,294	-	-	-	20,294	Budget	20,294	-	-	0.0%	0.0%		
SE	97-878	Church of Nazarene	-	30,374	30,374	7,144	1,890	9,034	21,340	Establishment	30,374	-	-	29.7%	29.7%		
SW	97-879	Lilly K. Johnson Woods	-	30,250	30,250	16,731	-	16,731	13,519	Establishment	30,250	-	-	55.3%	55.3%		
UND	97-914	Restoration of new properties to be acquired	643,023	31,249	674,272	7,172	-	7,172	641,407	On Hold	648,579	25,693	-	3.8%	1.1%		
		Total Natural Area Restoration	3,762,901	147,990	3,910,891	1,500,072	60,955	1,561,027	2,224,653		3,785,680	125,211	-	3.2%	39.9%	41.2%	
		Natural Area Preservation - Land Acquisition															
UND	98-882	Natural Area Acquisitions	8,400,000	291,470	8,691,470	4,907,337	141,788	5,049,125	3,642,345	Budget	8,691,470	-	-	0.0%	58.1%	58.1%	
		Total Natural Area Preservation - Land Acquisition	8,400,000	291,470	8,691,470	4,907,337	141,788	5,049,125	3,642,345		8,691,470	-	-	0.0%	58.1%	58.1%	
		New Linear Park and Trail Development															
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,395,221	-	4,395,221	-	Complete	4,395,221	(43,107)	-	-1.0%	101.0%	100.0%	
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	-	27.4%	72.6%	100.0%	
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,417,702	-	4,417,702	-	Complete	4,417,702	(534,716)	-	-13.8%	113.8%	100.0%	
NW	93-922	Rock Creek Trail #5 & Allenbach, North Bethany #2	2,262,040	93,652	2,355,692	1,741,979	1,688	1,743,667	612,025	Budget	2,355,692	-	-	0.0%	74.0%	74.0%	
UND	93-923	Miscellaneous Natural Trails	100,000	4,053	104,053	30,394	-	30,394	73,659	Budget	104,053	-	-	0.0%	29.2%	29.2%	
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	-	34.2%	65.8%	100.0%	
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,050	14,797	271,847	414,817	-	414,817	-	Complete	414,817	(142,970)	-	-52.6%	152.6%	100.0%	
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,258,746	-	1,258,746	-	Complete	1,258,746	(380,541)	-	-43.3%	143.3%	100.0%	
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,151,626	-	1,151,626	-	Complete	1,151,626	439,234	-	27.6%	72.4%	100.0%	
		Total New Linear Park and Trail Development	15,060,310	429,963	15,490,273	14,876,683	1,688	14,878,371	685,684		15,564,055	(73,782)	-	-0.5%	96.0%	95.6%	
		New Linear Park and Trail Land Acquisition															
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	Budget	1,223,326	-	-	0.0%	99.9%	99.9%	
		Total New Linear Park and Trail Land Acquisition	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120		1,223,326	-	-	0.0%	99.9%	99.9%	
		Multi-field/Multi-purpose Athletic Field Development															
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-	-71.6%	171.6%	100.0%	
SE	94-926	Meadow Waye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	-	21.5%	78.5%	100.0%	
NW	94-927	New Fields in NW Quadrant	514,100	25,395	539,495	1,280	32,155	33,435	506,060	Budget	539,495	-	-	0.0%	6.2%	6.2%	
NE	94-928	New Fields in NE Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	-	0.1%	99.9%	100.0%	
SW	94-929	New Fields in SW Quadrant	514,100	25,373	539,473	724	187	911	538,562	Budget	539,473	-	-	0.0%	0.2%	0.2%	
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	546,601	(707)	545,894	-	Complete	542,094	(8,161)	-	-1.5%	102.2%	100.7%	
		Total Multi-field/Multi-purpose Athletic Field Dev.	3,084,600	124,177	3,208,777	2,425,781	31,635	2,457,416	1,044,622		3,498,238	(289,461)	-	-9.0%	76.6%	70.2%	
		Deferred Park Maintenance Replacements															
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	-	5.0%	95.0%	100.0%	
NW	96-720	Bridge/boardwalk replacement - Willow Creek	96,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-	-30.0%	130.0%	100.0%	
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	897	-	2.3%	97.7%	100.0%	
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-	-273.1%	373.1%	100.0%	
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	-	91.0%	9.0%	100.0%	
NE	96-998	Irrigation Replacement at Roxbury Park	48,854	63	48,917	41,902	-	41,902	-	Complete	41,902	7,015	-	14.3%	85.7%	100.0%	
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-	-1.0%	101.0%	100.0%	
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(29,541)	-	-18.2%	118.2%	100.0%	
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-	-212.2%	312.2%	100.0%	
		Sub-total Deferred Park Maintenance Replacements	1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-	-25.3%	1321.8%	900.0%	
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	-	n/a	n/a	n/a	
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	-	n/a	n/a	n/a	
		Total Deferred Park Maintenance Replacements	1,451,515	380,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	-	0.0%	100.0%	100.0%	

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			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)							
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	3,358	115,484	-	Complete	115,484	7,592	6.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,836	1,484,199	820,440	-	820,440	-	Complete	820,440	663,759	44.7%	55.3%	100.0%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,756	6	513,762	-	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,686	-	75,686	-	Complete	75,686	42,957	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	-	9,984	25,199	Construction	35,183	(35,061)	100.0%	0.0%	28.4%
Sub-total Facility Rehabilitation			6,227,732	131,552	6,359,284	4,804,597	3,364	4,807,961	25,199		4,833,160	1,526,124	24.0%	75.6%	99.5%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields			(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,168,448)	5,059,284	4,804,597	3,364	4,807,961	25,199		4,833,160	226,124	4.5%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elsie Stuhr Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,435,930	-	5,435,930	-	Complete	5,435,930	98,881	1.8%	98.2%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,821	-	321,821	-	Complete	321,821	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,156,422	-	8,156,422	-		8,156,422	179,613	2.2%	97.8%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category			(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,156,422	-	8,156,422	-		8,156,422	-	0.0%	100.0%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,772	-	1,019,772	-	Complete	1,019,772	(265,065)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	95.7%	100.0%
NW	95-738	ADA Improvements - Rock Crk Pwrlne Prk (Soccer Fld)	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-35.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,548	-	1,242,548	-		1,242,548	(189,890)	-18.0%	118.0%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category			189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,548	-	1,242,548	-		1,242,548	-	100.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 3/31/18

Quad-rant	Project Code	Description	Project Budget			Project Expenditures			Estimated Cost to Complete	Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance	Percent of Variance	Cost Expended to Budget	Cost Expended to Total Cost
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date				Est. Cost (Over) Under Budget	Total Cost Variance to Budget		
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(9)	(3-9) = (10)	(10) / (3)	(6) / (3)	(6)/(9)
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSD/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND		Outside Funding from Washington County Transferred to New Community Park Development	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND		Outside Funding from Metro Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(539,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(222,950)	(222,950)	-	-	-	-	N/A	-	(222,950)	n/a	n/a	n/a
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
Total Bond Administration Costs			1,450,000	(687,105)	762,895	504,372	-	504,372	37,325		541,697	221,198	29.0%	66.1%	93.1%
Grand Total			100,000,000	4,037,817	104,037,817	87,219,261	736,596	87,955,857	17,980,954		105,941,160	(1,903,343)	-1.8%	84.5%	83.0%
			160,953												

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 3/31/18

		Category (Over)	Under Budget
Limited Reprogramming			
	Land: New Neighborhood Park	-	
	New Community Park	-	
	New Linear Park	-	
	New Community Center/Park	-	
		<hr/>	
		-	
		<hr/>	
	Nat Res: Restoration	125,211	
	Acquisition	-	
		<hr/>	
		125,211	
		<hr/>	
All Other			
	New Neighborhood Park Dev	-	
	Neighborhood Park Renov	(355,171)	
	New Community Park Dev	665,589	
	Community Park Renov	(2,423,051)	
	New Linear Parks and Trails	(73,782)	
	Athletic Field Development	(289,461)	
	Deferred Park Maint Replace	-	
	Facility Rehabilitation	226,124	
	ADA	-	
	Facility Expansion	-	
	Bond Admin Costs	221,198	
		<hr/>	
		(2,028,554)	
		<hr/>	
	Grand Total	(1,903,343)	
		<hr/> <hr/>	



MEMORANDUM

Date: April 2, 2018
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for February, 2018**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through February 2018.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$10,800.00 with 1.6% discount = \$10,627.20
Multi-family	\$8,619.00 with 1.6% discount = \$8,481.10
Accessory Dwelling	\$6,152.00 with 1.6% discount = \$6,053.57
Non-residential	\$360.00 with 1.6% discount = \$354.24

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,974	Single Family Units	\$9,234,879.55	\$235,604.55	\$9,470,484.10
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
2,502	Multi-family Units	\$8,419,694.40	\$162,144.36	\$8,581,838.76
0	Less Multi-family Credits	(\$52,194.87)	(\$229.36)	(\$52,424.23)
280	Non-residential	\$922,231.03	\$22,249.11	\$944,480.14
5,771		\$18,531,946.46	\$419,990.11	\$18,951,936.57

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
9,236	Single Family Units	\$38,796,302.50	\$772,251.58	\$39,568,554.09
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
3,202	Multi-family Units	\$10,716,882.03	\$215,168.14	\$10,932,050.17
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
3	Accessory Dwelling Units	\$18,086.33	\$137.61	\$18,223.94
160	Non-residential	\$1,569,430.51	\$30,851.83	\$1,600,282.34
12,277		\$50,429,829.15	\$997,660.53	\$51,427,489.69

<u>Recap by Agency</u>	<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
5,771	City of Beaverton	\$18,531,946.46	\$419,990.11	\$18,951,936.57
12,277	Washington County	\$50,429,829.15	\$997,660.53	\$51,427,489.69
18,048		\$68,961,775.61	\$1,417,650.64	\$70,379,426.26

System Development Charge Report, February 2018

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>ADU</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,989	2,502	0	280	5,771
Washington County	<u>8,936</u>	<u>3,178</u>	<u>3</u>	<u>160</u>	<u>12,277</u>
	<u>11,925</u>	<u>5,680</u>	<u>3</u>	<u>440</u>	<u>18,048</u>

Total Receipts to Date **\$68,961,775.61**

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.65)
Project Costs -- Development	(\$28,100,457.83)
<u>Project Costs -- Land Acquisition</u>	<u>(\$27,950,851.56)</u>
	<u>(\$58,117,401.97)</u>
	<u>\$10,844,373.64</u>

<u>Recap by Month, FY 2017/18</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2017	\$60,526,031.83	(\$52,907,409.41)	\$2,308,678.69	\$9,927,301.11
July	\$326,030.78	(\$1,724,188.90)	\$13,386.01	(\$1,384,772.11)
August	\$2,775,889.56	(\$65,767.06)	\$13,311.94	\$2,723,434.44
September	\$381,907.57	(\$51,518.51)	\$14,010.03	\$344,399.09
October	\$327,259.13	(\$1,056,428.63)	\$17,361.85	(\$711,807.65)
November	\$795,114.29	(\$164,720.44)	\$14,799.52	\$645,193.37
December	\$1,608,253.02	(\$61,001.41)	\$15,461.97	\$1,562,713.58
January	\$1,174,874.34	(\$2,059,288.42)	\$17,824.14	(\$866,589.94)
February	\$1,046,415.09	(\$27,079.19)	\$19,803.11	\$1,039,139.01
March	\$0.00	\$0.00	\$0.00	\$0.00
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$68,961,775.61</u>	<u>(\$58,117,401.97)</u>	<u>\$2,434,637.26</u>	<u>\$13,279,010.90</u>

<u>Recap by Month, by Unit</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Residential</u>	<u>ADU</u>	<u>Total Units</u>
through June 2017	11,575	5,232	427	0	17,234
July	27	0	2	0	29
August	60	230	4	0	294
September	28	0	2	0	30
October	28	0	0	1	29
November	52	20	0	0	72
December	51	93	2	2	148
January	49	63	1	0	113
February	55	42	2	0	99
March	0	0	0	0	0
April	0	0	0	0	0
May	0	0	0	0	0
June	0	0	0	0	0
	<u>11,925</u>	<u>5,680</u>	<u>440</u>	<u>3</u>	<u>18,048</u>

Projected SDC beginning cash balance per FY18 budget was \$11,177,928. Actual beginning balance was \$9,704,412
 Budgeted receipts for FY18 are \$10,937,757.

The Times,
April 19, 2018



Summer Registration

Begins April 21 at 8 am

(Monday, April 23, for those outside THPRD boundaries)

To register online
or for more info: thprd.org

To register by phone:
503-439-9400 (Apr. 21-24)
503-645-6433 (after Apr. 24)



The Times,
April 26, 2018



Para obtener información de
registro en español, vaya a
www.thprd.org/espanol/
y haga clic en Guía de Actividades

Summer Registration

IS NOW UNDERWAY

To register online
or for more info: thprd.org

To register by phone:
Call any THPRD center
or 503-645-6433



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As a leader in health and wellness, we bring people together for fun and learning.

As a champion for social equity, we welcome people of all backgrounds, cultures and abilities.

As an advocate for conservation, we protect and preserve open space for current and future generations.

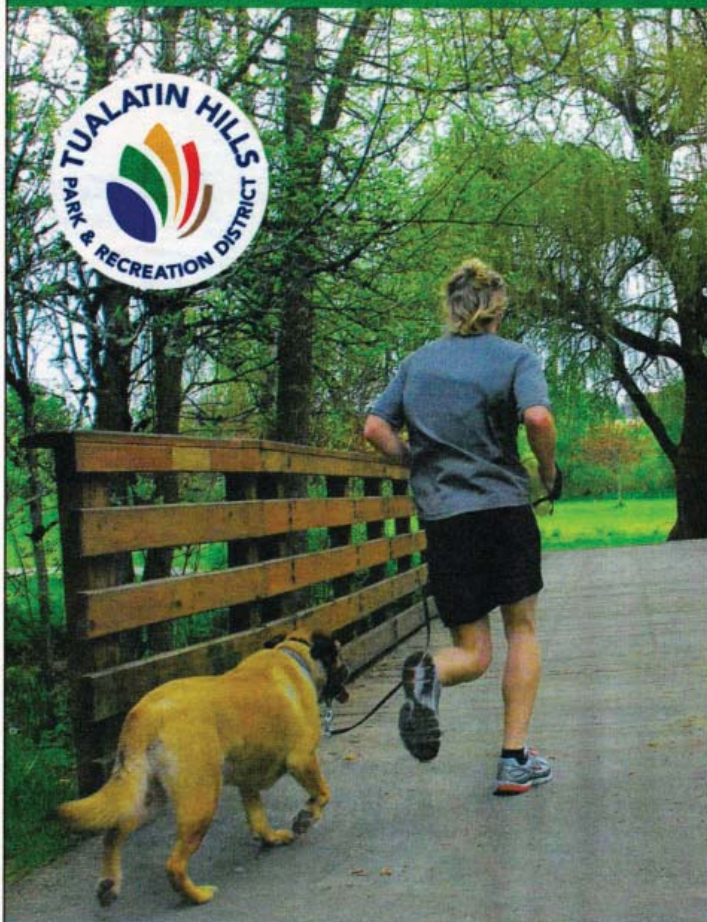
After 63 years, we're proud to be all this — and more. We're proud to be your park district.



thprd.org or 503-645-6433



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With nearly 70 miles of trails, 1,500 acres of natural areas, dozens of parks, eight aquatic centers, six recreation centers, and thousands of classes, there's a world of beauty and exciting activities to discover just outside your front door.

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**These Local Businesses are
PROUD
of Tualatin Hills Park
and Recreation District**

The City of Beaverton

12725 SW Millikan Way, Beaverton, OR 970005
503 536-2222
beavertonoregon.gov

Beaverton Lodge

12900 SW Ninth Avenue, Beaverton, OR, 97005
503 646-0635
Beavertonlodge.com

The Assistance League of Greater Portland

4000 SW 117th Ave, Beaverton, OR 97005
503 526-9300
Portland.assistanceleague.org

The Edwards Center

4375 SW Edwards Place, Aloha, OR 97078
503 642-1581
Edwardscenter.org

Beaverton Foods

7100 NE Century Dr, Hillsboro Or 97124
503 646-8138
Beavertonfoods.com

Murray's Coffee Bar & The Cheery Chef

6115 SW Murray Blvd, Beaverton OR 97007
503 941-9149
www.facebook.com/MurraysCoffeeBar
www.thecheerychef.com

Canyon Glass

8309 SW Cirrus Dr Unit 18H, Beaverton OR 97008
503.644.3153
www.canyon.glass

Cork and Board

13613 NW Cornell Rd, Portland OR 97229
503 369-8549

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