



Administration Office
503/645-6433
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**Board of Directors Regular Meeting
Tuesday, August 7, 2018
5:00 pm Executive Session; 6:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Presentations
 - A. [Recognition of Ben Wu, THPRD Lifeguard and Swim Instructor](#)
 - B. [Coalition of Communities of Color *Leading with Race: Research Justice in Washington County*](#)
5. Audience Time**
6. Board Time
 - A. Committee Liaisons Update
7. Consent Agenda***
 - A. [Approve: Minutes of June 12, 2018 & June 19, 2018 Regular Board Meetings](#)
 - B. [Approve: Monthly Bills](#)
 - C. [Approve: Monthly Financial Statement](#)
 - D. [Approve: Intergovernmental Agreement with Metro for Regional Flexible Fund Allocation for the Design of the Westside Trail Bridge over Highway 26](#)
 - E. [Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2017/18 and Describing Funding Source\(s\) and Purpose](#)
 - F. [Approve: Bonnie Meadow Area Neighborhood Park Master Plan](#)
 - G. [Award: PCC Rock Creek Synthetic Turf Replacement Contract](#)
 - H. [Award: Conestoga Recreation & Aquatic Center Design Contract](#)
8. Unfinished Business
 - A. [Update: Parks Functional Plan](#)
 - B. [Information: General Manager's Report](#)
9. New Business
 - A. [Review: Greenway Park Concept Plan](#)
 - B. [Approve: NW Quadrant Youth Athletic Field Master Plan](#)
 - C. [Update: THPRD Board Member Appointment Process](#)
10. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: July 31, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the August 7, 2018 Board of Directors Meeting

Agenda Item #4 – Presentations

A. Recognition of Ben Wu, THPRD Lifeguard and Swim Instructor

Attached please find a memo announcing that representatives from MetroWest Ambulance will be at your meeting to recognize Ben Wu, a THPRD lifeguard who responded to a cardiac emergency of a fellow lacrosse player at Westview High School in May.

B. Coalition of Communities of Color Leading with Race: Research Justice in Washington County

Attached please find a memo announcing that Shweta Moorthy, lead researcher with the Coalition of Communities of Color, will be at your meeting to present the research methodology, findings, and calls to action from the report *Leading with Race: Research Justice in Washington County*.

Agenda Item #7 – Consent Agenda

Attached please find consent agenda items #7A-H for your review and approval.

Action Requested: Approve Consent Agenda Items #7A-H as submitted:

- A. Approve: Minutes of June 12, 2018 & June 19, 2018 Regular Board Meetings**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statement**
- D. Approve: Intergovernmental Agreement with Metro for Regional Flexible Fund Allocation for the Design of the Westside Trail Bridge over Highway 26**
- E. Approve: Resolution Acknowledging Property Acquisitions for Fiscal Year 2017/18 and Describing Funding Source(s) and Purpose**
- F. Approve: Bonnie Meadow Area Neighborhood Park Master Plan**
- G. Award: PCC Rock Creek Synthetic Turf Replacement Contract**
- H. Award: Conestoga Recreation & Aquatic Center Design Contract**

Agenda Item #8 – Unfinished Business

A. Parks Functional Plan

Attached please find a memo providing an overview of the process to update the district's Parks Functional Plan (PFP) and seeking board input. The updated PFP will be presented for the

board's consideration of approval in December. Jeannine Rustad, Planning manager, will be at your meeting to provide an overview of the memo and answer any questions the board may have.

B. [General Manager's Report](#)

Attached please find the General Manager's Report for the August regular board meeting.

Agenda Item #9 – New Business

A. [Greenway Park Concept Plan](#)

Attached please find a proposed concept plan for Greenway Park. The plan provides a long-term vision to guide how the 100-acre site is maintained and what amenities are installed or changed over time. Bruce Barbarasch, Nature & Trails manager, will be at your meeting to provide an overview of the draft plan and to answer any questions the board may have.

B. [NW Quadrant Youth Athletic Field Master Plan](#)

Attached please find a memo seeking board approval of the preferred master plan for the NW Quadrant Youth Athletic Field project in Aloha. Gery Keck, Design & Development manager, will be at your meeting to present an overview of the proposed master plan and to answer any questions the board may have.

Action Requested: Board of directors' approval of the preferred master plan for the NW Quadrant Youth Athletic Field.

C. [THPRD Board Member Appointment Process](#)

Attached please find a memo regarding the appointment process for the board's consideration in filling vacant Position #3.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



DATE: July 23, 2018
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **MetroWest Ambulance Recognition of Ben Wu**

Representatives from MetroWest Ambulance will be in attendance at the board of directors meeting on Tuesday, August 7, 2018 to make a presentation to Ben Wu, a THPRD lifeguard who responded to a cardiac emergency of a fellow lacrosse player at Westview High School on May 23, 2018. Ben utilized the skills he learned through lifeguard training and the Health Careers program at Westview to provide the necessary care for his teammate until advanced equipment and EMS personnel arrived.



MEMO

DATE: July 30, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Coalition of Communities of Color *Leading with Race: Research Justice in Washington County***

Introduction

Shweta Moorthy, lead researcher with the Coalition of Communities of Color, will present the research methodology, findings, and calls to action from the report: *Leading with Race: Research Justice in Washington County*.

Background

THPRD, along with other jurisdictions within Washington County, shared in the funding for this community research project about the lived experiences of communities of color in Washington County. The Coalition of Communities of Color (CCC) convened a steering committee of representatives from county jurisdictions and nonprofit organizations to guide the project. Kylie Bayer-Fertterer, equity coordinator, and José Esparza, community engagement specialist, served on the steering committee over the past two years. The CCC conducted a series of focus groups with communities of color to determine their experiences within the county. The focus groups were also responsible for reviewing the research before the report was published.

The report includes eight calls to action, directed at local jurisdictions and elected officials, aimed at improving outcomes in the county for communities of color.

Attached is the executive summary of the report. The full report can be found online at <http://www.coalitioncommunitiescolor.org/>.

Action Requested

No formal action is requested; the presentation is for information only.



LEADING WITH RACE:

Research Justice in Washington County



Coalition of
Communities of
Color

EXECUTIVE SUMMARY

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By Coalition of Communities of Color

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We apologize for any inaccuracies that may have occurred and will resolve inaccurate or missing information in a subsequent reprinting of the book.

Digital edition published in 2018

CITATION

Coalition of Communities of Color. 2018. *Leading with Race: Research Justice in Washington County*. Portland, Oregon: Coalition of Communities of Color.

INTRODUCTION AND OVERVIEW

We are thrilled to present this report that represents the culmination of over two years of engagement and relationship building in Washington County. This report is the first in-house research publication of the Research Justice Center of the Coalition of Communities of Color (CCC). We, the steering committee, share the desire to be proactive in bringing about racial justice in Washington county so that all our communities have the ability to flourish. We celebrate this coming together of community and government in equitable partnership in this research project. While this report represents the culmination of our initial inquiry, we intend for it to catalyze dialogue and action to build the community we want. We seek to unite people and various stakeholders in Washington County in collective action for the advancement of racial justice. It is time to act.

The report is presented in three parts—eight community sections reflecting the lived experiences of eight communities of color living in Washington County; data snapshots of four jurisdictions in the county that identify some key socio-economic outcomes for communities of color living in those cities; and a Call to Action that implores readers to take recommended actions based on the findings in this report.

Communities of color in Washington County deliver three key messages.

People of color have always lived in Washington County. We are part of the economy and social fabric. It's our home and we like living here.

There is a popular refrain in Washington County articulated by elected officials, governments, community members including people of color—“Washington county is diversifying.” This adage has become such a part of the county zeitgeist that it whitewashes the history of the county, which is a narrative that reinforces the White settler history often thought to be the official history of the United States. It fails to acknowledge that the reason why the county has been so White and has been diversifying only recently is inseparable from the genocide of Native American tribes, historical “sundown” laws and redlining against Black people, exclusionary policies that restricted immigration from countries other than

Europe until the Immigration Act of 1965, and displacement of people of color due to gentrification. Communities of color have always lived in Washington County and they strive to make it their home. This land is Native land stolen by White settlers. It was cultivated, industrialized and developed by Black enslaved labor, Latino and Japanese farm workers, Indian lumber mill workers and Chinese railroad workers. The Silicon forest cannot function without the intellect and labor of communities of color.

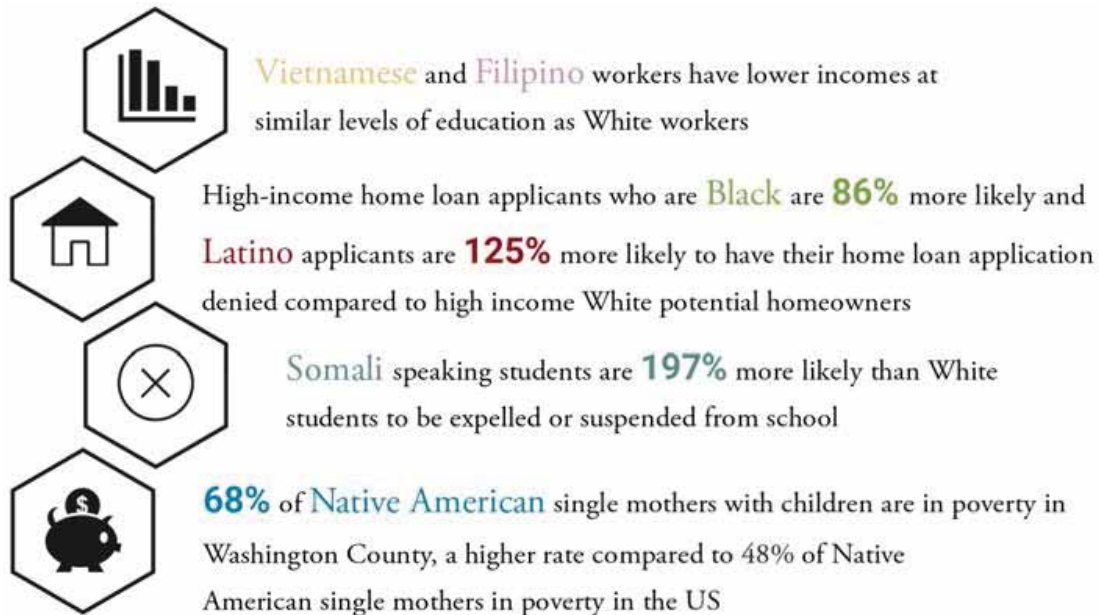
“Just think about this area—whose land are we on? There was a bunch of little tribes that have been wiped out and we have to learn who exactly they were and teach the kids that you are right here in this area where those tribes were.”

The Latino workforce is integral to the economy of the Silicon Forest and a driver of Oregon’s agricultural productivity—results of the value placed on education. Immigrants and refugees from African and Middle Eastern countries are skilled professionals who like living in Washington County for its diversity, plentiful space and as a good place to raise and educate their kids.

Washington County is what it is today because communities of color were born here, moved here, refused to leave despite genocide and exclusionary laws, and have put down roots here.



Our reality consists of both experiencing oppression by racist institutions and practices and our resilience and resistance to that. We are made to feel invisible and hyper-visible.



Communities of color in Washington County, compared to their White neighbors, experience disproportionately negative outcomes in employment, income, education, community safety and health. In Washington County, Vietnamese and Filipino workers have lower incomes at similar levels of education as White workers; high income home loan applicants who are Black are 86% more likely and Latino applicants are 125% more likely to have their home loan application denied compared to high income White potential homeowners; Somali speaking students are 197% more likely than White students to be expelled or suspended from school; 68% of Native American single mothers with children are in poverty in Washington County, a higher rate compared to 48% of Native American single mothers in poverty in the US. These are the cumulative result of racist institutions and practices like immigration and criminal justice policies, opportunity gaps of students and mortgage lending practices. Racism is real, it's historical and it is practiced and sustained today. Across different communities of color, residents talk about being made to feel both visible and invisible in

COALITION OF COMMUNITIES OF COLOR

different ways. They are made invisible because of the size of their communities, immigration (both documented and undocumented) that pushes some into the shadows or disengages them from civic life, systematic attempts of genocide and exclusion, data practices that are inappropriate, non-representative and not trauma-informed, and by perceptions that some communities are not even part of racial justice. On the flipside, racism, intersecting with xenophobia, Islamophobia and patriarchy, “see” communities in very stereotypical and harmful ways. Communities battle racial stereotypes about being illegal, criminals, terrorists, lazy, living off welfare, and “model minorities.” Despite all of this, communities of color live, play, pray and work in Washington County. We build support networks, create small businesses to nourish their communities, organize around and advocate for dismantling racist barriers that will not only improve their lives, but will raise the quality of living for the entire county.



“I was talking to a White person at this restaurant I go to, and we had this discussion about race. He says to me, “you Asian people are not like the Black people that leech off the system or these undocumented workers that come across the river and take all these jobs. I wish other minorities are just like you guys. This country would be even better.” I just sat there, and I was like okay, I will not be eating with you anymore.”

We are experts in our lived experiences, and Washington County will be better by working together. This report shows us how to do that.

Communities of color are experts on their reality and experiences. They are leaders. They must be part of removing barriers and dismantling deeply rooted racist institutions and practices.

“No decisions about policies about our lives and outcomes can be just and equitable if it does not involve those most impacted.”

Institutions, and schools particularly, need to value and promote the multitude of languages, cultures, and histories of Washington county residents. Communities possess experiential, historical and cultural knowledge which must be centered in any data research initiative. Accurate data—using community verified, equitable practices—gives businesses, local governments, police, courts and schools effective information and tools for their decision-making, and their effective engagement with families, students and Washington county residents.

“People think all Africans are the same; that we have the same problems, same culture, that we come from the same place. But that’s not true.”



NATIVE AMERICAN COMMUNITY IN WASHINGTON COUNTY

AT LEAST

10,437

IN WASHINGTON
COUNTY

Focus group participants and community reviewers were affiliated to the following identities: Pawnee, Alaskan Native and Tlingit, Northern Arapaho and Assiniboine and Sioux, Otoe-Missouria, Isle of Man and Creole, Choctaw from Mississippi, Peoria Tribe of Oklahoma, La Courte Oreilles Chippewa, Fond du Lac of Lake Superior Chippewa Indians, Chippewa, Cherokee, Yakama, Black Butte of Warm Springs, Cree, Metis (Canada), Modoc, Paiute, Karuk, Native Hawaiian and Klamath tribes



The Native American community narrate their history as resisting colonialism that at its worst sought to wipe them out and take their lands and resources, and at the very least sought to render them invisible by displacing them, criminalizing them, taking and assimilating their children, and robbing them of their traditions and heritage. The community is small in Washington County because of White settler genocide and forced sterilization of Native women.



Even now, institutions carry forward that legacy of invisibility and assimilation in school curriculum, in the child welfare system, in data practices that label the community as too small to be “statistically significant.” For Native American communities, it is crucial that the colonization of Native Americans be taught in schools and to elected leaders and government officials. However, the legacy of oppression is not just a matter for the history books. The community continues to be targeted by a wide-ranging spectrum of institutional racism. Their reality is equally of resisting colonialism and racism, and rebuilding, nourishing and protecting the community. They have made a home in Washington County, many work with Beaverton and Hillsboro school districts to organize Native programming to strengthen multigenerational community building, and in 2012, there were approximately 500 Native owned businesses in Washington County that disbursed 11 million dollars in payroll and contributed 47 million dollars to the local economy.

AFRICAN-AMERICAN COMMUNITY IN WASHINGTON COUNTY

AT LEAST

12,357

IN WASHINGTON
COUNTY

African-American people have lived in the county for decades, some are newer residents; some left and moved back, some migrated from Portland, and some moved here from other parts of the country.



44% of African-Americans in Washington County are 18 years or younger.



African-American community identifies as youth, parents, family, LGBTQ, people of faith, connected to other communities living in Washington County

There is little documented history of the community in Washington County but community conversations suggest that some African-Americans have lived in the county for decades, some are newer residents; some left and moved back, some migrated from Portland, and some moved here from other parts of the country. Good schools, affordable cost of living compared to Portland and safe neighborhoods attracted African-Americans to settle down in Washington County. They have also experienced the old Jim Crow becoming the “new Jim Crow” in Oregon as Exclusionary Laws of the 1800s became redlining and divestment in the twentieth century and gentrification and displacement in the twenty-first. Black people of all income levels continue to experience discrimination in home loan

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lending practices. They also deeply feel the criminalization of Black bodies as the most likely community to be incarcerated in the county. Black kids are most targeted by harsh disciplinary practices in schools. Despite every attempt to drive African-Americans out of Oregon they are still here and advocating for themselves and their families, friends and community members. This is their biggest victory against racism. Community members want infrastructure to organize the African-American population in Washington County. The community also identifies building political power and redressing the lack of diversity in decision-making as a high priority for social change in Washington County. They are skeptical about hollow attempts at diversity and representation that does not change outcomes either for their community or for people of color on the whole.



AFRICAN COMMUNITIES IN WASHINGTON COUNTY

AT LEAST

4,524

IN WASHINGTON
COUNTY

Many community members find the label "African" problematic because it masks the diversity of experiences in the community and is connected to the frustrating mainstream racialized stereotypes of Africa as a monolithic identity.

Community has grown by approximately **47%** between 2006 and 2011



2 out of 3 members of the Sub-Saharan African community living in Washington County are US citizens by birth and approximately half of them are Oregon-born



83% of Sub-Saharan African immigrants in Washington County came from **Eastern and Western Africa**

Community advocates urge local governments to partner with them to conduct a trauma-informed community count in Washington County

The African community in Washington County are varied and diverse—they are rich in cultural and linguistic diversity, in life experience as citizens, immigrants and refugees; as youth and elders, as working professionals and as students. Being subsumed under the label “African” is problematic for many community members because it masks the diversity of experiences in the community and is connected to frustrating mainstream racialized stereotypes of Africa as a country rather a continent of different countries. They like living in Washington county

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for its diversity, plentiful space and as a good place to raise and educate their kids. They also miss the community they left behind and want opportunities and spaces to build community here. African communities have high levels of education and expertise and they call attention to institutionalized racism in schools, employment and workplace culture and criminal justice, which constrains them from contributing their full potential to Oregon. They also prioritize boosting



culturally specific infrastructure as well as small business creation that supports community well-being. They urge readers and policymakers to take the experiences they share as a starting point and and take action and resource the community that is already advocating for themselves to become partners in bringing about transformational change in Washington County.

ASIAN AND ASIAN AMERICAN COMMUNITIES IN WASHINGTON COUNTY

AT LEAST

73,701

IN WASHINGTON COUNTY

1 out of 5 Asians in Washington County identify as bi/multiracial, and it is crucial that their experiences count



57% of Asian communities in Washington County are immigrants



13,252 students that identified as Asian or Pacific Islander in 2015

Asian communities in Washington County mostly originate from **Cambodia, China, India, Japan, the Korean peninsula, Philippines, and Vietnam**

The stories of Asians and Asian-Americans in Washington County are stories of migration. The presence and size of Asian groups that live in Washington County are a direct outcome of the Immigration & Nationality Act of 1965 and US Cold War politics in Southeast Asia. There is little recognition of that reality as well as the history of Asian communities who were used for their cheap labor in the nineteenth century, were subsequently villainized and excluded from the country before being allowed back in based on the US economy's needs. Racism in the US has lumped together communities of different histories and heritage into one catch-all Asian identity. Consequently, data practices assume that all Asians have similar socio-economic outcomes that are at par if not better than



White people. This has resulted in systemic practices that pit communities of color against each other. Asians, overall, are propped up as “model minority”—people of color who are seen as well educated and high income, law abiding and assimilating into American society, against African-Americans and Latinos who are vilified as not being able to “pull themselves up by the bootstraps,” being “riven” with crime, and “refusing” to assimilate into the mainstream. Asian and Asian-Americans consider these to be extremely harmful because it both prevents them from articulating the manner in which institutional racism impacts them and marginalizes them from participating in bringing about transformational racial justice change in their region. Community members prioritize data disaggregation as a means of deconstructing the Oriental notion of “Asian.” They also militate against racist tropes of being considered foreigners and therefore not a part of civic life even though 43% of Asian and Asian-American communities in Washington county in 2016 were born in the US and that population has grown at a rate similar to immigrants in the community. Throughout their historical economic segregation and their current reality, Asian and Asian-American communities have shown up for each other by welcoming new immigrants, hosting cultural gatherings to combat isolation, opening and patronizing community-owned businesses.

LATINO COMMUNITY IN WASHINGTON COUNTY

AT LEAST

96,034

IN WASHINGTON
COUNTY

17% of Washington County population



Comprise $\frac{1}{3}$ of population growth in the county between 2007-2016



1 in 5 people in the Latino community are of Puerto Rican, Salvadoran, Guatemalan, and Central and South American origins.

8,885 students in 2015, identified as Latino and Native American



Population of people of Central American (excluding Mexican) origin in Washington County is larger than in Multnomah County

Over $\frac{2}{3}$ of children and youth in the 5-17 age range are bilingual

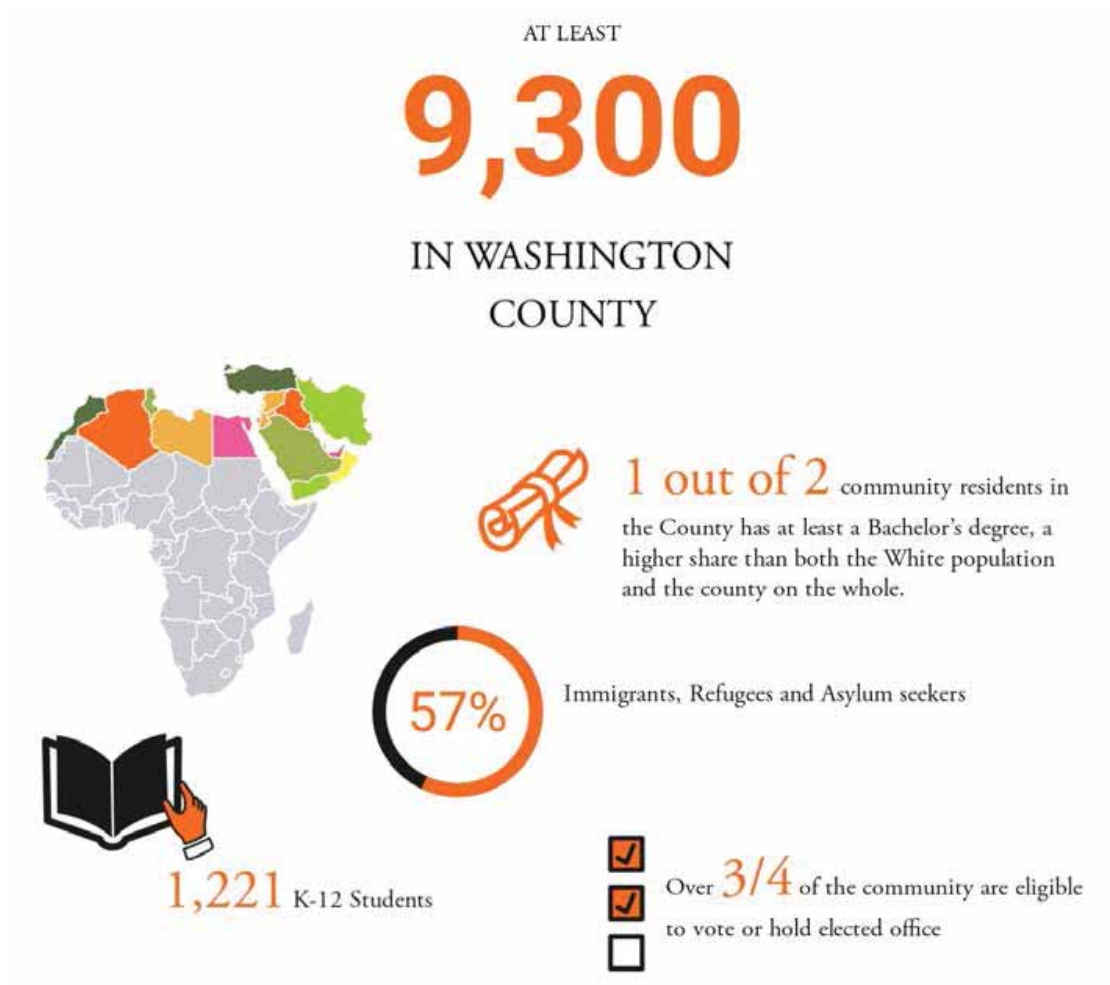


Latinos have a long and rich history as residents of Washington County. They are a critical political, social and economic driving force here. The Latino workforce is integral to the economy of the Silicon Forest and a driver of Oregon's agricultural productivity. From the time that they first came to Washington County as



seasonal farmworkers, the community has built community and infrastructures of support to counter the isolation, exclusion and marginalization effects of continuing immigration policies. While immigrants have served to support the economic growth of the US and been drivers for economic productivity, some of them have not been granted the regard and legitimization of becoming documented. The community is diverse and more than one story, as much as racism tries to put them in a box of stereotypes. Community members emphasise both the persisting intergenerational impact of exclusionary immigration policies and economic marginalization, as well as the creative and resourceful ways in which they have endured and pushed back against structural racism. As the community has grown in the region, representation in leadership and decision-making tables have not kept up. Latinos in Washington County are increasingly coming out of the shadows that they were forced into by fear of anti-immigration policies and economic injustices, and prioritizing civic engagement and building political power. They are increasingly running for office, getting elected and re-defining leadership.

MIDDLE EASTERN AND NORTH AFRICAN COMMUNITIES IN WASHINGTON COUNTY



Middle Eastern and North African community members in Washington County are part of immigration waves to the US that started in the early twentieth century. The 1965 Immigration and Nationality Act that removed restrictions on immigration from regions other than Europe ushered in a wide variety of Middle Eastern and North African immigrants including those seeking education, employment and family unification as well as refugees fleeing conflict. They strive to put down roots in Washington County. They have been building and strengthening culturally specific organizations here that serve their community and build

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relationships with mainstream society. Despite their rich intellectual and cultural potential, they are hyper-visible and invisible in harmful ways. A long history of US involvement in the Middle East including the wars in Iraq, post 9/11 Islamophobia, the Syrian refugee crisis and Trump administration's ban targeting Muslims from that part of the world, makes Middle Eastern communities appear and be treated as an omnipresent threat to US society. At the same time, they are invisible in policymaking and data practices. Community members seek recognition of their tremendous potential and vitality, and dismantling of barriers constraining them especially refugee communities.



NATIVE HAWAIIAN AND PACIFIC ISLANDERS IN WASHINGTON COUNTY

AT LEAST


5,538

IN WASHINGTON
COUNTY

Identity encompasses at least **20** distinct communities, including Chamorros, Chuukese, Fijians, Marshallese, Native Hawaiians, Samoans, and Tongans.

Fastest growing community (for whom data is available) both in the US and in Washington County – they have grown by approximately **60%** between 2010 and 2015.


Polynesian communities such as **Samoans** and **Tongans** are the largest sub-group numbering around **3,719** people in Washington County.

51% Biracial and Multiracial People 

71% English only Households 

Approximately **2,761** Native Hawaiian residents and fewer than **1,000** people of **Micronesian** descent

1 out of 10 are immigrants 

90% of Native Hawaiian and Pacific Islander communities are US citizens by birth 

The Native Hawaiian and Pacific Islander identity encompasses at least twenty distinct communities, including Chamorros, Chuukese, Fijians, Marshallese, Native Hawaiians, Samoans and Tongans. They have experienced a legacy of colonization and political control by the US including being the base of nuclear weapons testing starting in 1946 that adversely impacted their social structures,

COALITION OF COMMUNITIES OF COLOR

health outcomes and way of life. They are the fastest growing community (for whom data is available) both in the US and in Washington County. They have a strong sense of cultural identity but racist policies and institutions make them invisible by putting them together with Asian communities, which assumes they



have similar histories and socio-economic experiences. As Native Hawaiian and Pacific Islander communities strive and advocate for issues that impact their lives and greater visibility and representation in public policymaking, they emphasize the need for more refined ways to tell their own stories. They prioritize the expansion of diversity and equity to include their lived experiences distinct from the “Asian Pacific Islander” label and for visibility in data practices that are the basis of policymaking.

SLAVIC COMMUNITY IN WASHINGTON COUNTY



The Slavic and Russian-speaking community has been the largest refugee-based community in Oregon. Slavic and Russian-speaking immigrants were historically attracted to Oregon because of its farmland. Washington County has provided jobs (many work at Intel) and looked enough like their home countries, that the immigrant groups were able to establish their own communities. They live and work in the county, but few locals realize they are here. The reasons for the invisibility of the Slavic community are their appearance as White Caucasians and their preference to live in tight-knit communities. On the one hand, they are differentially treated as White by institutions such as law enforcement and schools, and on the other hand, their issues and concerns especially related to

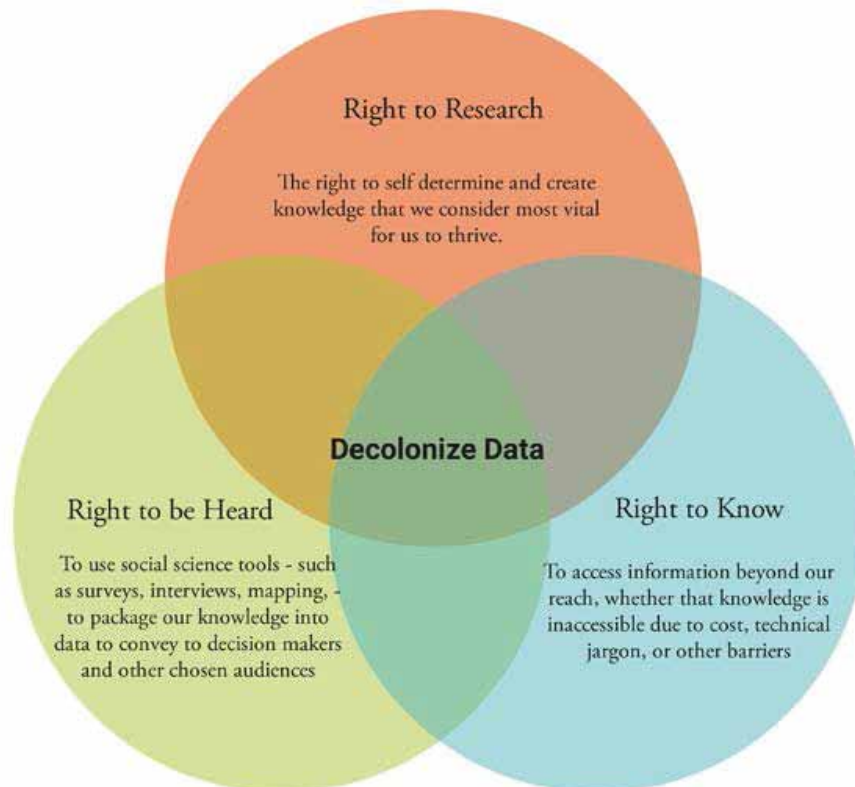


language barriers, recent immigrant families, and foreign credential recognition are overlooked. They ask for visibility in data and policymaking so their experiences in the school system, child welfare, criminal and juvenile justice, health and social services are counted.

RESEARCH JUSTICE

Community based participatory research methodology of this project is informed by our research justice vision and creates space for communities to be leaders and partners at all decision points of the research process. Our vision of research justice centers the issues of power and equity in research processes and argues that mainstream research practices and data have perpetuated systemic inequities. The CCC starts with the premise that the research process needs to be just and equitable, and to shift communities of color from research subjects into researchers, knowledge producers and communicators. Research practices should be anti-racist to achieve the racial equity we seek to achieve in the region.

There are stories and priorities that communities of color and likeminded elected officials, public and private stakeholders want to tell about about the impact of institutional racism on lived experiences and there are stories that we are limited to telling because of data constraints. Communities of color are resilient; they have persisted, survived, mobilized and advocated. They are still here in Or-



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egon despite repeated systemic attempts of genocide, “sundown” laws, restrictive immigration policies that also extract their labor, Islamophobia and xenophobia. They continue to counter and push back on persisting racial inequities. However, mainstream data practices have either wilfully or unintentionally rarely captured this resilience. Most attempts at data collection and analyses have rendered communities even more invisible or inflicted more trauma. Let the stories that are missing be a call to action for research justice—to empower communities of color as experts of their experience.



CALL TO ACTION

We believe that Washington County is strongest when our communities thrive, where we are valued and respected, and the assets, strengths and resilience of our communities recognized. The following calls to action have emerged from this project. These are framed in a way that encourages various stakeholders such as local government, elected officials, public agencies, law enforcement, school districts, boards and commissions, private sector such as businesses, corporations and schools, to build power among communities of color to partner in racial justice change in Washington County. They are written in broad themes to give space for community-led, creative and cross-cultural solutions.

1. CROSS-SECTORAL CHANGE:

Communities of color experience institutional racism across systems of immigration, education, economic development, housing, health, incarceration and racial profiling and so on. Their experience in one system directly ties to their intersecting identities including documentation status and their experiences with other systems.

- a. Transformational change is cross-sectoral change and strategies should take into account the compounding effects of racism especially on undocumented immigrants and low-income people of color.
- b. Public and private institutions should prioritize and use their power to call out and dismantle racism across sectors.

2. DEMOCRATIC GOVERNMENT:

Communities of color are re-defining equity, inclusion, diversity and leadership and leading strategies to bring about transformational change.

- a. Governments and public agencies should continue to emphasize the importance of diversity, equity and inclusion by including all communities of color in decision-making.
- b. Governments and public agencies should redress lack of representation

COALITION OF COMMUNITIES OF COLOR

and integrate communities of color into every fiber of public governance such as budgeting and procurement, and hiring and retention of employees of color.

- c. Governments should build partnerships and relationships with communities of color and not be transactional, by valuing the time, expertise and experience of our communities of color and addressing barriers to participation.
- d. Governments and public agencies should collaborate with one another to create and implement racial equity plans.
- e. Democratic government should form boards and commissions in partnership with communities of color that have decision-making power and to which they are accountable.

3. CULTURAL SPECIFICITY:

Communities of color have varied histories and lived experiences in Washington County.

- a. There should be increased allocation of public and private resources for culturally specific and trauma informed services and programs.
- b. There should be increased provision of culturally specific and trauma informed services and programming especially in education, social services and healthcare.

4. EDUCATION:

Communities of color see education an important pathway for economic empowerment, an important basis of community building and cultural identity development among youth.

- a. Educational institutions should value, nourish and promote the various histories, heritage and languages of the student body.
- b. Educational institutions should reform practices to be empathetic of the lived experiences of students of color especially from low income, immigrants and refugee families in order to foster access to high quality education.

COALITION OF COMMUNITIES OF COLOR

- c. Educational institutions should address and dismantle barriers rooted in institutional racism to eliminate disparities in outcomes and experiences of all students of color.
- d. Educational institutions should be safe places for all students of color.

5. EQUITABLE ECONOMIC EMPOWERMENT:

Communities of color contribute to the local and regional economy and seek to make Washington County their home.

- a. Public and private employers should ensure pay equity, opportunities for career advancement, workforce development and a safe and welcoming environment for employees of color especially for refugee communities.
- b. Both public and private institutions should dismantle discriminatory practices such as in financial lending practices, promote entrepreneurship among communities of color, recognize the aspirations, drive and talents of immigrants, and ensure affordable and fair housing.

6. POLITICAL REPRESENTATION AND CIVIC ENGAGEMENT:

Communities of color not only have a large voting eligible population, they are also organizers, thought leaders, candidates for office, elected officials and members of boards and commissions.

- a. Elected and appointed officials in all government and public agencies should reflect the communities of color they serve.
- b. Those in positions of power should make space for communities of color to run, vote, be elected, and be appointed to decision-making positions at all levels of power.
- c. Those in positions of power should create structures of support for people of color in elected and/or decision-making positions at all levels of power.
- d. Civic engagement should be inclusive of all people whether they have the right to vote or not.

7. COMMUNITY BUILDING:

Communities of color live, play, pray/worship and work in Washington County despite centuries of racism and oppression.

- a. Their efforts to build community and connections to counteract isolation should be resourced and supported.
- b. There should be a culture of compassion and everyone should be respected and made to feel welcome.
- c. Washington County should celebrate its multiracial and multiethnic population.

8. RESEARCH JUSTICE:

Communities of color are experts in their own lives, possessing experiential, historical, and cultural knowledge. Mainstream research and data do not capture the full lived experiences of communities of color.

- a. Communities of color should be partners in research design, data collection, data ownership, and data analysis as experts in their experiences.
- b. Governments and public agencies should recognize community experiences, expertise, and knowledge as evidence in policy making.
- c. Public agencies including schools and law enforcement should track data about communities of color that is hidden in mainstream data practices in a culturally appropriate manner in order to accurately assess racial disparities and differential treatment.
- d. Both public and private institutions should be transparent and accountable to communities of color by including them in evaluation of impact of policymaking on racial justice transformation in Washington County.

**COALITION OF COMMUNITIES OF
COLOR WASHINGTON COUNTY RESEARCH
STEERING COMMITTEE MEMBERS**



Thanks to Focus Group Participants, Community Reviewers and Jurisdictional Reviewers

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Interim Executive Director: Dani Ledezma

Former Executive Director (2009-2017): Julia Meier

Principal Researcher and Writer: Shweta Moorthy, PhD

CCC Board of Directors: Paul Lumley, Chair; José Eduardo González, Vice-Chair; Lee Po Cha, Board Treasurer; Kara Carmosino, Board Secretary; Djimet Dogo, Carmen Rubio

CCC Staff: Kodey Park Bambino, Jenny Lee, Shweta Moorthy, Nakisha Nathan, Maggie Tallmadge

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Member Organizations of Coalition of Communities of Color

<http://www.coalitioncommunitiescolor.org/ccm-members/>



Coalition of
Communities of
Color



**Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors**

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, June 12, 2018, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6 pm; Regular Meeting 7 pm.

Present:

Ali Kavianian	President/Director
Felicita Monteblanco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Holly Thompson	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Personnel

President Ali Kavianian called executive session to order for the purpose of considering the employment of a public officer, employee, staff member or individual agent. Executive session is held pursuant to ORS 192.660(2)(a), which allows the board to meet in executive session to discuss the aforementioned issue.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, June 12, 2018, at 7:10 pm.

Agenda Item #3 – Action Resulting from Executive Session

Holly Thompson moved that the board of directors accept the general manager’s evaluation as presented and rated as exceptional and authorize a compensation increase of 5.6%. Wendy Kroger seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Felicita Monteblanco	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Holly Thompson moved that the board of directors authorize a bonus for the general manager in the amount of 8% of salary. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Felicita Montebianco	No
John Griffiths	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
Ali Kavianian	Yes

The motion was **APPROVED** by **MAJORITY** vote.

Holly Thompson moved that the board of directors approve to fund the bonus pool at the amount specified within District Compiled Policies Chapter 4. **Wendy Kroger** seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Felicita Montebianco	No
Holly Thompson	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was **APPROVED** by **MAJORITY** vote.

Agenda Item #4 – Presentation: Cedar Mill Farmers Market

Eric Owens, superintendent of Recreation, introduced Karen Carroll, Cedar Mill Farmers Market manager, to present information on THPRD’s partnership with the Cedar Mill Farmers Market. Approximately 15 years ago, a former manager of the market came to the park district to propose a partnership for its operations. Since then, the park district has managed the market’s employees and its weekly revenue and expenses. This successful market has become a Saturday morning fixture of the Cedar Mill neighborhood.

Karen provided a detailed overview of the Cedar Mill Farmers Market’s offerings, activities and upcoming events as well as how its partnership with THPRD has helped to develop the market into what it is today, via a PowerPoint presentation, a copy of which was entered into the record. Karen offered to answer any questions the board may have.

John Griffiths inquired whether there are any additional ways THPRD could assist the market.

- ✓ Karen noted that she recently met with district staff regarding assistance in acquiring more volunteers.

Felicita Montebianco asked about the \$5 match the market awards to Supplemental Nutrition Assistance Program participants and inquired how much this has totaled over the past year.

- ✓ Karen replied that \$500 in matching funds was awarded last year and that the market intends to do more fundraising for this program.

President Kavianian asked for additional information regarding the Power of Produce Program that teaches children about the benefits of produce.

- ✓ Karen described that the program covers information from how to grow produce to the nutritional benefits of eating produce and includes hands-on activities.

Agenda Item #5 – Audience Time

Alan Carpenter, 11730 SW Welch Terrace, Beaverton, is before the THPRD Board of Directors this evening regarding flooding concerns along the Fanno Creek Trail at Greenway Park. He described a portion of the Fanno Creek Trail that includes an underpass beneath Scholls Ferry Road and the significant prevalence of flooding in that area resulting in the underpass becoming dangerous and impassible. He expressed concern that flood events force trail users to cross busy Scholls Ferry Road at street level, which lacks a pedestrian crosswalk, thereby creating a safety risk to those users. He noted that several jurisdictions have some responsibility in finding a

solution to this issue, including THPRD, Metro and Washington County; however, Washington County recently delegated management of the underpass to THPRD. He proposed some solutions to the issue, including construction of a pedestrian overpass or midblock crossing at Scholls Ferry Road, or installation of a flood wall to mitigate flooding risks within the underpass, which he understands would only cost approximately \$20,000. He noted that the flood wall seems like an obvious choice and that volunteers would be willing to help maintain it; however, that particular solution has been met with indifference by district staff. He suggested that, as a last resort, the district should consider closing that portion of the Fanno Creek Trail due to the safety risks posed when flooding occurs. He concluded by stating that a small investment in patron safety through the installation of a flood wall could be a reasonable stopgap until a permanent solution and legislative funding can be acquired, which may not be needed if the wall works well.

President Kavianian acknowledged Mr. Carpenter's written communication received by the board members on this issue.

General Manager Doug Menke referenced the Greenway Park Task Force project, noting that an update and recommendations for consideration will be on the board's August meeting agenda. He introduced Bruce Barbarasch, superintendent of Nature & Trails, to provide additional information.

- ✓ Bruce noted that the task force's work is complete at this point and that the input received from the recent public meeting is currently being compiled. A number of different options to lessen flooding and improve access in this area, each of which have positive and negative attributes, have been explored through the task force's work and will be presented in August.

John Griffiths inquired whether the City of Tigard has any involvement in this issue.

- ✓ Doug confirmed this, noting that board member Kroger has been engaged in this issue as well and has good contacts within the City of Tigard. He acknowledged the complexity of this issue, noting that Clean Water Services is involved, too.

Holly Thompson thanked Mr. Carpenter for his testimony this evening, noting that her family frequents Greenway Park and that she agrees that the situation needs to be addressed.

Lynn Parker, 4778 NW Neskowin Place, Portland, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Ms. Parker described her family's history in utilizing THPRD services. She also described the growing number of homeless individuals in the district, which includes over 2,100 homeless Beaverton School District students. She commented that one part of a solution to a complex problem is by providing access to a supportive, healthy and enriching community. She referenced the district's Diversity & Inclusion Vision Statement, noting that homelessness is a barrier to participation in THPRD programs and services. She noted that families within affordable housing developments would benefit greatly from THPRD's services, similarly to how her family has benefited from those services, and encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Martha McLennan, 13819 SE McLoughlin Boulevard, Milwaukie, is before the THPRD Board of Directors this evening as the Executive Director for Northwest Housing Alternatives. Ms. McLennan described the increasing rents for the Portland Metro area, noting that rents have increased 60% over the past six years while wages have only increased 18% over the same timeframe. Additionally, federal Housing and Urban Development funding has remained the same for the Portland Metro area since the 1980's regardless of the dramatic increase in population being experienced. The federal government has essentially stepped out of the role of affordable

housing and state and local governments need to step into that role in order to ensure that our communities are healthy and strong. She described how the number of special districts that exist outside of urban cores, such as THPRD, typically lack a broad mission of addressing a variety of needs within the community and can be a particular hurdle in the development of affordable housing and encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Sheri Wantland, 6220 SW 148th Avenue, Beaverton, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Ms. Wantland described the area's homeless crisis, noting that no one should be homeless against their choice and that the crisis is becoming too large to continue to ignore. She asked that THPRD become a part of the solution and referenced her former career with another local special service district, noting that she understands SDCs, public finance, political wins and public will. She noted that a person working full-time at minimum wage in our area can only afford to pay approximately \$600 a month for rent; however, the current average monthly rate for a one-bedroom apartment is over \$1,100. She referenced the statistic that over 2,100 Beaverton School District students identify as homeless, stating that this statistic is unconscionable. She described her volunteer work and activism on this issue, noting that being unable to afford housing is not a moral failure and has many different causes. She stated that publicly funded agencies exist to improve communities across the board and encouraged the THPRD Board of Directors to be a leader in this cause by waiving or reducing district SDC fees for affordable housing projects.

Ed Magee, 7235 SW Newton Place, Portland, is before the THPRD Board of Directors this evening representing the district's affiliated aquatics clubs. Mr. Magee referenced an agreement between the aquatics clubs and THPRD that has been in development for some time and has proven to be a challenging process, noting that the clubs have been operating without an agreement in place since this past August. He described the history between the aquatics clubs and THPRD, noting that the clubs operated without a formal written agreement for forty years. In 1997, the first written agreement was drafted and consisted of two pages of guidelines. The agreement remained relatively unchanged for 19 years until the clubs were presented with a new, 35-page agreement in April 2017. He described the challenges that have arisen through the drafting and development of this new agreement, such as new drafts being presented by district staff to the clubs for review that do not contain redline edits. He commented that the club volunteers are spending a lot of time on this agreement and he assumes district staff are as well. He described the mutually beneficial relationship between the district and aquatics clubs and requested assistance from the THPRD Board of Directors in getting an agreement signed.

General Manager Doug Menke commented that written agreements exist between the district and all of its affiliated clubs, acknowledging that each of these agreements have changed over time and have become lengthier. He introduced Aisha Panas, director of Park & Recreation Services, to provide additional information.

- ✓ Aisha noted that another meeting is scheduled between the clubs and district staff that she plans to attend, noting that district staff desires to work through this process as well and get an agreement signed.

Wendy Kroger asked if there is an estimated end date in order to have the agreement signed.

- ✓ Aisha replied that there are five aquatics clubs involved in this process and that she would speak with district staff to determine a timeline that could then be shared with the board.

Holly Thompson thanked Mr. Magee for his testimony this evening and requested that the board be kept updated on this process.

John Trinh, 8915 SW Center Street, Tigard, is before the THPRD Board of Directors this evening as the CEO for Luke Dorf, a nonprofit agency located in Washington County that provides mental health, addiction and housing services to the area's most vulnerable populations. Mr. Trinh noted that someone receiving \$750 a month in social security income is unable to afford housing. Luke Dorf pulls together different funding streams in order to provide affordable housing for those making between 30-60% of median family income, which equates to a monthly rent of between \$400-900 for a one-bedroom apartment. However, the current construction climate has resulted in contractors charging a premium and the last affordable housing development he was leading had a funding gap of between \$300,000 and \$400,000. Thanks to the support of community partners and a larger loan, he was able to move the development forward. He noted that SDC fees are one of the largest impacts on such projects and encouraged the THPRD Board of Directors to waive district SDC fees in support of affordable housing developments.

Barbara Wilson, 12820 SW 20th Court, Beaverton, is before the board of directors this evening regarding the 2008 Bond Measure. Ms. Wilson stated that the purpose of her attendance this evening is to follow up on her previous testimonies to the board regarding the pace at which natural area land acquisition has taken place under the district's 2008 bond program. She noted that it has now been ten years since the bond measure passed, yet \$3.6 million is still remaining within the natural resources land acquisition category and she feels that it has been a low priority for the district. She inquired about the Parks Bond Citizen Oversight Committee recommendation to keep remaining bond funds separate in order to better track the allocation of such funds, noting that when funds are set aside and not used, they become vulnerable to other uses.

- ✓ Keith Hobson, director of Business & Facilities, confirmed that all remaining bond funds are maintained separately within their specific categories. He clarified that the oversight committee's recommendation was that once the bond is finished, if there are still natural resource restoration funds remaining for the ongoing establishment of the restored natural areas, that these funds be set aside and tracked separately.
- ✓ The board members confirmed that such funds would not be used for other purposes and that the board unanimously believes in the value of natural resources.

Mark Danley, 8675 SW Alyssa Lane, Portland, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Mr. Danley described how he has educated himself on the topic of homelessness by talking to the people he meets, some of which are hardworking homeless individuals and families who simply cannot afford housing. He also described an apartment complex near his home that has more people living in each apartment than designed, which creates parking issues for the surrounding neighborhood. He acknowledged that homelessness and affordable housing are complex issues, but that everyone needs to do their part and encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Diane Doctor, 6602 SW Florence Lane, Portland, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Ms. Doctor stated that it is important that THPRD waive these fees in order to eliminate one more barrier in providing affordable housing to those within the park district. She described how people are being pushed out of the area due to housing affordability and the growing prevalence of homeless camps. She acknowledged that while affordable housing and homelessness has not traditionally been within the purview of THPRD, she believes that the problem has grown to a point that everyone and every agency needs to step up to help. She provided personalized accounts of local homeless individuals and those trying to help them, noting that not having an address is a barrier to employment for otherwise hardworking individuals. She acknowledged that waiving SDC fees alone will not solve the homeless crisis, but that it will contribute to the solution or at least keep it from getting worse.

Agenda Item #6 – Board Time

Wendy Kroger congratulated district staff on the Helping Hands swimming lessons fundraiser.

Holly Thompson referenced the upcoming event for the Coalition of Communities of Color's Washington County Research Project on the lived experiences of communities of color and encouraged as many to attend as possible, especially given that THPRD helped fund the project.

- ✓ Felicity Montebianco noted that she served on the steering committee for this project and that a specific presentation will be provided to the THPRD Board of Directors at an upcoming board meeting regarding this critical information and its call to action.

Holly thanked those in attendance this evening who testified on the topic of affordable housing, particularly those who are also involved on a personal level in helping address the crisis.

- ✓ Felicity agreed and encouraged everyone to use their voice on this important topic.

A. Committee Liaison Updates

Felicity provided an update regarding the activities of the Tualatin Hills Park Foundation and the upcoming annual Champions Council meeting.

Wendy commented that she has been attending the Greenway Park Task Force meetings and is confident that a solution will be identified for the Scholls Ferry Road underpass issue as previously discussed this evening. She has also been attending the Parks & Facilities Advisory Committee meetings.

Holly stated that she attended the most recent Parks & Facilities Advisory Committee meeting and described an in-depth discussion that took place regarding dog parks. The committee is also working on interpretive signage, noting that she supports the extension of the grant funds that the committee will request.

Agenda Item #7 – Consent Agenda

Felicity Montebianco moved that the board of directors approve consent agenda items (A) Minutes of May 8, 2018 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Intergovernmental Agreement with Clean Water Services for Whispering Woods, (E) Cedar Hills Park District-Purchased Materials, (F) Resolution Authorizing Outdoor Recreation Legacy Partnership Grant Program Application for New Neighborhood Park Development for Bonnie Meadow, and (G) Resolution Appointing Audit Committee Member. Holly Thompson seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
Felicity Montebianco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business

A. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Beaverton Family Promise
 - Eric Owens, superintendent of Recreation, provided an overview of the district's partnership with Beaverton Family Promise. Staff has been working with Family Promise on an innovative approach to providing temporary housing for families without permanent homes in the community. THPRD has committed to hosting the

families served by Family Promise on three to four separate weeks throughout the year. Families will be hosted overnight in facilities that are closed to the public for planned maintenance. THPRD is proud to be the first and only park and recreation agency in the nation to partner with a Family Promise local affiliate.

- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

John Griffiths recounted his understanding that Family Promise is generally able to quickly place families into permanent housing.

Felicita Montebalanco asked Eric for any lessons learned in working with Family Promise.

- ✓ Eric replied that he has been impressed by how the community has banded together to help address this issue, noting that it has involved many different arms of the community, from individuals to churches to public agencies.

Holly Thompson thanked district staff for their openness in considering new ideas and working with this organization, noting that there are over 200 Family Promise organizations nationwide and THPRD is the first to partner with them, which is impressive and deserves to be celebrated.

Wendy Kroger commented that some of those who testified this evening and left afterwards could have benefited from hearing this presentation.

President Kavianian recalled that the district was approached by Family Promise less than a year ago, noting that this partnership is a reflection of the district's ambitions, openness to creative ideas and synergies moving forward in addressing affordable housing and homelessness issues.

Agenda Item #9 – New Business

A. Bonnie Meadow Area Neighborhood Park Master Plan

General Manager Doug Menke introduced Gery Keck, superintendent of Design & Development, René Brucker, park planner, and Tracy Johnson with ESA, the project consultant, to provide an overview of the preferred master plan for Bonnie Meadow Area Neighborhood Park.

Gery provided a brief overview of the memo included within the board of directors' information packet, noting that the Bonnie Meadow Area Neighborhood Park is funded via the district's Systems Development Charge (SDC) program. Staff is requesting board review and comment on the preferred master plan, which will be brought back before the board at a future meeting for consideration of approval.

René provided an overview of the enhanced public engagement process used for this project, similar to what was used for Crowell Woods, by reaching out to the area's diverse community early in the design phase in order to get input and create a vision for the project before beginning the master plan design work.

Tracy provided a detailed overview of the proposed Bonnie Meadow Area Neighborhood Park master plan via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

Felicita Montebalanco inquired about parking for the site.

- ✓ Tracy provided an overview of the on-street parking available for the site.

Felicita asked about the location of the next public meeting being in the Dryland Meeting Room.

- ✓ Gery replied that unfortunately the school near the park was not available.

Wendy Kroger noted that the preferred master plan has been shared with the Parks & Facilities Advisory Committee who were supportive. She asked how composting could be educationally integrated into the community garden at this site, rather than just hauling away the waste.

- ✓ Keith Hobson, director of Business & Facilities, described a recent district staff team project exploring different ways to reduce solid waste. One of the recommendations from the team was regarding waste management within parks. The current practice is to chip a lot of the organic debris on-site, but the team's recommendation included composting at community garden sites as well, which will start to become more common at THPRD sites in the future.

John Griffiths asked what funding was used in order to acquire this site.

- ✓ Keith replied that the site was a 2008 Bond Measure program acquisition and will be developed using SDC funds.

Felicita inquired whether Spanish language outreach will be a best practice going forward.

- ✓ General Manager Doug Menke noted that this has been an ongoing discussion as there are those who feel that having Spanish language-specific meetings does not bring the entire community together into one room.
- ✓ Keith noted that the district's ultimate objective is to have community meetings that are inclusive to everyone rather than separate meetings for certain languages or populations. However, Spanish language-specific meetings will continue until the district can get to that point of removing all barriers to participation and can meet the goal of inclusive meetings for the whole community.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 8:30 pm.

Ali Kavianian, President

Felicita Montebianco, Secretary

Recording Secretary,
Jessica Collins



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held on Tuesday, June 19, 2018, at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, Oregon. Executive Session 6:00 pm; Regular Meeting 7:00 pm.

Present:

Ali Kavianian	President/Director
Felicita Monteblanco	Secretary/Director
John Griffiths	Secretary Pro-Tempore/Director
Wendy Kroger	Director
Holly Thompson	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

President Kavianian called executive session to order for the following purposes:

- To consider information or records that are exempt by law from public inspection, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive session is held under authority of ORS 192.660(2)(e)&(f), which allows the board to meet in executive session to discuss the aforementioned issues.

President Kavianian noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session. At the end of executive session, the board welcomed the audience into the room.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Ali Kavianian on Tuesday, June 19, 2018, at 7:05 pm.

Agenda Item #3 – Action Resulting from Executive Session

Felicita Monteblanco moved that the board of directors authorize staff to grant a right-of-way easement, temporary construction easement and quit claim deed in the northeast quadrant of the district, subject to the standard due diligence review and approval by the general manager. Wendy Kroger seconded the motion. Roll call proceeded as follows:

Holly Thompson	Yes
John Griffiths	Yes
Wendy Kroger	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Election of Officers for Fiscal Year 2018/19

President Kavianian opened the floor to nominations for board officers for fiscal year 2018/19, effective July 1, 2018.

Wendy Kroger nominated Ali Kavianian to serve as president of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2018/19. John Griffiths seconded the nomination. Hearing no further nominations, roll call proceeded as follows:

Ali Kavianian	Yes
Felicita Monteblanco	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
John Griffiths	Yes

The nomination to elect Ali Kavianian to serve as president for fiscal year 2018/19 was UNANIMOUSLY APPROVED.

Holly Thompson nominated Felicita Monteblanco to serve as secretary of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2018/19. Wendy Kroger seconded the nomination. Hearing no further nominations, roll call proceeded as follows:

Felicita Monteblanco	Yes
Wendy Kroger	Yes
Holly Thompson	Yes
John Griffiths	Yes
Ali Kavianian	Yes

The nomination to elect Felicita Monteblanco to serve as secretary for fiscal year 2018/19 was UNANIMOUSLY APPROVED.

John Griffiths nominated Wendy Kroger to serve as secretary pro-tempore of the Tualatin Hills Park & Recreation District Board of Directors for fiscal year 2018/19. Felicita Monteblanco seconded the nomination. Hearing no further nominations, roll call proceeded as follows:

Wendy Kroger	Yes
Holly Thompson	Yes
John Griffiths	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The nomination to elect Wendy Kroger to serve as secretary pro-tempore for fiscal year 2018/19 was UNANIMOUSLY APPROVED.

Agenda Item #5 – Presentation: Recognition of Fred Meyer

President Kavianian recognized community member Fred Meyer for his longtime volunteer service to and support of the Tualatin Hills Park & Recreation District. Fred has been instrumental in helping facilitate the partnership between THPRD and the American Legion Beaverton Post 124 in the operation and management of Beaverton Veterans Memorial Park. In addition to serving on the Parks Bond Citizen Oversight Committee, Fred also deserves recognition for his past leadership on Community Participation Organization 7, the Bethany Neighborhood Coalition, and the Stakeholder Working Group for the planning of North Bethany, where he advocated successfully for land to be set aside for parks and trails. In addition, he worked closely with THPRD on the creation and development of Kaiser Woods Park. President Kavianian thanked Fred for his dedication and volunteerism in his service to our country, community and THPRD.

- ✓ Fred thanked the board for the recognition this evening, noting that he is humbled and simply acts when he sees something that needs to be done, which was a lesson imparted upon him by his parents.

Agenda Item #6 - Budget Hearing: Resolution Adopting the Fiscal Year 2018/19 Budget, Levying Taxes and Making Appropriations

A. Open Hearing

President Kavianian opened the Budget Hearing.

B. Staff Report

Keith Hobson, director of Business & Facilities, provided a brief overview of the memo included within the board of directors' information packet, noting that there are no adjustments to the approved budget being proposed by district staff this evening and that board approval is being requested of the resolution to adopt the FY 2018/19 budget, make appropriations, and levy ad valorem taxes.

C. Public Comment

There was no public comment.

D. Board Discussion

There was no board discussion.

E. Close Hearing

President Kavianian closed the budget hearing.

F. Board Action

Felicita Monteblanco moved that the board of directors approve Resolution 2018-12 to adopt the 2018/19 budget, levy ad valorem taxes, and make appropriations. Holly Thompson seconded the motion. Roll call proceeded as follows:

Wendy Kroger	Yes
John Griffiths	Yes
Holly Thompson	Yes
Felicita Monteblanco	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Unfinished Business

A. 2008 Bond Program

Gery Keck, superintendent of Design & Development, introduced Bruce Barbarasch, superintendent of Nature & Trails, and Tim Bonnin, senior park planner, to provide an update on the remaining projects in the 2008 bond program, as well as the bond program's overall financial status. He noted that staff is seeking board input on two projects: North Bethany Trail Segment #2 and the Southwest Quadrant Youth Athletic Field, and that staff will return to the board at the October meeting with recommendations for the board's consideration of approval.

Gery, Bruce and Tim provided an overview of the following 2008 Bond Measure projects via a PowerPoint presentation, a copy of which was entered into the record:

- Natural Resources Restoration
 - A majority of the 46 natural resources projects are complete or in the final phase of the typical five-year restoration cycle.
 - A few projects not yet started are associated with other development-based capital projects and eight projects are listed as on hold.
- Cedar Hills Park Redevelopment
 - The project's construction contract was approved by the board on May 8, 2018, followed by board approval of the district-purchased materials on June 12, 2018.

- Preparation of the site began in January 2018 with the installation of construction fencing and erosion control. Staff anticipates final permits for construction this month with project completion anticipated for fall 2019.
- Somerset West Park Redevelopment
 - Staff is currently working on the land use process. Land use and wetland approvals are anticipated by January 2019, with final documents, permitting and construction to be complete by fall 2020.
- Northwest Quadrant Youth Athletic Field
 - This natural turf youth athletic field is located adjacent to Living Hope Church. Staff is in negotiation with the church to amend the shared parking and access agreement to the field. Once a final agreement is executed, the project will be submitted for county land use.
 - The preferred master plan will be presented to the board at the August 2018 regular board meeting and construction is anticipated for June 2020.
- North Bethany Trail Segment #2
 - In 2009, THPRD hired a consultant for the Rock Creek and North Bethany Trails project to complete three segments, but only the two Rock Creek Trail segments were built.
 - The North Bethany Trail #2 segment was deferred when the land use application was appealed by an adjacent homeowner. At a February 2012 state hearing, the Land Use Board of Appeals denied the land use application for the trail segment.
 - In January 2018, staff revisited the project and explored various trail widths and materials to reduce costs and distance the trail from the adjacent homeowner's property line. Staff also contacted Washington County to discuss the Springville Road widening and Portland Community College Rock Creek entry road alignment project to understand how these improvements may affect the North Bethany Trail #2 segment.
 - The review revealed that modifying the width and materials of the trail would not lower project costs within the range of the allocated bond funding. It was also realized that the on-street neighborhood connection from the regional trail to the future community college entry road would be a similar experience to the proposed North Bethany Trail Segment #2 connection.
- Southwest Quadrant Youth Athletic Field
 - Staff have evaluated the current athletic field needs and available properties within the Southwest Quadrant and have determined that the district has sufficient traditional athletic fields in this quadrant that meet the current demand.
 - Based on the inventory of traditional athletic fields in the Southwest Quadrant, and the district's commitment to athletic facility allocation for non-mainstream sports, staff recommends building a multipurpose sport court on district-owned property adjacent to Mountain View Champions Park.
 - This would fulfill the district's Southwest Quadrant Youth Athletic Field obligation and could include potential emerging sports such as pickleball and/or futsal.

North Bethany Trail Segment #2

Wendy Kroger asked if the street proposed to be used in lieu of North Bethany Trail Segment #2 is an arterial road and has sidewalks.

✓ Tim replied that it is classified as a neighborhood street and does have sidewalks.

Wendy inquired whether the topography of the street is better than Segment #2 would be.

✓ Gery replied it is comparable.

Holly Thompson asked who is responsible for maintaining the sidewalks given that this is located in unincorporated Washington County.

- ✓ Gery replied that staff would research the answer to this question.

General Manager Doug Menke commented on the original route for Segment #2 ending at Springville Road without a designated crossing should the trail user desire to cross the road to the Portland Community College Rock Creek Campus. Whereas, the proposed on-street route leads the trail user directly to a signalized intersection with crosswalks to the campus.

- ✓ Holly stated that she appreciates the creative thought process in this recommendation and that it makes sense, especially given the safety issues of crossing Springville Road without a designed crosswalk.
- ✓ President Kavianian expressed agreement with the proposal, as well.

Southwest Quadrant Youth Athletic Field

Felicita Montebalanco expressed support for the proposal, noting that this particular area of Aloha and Beaverton has a very diverse population and is only increasing in density. She noted that her love of futsal comes from the fact that it is accessible and low-cost, a lot of kids can play on a court, and that it is not culturally specific and is of interest to a diverse population. It is also a desired amenity currently lacking within THPRD boundaries.

- ✓ Doug added that futsal does not require a referee should players start a pickup game.
- ✓ John Griffiths noted that his son plays futsal and that there are limited locations to play.

Wendy described the difficulty in exiting the property due to the current traffic pattern and volume and asked if there are any vehicular access improvements planned for the future.

- ✓ Gery noted that a traffic impact study would be required for the project, which would determine what, if anything, would need to be changed with the entry.

B. General Manager's Report

General Manager Doug Menke provided an overview of his General Manager's Report included within the board of directors' information packet, including the following:

- Afterschool Programs
 - Aisha Panas, director of Park & Recreation Services, provided an overview of the district's afterschool programs via a PowerPoint presentation, a copy of which was entered into the record. Staff recently conducted a review of afterschool programming in THPRD's three recreation centers: Conestoga, Cedar Hills, and Garden Home. The review established information about current enrollment and outlined constraints on further expansion at each of the sites. Next steps for the program include looking for opportunities to expand to more schools within the Beaverton School District (BSD), as well as exploring partnership opportunities with organizations like the Beaverton Police Activities League.
- Board of Directors Meeting Schedule

Doug offered to answer any questions the board may have.

Holly Thompson expressed support for THPRD reaching out to BSD in the interest of expanding afterschool program opportunities, noting that THPRD is a natural fit to provide such services in partnership with BSD. She also asked that consideration be given to banning outside electronics during such programs.

Wendy Kroger expressed support as well and asked staff to keep the board members informed as to whether they could help facilitate the process by reaching out to BSD board members.

Felicita Montebalanco also expressed support and suggested that this might be a great opportunity to reach out to culturally-specific groups such as the Muslim Educational Trust, Centro Cultural and Adelante Mujeres. She also asked staff to take this topic into consideration

when conducting the district's scholarship program assessment, including any opportunities in relation to Title I schools and giving access to as many children as possible.

John Griffiths asked for additional information regarding THPRD's existing afterschool programs, such as hours and activities. He noted that it sounds like any excess capacity would be quickly filled if BSD were to provide transportation from the schools to THPRD's programs.

- ✓ Aisha provided an overview of the centers with additional capacity.
- ✓ Eric Owens, superintendent of Recreation, provided an overview of afterschool program hours and activities.

President Kavianian expressed support as well, noting that THPRD has limited resources and that he is excited to see this being explored through the aspect of partnership in that providing healthy opportunities for children during the time between when school lets out and parents arrive home from work is critical for the community as a whole.

General Manager Doug Menke commented that one of the complexities in taking an aspirational look at this program is that it is easy to see how large it could become; however, a challenge arises in finding the funding to be able to create the opportunity. THPRD's cost recovery model would need to be taken into consideration, as would its scholarship fund, which currently accounts for a little over \$200,000 annually, or \$300,000 fully loaded. Some grant funding may be available, but a careful approach to balancing resources will be necessary.

Agenda Item #8 – Audience Time

Ben Sturtz, 4150 SW Moody Avenue, Portland, is before the THPRD Board of Directors this evening as the Housing Development Project Manager for REACH Community Development. Mr. Sturtz also entered written testimony into the record on behalf of Jessica Woodruff, Director of Housing Development for REACH. He noted that one of their next affordable housing developments will be constructed in downtown Beaverton and that Washington County's System Development Charges (SDCs) are the highest of the regions that they serve. REACH would be appreciative of any relief THPRD could provide in helping keep their development affordable. The "R" in REACH stands for recreation and they are committed to providing recreational opportunities within their developments such as playgrounds, fitness rooms, and community gardens. He encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

- ✓ President Kavianian requested that REACH keep the district informed of their new Beaverton development as soon as their process allows.

David Gutzler, 8765 SW Cortez Court, Beaverton, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Mr. Gutzler described his family's involvement in THPRD programs, noting that they are appreciative of the services provided by the district. He described the downsizing taking place across the region due to rising rents resulting in people moving from houses to apartments to studio apartments and tiny homes, and noted the importance of children having a stable home environment. He described how affordable housing developments are able to somewhat control the increasing costs of construction through economy of scale, elimination of waste and standardization; however, development costs, such as SDCs, can be up to 20% of the total cost of a project and are not as flexible. He encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Matt Anthes-Washburn, 15156 SW Barcelona Way, Beaverton, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Mr. Anthes-Washburn thanked the district for its recent efforts to work with

Beaverton Family Promise. He asked that when the board considers the issue of affordable housing, that it considers the effect of affordable housing on district employees. He described part-time district staff that are capped at 29 hours a week with no benefits, noting that they earn a maximum of \$2,000 a month before taxes and health insurance expenses. Such an employee would not meet the minimum income requirements to qualify for Habitat for Humanity. As the spouse of a district employee, he is well aware of these challenges firsthand, and noted that many such employees are college graduate professionals dedicated to the mission of THPRD. He stated that the board has a responsibility to such employees and that such employees should be able to afford to live within the boundaries of THPRD.

Shannon Wilson, 18365 SW Little Court, Aloha, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. Ms. Wilson thanked the board for considering the issue of affordable housing, as well as the district's work with Beaverton Family Promise. She expressed appreciation for THPRD's services, noting that another way the district could positively impact the community is through affordability. She noted that someone must earn over \$21 an hour in order to be able to afford a one-bedroom apartment in this area. She would like to see those who work within the area also be able to afford to live here and there are a lot of local jobs that do not earn that high of a wage. She hopes that THPRD will continue to support the conversation and consider creative ways THPRD can continue to improve livability by supporting affordable housing developments.

- ✓ President Kavianian confirmed that THPRD continues to look for creative ways to continue supporting not only affordable housing developments, but also nonprofits and other organizations, such as Beaverton Family Promise.

Rachel Gowland, 12264 NW Barnes Road, Portland, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. She described her personal rental experience, noting that the average Portland renter can no longer afford a one-bedroom apartment and that the rental climate in Washington County is worse, with rents climbing at a faster pace than Multnomah County. She stated that every governing body has the responsibility to address the issue of housing affordability and encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Jen Fife-Adams, 9188 SW Platinum Place, Beaverton, is before the THPRD Board of Directors this evening regarding THPRD's System Development Charge (SDC) program and affordable housing. She submitted a written copy of her testimony into the record. Ms. Fife-Adams referenced her volunteer work with the Beaverton HELP Center, noting that Beaverton School District has over 2,100 housing-insecure students, which is the largest number in the entire state. In addition, over 14,000 affordable housing units are needed in the metro area to address the needs of the population, but the upcoming Metro bond measure for affordable housing, if passed, will likely only provide up to 3,000 affordable units. She described the reasons THPRD should support affordable housing, noting it is the right thing to do and that everyone needs to help support a friendly, vibrant community for people of all income levels, and encouraged the THPRD Board of Directors to waive district SDC fees for affordable housing developments.

Holly Thompson thanked those who testified this evening, noting that each THPRD board member cares deeply about helping the affordability challenges the community is experiencing and is thoughtfully exploring a variety of ways to positively contribute to this issue.

Agenda Item #9 – Board Time

Holly Thompson referenced the recent release of the Coalition of Communities of Color's Washington County research project report on the lived experiences of communities of color,

noting that THPRD financially contributed to this project and that it should provide the district with a data-driven way to think about how those who the district serves are impacted by the historical injustices and structural conditions that we all inherited. The gift will be in how we choose to use that information for the betterment of the community.

- ✓ Felicita Monteblanco encouraged her fellow board members to read the report, noting that there will also be a board presentation at the August regular meeting. She noted that the report contains some exciting calls to action, which will inspire and challenge the district. The result will help us reflect on what it means to be allies and agents of change.

John Griffiths commented that he will be taking a tour of the Salvation Army's Veterans and Family Center in Beaverton and that he will offer his thoughts on whether the district has any synergy to build upon with those efforts.

- ✓ Felicita described her tour of Pomeroy Place in Aloha, an affordable housing development specifically for extremely low-income veterans and their families.

Wendy Kroger complimented district staff on their facilitation of the Jenkins Estate community conversations, as well as the recent Greenway Park public meeting.

President Kavianian noted his attendance at the recent Champions Council annual luncheon and recognized district staff involved in the Access for All initiative and programming efforts.

A. Board Liaison Assignments

President Kavianian led the board discussion regarding which board members would serve as liaisons to the district's committees for Fiscal Year 2018-19 with the consensus as follows:

- Nature & Trails Advisory Committee: John Griffiths
- Parks & Facilities Advisory Committee: Wendy Kroger
- Programs & Events Advisory Committee: Holly Thompson
- Audit Committee: Ali Kavianian
- Tualatin Hills Park Foundation: Felicita Monteblanco
- Fiduciary Committee: Ali Kavianian

Agenda Item #10 – Consent Agenda

John Griffiths moved that the board of directors approve consent agenda items (A) Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for FY 2018/19 and (B) Resolution Amending District Compiled Policies Chapter 3 – Board Policies.

Wendy Kroger seconded the motion. Roll call proceeded as follows:

Holly Thompson	Yes
Felicita Monteblanco	Yes
John Griffiths	Yes
Wendy Kroger	Yes
Ali Kavianian	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #11 – New Business

A. South Cooper Mountain Heights Park Master Plan

General Manager Doug Menke introduced Gery Keck, superintendent of Design & Development, to provide an overview of the proposed interim master plan for South Cooper Mountain Heights Park. THPRD worked with West Hills Development to create the interim master plan, which did not go through the full community engagement process, but will allow a limited level of park development to serve new residents in a timely manner. A formal master plan process will be conducted in the future when funding becomes available and the

surrounding housing is developed. Staff is requesting board review and comment on the interim plan, which will be brought back to the board at a future meeting for consideration of approval.

Gery provided a detailed overview of the interim master plan for South Cooper Mountain Heights Park via a PowerPoint presentation, a copy of which was entered into the record, and offered to answer any questions the board may have.

Wendy Kroger asked whether a trail is planned connecting South Cooper Mountain High School and Scholls Heights Elementary School with the park and, if so, how soon will it be constructed.

- ✓ Jeannine Rustad, superintendent of Planning, confirmed that there will be an east-west, on-street trail that the developer will build as part of their road improvements. She provided an overview of the phases for the housing development, noting that the east-west road will serve as the access in and out of the development for fire and safety.

Wendy commented that she would like to see the trail constructed as soon as possible.

Holly Thompson inquired about the type of trail crossing proposed at SW 175th Avenue, expressing concern about the traffic volume of that particular road.

- ✓ Gery replied that staff would need to research this.

John Griffiths commented that this is a relatively basic master plan and asked if it represents only the first phase of development.

- ✓ Gery confirmed this, noting that once residents are living in the area, and funding is available, a more thorough master planning process would be completed.
- ✓ Doug commented that this interim master plan fulfills a request by the City of Beaverton that communities have some initial usable outdoor space, recognizing that as the housing developments populate, residents can then inform the formal master planning process and System Development Charges (SDCs) start coming in to pay for the improvements.

John asked if the size of this park is adequate for the surrounding population.

- ✓ Keith Hobson, director of Business & Facilities, confirmed this, noting that 1.5 to 3 acres is the target size for this area and this site is 2.7 acres.

Holly asked what the timing would be for additional development phases.

- ✓ Keith described a variety of steps in process that will inform the timing of additional phases, including the update of the district's Parks Functional Plan and SDC Capital Improvement Program (CIP), which will provide more certainty regarding the timing for additional phases. However, the reality is that once these initial improvements are made, this site may not be included on the newly updated SDC CIP. Additionally, funding needs to be taken into consideration as the district receives SDCs for South Cooper Mountain in relation to land acquisition, park and trail development.
- ✓ Doug described the benefit of being able to provide a basic level of service immediately while the district also tries to meet the needs of other developing areas around the district with limited resources.

Agenda Item #12 – Adjourn

There being no further business, the meeting was adjourned at 8:50 pm.

Ali Kavarianian, President

Felicita Montebianco, Secretary

Recording Secretary,
Jessica Collins

Check #	Check Date	Vendor Name	Check Amount
ACH	06/06/2018	Prodotto LLC	3,771.48
53893	06/13/2018	Community Newspapers, Inc.	3,433.86
304136	06/15/2018	Prothman Company	\$3,197.70
304260	06/27/2018	City of Beaverton	2,500.00
		Advertising	\$ 12,903.04
304252	06/25/2018	David Evans & Associates, Inc.	11,316.98
		Capital Outlay - ADA Projects	\$ 11,316.98
304012	06/06/2018	Ash Creek Forest Management, LLC	4,524.51
304139	06/15/2018	Reutov Forest Services	5,087.00
		Capital Outlay - Bond - Natural Resources Projects	\$ 9,611.51
304014	06/06/2018	BOLI Technical Assistance for Employers	7,425.00
304247	06/25/2018	Beaverton School District #48	1,635,084.00
		Capital Outlay - Bond - New/Revelop Community Parks	\$ 1,642,509.00
304227	06/25/2018	Scott Edwards Architecture LLP	5,676.60
		Capital Outlay - Building Improvements	\$ 5,676.60
304020	06/06/2018	Life Fitness	21,216.79
53851	06/13/2018	Exercise Equipment NW, Inc.	2,286.00
54015	06/13/2018	Exercise Equipment NW, Inc.	5,644.00
304087	06/13/2018	Creative Lighting Solutions	25,745.00
304134	06/15/2018	Peterson Structural Engineers, Inc.	114.65
304251	06/25/2018	Creative Lighting Solutions	8,510.35
ACH	06/25/2018	Life Fitness	32,260.16
ACH	06/27/2018	Life Fitness	5,037.82
		Capital Outlay - Building Replacements	\$ 100,814.77
53823	06/13/2018	GISI Marketing Group	1,198.78
54046	06/13/2018	GISI Marketing Group	2,391.95
		Capital Outlay - Fleet Capital Improvement	\$ 3,590.73
304108	06/15/2018	Dell Marketing L.P.	39,000.00
		Capital Outlay - Information Technology Replacement	\$ 39,000.00
304017	06/06/2018	Earthworks Excavation and Construction, Inc.	20,348.05
304105	06/15/2018	2KG Contractors, Inc.	32,300.00
ACH	06/15/2018	3J Consulting, Inc.	4,937.78
		Capital Outlay - Park & Trail Replacements	\$ 57,585.83
54190	06/13/2018	Bonneville Power Administration	17,000.00
ACH	06/15/2018	MacKay Sposito, Inc.	2,673.25
ACH	06/15/2018	AKS Engineering & Forestry, LLC	4,995.00
ACH	06/22/2018	Bonneville Power Administration	27,000.00
ACH	06/25/2018	MacKay Sposito, Inc.	3,456.62
		Capital Outlay - SDC - Park Development/Improvement	\$ 55,124.87
ACH	06/06/2018	Cedar Mill Construction Co, LLC	77,161.20
		Capital Outlay-Aquatic Center Renov Phase 2	\$ 77,161.20
ACH	06/06/2018	Lovett, Inc.	26,020.58
		Capital Outlay-Drain Replacement-CHRC	\$ 26,020.58

Check #	Check Date	Vendor Name	Check Amount
304134	06/15/2018	Peterson Structural Engineers, Inc. Capital Outlay-Raleigh Park Strm Wtr Mgmt Des	7,452.50 \$ 7,452.50
304051	06/06/2018	PGE	23,377.15
304126	06/15/2018	PGE	11,412.43
304217	06/25/2018	PGE	25,752.92
304218	06/25/2018	PGE (Clean Wind) Electricity	1,867.08 \$ 62,409.58
303994	06/01/2018	Kaiser Foundation Health Plan	272,104.49
304002	06/05/2018	Moda Health Plan, Inc.	27,953.53
304004	06/05/2018	Standard Insurance Co.	13,032.92
304008	06/05/2018	UNUM Life Insurance-LTC	1,490.98
304153	06/15/2018	Standard Insurance Company Employee Benefits	238,132.87 \$ 552,714.79
303995	06/01/2018	PacificSource Administrators, Inc.	4,495.65
304003	06/05/2018	PacificSource Administrators, Inc.	4,643.18
304005	06/05/2018	Standard Insurance Company	40,140.72
304007	06/05/2018	THPRD - Employee Assn.	13,530.20
ACH	06/05/2018	Massachusetts Mutual Life Insurance Company	14,908.93
304120	06/15/2018	PacificSource Administrators, Inc.	9,295.64
304121	06/15/2018	Standard Insurance Company	31,101.68
ACH	06/15/2018	Massachusetts Mutual Life Insurance Company	14,243.03
304312	06/29/2018	PacificSource Administrators, Inc.	4,567.68
304313	06/29/2018	Standard Insurance Company	32,263.62
ACH	06/29/2018	Massachusetts Mutual Life Insurance Company Employee Deductions	15,233.58 \$ 184,423.91
304050	06/06/2018	NW Natural	2,969.08
304125	06/15/2018	NW Natural	2,699.32
304216	06/25/2018	NW Natural	4,554.07
54813	06/30/2018	NW Natural Heat	2,058.49 \$ 12,280.96
304150	06/15/2018	Universal Whistles, LLC Instructional Services	1,122.00 \$ 1,122.00
304143	06/15/2018	Special Districts Association of Oregon Insurance	46,757.93 \$ 46,757.93
ACH	06/06/2018	Hydro Clean Environmental, LLC	4,800.00
54023	06/13/2018	Turf Star Inc/Western Equipment	4,377.28
54040	06/13/2018	Guaranteed Pest Control Service Co, Inc.	1,651.00
54068	06/13/2018	The Farley Group, Inc.	6,732.94
54243	06/13/2018	Empire Today, LLC	1,194.76
ACH	06/15/2018	Hydro Clean Environmental, LLC	2,550.00
304230	06/25/2018	United Site Services	8,230.02
304279	06/27/2018	Johnson Controls Fire Protection LP	1,679.78
ACH	06/27/2018	Hydro Clean Environmental, LLC Maintenance Services	3,500.00 \$ 34,715.78

Check #	Check Date	Vendor Name	Check Amount
53742	06/08/2018	Staples Business Advantage	1,270.29
53790	06/13/2018	Platt Electric Supply	1,014.93
53792	06/13/2018	Step Forward Activities, Inc.	4,813.00
53837	06/13/2018	Ewing Irrigation Products, Inc.	3,545.09
53852	06/13/2018	Step Forward Activities, Inc.	3,513.20
53855	06/13/2018	Airgas Nor Pac, Inc.	2,543.45
53891	06/13/2018	Ewing Irrigation Products, Inc.	1,428.32
53892	06/13/2018	Wilbur-Ellis Company	7,575.64
54008	06/13/2018	Pioneer Manufacturing Co.	4,672.15
54022	06/13/2018	Rexius Forest By-Products, Inc.	2,516.25
54047	06/13/2018	Rexius Forest By-Products, Inc.	5,307.00
54395	06/13/2018	Airgas Nor Pac, Inc.	1,601.52
54434	06/13/2018	Target Specialty Products	2,880.00
54545	06/13/2018	Airgas Nor Pac, Inc.	1,948.22
54804	06/13/2018	Target Specialty Products	3,260.00
ACH	06/15/2018	ORCA Pacific, Inc.	1,929.91
304253	06/25/2018	Fazio Brothers Sand & Gravel	2,220.40
		Maintenance Supplies	\$ 52,039.37
304108	06/15/2018	Dell Marketing L.P.	1,012.11
		Office Supplies	\$ 1,012.11
ACH	06/15/2018	Lithtex, Inc.	2,181.17
		Printing & Publication	\$ 2,181.17
53823	06/13/2018	GISI Marketing Group	2,202.95
53890	06/13/2018	GISI Marketing Group	2,481.65
53986	06/13/2018	Front Porch Branding	1,500.00
304109	06/15/2018	DESIGN CONCEPTS CLA, INC.	5,738.50
304116	06/15/2018	Leadership Beaverton	1,000.00
304136	06/15/2018	Prothman Company	\$5,750.00
304145	06/15/2018	Talbot, Korvola & Warwick, LLP	17,000.00
ACH	06/15/2018	Angelo Planning Group, Inc.	5,804.25
304226	06/25/2018	Prothman Company	5,500.00
304227	06/25/2018	Scott Edwards Architecture LLP	2,254.69
ACH	06/25/2018	Beery, Elsnor & Hammond, LLP	6,422.67
304308	06/29/2018	Virginia Garcia Memorial Health Center	7,000.00
		Professional Services	\$ 62,654.71
53812	06/13/2018	USPTA Pacific Northwest Div.	1,214.00
53842	06/13/2018	American Red Cross Health & Safety Services	1,112.00
54760	06/13/2018	Kore Group	3,386.00
54773	06/13/2018	Kore Group	1,170.00
304108	06/15/2018	Dell Marketing L.P.	5,735.29
304141	06/15/2018	Smart Foodservice Warehouse Stores	6,287.26
		Program Supplies	\$ 18,904.55
54821	06/30/2018	Waste Management of Oregon	7,816.12
		Refuse Services	\$ 7,816.12

Check #	Check Date	Vendor Name	Check Amount
304025	06/06/2018	Stew Dodge	4,097.50
53788	06/13/2018	Northwest Tree Specialists	5,510.00
53818	06/13/2018	Government Finance Off. Assoc.	14,643.75
53935	06/13/2018	Command Prompt, Inc.	10,000.00
54279	06/13/2018	Command Prompt, Inc.	1,000.00
54326	06/13/2018	Northwest Tree Specialists	1,083.75
304108	06/15/2018	Dell Marketing L.P.	57,670.10
304110	06/15/2018	Edwards Enterprises	2,348.00
ACH	06/15/2018	Smith Dawson & Andrews	3,000.00
ACH	06/15/2018	Terra Verde LLC	2,000.00
304221	06/25/2018	Native Ecosystems NW, LLC	1,680.00
304246	06/25/2018	A & E Imaging	1,053.95
ACH	06/25/2018	CDW Government, Inc.	12,694.44
304273	06/27/2018	Habitat Restoration, LLC	4,050.00
		Technical Services	\$ 120,831.49
54218	06/13/2018	Rain Bird Corporation	1,532.70
		Technical Training	\$ 1,532.70
304123	06/15/2018	Allstream	10,319.35
54815	06/30/2018	AT&T Mobility	16,927.52
		Telecommunications	\$ 27,246.87
304146	06/15/2018	THP Foundation	5,572.52
		THPF-Nature Ctr Sales	\$ 5,572.52
304306	06/29/2018	THP Foundation	5,000.00
		THPF-Timbers contract donation	\$ 5,000.00
304107	06/15/2018	Custom Imprint	1,870.00
		THPF-Volunteer T-shirts	\$ 1,870.00
304149	06/15/2018	Tualatin Valley Water District	12,512.13
ACH	06/15/2018	Marc Nelson Oil Products, Inc.	4,151.60
ACH	06/25/2018	Marc Nelson Oil Products, Inc.	4,510.64
		Vehicle Gas & Oil	\$ 21,174.37
54823	06/30/2018	City of Beaverton	11,795.75
54824	06/30/2018	Tualatin Valley Water District	45,192.53
		Water & Sewer	\$ 56,988.28
		Grand Total	\$ 3,328,016.82

Tualatin Hills Park & Recreation District

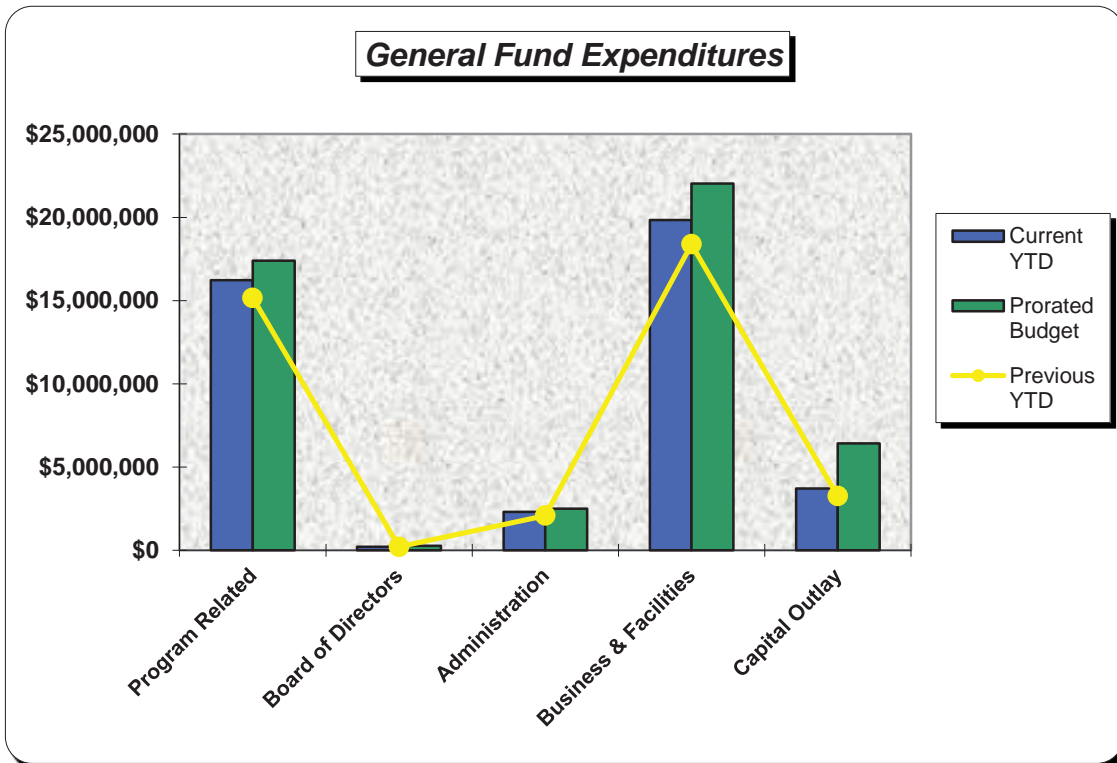
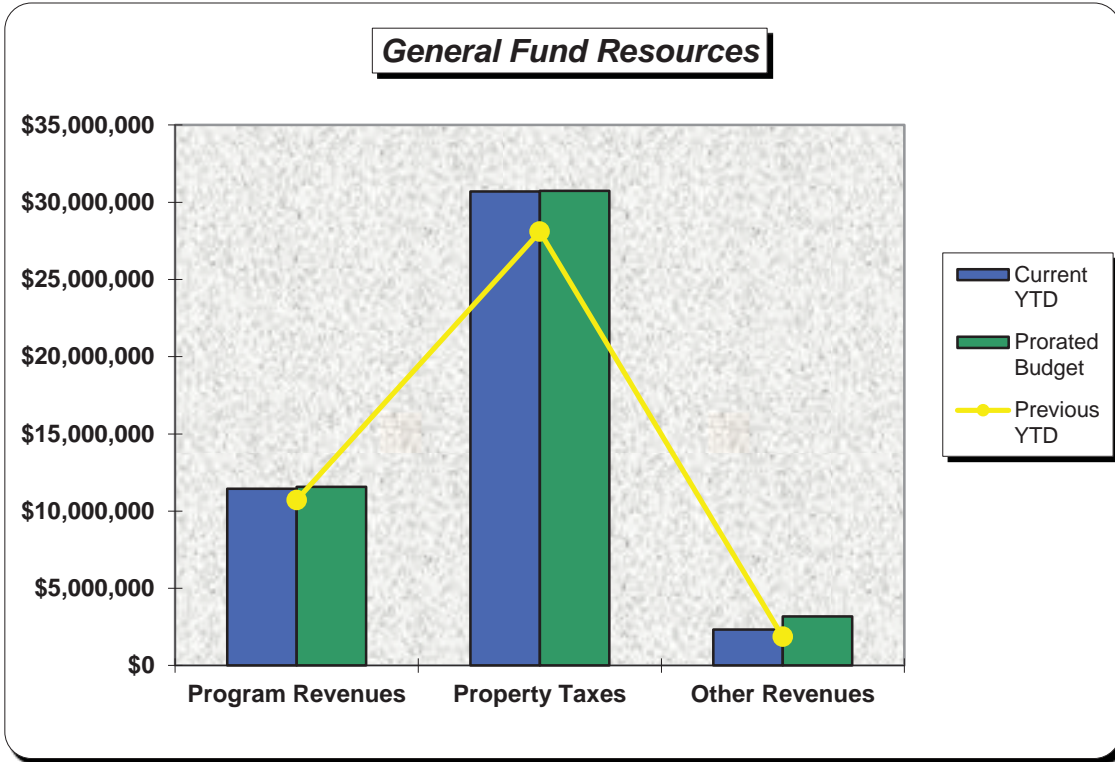
General Fund Financial Summary
June, 2018 **PRELIMINARY**

	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 152,305	\$ 2,933,384	\$ 3,216,289	91.2%	\$ 3,216,289
Tennis Center	29,740	1,054,361	1,129,096	93.4%	1,129,096
Recreation Centers & Programs	420,347	5,430,387	5,185,786	104.7%	5,185,786
Sports Programs & Field Rentals	169,189	1,594,578	1,639,061	97.3%	1,639,061
Natural Resources	26,994	440,534	406,200	108.5%	406,200
Total Program Resources	798,575	11,453,244	11,576,432	98.9%	11,576,432
Other Resources:					
Property Taxes	85,328	30,694,008	30,741,497	99.8%	30,741,497
Interest Income	23,503	301,488	155,000	194.5%	155,000
Facility Rentals/Sponsorships	22,024	589,877	473,900	124.5%	473,900
Grants	8,465	817,810	2,055,417	39.8%	2,055,417
Miscellaneous Income	43,806	624,384	497,250	125.6%	497,250
Total Other Resources	183,126	33,027,567	33,923,064	97.4%	33,923,064
Total Resources	\$ 981,701	\$44,480,811	\$ 45,499,496	97.8%	\$45,499,496
Program Related Expenditures:					
Parks & Recreation Administration	69,727	622,561	685,221	90.9%	685,221
Aquatic Centers	321,938	3,850,052	4,159,169	92.6%	4,159,169
Tennis Center	79,956	1,037,745	1,045,843	99.2%	1,045,843
Recreation Centers	495,757	6,131,162	6,433,607	95.3%	6,433,607
Community Programs	35,390	524,377	583,120	89.9%	583,120
Athletic Center & Sports Programs	183,321	2,070,352	2,401,814	86.2%	2,401,814
Natural Resources & Trails	206,690	1,988,805	2,097,536	94.8%	2,097,536
Total Program Related Expenditures	1,392,779	16,225,054	17,406,310	93.2%	17,406,310
General Government Expenditures:					
Board of Directors	25,797	212,743	269,895	78.8%	269,895
Administration	160,980	2,319,384	2,513,864	92.3%	2,513,864
Business & Facilities	1,761,217	19,828,887	22,024,609	90.0%	22,024,609
Capital Outlay	205,817	3,721,255	6,419,213	58.0%	6,419,213
Contingency/Capital Replacement Reserve	-	-	-	0.0%	5,050,000
Total Other Expenditures:	2,153,811	26,082,269	31,227,581	83.5%	36,277,581
Total Expenditures	\$ 3,546,590	\$42,307,323	\$ 48,633,891	87.0%	\$53,683,891
Revenues over (under) Expenditures	\$ (2,564,889)	\$ 2,173,488	\$ (3,134,395)	-69.3%	\$ (8,184,395)
Beginning Cash on Hand		9,920,411	8,184,395	121.2%	8,184,395
Ending Cash on Hand		\$12,093,899	\$ 5,050,000	239.5%	\$ -

Tualatin Hills Park and Recreation District

General Fund Financial Summary

June, 2018 ****PRELIMINARY****





MEMO

DATE: July 13, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business and Facilities

RE: **Intergovernmental Agreement with Metro for Regional Flexible Fund Allocation for the Design of the Westside Trail Bridge Over Highway 26**

Introduction

Metro recently awarded the district \$400,000 of Regional Flexible Funds Allocation (RFFA) towards the design of the Westside Trail bicycle and pedestrian bridge over Highway 26 (WST Bridge). Staff are seeking board of directors' approval of an intergovernmental agreement and associated documents with Metro and authorization for the general manager or his designee to execute the necessary documents to facilitate the project.

Background

Highway 26 is one of the major barriers to bicycling and walking in Washington County. The WST Bridge is a key link in the 25-mile Westside Trail and will allow bicyclists and walkers to reach destinations both in the project area and across the county on a safe and separated bicycle and pedestrian facility. The WST Bridge location is proposed west of the Murray Boulevard Interchange, including the approaches and connections between NW Cornell Road to the north and SW Greenbrier Parkway to the south (Exhibit A). The WST Bridge will provide a key connection to important destinations, including two schools, employment, housing, parks and community recreation centers, commerce, natural areas and open space and transit.

THPRD is coordinating with the county for the construction of WST Segment 14 (SW Walker Road to Highway 26) in conjunction with scheduled improvements to SW Walker Road (SW Schendel Avenue to SW Murray Boulevard). Construction is anticipated to begin in 2019. This work is driving the need to determine the approach and overcrossing as this newly constructed segment will connect to the proposed WST Bridge crossing (Exhibit B).

The scope of the project is to identify the type, size and location of the WST Bridge. The intent is to complete sufficient design (20-30% drawings) to generate estimated construction costs of the WST Bridge with enough confidence to pursue additional required funding for construction, either through grants or a potential regional transportation bond. The estimated cost of the design work is \$680,000, which includes the \$400,000 RFFA funds¹, \$160,000 system development charge fund match (allocated in the FY2018/19 budget) and a \$120,000 in-kind match (staff time including project and consultant management, community engagement and land acquisition).

¹ Neither the grant revenue or expenses were included in the FY 2018/19 budget. However, there are several grant projects that were appropriated, but full funding will not be expended in the budget year. Those appropriations can be used to cover the expense of this grant.

Regional flexible funds are money from the federal government that may be used for a wide range of projects. In the 2018-2021 Metropolitan Transportation Improvement Program and 2019-2021 Regional Flexible Funds Allocation Policy Statement, the Metro Council approved use of \$2 million in locally bonded Regional Flexible Funds to use for project development to help prepare a pipeline of active transportation projects and better position the region to win federal, state and local transportation funds. Project development was defined by Metro to include activities such as refining alignments, design, public outreach, permits and clearances, finalizing right of way acquisition, and finalizing specifications. On May 17, 2018, the Metro Joint Policy Advisory Committee on Transportation (JPACT) endorsed 11 projects, including the WST Bridge, to receive funding for project development.

The next steps in the process are to (1) enter into an intergovernmental agreement with Metro for the disbursement and use of the RFFA funds, (2) prepare a final scope of work and request for proposals and (3) hire consultant.

Work on the design of the WST is scheduled to be completed by September 30, 2021, unless agreed to otherwise by the district and Metro.

Proposal

Staff are seeking board of directors' approval of an intergovernmental agreement and associated documents with Metro and authorization for the general manager or his designee to execute the necessary documents to facilitate the project. A draft IGA, which is under review by the district's legal counsel, is attached (Exhibit C).

Benefits of Proposal

The proposal will result in funding to complete 20-30% design drawings for the WST Bridge. This level of design should be suitable to generate estimated construction costs of the WST Bridge with sufficient confidence to pursue additional required funding, either through grants or a potential regional transportation bond result. The design work will also inform on-going work of trail construction south of Highway 26 and approaches to the WST Bridge.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors' approval of the intergovernmental agreement and associated documents with Metro and authorization for the general manager or his designee to execute the necessary documents to facilitate the project.

EXHIBIT A: WESTSIDE TRAIL

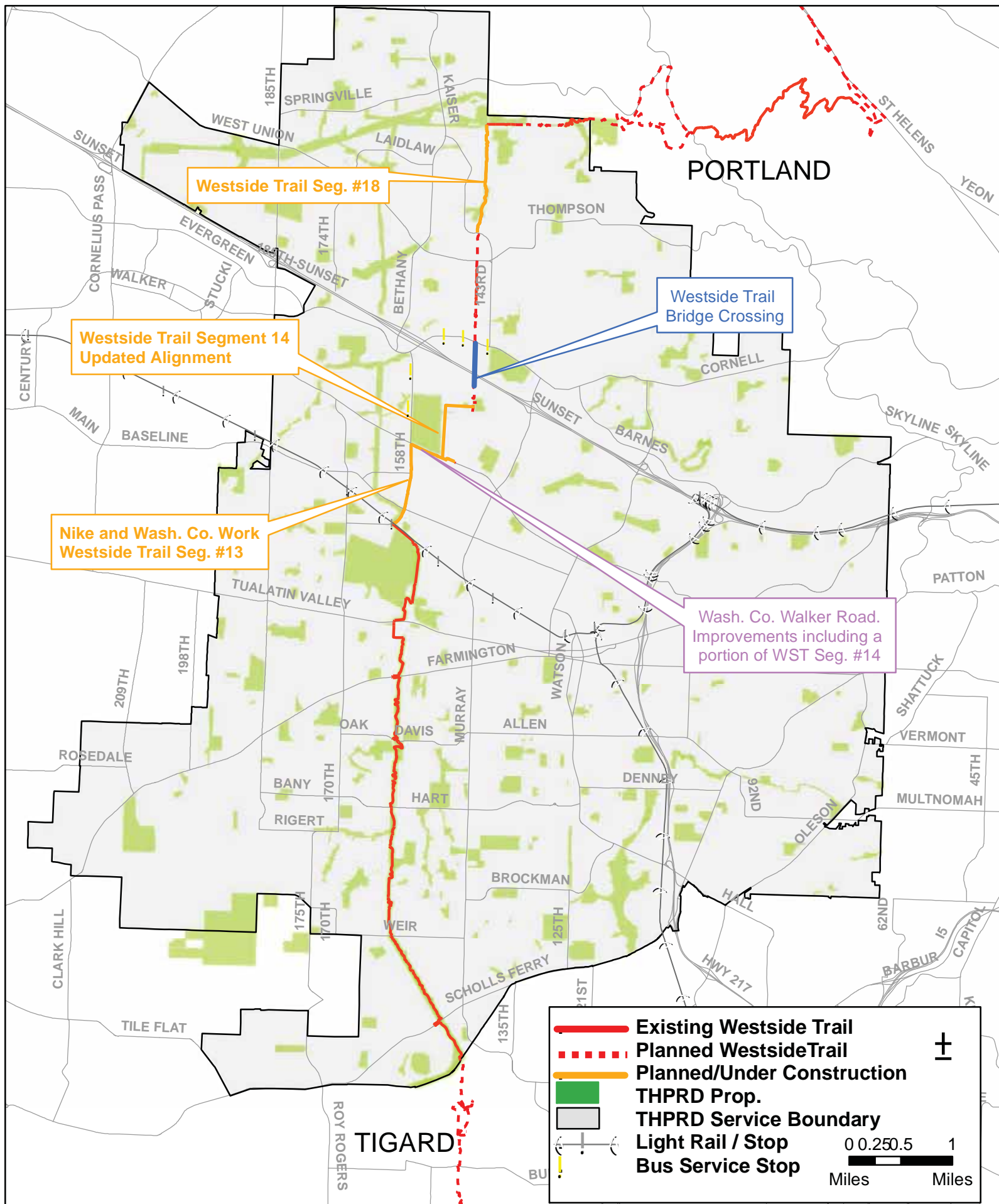
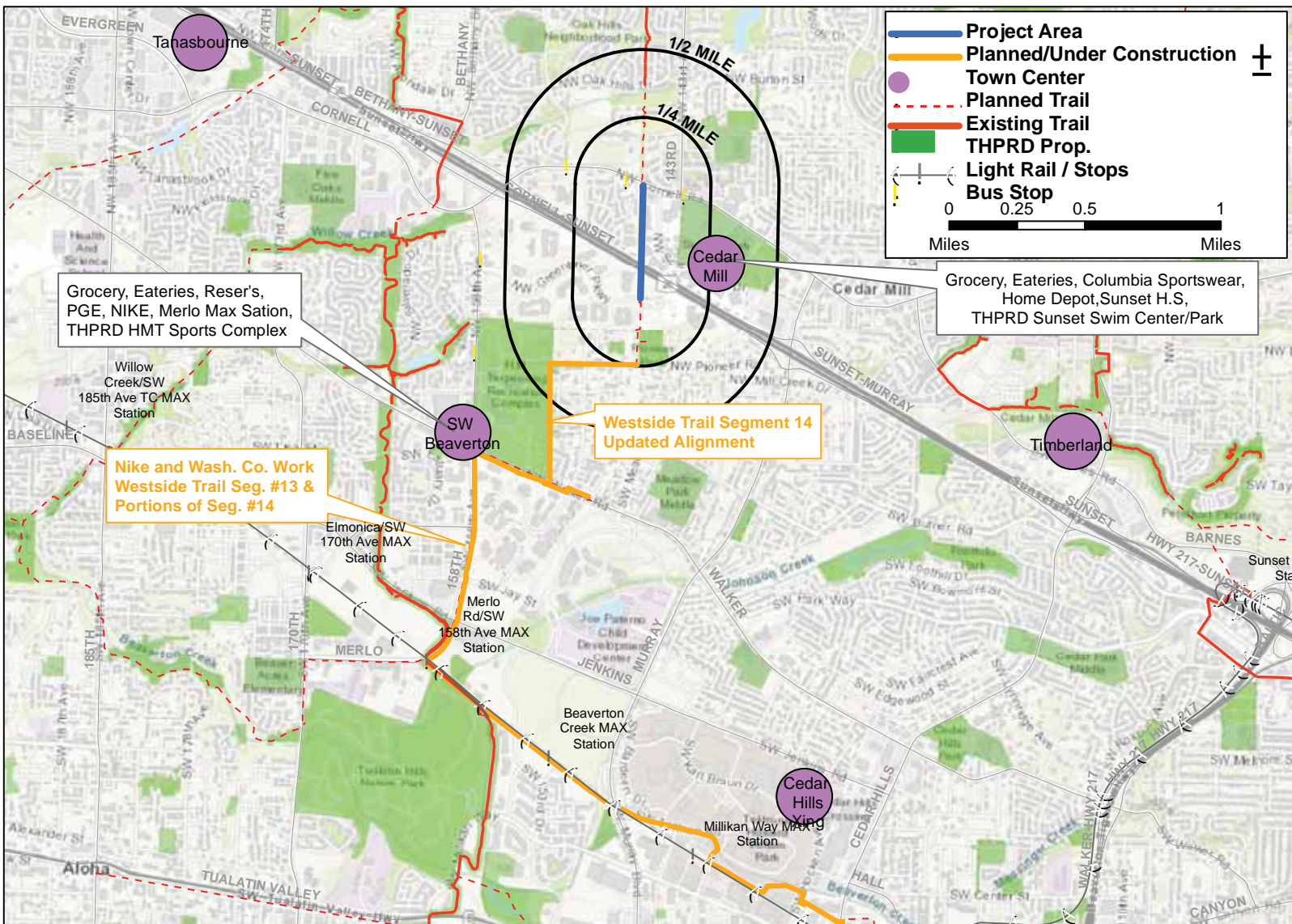




EXHIBIT B: WESTSIDE TRAIL BRIDGE KEY DESTINATIONS





Intergovernmental Agreement

Metro Contract No. XXXXX

Project:

THIS AGREEMENT is between **Metro**, a metropolitan service district organized under the laws of the State of Oregon and the Metro Charter, located at 600 N.E. Grand Avenue, Portland, Oregon 97232-2736, and the **Tualatin Hills Park & Recreation District**, referred to herein as "THPRD," located at 15707 SW Walker Road, Beaverton, Oregon 97006.

Background

Metro is the federally mandated metropolitan planning organization (MPO) designated by the Governor to develop an overall transportation plan for the region. The Metropolitan Transportation Improvement Program (MTIP) documents how all federal transportation money is spent in the Portland metropolitan area. It also documents state- and locally-funded projects that may significantly affect the region's air quality. As the MPO for the Portland region, Metro is required to prepare the MTIP documenting funded projects scheduled for the next four years.

Regional flexible funds are money from the federal government that may be used for a wide range of projects. In the 2018-2021 Metropolitan Transportation Improvement Program and 2019-2021 Regional Flexible Funds Allocation Policy Statement, the Metro Council approved use of \$2 million in locally bonded Regional Flexible Funds to use for project development to help prepare a pipeline of active transportation projects and better position the region to win federal, state and local transportation funds. Project development includes activities such as refining alignments, design, public outreach, permits and clearances, finalizing right of way acquisition, and finalizing specifications.

In May 2017, the Metro Council approved Resolution No. 17-4800, which provided, among other things, for the commitment of regional flexible funds for certain TriMet bond commitments. In June 2017, TriMet and Metro entered into an Intergovernmental Agreement where Metro committed to facilitate TriMet's receipt of the aggregate annual amount of MTIP Funds and regional flexible funds and TriMet committed to provide bond proceeds for certain identified projects (Metro Contract No. 934681). In November 2017, The Metro Council approved Resolution No. 17-4848, which provided, among other things, authority to execute an amended IGA between Metro and TriMet, to incorporate an increased multi-year commitment of regional flexible funds. In XXXXX, Metro and TriMet entered into a subsequent Intergovernmental Agreement in which TriMet agreed, among other things, to transfer to Metro \$2,000,000 for the Active Transportation / Safe Routes Projects (Metro Contract No. XXXXXX).

With direction from the Metro Council and the JPACT finance-subcommittee, local jurisdictions and regional partners identified eleven active transportation projects to receive bond proceeds for project development funding. Projects were pulled from a previously refined list of projects as shown in Metro's "Active Transportation: 10-Year Investment Scenarios for Connected Centers and Corridors." Projects were identified through a collaborative process conducted with each county and the City of Portland using a set of criteria to select the projects. Stakeholders had opportunities to provide input during the process. The Clackamas, Multnomah and Washington County Coordinating Committee's formally endorsed the identified projects at their March and April 2018 meetings. Portland Commissioner Dan Saltzman endorsed Portland's projects in April 2018. At the May 4, 2018 meeting, the Transportation Policy Alternatives Committee (TPAC) unanimously recommended that JPACT endorse the project to receive funding for project development activities. On May 17, 2018, JPACT endorsed the projects.

Metro allocated \$1.7 million of bond proceeds resulting from the regional flexible funds for development of the eleven active transportation projects; the remaining \$300,000 will be used to conduct a cost benefit analysis of the region's investment priorities in active transportation and develop a baseline development assessment of those projects. Some project sponsors provided additional cash or in-kind contributions, though match was not required.

The Westside Trail bicycle and pedestrian bridge over Highway 26 ("the Project") is one of the eleven projects identified by Metro and local partners and endorsed by JPACT. The purpose of this Agreement is to facilitate funding of the Project.

Intergovernmental Agreement

Metro Contract No. XXXXX

1. Term

The term of this Agreement will be from XXXXX through September 30, 2021, unless terminated or extended as provided in this Agreement.

2. Scope of Work

THPRD must perform all activities specified in the attached "Exhibit A – Scope of Work," which is incorporated into this Agreement by this reference as if set forth in full. To the extent that the Scope of Work contains additional Agreement provisions or waives any provision in the body of this Agreement, the Scope of Work controls.

3. Changes to Scope of Work

THPRD and Metro may modify the Scope of Work, upon mutual agreement, provided that there are no changes to THPRD's contribution nor substantial changes to the schedule covered by the Scope of Work and so long as the change does not require adoption by JPACT or the Metro Council.

4. Compensation

The total Agreement amount is \$680,000. This amount includes (1) bond proceeds to be dispersed to THPRD by Metro not to exceed \$400,000; and (2) THPRD's contribution of \$160,000; and (3) THPRD's in kind contribution of \$120,000. Metro will reimburse THPRD only for work completed on the Project during the effective date of the Agreement period.

5. Payment

Metro will reimburse THPRD as set forth in the Scope of Work.

6. Excess Funds

If THPRD fails to start or complete the Project, or completes the Project without expending all of the funds, any remaining bond proceeds funds for the Project will be considered to be excess flexible funds. These excess funds will revert to Metro to return to TriMet pursuant to Contract No. (XXXXX). Or, the Project sponsor/local jurisdiction receiving the bond proceeds funds may make a written request for a change under the Scope of Work change management provision. Reallocation of the funds may be done administratively or may require JPACT approval.

7. Right to Withhold payments

Metro will have the right to withhold payments due to THPRD such sums as necessary, in Metro's sole opinion, to protect Metro against any loss, damage or claim which may result from THPRD's performance or failure to perform under this Agreement or the failure of THPRD to make proper payment to any suppliers or subcontractors. Metro will retain 20% of the Project funds provided by Metro. Metro will release the retained funds to THPRD upon substantial completion of the Project as described in the Scope of Work.

8. Funding Recognition

THPRD must recognize Metro and use Metro's logo in any publications, media presentations, or other presentations referencing the Project produced by or at the direction of THPRD, including, without limitation, any on-site signage.

Intergovernmental Agreement

Metro Contract No. XXXXX

9. Records Maintenance

THPRD must maintain all fiscal records relating to this Agreement in accordance with generally accepted accounting principles ("GAAP"). In addition, THPRD must maintain any other records pertinent to this Agreement in such a manner as to clearly document THPRD's performance. THPRD must retain and keep accessible all such fiscal records, books, documents, timesheets, papers, plans, and writings for a minimum of six (6) years, or such longer period as may be required by applicable law, following final payment and termination of this Agreement, or until the conclusion of any audit, controversy or litigation arising out of or related to this Agreement, whichever date is later.

10. No Third Party Beneficiary

Except as set forth herein, this Agreement is between the Parties and creates no third-party beneficiaries. Nothing in this Agreement gives or will be construed to give or provide any benefit, direct, indirect, or otherwise to third parties unless third persons are expressly described as intended to be beneficiaries of its term.

11. Indemnity

To the extent permitted by Oregon law and subject to the limitations of the Oregon Tort Claims Act and the Oregon Constitution, THPRD agrees to indemnify and defend Metro and hold Metro, its agents, employees and elected officials harmless from any and all claims, demands, damages, actions, losses, and expenses, including attorney's fees at trial and on appeal, arising out of or in any way connected with its performance of this Agreement.

12. Termination for Cause

1. Subject to the notice provisions set forth in Section 2 below, Metro may terminate this Agreement, in full or in part, at any time during the term of the Agreement if Metro reasonably determines that THPRD has failed to comply with any provision of this Agreement and is therefore in default.
2. Before terminating this Agreement in accordance with Section 1 above, Metro will provide THPRD with written notice that describes the reason(s) that Metro has concluded that THPRD is in default and includes a description of the steps that THPRD must take to cure the default. From the date that such notice of default is received by THPRD, THPRD will have 30 days to cure the default. If the default is of such a nature that it cannot reasonably be cured within 30 days, THPRD will have such additional time as required to cure the default, as long as it is acting in a reasonable manner and in good faith to cure the default. In the event THPRD does not cure the default within the 30-day period, Metro may terminate all or any part of this Agreement, effective on any date that Metro chooses following the 30-day period. Metro will notify THPRD in writing of the effective date of the termination.
3. THPRD will be liable to Metro for all reasonable costs and damages incurred by Metro as a result of and in documentation of the default. Following such termination, should Metro later determine or a court find that THPRD was not in default or that the default was excusable (e.g. due to a labor strike, fire, flood, or other event that was not the fault of, or was beyond the control of, THPRD) this Agreement will be reinstated or the parties may agree to treat the termination as a joint termination for convenience.

13. Joint Termination for Convenience

Metro and THPRD may jointly terminate all or part of this Agreement based upon a determination that such action is in the public interest. Termination under this provision will be effective only upon the mutual, written termination agreement signed by both Metro and THPRD.

Intergovernmental Agreement

Metro Contract No.XXXXX

14. Dispute Resolution

This Agreement is to be construed according to the laws of the State of Oregon. THPRD and Metro shall negotiate in good faith to resolve any dispute arising out of this Agreement. If the Parties are unable to resolve any dispute within fourteen (14) calendar days, the Parties shall attempt to settle any dispute through mediation. The Parties shall attempt to agree on a single mediator. The cost of mediation will be shared equally. If the parties agree on a mediator, the mediation must be held within 60 days of selection of the mediator unless the Parties otherwise agree. If the Parties cannot agree on a mediator, or the matter is not settled during mediation, the Parties will have all other remedies available at law or in equity.

15. State and Local Law Compliance

THPRD must comply with all applicable federal, state, and local laws, regulations, executive orders and ordinances applicable to the work under this Agreement. THPRD must comply with the State of Oregon requirements for crossing an interstate highway.

16. Discrimination Prohibited

No recipient or proposed recipient of any services or other assistance under the provisions of this Agreement or any program related to this Agreement may be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with the funds made available through this Agreement on the grounds of race, color, or national origin, 42 U.S.C. §2000d (Title VI), or on the grounds of religion, sex, ancestry, age, or disability as that term is defined in the Americans with Disabilities Act. For purposes of this section, "program or activity" is defined as any function conducted by an identifiable administrative unit of THPRD receiving funds pursuant to this Agreement.

17. Notice of Project Risk

THPRD, must inform Metro immediately of any actual or potential problems or defects that present potential risk to the project moving forward.

18. Independent Contractor Status

THPRD is an independent Contractor for all purposes and is entitled only to the compensation provided for in this Agreement. Under no circumstances will THPRD be considered an employee of Metro. THPRD must provide all tools or equipment necessary to carry out this Agreement, and will exercise complete control in achieving the results specified in the Scope of Work.

THPRD is solely responsible for its performance under this Agreement and the quality of its work; for obtaining and maintaining all licenses and certifications necessary to carry out this Agreement; for payment of any fees, taxes, royalties, or other expenses necessary to complete the work except as otherwise specified in the Scope of Work; and for meeting all other requirements of law in carrying out this Agreement.

19. Notice and Parties Representatives

The parties must address any notices permitted or required by this Agreement to the other party's representative(s) as set forth below and will be deemed received (a) on the date they are personally delivered, (b) on the date they are sent via facsimile, or (c) on the third day after they are deposited in the United States mail, postage fully prepaid, by certified mail return receipt requested. Either party may change its representative(s) and the contact information for its representative(s) by providing written.

Intergovernmental Agreement

Metro Contract No. XXXXX

THPRD's Designated Representative and contact information:

Jeannine Rustad
Planning Manager
Tualatin Hills Park & Recreation District
15707 SW Walker Road
Beaverton, OR 97006

Metro's Designated Representatives:

Grace Cho
Metro Regional Center
600 N.E. Grand Ave.
Portland, OR 97223
with copy to:
Metro Attorney
600 N.E. Grand Ave.

20. Assignment

THPRD may not assign or transfer this Agreement without written permission from Metro.

21. Choice of Law

The situs of this Agreement is Portland, Oregon. Any litigation over this Agreement will be governed by the laws of the State of Oregon and will be conducted in the Circuit Court of the State of Oregon for Multnomah County, or, if jurisdiction is proper, in the U.S. District Court for the District of Oregon.

22. No Waiver of Claims

The failure to enforce any provision of this Agreement does not constitute a waiver by Metro of that or any other provision.

23. Modification

Notwithstanding and succeeding any and all prior agreements or practices, this Agreement constitutes the entire Agreement between the parties, and may only be expressly modified in writing, signed by both parties.

24. Severability

If any clause, sentence or any other portion of the terms and conditions of this Grant Agreement becomes illegal, null or void for any reason, the remaining portions will remain in full force and effect to the fullest extent permitted by law.

25. Authority

The representatives signing on behalf of the Parties certify they are duly authorized by the Party for whom they sign to make this Agreement.

26. Further Assurances

Each of the Parties shall execute and deliver any and all additional papers, documents, and other assurances, and shall do any and all acts and things reasonably necessary in connection with the performance of their obligations hereunder and to carry out the intent and agreements of the Parties hereto.

Intergovernmental Agreement

Metro Contract No. XXXXX

27. Counterparts

This Agreement may be executed in any number of counterparts, each of which will be an original, but all of which will constitute one and the same instrument.

28. No Special or Consequential Damages

THPRD expressly waives any claims against Metro regarding the Scope of Work under this Agreement. In no event will Metro be liable for and THPRD specifically releases Metro from any liability for special, punitive, exemplary, consequential, incidental or indirect losses or damages (in tort, contract or otherwise) under or in respect of this Agreement or for any failure of performance related to the Scope of Work or this Agreement, however caused, whether or not arising from Metro's sole, joint or concurrent negligence.

THPRD, BY EXECUTION OF THIS AGREEMENT TO AGREE, HEREBY ACKNOWLEDGES THAT THPRD HAS READ THIS AGREEMENT TO AGREE, UNDERSTANDS IT, AND AGREES TO BE BOUND BY ITS TERMS AND CONDITIONS.

By: _____
Printed: _____
Title: _____
Date: _____

Metro
By: _____
Printed: _____
Title: _____
Date: _____

DRAFT 20180505

Exhibit A – Scope of Work

Metro Grant

Project Title: **ADD**

RTP # **ADD**

Estimated budget at time of award:

Total Cost of Project: **\$ADD**
 Metro Award **\$ADD**
 Local Contribution **\$ADD** (if applicable)

The project application is attached to the Scope of Work as Attachment 1.

THPRD will proceed with the Project as follows:

1. THPRD agrees to proceed with the Project as scheduled:

Instructions: Deliverables/tasks listed below are examples. Please add in tasks identified in the project application with general timeframe of start date and completion date.

Task	Deliverable	Start Month/Year	Complete Month/Year
1	Project Management and Oversight		
	Qtly Progress Report #1	August 2018	August 2018
	Qtly Progress Report #2	November 2018	November 2018
2	Site Inventory Survey and Mapping		
	Survey and Mapping Technical Report	August 2018	October 2018
3			
4			
5			
6			
7			
8			
9			
10			
11			

2. Project Location: **ADD of _____, _____ County**

3. THPRD shall complete the following tasks and to submit to Metro the following deliverables:

Instructions: Tasks listed below are examples. Please add in tasks identified in the project application. Add in as many tasks as necessary.

Exhibit A – Scope of Work

Metro Grant

Task #1 Project Management and Oversight

Cost: \$

Estimated Metro Reimbursement Amount: \$

Deliverables: Quarterly progress reports
Kick off meeting

Task #2 Site Inventory: Survey and Mapping

Cost: \$

Estimated Metro Allocation Amount: \$

Deliverable: Survey and Mapping Technical Report

4. **Conditions: (ADD)**

- a)
- b)
- c)

5. **Publicity:**

As a courtesy, THPRD will inform and invite Metro to project related activities including but not limited to technical committees, site visits, and any public opening ceremony and/or events. THPRD must recognize Metro, using the Metro logo, in any publications, media presentations, or other presentations referencing the Project.

6. THPRD agrees to submit to Metro regular progress reports as follows:

- a) **Quarterly Progress Reports:** In addition to the Project Deliverables set forth above, once work has begun, THPRD must provide to Metro a progress report, documenting the status of the Project. THPRD must submit the progress report to Metro quarterly and when Project Deliverables are met. The first progress report will be due at the start of the project and will detail the tasks and deliverables to be completed in the first quarter of the project. THPRD must include the following details in all progress reports:
 - i. An account of the work accomplished to date.
 - ii. A statement regarding THPRD's progress on the Project.
 - iii. The percentage of the Project completed.
 - iv. A statement as to whether the Project is on schedule or behind schedule.
 - v. A description of any unanticipated events.
 - vi. A description of the next quarter's tasks.
- b) THPRD must submit all progress reports in a memorandum format with the title of "Progress Report: (insert name of project)" or in another Metro approved and documented reporting method.
- c) **Final Report:**
THPRD must submit a final report and final reimbursement request within sixty (60) days of the earlier (a) the Project completion date or (b) the expiration date of the Intergovernmental Agreement. The final report must include:
 - i. Full and final accounting of all expenditures.
 - ii. The value and source of all matching funds.
 - iii. A description of work accomplished.

Exhibit A – Scope of Work

Metro Grant

- iv. Volunteer hours and participation (if applicable).
 - v. Project photos (including a photo of the signage acknowledging Metro during construction), if used.
- d) The final report submitted by THPRD must be in the Final Report Form provided by Metro unless Metro approves in writing another reporting method.

DRAFT 20180607

Exhibit A – Scope of Work

Metro Grant

7. Reimbursement - Limitations:

- a) Payments may not exceed the amount budgeted per Project Deliverable identified in the Scope of Work.
 - i. In the event a Project Deliverable does not expend its entire budget, funds may be carried over to the next Project Deliverable.
 - ii. In the event of cost overrun, no additional funding will be granted.
- b) Before the first reimbursement request, THPRD must provide a written explanation on the strategy to be deployed to address the possibility of cost overruns on the Project.
- c) THPRD should expend awarded amount of funding according to the timeline and schedule. If awarded amount of funding is not expended according to schedule, then THPRD must make a written change management request to Metro. Otherwise, if timely expenditure is not made, Metro may terminate the Agreement.
- d) Retainage: Metro will reserve as retainage an amount equal to 20% of the total funds Metro has committed to the Project. Metro will reimburse THPRD in full for Project expenditures until Metro has released 80% of the funds, and will reserve the remaining 20% as retainage. The total retained funds will be disbursed to THPRD once the Project is fully completed and approved by Metro. Following completion of the Project and approval by Metro, Metro will deliver to THPRD the entire retainage as part of the final reimbursement payment. For the purposes of this section, completion of the Project means that Metro has verified in writing to THPRD that the Project is substantially complete.

8. Change Management:

- a) Metro will shift funds that THPRD did not use in earlier stages of the Project to later phases of the Project without a change request. THPRD may not advance or move funds budgeted for a later Project Deliverable of the Project to an earlier Project Deliverable.
- b) THPRD must make a request for the following changes to the Project:
 - i. A revision to the Project scope of work and/or timeline.
 - ii. Addition of local funds to the Project.
- c) Change requests to reduce the scope of the Project will not change local match commitment on the Project.
- d) THPRD must submit change requests to Metro in writing.

9. Reimbursement – Invoicing:

- a) The total Agreement amount is \$ADD. This amount includes (1) bond proceeds to be dispersed to THPRD by Metro not to exceed \$ADD; and (2) the District's contribution of \$ADD; and (3) THPRD's in kind contribution of \$ADD.
- b) THPRD is solely responsible for paying THPRD's subcontractors and nothing contained herein will create or be construed to create any contractual relationship between any contractor or subcontractor and Metro.
- c) All invoice payments are conditional upon Metro's Project Manager's approval of the Progress Reports. THPRD must present progress reports to Metro's Project Manager on a quarterly basis and when Project Deliverables are met.
- d) THPRD's invoices must display one hundred percent (100%) of the total project costs incurred during the period of the invoice, and identify any required matching amounts. Documentation includes without limitation copies of receipts for expenditures, timesheets, or

Exhibit A – Scope of Work

Metro Grant

system-generated accounting reports documenting the actual expense. Metro must receive and accept the documentation before Metro makes payment.

- e) THPRD must include in the invoice:
- Metro Contract number (**XXXXXX**)
 - XXXX name
 - Remittance address
 - Invoice date
 - Invoice number
 - Invoice amount
 - Local Match amount
 - Itemized statement of work performed and expenses incurred during the invoice period
 - **Required** to be submitted quarterly
- f) THPRD must send the invoice to:
- Metro
Grace Cho – Project Manager
600 N.E. Grand Avenue
Portland, Oregon 97232-2736
Or:
grace.cho@oregonmetro.gov
- g) THPRD must reference the Metro contract number (**XXXXXX**) in the email subject line.
- h) Pursuant to Metro's fiscal year end, THPRD's invoices for services through June 30 of each year of the contract period must be submitted to Metro no later than July 15. Metro will make payment on a Net (thirty) 30 day basis upon approval of THPRD's invoice and quarterly progress report.

Exhibit A – Scope of Work

Metro Grant

**ATTACHMENT 1
PROJECT APPLICATION**

(To be added by Metro)

DRAFT 20180607



MEMO

DATE: July 27, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: Resolution Acknowledging Property Acquisitions for Fiscal Year 2017/18 and Describing Funding Source(s) and Purpose

Introduction

Staff are requesting board approval of a resolution acknowledging the completed property acquisitions for fiscal year 2017/18, their funding source and intended purpose.

Background

The board of directors' practice is to approve of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, THPRD does not disclose details about it at the time of approval. To increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board established a practice of annually approving a resolution acknowledging completed acquisitions for the previous fiscal year.

A total of seven transactions for 14.42 acres and \$1,648,281 were completed in fiscal year 2017/18. Six of the acquisitions were fee simple acquisitions and one was an easement. Funding sources included one donation, three natural resource bond acquisitions and three system development charge acquisitions.

Proposal Request

Staff are seeking the board of directors' approval of the attached resolution acknowledging the completed property acquisitions for fiscal year 2017/18, their funding source, and intended purpose. The resolution has been reviewed and approved by THPRD's legal counsel.

Benefits of Proposal

The benefit of this proposal is to avoid potential confusion about when, how and why a property was acquired and how it should be used in the future by establishing a clear, board-acknowledged record of the acquisition.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

Board of directors' approval of Resolution No. 2018-14, Acknowledging Property Acquisitions for Fiscal Year 2017/18 and Describing Funding Source(s) and Purpose.

RESOLUTION NO. 2018-14

**A RESOLUTION OF THE BOARD OF DIRECTIONS OF THE
TUALATIN HILLS PARK & RECREATION DISTRICT
ACKNOWLEDGING PROPERTY ACQUISITIONS FOR FISCAL YEAR 2017/18 AND
DESCRIBING FUNDING SOURCE(S) AND PURPOSE**

WHEREAS, the Tualatin Hills Park & Recreation District (THPRD) has recently completed several property acquisitions for a variety of purposes using multiple funding sources; and

WHEREAS, a completed acquisition is hereby defined as one where all properties needed to create a functional site have been acquired or are likely to be acquired; and

WHEREAS, the board of directors always approves of an acquisition at a public meeting prior to its closing, but to retain confidentiality until the acquisition is completed, does not disclose details about it at the time of approval; and

WHEREAS, to increase public knowledge and establish a record of the details and purpose of each completed acquisition, the board of directors deems that it should be their practice to regularly disclose such information through approval of a resolution; and

WEHREAS, Exhibit A to this resolution lists acquisitions completed between July 1, 2017 and June 30, 2018, as well as the funding sources and purposes of the acquisitions, and Exhibit B maps the locations of those acquisitions.

LET IT HEREBY BE RESOLVED BY THE BOARD OF DIRECTORS OF THE TUALATIN HILLS PARK & RECREATION DISTRICT IN BEAVERTON, OREGON, that:

Exhibits A and B to this resolution shall be made available to interested members of the public including THPRD Advisory Committees, the Beaverton City Council, the Washington County Board of Commissioners, Washington County Citizen Participation Organizations within THPRD boundaries, Beaverton Neighborhood Advisory Committees and the Washington County office of the Oregon State University Extension Service.

Approved by the Tualatin Hills Park & Recreation District Board of Directors on the 7th day of August 2018.

Ali Kavianian, President

Felicita Montebianco, Secretary

ATTEST:

Jessica Collins, Recording Secretary

Completed THPRD Land Acquisitions
July 1, 2017 to June 30, 2018

Map #	Previous Owner(s) Last Name(s)	Location	Legal	Total Size (acres)	Acquisition Date	Property Cost ¹	Property Interest Acquired	Tax Lot(s)	Tax Account #	Purpose	Map Classification	Funding Source
1	D.R. Horton	North Bethany (Adjacent to Grace Hollow)	Bethany Abbey Heights No. 2 Lot Q	0.13	9/7/2017	\$0	Fee Simple	1N118AB22700	R2196859	Linear Park Open Space	Linear Park	Donation
2	City of Beaverton	Sexton Mountain and 155th (Adjacent to 155th Wetlands)	Tract A, Aspen Park	6.01	10/2/2017	\$90,000	Fee Simple	1S129BD05100	R2023731	Natural area and Trail Corridor	Natural Area	Bond
3	Noyes Development- Highlands @ Abbey Creek	NW Trillium and NW 167th	Tract B, Highlands of North Bethany	1.5	1/31/2018	\$1,200,000	Fee Simple	1N118AA09400	R2199799	NH Park	NH Park	SDC
4	Noyes Development- Highlands @ Abbey Creek	NW Caltapa	Tract C, Highlands of North Bethany	0.31	1/31/2018	\$248,000	Easement	1N118AA09500	R2199800	Linear Park	Linear Park	SDC
5	Reserve at Cooper Mountain HOA	SW 166th Terr. (Adjacent to Morrison Woods)	Tract A, Reserve at Cooper Mountain	3.75	1/29/2018	\$37,859	Fee Simple	1S13DA07800	R2161637	Natural area	Natural Area	Bond
6	Crowell Court Owners (44)	SW Beaver Court	Tract F, Crowell Court Subdivision	0.37	3/29/2018	\$42,422	Fee Simple	1S16CD01301	R1296939	NH Park Addition	NH Park	SDC
7	Sharp	SW Butner Rd. adjacent to Commonwealth Lake Park	Commonwealth Place Lot C	2.35	6/15/2018	\$30,000	Fee Simple	1S104AD11600	R2203691	Natural Area	Natural Area	Bond
	TOTAL			14.42		\$1,648,281						

¹ Property costs reflect the contract purchase price and does not include soft costs, such as attorney's fees, appraisals and due diligence studies.



MEMO

DATE: July 12, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Bonnie Meadow Area Neighborhood Park Master Plan**

Introduction

Staff are requesting board of directors' approval of the preferred master plan for the Bonnie Meadow Area Neighborhood Park (Bonnie Meadow) in Aloha. This new park project fulfills the need to develop a new neighborhood park in an underserved area of the district per the Parks Functional Plan. To date, staff and their consultants have held several neighborhood meetings using the enhanced public engagement process to develop a preferred master plan that is being presented to the board. The consultant's preliminary construction cost estimates for the new neighborhood park are noted below with the project budget.

Background

At the June 12, 2018 board meeting, staff presented the preferred master plan to the board to gather input. Following the board meeting, the preferred master plan was presented to the community at an open house on June 27 and was placed on the project website to seek input. Comments received indicate that the preferred master plan represents the community's desires and reflects information gathered from the engagement process. Staff also received several comments of appreciation for the district's enhanced engagement process.

The approved budget amount for the Bonnie Meadow project is \$2,125,000. The recent master plan construction cost estimates prepared by ESA, and their sub-consultant DCW Cost Management, show a range between \$1,486,564 and \$1,879,827 that includes street improvements, all site improvements and cost escalations until 2020. When project soft costs in the amount of \$461,209 and project contingency in the amount of \$318,750 are included, the total estimated project cost ranges from \$2,266,523 to \$2,659,786, creating an estimated budget shortfall that ranges between \$141,523 and \$534,786. Staff believes the contingency of 12% to 14% is sufficient to complete the project, and any savings in project contingency would reduce the current project shortfall. To control project costs, staff is pursuing several options, such as grants, project phasing and value engineering.

Staff intends to submit a grant application to the Land & Water Conservation Fund (LWCF) Outdoor Recreation Legacy Program (ORLP) at the end of August 2018. The grant application will request \$639,141 which will be used for the construction cost of this new neighborhood park. A final decision on the grant award will be made in the spring/summer of 2019. Staff anticipates construction in the summer of 2020.

Included in the board packet for reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Proposal Request

Staff are requesting board of directors' approval of the preferred master plan for Bonnie Meadow Area Neighborhood Park (Exhibit C). The master plan remains largely unchanged from what was presented at the June 12, 2018 board meeting.

Benefits of Proposal

The preferred master plan utilizes the 2.56-acre park site to achieve an appropriate neighborhood park level of service in support of the district's Parks Functional Plan. Staff and their consultant worked closely with the community to create a neighborhood park master plan that is sensitive to the site and reflects the desires of the neighborhood.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Maintenance Impact

The annual incremental increase to the maintenance cost, as a result of the preferred improvements in the development of the new neighborhood park, is estimated at \$12,764. In addition, the annual impact for future capital replacement is estimated at \$14,952.

Action Requested

Board of directors' approval of the preferred master plan for Bonnie Meadow Area Neighborhood Park.

EXHIBIT B



EXHIBIT C



KEY LEGEND

- ① CURB-TIGHT SIDEWALK
- ② COMMUNITY GARDEN (10 PLOTS)
- ③ 4-FT CHAINLINK FENCE
- ④ COMMUNITY GARDEN EXPANSION (11 PLOTS)
- ⑤ 8-FT PAVED PATH
- ⑥ SMALL SHELTER (2 PICNIC TABLES)
- ⑦ EXISTING DECIDUOUS TREE TO REMAIN, TYP.
- ⑧ EXISTING CONIFER TO REMAIN, TYP.
- ⑨ 6-FT PAVED LOOP PATH
- ⑩ INFORMATION KIOSK
- ⑪ HYBRID PLAY AREA
- ⑫ SPLIT-RAIL FENCE
- ⑬ PORT-A-POTTY ENCLOSURE
- ⑭ OPEN FIELD (2/3 ACRE)
- ⑮ EXISTING LARGE PONDEROSA PINE
- ⑯ BENCH, TYP.
- ⑰ MULTI-PURPOSE SPORTS COURT
- ⑱ HALF-STREET IMPROVEMENTS
- ⑲ STORMWATER MANAGEMENT



June 27, 2018

Bonnie Meadow Area Park Preferred Master Plan



[7G]

MEMO

DATE: July 13, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **PCC Rock Creek Synthetic Turf Replacement Contract**

Introduction

Staff are requesting board of directors' approval of the contract for the synthetic turf and infill replacement at the PCC Rock Creek Recreation Facility to FieldTurf for the amount of \$1,084,088.

Background

The current synthetic turf at the PCC Rock Creek Recreation Facility was installed in 2007 and has reached the end of its service life. After the installation in 2007, the field had an estimated 10-year service life and staff have been able to extend that life for an additional year plus.

On March 2, 2015, the board of directors approved FieldTurf as the exclusive synthetic turf supplier and installer for a five-year product and service contract with the district, and authorized staff to negotiate the terms of future contracts.

At the January 12, 2016, regular board meeting, the board of directors was presented with a memo that outlined tire rubber and non-tire rubber infill materials that are available to the district for future synthetic turf field installations. Staff was directed to procure a source other than the recycled tire rubber (generally shoe rubber) for upcoming projects. For the PCC Rock Creek project, staff contacted the two companies that provide shoe rubber infill (one of which was FieldTurf) to receive quotes for this project. FieldTurf submitted the lowest quote and can provide the shoe rubber infill for this project with their EcoGrind product.

The Adopted Budget for Fiscal Year 2018/19 includes appropriations of \$1,100,000 in the General Fund Capital Replacement Program to fund this replacement. Staff anticipates the replacement project will begin in January 2019 and will be completed by mid-March 2019. Included with this memo for reference is a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Proposal Request

Staff are requesting board of directors' approval of the contract for the synthetic turf and infill replacement at the PCC Rock Creek Recreation Facility to FieldTurf under the terms of the five-year exclusive provider agreement. The project includes the removal and disposal of the existing turf and infill material, minor sub-base work as required, providing and installing the FieldTurf 2" Classic FTHD product with inlaid soccer and lacrosse lines, a final G-max test and an as-built survey. The requested contract amount of \$1,084,088 is consistent with the unit price in the five-year agreement plus the additional work items noted above.

Within the requested contract amount of \$1,084,088 there is a line item allowance of \$35,000 for minor sub-base work as required, and a line item allowance of \$10,000 for miscellaneous contingency; if these amounts are not used during the project they will be deducted from the final contract amount. Additionally, there is a \$15,912 difference (or additional contingency) between the requested contract amount of \$1,084,088 and the total project budget of \$1,100,000.

Benefits of Proposal

Replacing the existing synthetic turf at the PCC Rock Creek Recreation Facility will provide a high-quality playing surface to serve the needs of our sports user groups for the next 10 to 12 years.

Potential Downside of Proposal

There is no apparent downside to this proposal.

Action Requested

Staff are requesting board of directors' approval of the following:

1. Approval of the contract for the synthetic turf and infill replacement at the PCC Rock Creek Recreation Facility to FieldTurf for the amount of \$1,084,088; and
2. Authorization for the general manager or his designee to execute the contract.

EXHIBIT A

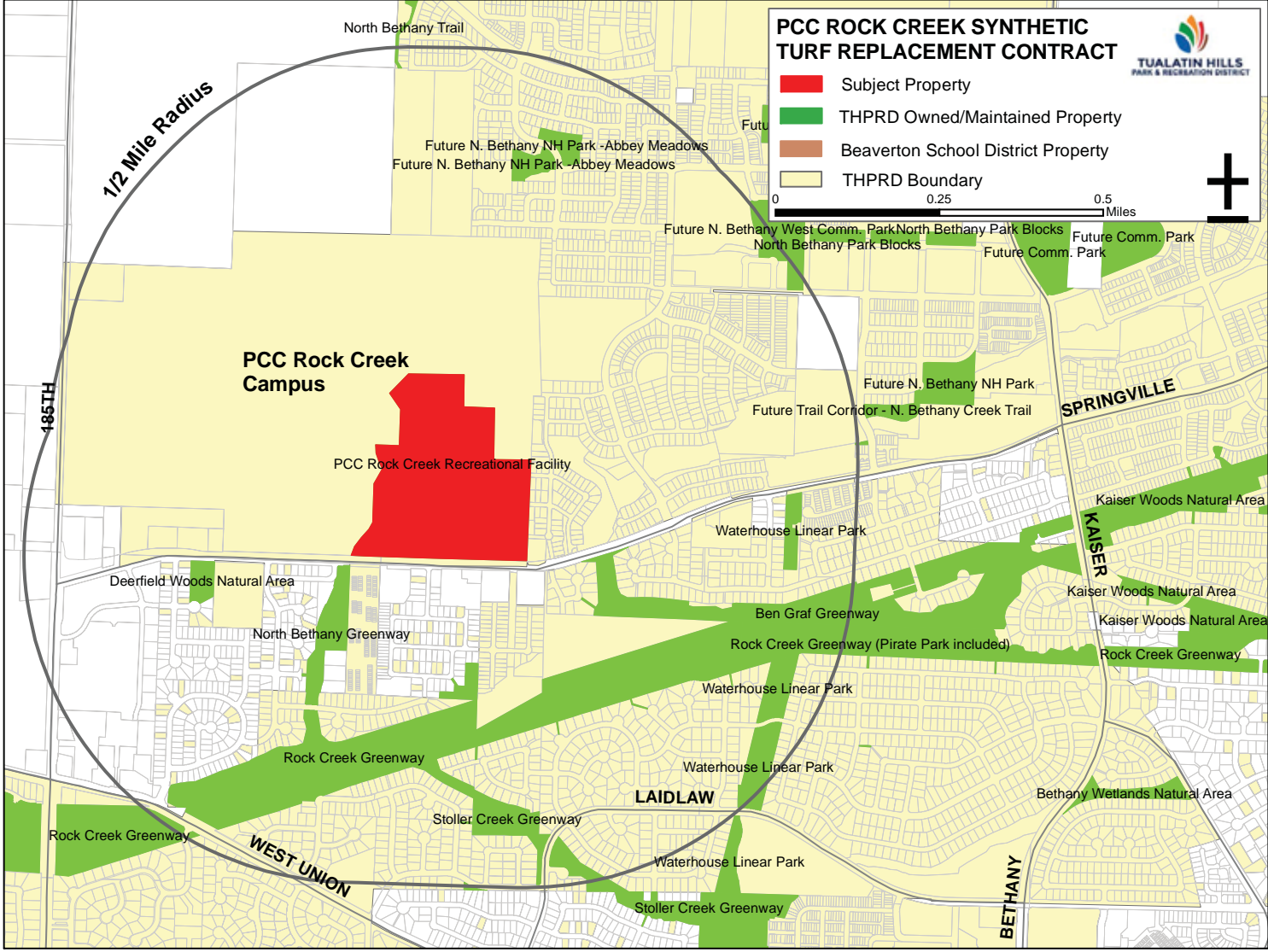
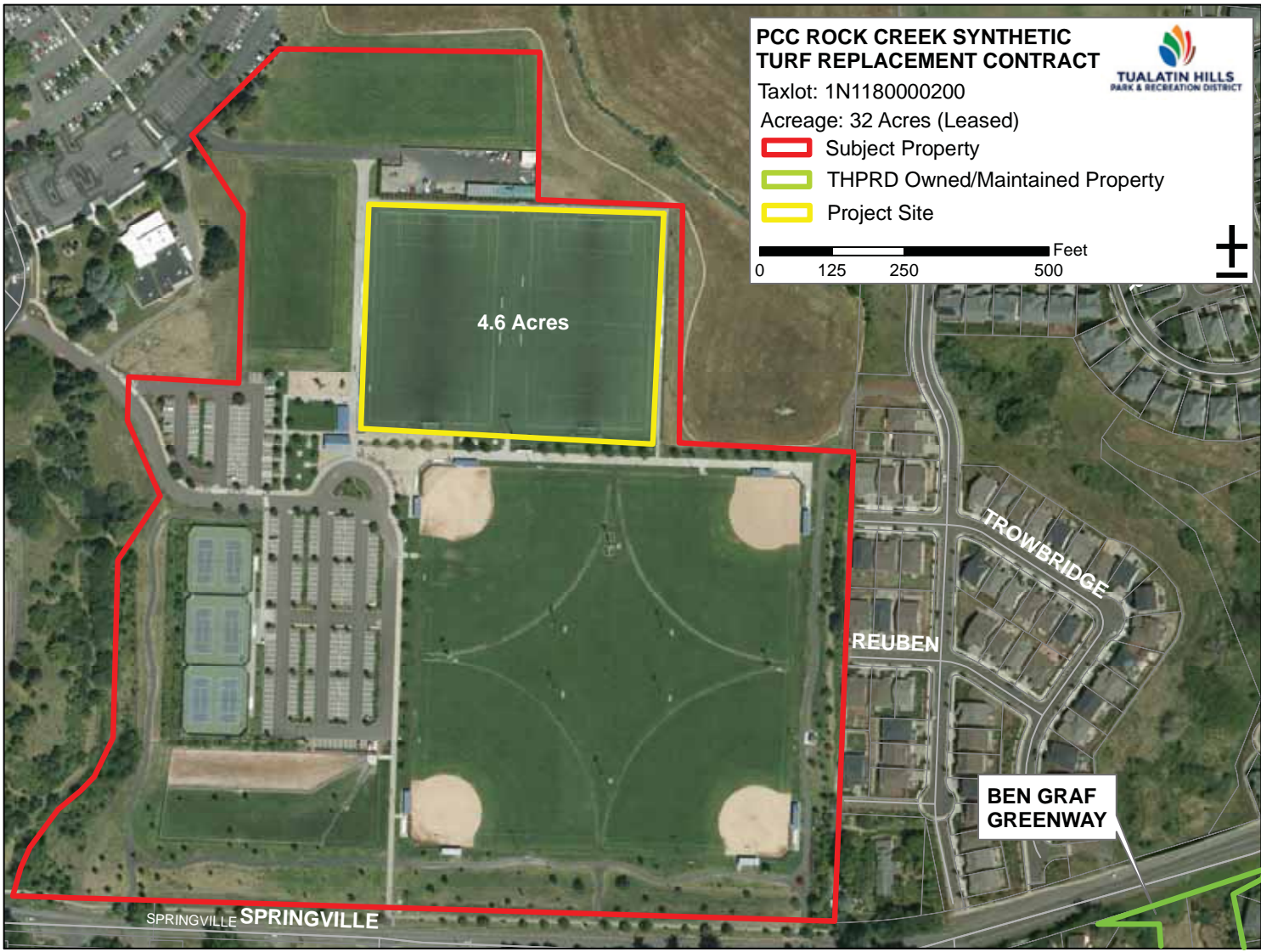


EXHIBIT B





MEMO

DATE: July 24, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Conestoga Recreation & Aquatic Center Design Contract**

Introduction

Staff are requesting board of directors' approval of a design contract for replacing the pool deck and other associated items at the Conestoga Recreation & Aquatic Center to Opsis Architecture for the amount of \$179,661.

Background

The Conestoga Recreation & Aquatic Center opened to the public in 1998 and is one of the most well-used district facilities. With the passage of the 2008 bond measure, the expanded fitness room addition and splash pad were completed in 2012. The existing pool deck surrounding both interior pools is reaching the end of its useful life and needs to be replaced. The pool deck is cracking and has lost its slip resistance surface in several areas. In addition, the pool slide has reached the end of its useful life and also needs to be replaced. There are also related ADA Transition Plan items that need to be addressed through this renovation project.

Staff released a Qualification Based Selection (QBS) request for proposals (RFP) to five architectural/structural engineering firms on May 23, 2018. Three firms responded to the QBS RFP. Staff reviewed and scored the three proposals and Opsis Architecture scored the highest based on their qualifications; the results of this scoring are as follows:

Firm Name	Average Score
Opsis Architecture	92.75
Scott Edwards Architecture	89.5
BBL Architecture	83.25

Staff then met with Opsis Architecture to discuss the project in detail and negotiate the design contract fee to take the project from design through construction administration and project close out. Based on these discussions, a total contract of \$179,661 was negotiated.

The Adopted Budget for Fiscal Year 2018/19 includes appropriations of \$554,380 in the General Fund Capital Replacement Program to fund the design; construction administration and project close out, along with partially funding the construction phase costs. Staff will work closely with Opsis Architecture to identify the proper funding needed in the FY 2019/20 budget to complete

the construction phase of the project. Staff anticipates that construction will begin in February 2020, and will be completed by mid-June 2020. Included with this memo for reference is a vicinity map (Exhibit A) and an aerial photo (Exhibit B).

Proposal Request

Staff are requesting board of directors' approval of a design contract for replacing the pool deck and other associated items at the Conestoga Recreation & Aquatic Center to Opsis Architecture for the amount of \$179,661. The project will include: replacing the entire pool deck, pool tank resurfacing for both pools, replacing the overhead and underwater lights, the pool slide, and completion of ADA Transition Plan items. Additionally, a small portion of the men's locker room will be changed into an independent changing room.

Benefits of Proposal

Replacing the pool deck which has reached the end of its useful life, and updating the other elements as mentioned previously will meet the needs of the facility, programs and users. In addition, resolving ADA deficiencies in the pool area will be an improvement to the facility.

Potential Downside of Proposal

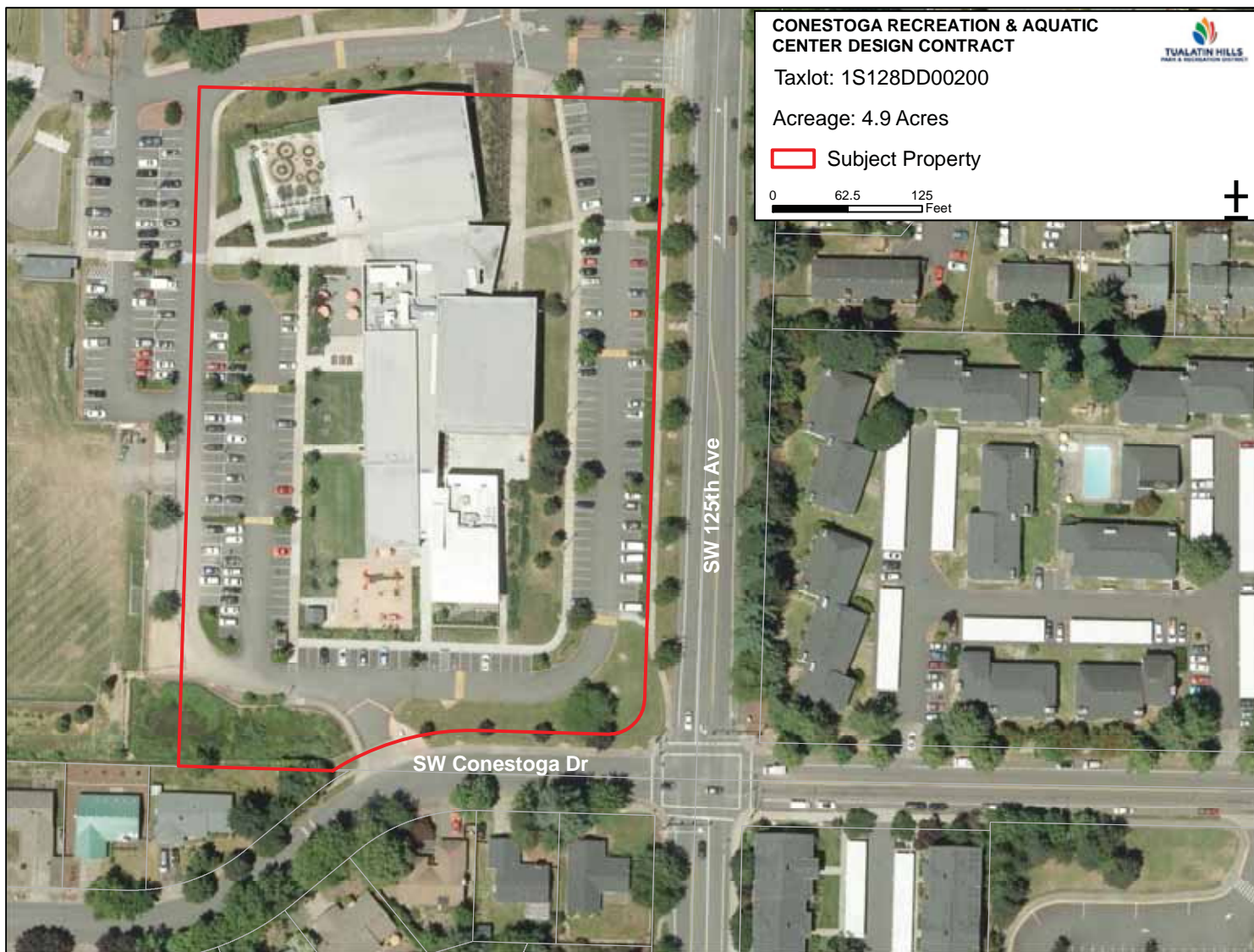
There is no apparent downside to this proposal.

Action Requested

Board of directors' approval of the following items:

1. Approval of a design contract for replacing the pool deck and other associated items at the Conestoga Recreation & Aquatic Center to Opsis Architecture for the amount of \$179,661;
2. Authorization for the general manager or his designee to execute the contract.

EXHIBIT B





MEMO

DATE: August 8, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **Parks Functional Plan Update**

Introduction

Staff is presenting an overview of the process to update the district's Parks Functional Plan (PFP) and seeking board of directors' input. Board approval of the updated PFP will be requested in December.

Background

With the 2013 Comprehensive Plan Update, there was a directive for staff to create five functional plans – athletic facilities, natural resources, parks, programs, and trails – to guide district work and priorities. These functional plans are intended to be updated every three to five years to reflect changing trends in parks and recreation. In spring 2014, an interdepartmental committee was formed to create and develop the PFP. The PFP, approved by the board in May 2015, provides a vision and set of tools to help staff prioritize and measure the success of park planning, development and maintenance in the district.

Proposed updates to the PFP will include:

1. Park Inventory and Walkable Access Analysis: Staff is working with a consultant to update the park inventory and walkable access GRASP maps to reflect new park development, existing park enhancements and land acquisition since 2015.
2. Park Classifications: Classifications are being updated to reflect recent planning efforts (North Bethany and Bonny Slope West) that have resulted in smaller neighborhood parks. The update will also add new definitions for urban parks (to reflect changing development patterns in the downtown core) and pocket parks (to provide guidance for meeting level-of-service expectations where traditional park services are not feasible due to size limitations or surrounding development patterns (Exhibit A).
3. Prioritization Criteria for Park Development: Updating criteria based on community survey results to establish more defined prioritization methodology. In addition to including parks in new urban areas to prioritization, it is anticipated that the update will include potential phasing of parks and guidance for expediting master planning of parks in new urban areas where homes have not yet been built.
4. New Information: Addition of new information to reflect district initiatives and processes in the areas of Access for All, all-inclusive play areas, dog parks, public art, historic properties, health and wellness and Safe Routes to Parks.

5. Park Design Guidelines and Maintenance: Updates to reflect current trends, best management practices and lessons learned on past and current projects.

Community and Stakeholder Engagement

As part of the PFP update process, staff is undertaking extensive community and stakeholder engagement to solicit feedback that will shape changes to the plan.

At the outset of the project an interdepartmental review team was created that includes representatives from Planning, Community Programs, Design & Development, Maintenance, Nature and Trails, Programs, and Sports. Staff from Washington County and the City of Beaverton are also represented on the review team in order to include input from partner jurisdictions and coordination with local planning efforts. The review team has met three times and will reconvene this fall following the community survey process.

Community engagement efforts include a 25-question survey on a variety of topics related to park development and maintenance. The survey is available both in-person and online in both English and Spanish and is being promoted at recreation and swim centers, along with a strong social media presence. Included is an example of the paper survey (Exhibit B1) used at centers and events and the online version (Exhibit B2). Online links for the survey are www.surveymonkey.com/r/ParksFPUUpdate_Espanol and www.surveymonkey.com/r/ParksFPUUpdate.

Staff is attending close to 50 events throughout July and August to promote awareness of the PFP update and encourage patrons to participate in the public process by completing the survey. The calendar and map of events staff is attending (Exhibit C) includes THPRD summer concerts and Party in the Park, City of Beaverton Night Market and Picnic in the Park events, Bethany Village summer concerts, Rec Mobile summer locations, and the Virginia Garcia Grand Opening. Staff is partnering with the City of Beaverton for an open house on October 20, 2018 at the Beaverton City Library.

Staff will also be bringing information to the Parks & Facilities Advisory Committee for input throughout the fall.

Proposal Request

Staff is presenting an overview of the update process to the district's Parks Functional Plan and seeking board of directors' input. Board approval of the updated PFP will be requested in December.

Benefits of Proposal

The update to the PFP will provide improved guidance for staff, clarify park planning and development decisions and priorities for stakeholders, and will provide supporting information to be used when writing grant proposals.

Potential Downside of Proposal

There are no potential downsides to the proposal.

Action Requested

No board action is requested. Staff is providing this update for board of director's information and input on the Parks Functional Plan update only.

EXHIBIT A – PFP Park Classifications

Existing Parks FP – Park Classifications and Function

Category	Description	Recommended Size Range
Neighborhood Park	A park that meets the recreation needs of a surrounding residential neighborhood, including informal play areas, green space, and opportunities for informal recreation. Includes mini-parks. Examples include Forest Hills Park and Hideaway Park.	2 - 5 acres
Community Park	Large parks that provide active and passive recreational opportunities for all district residents. Accommodates large group activities, including facilities for organized recreation activities and programs. Examples include Cedar Hills Park and Commonwealth Lake Park.	10 - 25 acres
Special Use Park	Includes urban plazas and large special use areas or facilities dedicated to a specific purpose that do not fit into other categories and/or multiple needs. Urban plazas also included and support community interaction, highlight cultural or historic resources, enhance the pedestrian experience, and take advantage of occasional small urban spaces not otherwise suitable for park development. Examples include the Jenkins Estate, Tualatin Hills Nature Park, and Fanno Farmhouse.	Varies depending on intended use

Land Acquisition

Minimum expectations for land acquisition generally relate to acquiring sites that are suitable for development as a park and include the following:

- Developable area of one acre or more if serving a neighborhood function
- Developable area of eight acres or more if serving a community function
- Relatively flat
- Balanced mix of wooded/natural areas and open areas
- Walkable access from surrounding neighborhoods
- Where appropriate, consider recommendations and standards identified in the Athletic Facilities Functional Plan stating where ball fields and sport courts are needed or desired
- Where appropriate, consider recommendations and standards identified in the Natural Resources Functional Plan when natural areas are present
- Where appropriate, consider recommendations and standards identified in the Trails Functional Plan where trails occur or are planned to occur

Neighborhood Park

In order to achieve a level of service (LOS) score of 75, a park fulfilling neighborhood needs will generally consist of the following:

- Five components, i.e., play areas, sport courts, woodlands and dog parks
- Comfort and convenience amenities, i.e., benches, restrooms and parking
- Be within a ten minute walk from the neighborhood it serves
- Walkable access that is not impeded by barriers, such as arterials, highways and rail lines
- Be within one-half mile of a regional or community trail

Community Park

In order to achieve a LOS score of 168, a park fulfilling community needs will generally consist of all the things listed above plus:

- An additional three to five components
- Multiples of a single component, such as four tennis courts or two ball fields
- Be within a ten minute drive time from the community it serves

Proposed Parks FP – Park Classifications and Function

Classification	Description	Size
Urban Park	Urban parks can improve connectivity within neighborhoods, provide focal points, enhance built form and contribute to community character, providing a place for residents and visitors to interact, children to play and social events to occur. Intended to be a standalone facility of a streetscape in higher density population areas with limited access to parks and open space. These types of parks should contain flexible amenities to accommodate a variety of needs and uses such as performances, farmer’s markets or active or passive recreation. Components of urban parks, such as plazas, may also be incorporated into overall park developments.	Varies depending on location and/or intended use
Pocket Park	A “mini” park that meets the recreational needs of adjacent residents where full size park development is not feasible due to land availability. This type of park is distinctive from other types of parks in the district as its purpose is to offer a small open-space or recreational area, such as play areas, open lawn area and sport courts. Examples include Fifth Street Park and Murrayhill Park.	Typically 1 acre or less
Neighborhood Park	A park that meets the recreation needs of a surrounding residential neighborhood, including play areas, green space and opportunities for passive recreation. Examples include Forest Hills Park and Hideaway Park.	Typically 1 acre or more
Community Park	Large parks that provide active and passive recreational opportunities for all district residents. Accommodates large group activities, including facilities for organized recreation activities and programs. Examples include Mountain View Champions Park, Cedar Hills Park and Commonwealth Lake Park.	Typically 8 acres or more
Special Use Park	Special use and destination areas or facilities dedicated to a specific purpose, including historical or cultural resources that do not fit into other typologies. Examples include Jenkins Estate and Fanno Farmhouse.	Varies depending on intended use

Land Acquisition

Minimum expectations for land acquisition generally relate to acquiring sites that are suitable for development as a park and include the following:

- Developable area of one acre or more if serving a neighborhood level
- Developable area of eight acres or more if serving a community level
- Generally, ¼ to ½ -acre for urban and pocket parks. However, developable area for urban and pocket parks should be flexible based on land availability and ability to meet the needs of the surrounding neighborhood

- Relatively flat
- Balanced mix of natural areas and open areas
- Walkable access from surrounding neighborhoods
- Where appropriate, consider recommendations and standards identified in the Athletic Facilities Functional Plan stating where ball fields and sport courts are needed or desired
- Where appropriate, consider recommendations and standards identified in the Natural Resources Functional Plan when natural areas are present
- Where appropriate, consider recommendations and standards identified in the Trails Functional Plan where trails occur or are planned to occur

Urban Park LOS

Due to the unique function of urban parks, the district recognizes that a neighborhood LOS score of 75 may not be achievable. However, in order to provide quality LOS for adjacent residents and workers urban parks will generally consist of the following:

- One to two components, e.g., plaza, eating area, open lawn, play feature, water feature games, fitness structures, performance areas/amphitheatres, skate parks or sport courts
- Comfort and convenience amenities, e.g., seating, shade or art displays

Pocket Park LOS

Due to the unique function of pocket parks, the district recognizes that a neighborhood LOS score of 75 may not be achievable. However, in order to provide a quality LOS for adjacent residents, pocket parks will generally consist of the following:

- Two to three components, e.g., play area, sport court, open lawn or woodland
- Comfort and convenience amenities, e.g., benches, picnic tables or bike racks
- Be within a ten minute walk from the neighborhood it serves
- Walkable access that is not impeded by barriers, such as steep terrain, major roadways and rail lines

Neighborhood LOS

In order to achieve a LOS score of 75, a park fulfilling neighborhood needs will generally consist of the following:

- Five components, e.g., play area, sport court, woodland or dog park
- Comfort and convenience amenities, e.g., benches, restroom or shade
- Be within a ten minute walk from the neighborhood it serves
- Walkable access that is not impeded by barriers, such as arterials, highways and rail lines
- Be within one-half mile of a regional or community trail

Community Park LOS

In order to achieve a LOS score of 168, a park fulfilling community needs will generally consist of all the things listed above plus:

- An additional three to five components
- Multiples of a single component, such as four tennis courts or two ball fields
- Be within a ten minute drive time from the community it serves



Park Development & Maintenance Survey
Help the Tualatin Hills Park & Recreation District Prioritize Parks for the Next Five Years!

Community involvement is a vital component in planning and development of current and future parks. This survey will measure community interest on specific topics that will be included in an update of the Tualatin Hills Park & Recreation District's Parks Functional Plan (PFP). The PFP provides guidance on:

- Prioritization of land acquisition and park development, including in new urban areas (Bonny Slope West, North Bethany and South Cooper Mountain)
- Design and maintenance of parks

Parks are places for active and leisure recreation that may include programmed activities and events. Parks vary in size, types of amenities offered and often have characteristics such as:

- Areas of active recreation, such as tennis courts, sports fields, or play equipment
- Areas of passive recreation, such as open lawn or gathering areas
- May include natural areas, such as wetlands, woodlands, or grasslands
- May vary from less than ½-acre to more than 20-acres in size

This survey will take approximately 5-10 minutes to complete.

A full version of this survey is available online at www.surveymonkey.com/r/ParksFPUpdate

For additional information, please contact Nicole Paulsen, Urban Planner, at npaulsen@thprd.org or 503/614-4002. You can also visit us online at www.thprd.org/complan.

THANK YOU FOR YOUR INPUT!

Is there a THPRD park close to your home that you visit?					
<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Don't Know	Name of Park(s): _____		
The following questions are about parks and what you like about THPRD parks.					
On average, how often do you visit THPRD parks?					
<input type="checkbox"/> Frequently (weekly basis)	<input type="checkbox"/> Sometimes (monthly basis)	<input type="checkbox"/> Rarely (yearly basis)	<input type="checkbox"/> Never		
How would you rate the quality of THPRD parks you visit regularly?					
<input type="checkbox"/> Excellent	<input type="checkbox"/> Good	<input type="checkbox"/> Fair	<input type="checkbox"/> Poor	<input type="checkbox"/> Not sure	
What are the main reasons you visit parks? Please choose 5.					
<input type="checkbox"/> Attend a class / program	<input type="checkbox"/> Picnicking	<input type="checkbox"/> Play area / play equipment	<input type="checkbox"/> Nature play		
<input type="checkbox"/> Water play feature / splash pad	<input type="checkbox"/> Community garden	<input type="checkbox"/> Exercise (e.g. walking, jogging)	<input type="checkbox"/> Walk my dog		
<input type="checkbox"/> Nature / wildlife	<input type="checkbox"/> Solitude	<input type="checkbox"/> Work break / lunch			
<input type="checkbox"/> Socialize time with friends or family	<input type="checkbox"/> Special event (e.g. concert in the park)				
<input type="checkbox"/> Leisure sport (e.g. basketball, tennis, skateboarding)	<input type="checkbox"/> Programmed sport (e.g. baseball, soccer, lacrosse)				
<input type="checkbox"/> Specialty activity (e.g. disc golf, horseshoes, bocce)	<input type="checkbox"/> Other: _____				
What things or amenities do you prefer at the parks you visit? Please choose 4.					
<input type="checkbox"/> Artwork	<input type="checkbox"/> Bike racks	<input type="checkbox"/> Seating	<input type="checkbox"/> Picnic shelter	<input type="checkbox"/> Lighting	<input type="checkbox"/> Parking
<input type="checkbox"/> Drinking Fountain	<input type="checkbox"/> Containers for recycling	<input type="checkbox"/> Nearby shops / restaurants			
<input type="checkbox"/> Restroom facility / portable toilet	<input type="checkbox"/> Landscaping (i.e. shrub/flower beds & trees)				
<input type="checkbox"/> Other: _____					
Please check all the items that prevent you from using parks more often.					
<input type="checkbox"/> Weather	<input type="checkbox"/> Not well maintained	<input type="checkbox"/> No features provided I like			
<input type="checkbox"/> I feel unsafe	<input type="checkbox"/> No public transportation	<input type="checkbox"/> No or not enough parking available			
<input type="checkbox"/> Not enough time	<input type="checkbox"/> Too far away to walk or bike to	<input type="checkbox"/> Not accessible for people with disabilities			
<input type="checkbox"/> Not interested	<input type="checkbox"/> I don't know where the parks are	<input type="checkbox"/> Other: _____			

The next questions are about maintenance of THPRD parks.

Of the following maintenance items, what are the most important to you? **Please choose 3.**

- | | |
|--|---|
| <input type="checkbox"/> Litter & debris removal | <input type="checkbox"/> Regularly mowed & irrigated grassy areas |
| <input type="checkbox"/> Prompt graffiti removal | <input type="checkbox"/> Weed-free landscape beds & common areas |
| <input type="checkbox"/> Tree / shrub pruning & removal of brush to improve sight lines within a park | |
| <input type="checkbox"/> Water conservation practices (i.e. reduced irrigation in less used grassy areas) | |
| <input type="checkbox"/> Timely repair of damaged park features (i.e. benches, drinking fountains, play equipment) | |
| <input type="checkbox"/> Other: _____ | |

The next questions will help us decide how to prioritize our investments in future parks.

What are the five (5) most important factors THPRD should consider when prioritizing development of parks?

Please rank your top 5, with 1 being the most important.

- | | |
|---|---|
| ___ Located in an underserved neighborhood | ___ Number of overall residents served |
| ___ Located in THPRD's current service area | ___ How long THPRD has owned the property |
| ___ Proximity to community or regional trail | ___ Located near shops / restaurants / services |
| ___ Located near places of employment | ___ Potential for active recreation such as sports, running or play areas |
| ___ Ease of site development based on natural features such as slope, wetlands and vegetation | |
| ___ Potential for informal recreation such as walking, enjoying nature or picnicking | |
| ___ Other: _____ | |

How can the THPRD park system be improved? **Please choose 2.**

- | | | |
|---|--|---|
| <input type="checkbox"/> Enhance existing parks | <input type="checkbox"/> Maintain existing parks | <input type="checkbox"/> Buy new land for parks |
| <input type="checkbox"/> Build new parks on land owned by THPRD | <input type="checkbox"/> Other: _____ | |

The next questions are about accessibility of THPRD parks.

If you or a member of your household has mobility challenges, do THPRD parks meet your accessibility needs?

- Yes No Not sure Not applicable

Please list any improvements to accessibility that you would like to see at our parks.

Please share any additional thoughts we should consider.

Are there other activities or elements that you would like more of or THPRD to plan for that are currently not found in its parks?

Is there anything else you'd like to tell us about our parks?

Tell us about yourself and your household. This information is helpful when THPRD applies for grants to help develop new parks or enhance existing parks. Any information provided is appreciated and all information is kept confidential.

What is the nearest intersection to your home (e.g., Murray/Allen, Bethany/Laidlaw, 185th/Walker, etc.)?

Please describe the type of home you live in (e.g., house, duplex, apartment, condo, shelter, etc.)?

What are the ages of all people in your household?

What is your race/ethnicity?

What is your gender?

Enter for a chance to win a 3-month Family Deluxe Fitness Pass (information will only be used to notify drawing winners):
 NAME: _____ PHONE OR EMAIL: _____



Park Development & Maintenance Survey

Help the Tualatin Hills Park & Recreation District Prioritize Parks for the Next Five Years!

Community involvement is a vital component in planning and development of current and future parks. This survey will measure community interest on specific topics that will be included in an update of the Tualatin Hills Park & Recreation District's Parks Functional Plan (PFP). The PFP provides guidance on:

- Prioritization of land acquisition and park development, including in new urban areas (Bonny Slope West, North Bethany and South Cooper Mountain)
- Design and maintenance of parks

Parks are places for active and leisure recreation that may include programmed activities and events. Parks vary in size, types of amenities offered and often have characteristics such as:

- Areas of active recreation, such as tennis courts, sports fields, or play equipment
- Areas of passive recreation, such as open lawn or gathering areas
- May include natural areas, such as wetlands, woodlands, or grasslands
- May vary from less than ½-acre to more than 20-acres in size

Park Type	Description	Examples
Urban Park	Small in size, intended to serve higher density areas where traditional park sizes are not likely to be available but where open space is needed.	Progress Ridge Park Veterans Memorial Park
Pocket Park	Smaller in size compared to neighborhood parks, intended to serve the basic recreational needs of a surrounding residential neighborhood where a larger park is not feasible due to land constraints.	Fifth Avenue Park Murrayhill Park Neighborhood Square Park Pirate Park
Neighborhood Park	Generally smaller in size, intended to serve the basic recreational needs of surrounding residential neighborhoods.	Cedar Mill Park Hansen Ridge Park McMillan Park Roy E. Dancer Park
Community Park	Generally larger in size offering many of the same features found in neighborhood parks, intended to serve on a districtwide level and are often programmed for large group activities and organized recreation.	Bethany Lake Park Cedar Hills Park Evelyn Schiffler Memorial Park Mountain View Champions Park

This survey will take approximately 10-15 minutes to complete.

For additional information, please contact Brad Hauschild, Urban Planner, at bhauschild@thprd.org or 503/614-4007. You can also visit us online at www.thprd.org/compplan.

THANK YOU FOR YOUR INPUT!

The first questions are about where you live.

1) Is there a THPRD park close to your home that you visit to?

Yes No Don't Know Name of Park(s): _____

2) How important was distance to a park in choosing where you live?

Very Important Somewhat important Not important No opinion

The following questions are about parks and what you like about THPRD parks.

3) On average, how often do you visit THPRD parks?

Frequently (weekly basis) Sometimes (monthly basis) Rarely (yearly basis) Never

4) How much time do you usually spend per visit?

Less than 1/2 hour About 1/2 hour 1-2 hours More than 2 hours

5) How would you rate the quality of THPRD parks you visit regularly?

Excellent Good Fair Poor Not sure

6) What are the main reasons you visit parks? **Please choose 5.**

Attend a class / program Picnicking Play area / play equipment Nature play
 Water play feature / splash pad Community garden Exercise (e.g. walking, jogging) Walk my dog
 Nature / wildlife Solitude Work break / lunch
 Socialize time with friends or family Special event (e.g. concert in the park)
 Leisure sport (e.g. basketball, tennis, skateboarding) Programmed sport (e.g. baseball, soccer, lacrosse)
 Specialty activity (e.g. disc golf, horseshoes, bocce) Other: _____

7) What amenities or comforts do you prefer at the parks you visit? **Please choose 4.**

Artwork Bike racks Seating Picnic shelter Lighting Parking
 Drinking Fountain Containers for recycling Nearby shops / restaurants
 Restroom facility / portable toilet Landscaping (i.e. shrub/flower beds & trees)
 Other: _____

8) Please check all the items that prevent you from using parks more often.

Weather Not well maintained No features provided I like
 I feel unsafe No public transportation No or not enough parking available
 Not enough time Too far away to walk or bike to Not accessible for people with disabilities
 Not interested I don't know where the parks are Other: _____

The next questions are about maintenance of THPRD parks.

9) How would you rate the general upkeep and maintenance of the existing THPRD parks?

Excellent Good Fair Poor Not sure

10) Of the following maintenance items, what are the most important to you? **Please choose 3.**

- Litter & debris removal Regularly mowed & irrigated grassy areas
 Prompt graffiti removal Weed-free landscape beds & common areas
 Tree / shrub pruning & removal of brush to improve sight lines within a park
 Water conservation practices (i.e. reduced irrigation in less used grassy areas)
 Timely repair of damaged park features (i.e. benches, drinking fountains, play equipment)
 Other: _____

The next questions will help us decide how to prioritize our investments in future parks.

11) What are the five (5) most important factors THPRD should consider when prioritizing development of parks?

Please rank your top 5, with 1 being the most important.

- ___ Located in an underserved neighborhood ___ Number of overall residents served
___ Located in THPRD's current service area ___ How long THPRD has owned the property
___ Proximity to community or regional trail ___ Located near shops / restaurants / services
___ Located near places of employment ___ Potential for active recreation such as sports, running or play areas
___ Ease of site development based on natural features such as slope, wetlands and vegetation
___ Potential for informal recreation such as walking, enjoying nature or picnicking
___ Other: _____

12) How can the THPRD park system be improved? **Please choose 2.**

- Enhance existing parks Maintain existing parks Buy new land for parks
 Build new parks on land owned by THPRD Other: _____

The next questions are about accessibility of THPRD parks.

13) Do you or a member of your household have mobility challenges (need for a wheelchair, walker or other device)?

- Yes No Not sure

14) Do THPRD parks meet your needs for Americans with Disabilities Act accessibility?

- Yes No Not sure

15) What is your overall opinion of accessibility in THPRD parks?

- Excellent Good Fair Poor Not sure

16) Please list any improvements to accessibility that you would like to see at our parks.

Please share any additional thoughts we should consider.

17) Are there other activities or elements that you would like more of or THPRD to plan for that are currently not found in its parks?

18) What is your favorite park to visit and why? (Does not need to be a THPRD park)

19) Is there anything else you'd like to tell us about our parks?

Tell us about yourself and your household. This information is helpful when THPRD applies for grants to help develop new parks or enhance existing parks. Any information provided is appreciated and all information is kept confidential.

a) Which Washington County Community Participation Organization (CPO) or City of Beaverton Neighborhood Association Committee (NAC) do you live in?

Washington County CPO (link to map - www.co.washington.or.us/CAO/CPO/CPOs/index.cfm):

- CPO 1 (Bonny Slope West, Cedar Hills, Cedar Mill) CPO 3 (Garden Home, Raleigh Hills, West Slope)
 CPO 6 (Aloha, Cooper Mountain, Reedville) CPO 7 (Bethany, Rock Creek, Sunset West)

City of Beaverton NAC (link to map - www.beavertonoregon.gov/579/Neighborhood-Association-Committees-NACs):

- Denney Whitford/Raleigh West Sexton Mountain Neighbors Southwest Greenway
 Five Oaks/Triple Creek Central Beaverton South Beaverton Highland
 West Beaverton West Slope Vose
 Don't Know (nearest street intersection): _____

b) Please describe the type of home you live in?

- House Duplex Apartment Accessory Dwelling Unit Shelter
 Condominium Townhouse Manufactured Other: _____

c) Rank the top 3 factors in choosing your home, with 1 being the most important.

- ___ Distance from work ___ Housing style ___ Price ___ Schools ___ Parks
___ Public transportation ___ Neighborhood ___ Other: _____

d) Including yourself, how many people in your household are

- ___ Under age 5 ___ Ages 5-14 ___ Ages 15-19 ___ Ages 20-24 ___ Ages 25-34
___ Ages 35-44 ___ Ages 45-54 ___ Ages 55-64 ___ Age 65-74 ___ Over age 75

e) What is your race/ethnicity (chosed all that apply)?

- White Latino East Asian (e.g., Chinese, Korean) South Asian (e.g., Indian, Pakistani)
 Hawaiian or Pacific Islander Black – African American Black – Other (e.g., Haitian, West Indies)
 American Indian or Alaska Native Other: _____

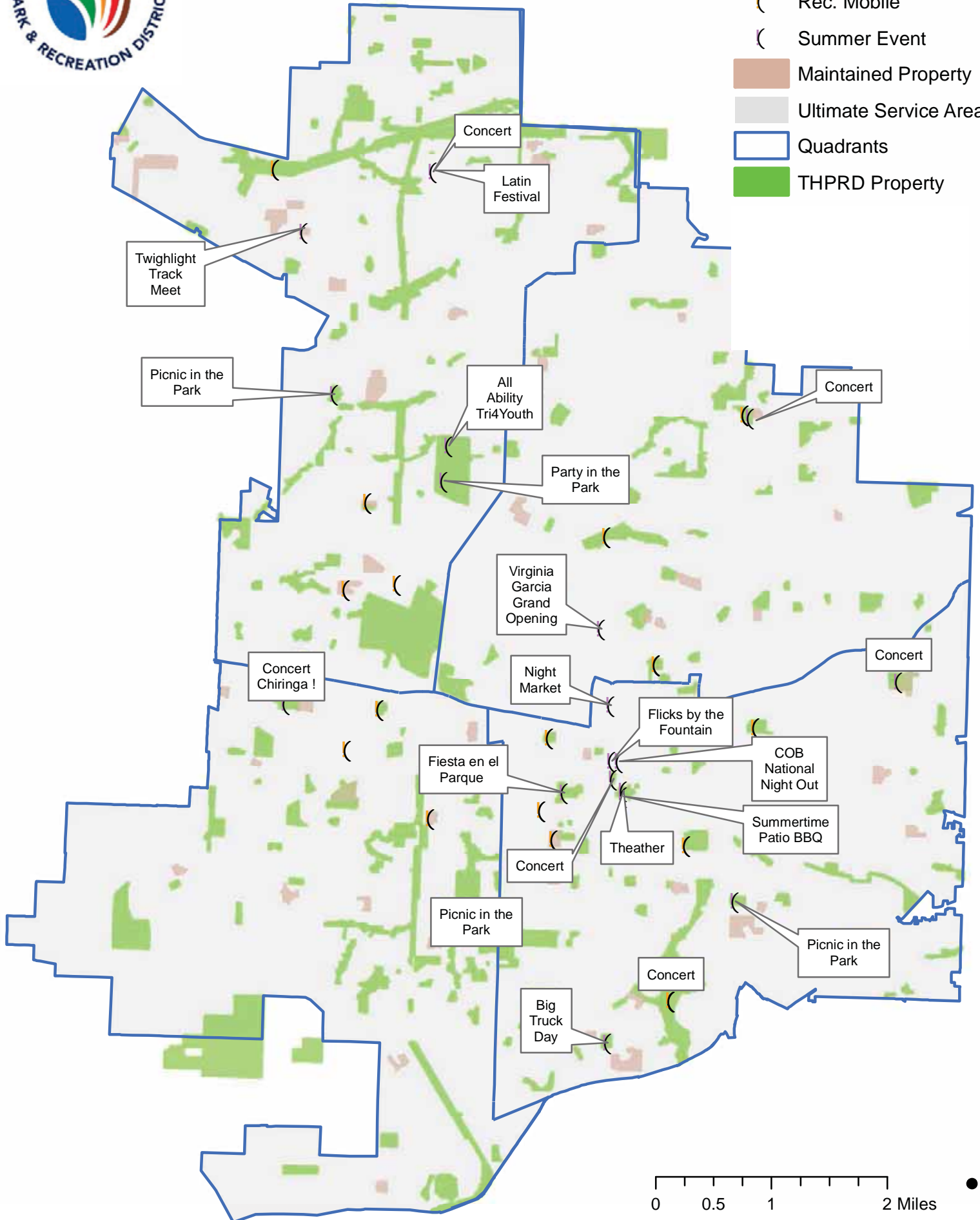
f) What is your gender?

- Male Female Non-binary /third gender Prefer not to say
 Prefer to self-describe: _____



Parks Functional Plan Engagement

- (Rec. Mobile
- (Summer Event
- Maintained Property
- Ultimate Service Area
- Quadrants
- THPRD Property



June 2018

Parks Functional Plan Public Engagement - Draft

June 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20 -Nicole COB – Pincic in the park (Autumn Ridge) 6-7:30pm	21	22	23
24	25	26	27	28	29	30

*Info Booth at event

RM-Rec Mobile Site

- ▶ FB, NextDoor, Twitter, THPRD Newsletter
- ▶ Survey at Centers
- ▶ Business cards with QR code and survey link

July 2018

Parks Functional Plan Public Engagement - Draft

July 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 -Jeannine - THPRD Concert – Veterans Memorial Park 11am-1pm	5	6 -Jeannine/Alex -THPRD – Summertime Patio BBQ – Stuhr Center 11:30-1:30	7 -Alex Theater in the Park – Stuhr Center 6-8:30
8	9	10 -RM – Wonderland Park 9am-12	11	12 -Nicole/Alex-Concert in the Park – ARNOLD* 6-8pm -RM Center Street Park 9-12	13	14
15	16 -RM- Aloha Huber 9-12	17	18 -RM Mt View Champions 9am-12 -Nicole – Bethany Village Latin Festival 5-8pm	19 -Rene’ Concert in the Park – Greenway* 6-8pm -RM Eichler Park 1-4pm -Alex - THPRD-Twilight Track Meet Wesview Hgjn 5:30-7	20	21 -Jeannine/Alex -International Night Market* 5-10pm
22	23 -RM- Merlo Station Apts 9-12	24	25 -RM Beaver Acres 1pm-4pm	26 -Fir Grove E.S. 9-12	27 -RM Chehalem E.S. 9am-12	28 -Jeannine and Nicole, Alex - Party in the Park* 10:30am - 3pm
29	30	31 -RM Elmonica E.S. 1-4pm				

*Info Booth at event

RM-Rec Mobile Site

- ▶ FB, NextDoor, Twitter, THPRD Newsletter
- ▶ Survey at Centers
- ▶ Business cards with QR code and survey link

August 2018

Parks Functional Plan Public Engagement - Draft

August 2018						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1 -Nicole -Picnic in the Park – Camille 6pm-7:30pm	2 -Alex -Picnic in the Park- Carolwood 6pm-7:30pm	3	4 -Nicole and Jeannine THPRD – BIG Truck Day 9am – 1pm
5	6	7 -Alex - COB National Night Out – Beav. City Park 6pm-8pm	8	9 -Jeannine - Concert in the park – Cedar Mill* 6-8pm -Bethany Plaza Concert 6-9pm	10	11 -Jeannine -THPRD-All ability Tri4Youth* 9am-12pm -Monalisa - Grand Opening Virginia Garcia- TBD*
12	13 -RM Cedar Mill Park 1-4pm	14 -RM Barsotti 1-4pm	15	16 -AM Kennedy Park 1-4pm	17 -RM Greenway Park 1-4pm	18
19 Jeannine - Fiesta en el Parque 2-6pm Schiffler*	20	21	22	23 Jeannine - THPRD – Concert in the Park – Raleigh Park* 6-8pm	24 Flicks by the Fountain 6:30pm COB City Park* - Jose' team will pass out at booth	25
26	27	28	29	30	31	

*Info Booth at event

RM-Rec Mobile Site

- ▶ FB, NextDoor, Twitter, THPRD Newsletter
- ▶ Survey at Centers
- ▶ Business cards with QR code and survey link



MEMO

DATE: July 24, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **General Manager’s Report for August 7, 2018**

Washington County Land Use Ordinance 832

Washington County’s Land Use Ordinance 832 regarding Fair Housing and Group Care included proposed changes to the County Community Development Code relating to temporary homeless shelters. District testimony was instrumental in a recommendation from the Washington County Planning Commission to the Board of County Commissioners to reduce requirements for permitting that could serve as a barrier to the provision of temporary homeless shelters. Jeannine Rustad, Planning manager, will provide a brief overview of this ordinance.

Senior Fitness Program Partnerships

Staff has been working with Silver & Fit and Silver Sneakers to provide fitness opportunities for seniors at park district facilities. These partnerships have given seniors access to some fitness classes and drop-in fitness activities at no additional cost to the patron. Silver Sneakers and Silver & Fit reimburse the park district a certain amount based on the patrons usage. Beginning in January 2018 the park district added a third program providing similar access and reimbursement as Silver Sneakers and Silver & Fit. Eric Owens, Recreation manager, will provide a brief update on the partnerships.

Supported Worker Partnerships

The park district has been working with four agencies that provide individuals experiencing disabilities with training, job skills and job placement in the area. These agencies are Dirkse Counseling and Consulting Inc., Elayne Goldman & Associates Inc., Beaverton Transitional Program and TVWinc (Teaching Valuable Skills for the Workforce). Currently, the park district has placed supported workers at the Athletic Center, Cedar Hills Recreation Center and Conestoga Recreation & Aquatic Center. Eric Owens, Recreation manager, will provide a brief update on these partnerships.

Board of Directors Meeting Schedule

The following dates are proposed for the board of directors meeting schedule over the next few months. All dates are Tuesdays unless otherwise noted.

- September Regular Board Meeting – No Meeting Scheduled
- October 16, 2018
- November 13, 2018
- December 11, 2018



MEMO

DATE: July 18, 2018
TO: Doug Menke, General Manager
FROM: Aisha Panas, Director of Park & Recreation Services

RE: **Greenway Park Concept Plan**

Summary

Park district staff have worked with patrons and community stakeholders to develop a concept plan for Greenway Park and adjacent Koll Center Wetlands. The plan provides a long-term vision to guide how the 100-acre site is maintained and what amenities are installed or changed over time.

Background

The land that is now Greenway Park was acquired between 1973 and 1987. It is mostly in Fanno Creek's floodplain. Amenities such as trails, bridges, benches, tennis courts, and sports/play areas were added to the park incrementally, but the park never had a formal master plan.

With more recent habitat and water regime changes in the park, it became clear that guidance on maintenance operations, site improvements, and a consistent look and feel for the park was needed, so a concept plan was developed. A concept plan differs from a master plan in that some existing park amenities serve as anchors and are not being considered for significant changes. The concept plan identifies overall goals and objectives for the site and introduces supporting projects that will be refined and fully developed over time.

Staff presented an overview of the planning process at the board's May 8, 2018 meeting. Public outreach included park-based intercept interviews, mailers, a website, three open houses, and a community-based task force. The district's advisory committees were kept apprised of the process and opportunities to comment. The Nature & Trails Advisory Committee was more active in the review and public meeting process and the committee chair served on the community task force.

The task force and community came up with the following vision:

Greenway Park is a family-friendly, community-oriented park that has a balance of developed amenities and natural areas. Park management needs will be financially and ecologically sustainable. Most developed amenities will be usable year-round. Trails will be accessible during typical rain conditions (excluding peak rain/flood events).

The plan will provide the neighborhood and community with the following benefits:

- Safe, accessible recreation opportunities
- Natural resource management guidance

- Improved facilities for walking
- Opportunities for different types of recreation activities

Proposal Request

Review and provide feedback on the proposed concept plan.

Benefits of Proposal

The proposal supports the recreational needs and desires of patrons, as well as a vision to improve water quality and wildlife habitat. The concept plan will allow staff to more easily manage the site and pursue grant or partnership opportunities which will enhance the park.

Potential Downside of Proposal

There is no apparent downside to the proposal.

Action Requested

This item is informational. Because the plan does not request new funds, no action is requested.

Greenway Park Concept Plan



Final Draft
July 30, 2018



Acknowledgements

Tualatin Hills Park & Recreation District Board of Directors

Ali Kavarianian, Director, President
Felicitia Montebianco, Director, Secretary
John Griffiths, Director
Wendy Kroger, Director
Holly Thompson, Director

Tualatin Hills Park & Recreation District Staff

Doug Menke, General Manager
Aisha Panas, Director of Park & Recreation Services
Bruce Barbarasch, Nature & Trails Manager
Rene Brucker, Park Planner
Crystal Durbecq, Natural Resources Specialist
Troy Schader, Park Maintenance Supervisor
Keith Watson, Community Programs Manager

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Purpose of Concept Plan

The Greenway Park Concept Plan provides a long-term vision to guide how the 100-acre site is maintained and what amenities are installed or changed over time. The plan covers Greenway Park and adjacent Koll Center Wetlands, as well as the Fanno Creek Regional Trail between SW Hall Blvd. and SW Scholls Ferry Rd. The plan does not address the Fanno Farmhouse and grounds.

A concept plan is different than a master plan in that some existing park amenities serve as anchors and are off limits for significant changes. The concept plan identifies overall goals and objectives for the site and introduces supporting projects that will be refined and fully developed over time.

Vision

Greenway Park is a family-friendly, community-oriented park that has a balance of developed amenities and natural areas. Park management needs will be financially and ecologically sustainable. Most developed amenities will be usable year-round. Trails will be accessible during typical rain conditions (excluding peak rain/flood events).

The plan will provide the neighborhood and community with the following benefits:

- Safe, accessible recreation opportunities
- Natural resources management guidance
- Improved facilities for walking
- Opportunities for different types of recreation activities



Site Description

Site History

Greenway Park and the adjacent Koll Center Wetlands and Fanno Farmhouse consists of 100.79 acres spread over seven individual tax lots. Acquisition for the park complex started in 1973 and concluded in 1987. Notable park activities:

- 1975. Park construction started. Amenities included tennis courts, a playground, and the covered structure that includes a basketball hoop.
- 1981. The Scholls Ferry undercrossing was constructed.
- 1982. A fitness station was installed by members of the Rotary Club with a financial donation from Wells Fargo. The original wooden structures were later replaced with a metal exercise station.
- 2006. Stream channel reconstruction and restoration began to improve water quality and wildlife habitat and was completed in 2008. A few years after the work was completed, beavers began to recolonize these areas. By 2014, beaver activity started to flood some trails and amenities. Through a public process, which included a combination of meetings and surveys, a majority of stakeholders felt a partial trail closure was the best way to balance the needs of people and wildlife.
- 2007. A nine-hole disc golf course was installed. Later the course was shortened due to high water.
- 2014. Three bond-funded art installations were added to the park.

Park Type

The park district's Comprehensive Plan has designated Greenway Park as a community park. A community park is a larger park (averaging 20 acres) that provides active and passive recreational opportunities for all park district residents within a three-mile radius of neighborhoods around it. Community parks may accommodate large group activities, including facilities for organized recreational activities, and on-site parking.

Neighborhood Context

Greenway Park is relatively flat and is in the lowest point in the Greenway neighborhood. It drops only about ten feet along the mile of park between the north and south ends. The land is largely within the floodplain of Fanno Creek and is frequently inundated during the rainy season. Mature trees can be found along the creek and dotted throughout the mowed turf areas on the west part of the park. Residential properties dominate the west side of the park, while light-industrial properties dominate the east side. The north and south ends of the site are stream corridor/natural areas with the paved Fanno Creek Regional Trail passing through them. There are 14 official public access points, only one of which is on the east side.

The census records from the neighborhood (97008 zip code) show that the median age of the community has been rising steadily from 37.6 in 2011, to 38.9 in 2016 (the last year statistics were available). More specifically, the population of residents age 60 and greater has increased

by 1.9% since 2011, while the percent of residents under age 18 has decreased by 0.5%. K-12 school enrollment has increased, from 4,811 in 2011 to 5,011 in 2016.

Existing Facilities and Paths

Greenway Park currently provides passive recreation opportunities such as picnicking and walking, as well as facilities for active pursuits including an outdoor fitness station, two tennis courts, five basketball areas, a disc-golf course, and six play areas. Three stone art works by Adam Kuby explore the idea of change over time. The Fanno Creek Regional Trail runs for approximately a mile on the west side of the park and is normally accessible year-round. Several connector paths link the Fanno Creek Regional Trail and the neighborhood. Three loop paths (north, central, south) and multiple bridges provide additional walking opportunities. The north and south loop trails are sometimes underwater due to flooding from major rain events or beaver damming activity. An underpass (owned by Washington County) at Scholls Ferry Road connects THPRD's section of the Fanno Creek Regional Trail to the trail in Tigard. The trail at the underpass gets flooded frequently.

Natural Resources

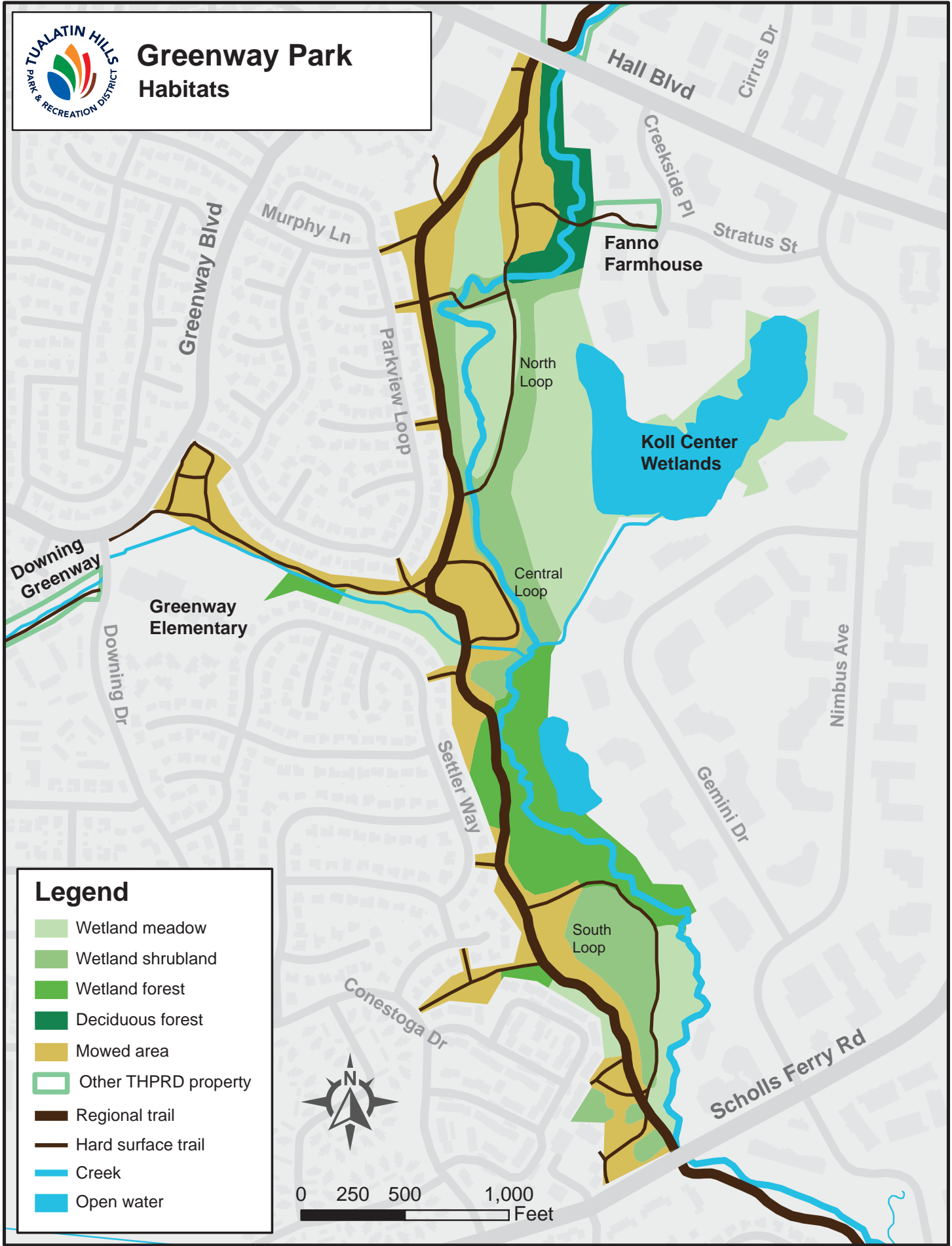
Approximately 80 of the 100-acre site is made up of wetland or riparian (stream-side) habitats and are maintained as natural area. They have undergone extensive habitat restoration and stewardship since 2006. The park district's Natural Resources Functional Plan rates Greenway Park as a high-functioning natural area. Oregon white oak and Oregon ash are common trees in these areas, with a variety of wetland shrubs and herbs. Beaver and their dams, otter, and muskrat are common along the creek corridor. Rare steelhead fish are occasional in the creek. The Koll Center Wetlands has a large, shallow ponded area for much of the year and mudflats for a portion of the year, depending on weather conditions. This is a particularly valuable area for water birds.

Due to significant development upstream, the park and natural area are subject to "flashy" water conditions during rain storms; water rapidly enters the park via Fanno Creek and local storm water drains, raising the water level quickly in the stream and floodplain, then dissipating over hours or days.

A map showing habitat and recreation amenities as of 2018 follows this section.



Greenway Park Habitats



Legend

- Wetland meadow
- Wetland shrubland
- Wetland forest
- Deciduous forest
- Mowed area
- Other THPRD property
- Regional trail
- Hard surface trail
- Creek
- Open water





Greenway Park Current Amenities

May 2018



Legend

- Playground
- Picnic area
- Restroom
- Basketball court
- Fitness station
- Disc golf
- Tennis court
- Regional trail
- Hard surface trail
- Creek
- Open water
- Seasonally flooded



The Planning Process

Overview of Workshops and Presentations

Because Greenway Park is a well-established and much used park, acquiring input from its users and nearby residents was crucial to the development of a concept plan. Staff took an active and non-traditional approach to public involvement by seeking out comments in the park in addition to formal public meetings. The goal was to gather information from a variety of park users and community groups. Public input was sought through a combination of mailers, intercept surveys, public notices on websites, flyers, and via in person and online open houses. Appendix 1 has meeting summaries which staff referenced in writing this plan.

Public presentations and THPRD Board meetings were held to discuss the plan as follows:

Activity	Date(s)
Intercept surveys in park	Summer 2017
Scoping public meeting	11/7/17
Community task force activities	December 2017-May 2018
Refinement public meeting (in person and online)	3/20/18
Board of directors meeting overview	5/8/18
Final concept public open house (in person and online)	5/17/18
THPRD advisory committee input	May-June 2018
Revisions	June-July 2018
Board of directors presentation, public comment	August 2018

The Concept Plan

The goals of the concept plan were derived from the Tualatin Hills Park & Recreation District's (THPRD) Comprehensive Plan, as well as related Parks, Athletics, and Natural Resources functional plans. Input via patron concerns and interests helped bridge broad goals and practical outcomes.

The concept plan represents the contributions of many individuals and groups including community stakeholders, park neighbors and users, advisory committees, as well as the THPRD Board of Directors and staff. A concept plan map which shows major changes follows this section. After a description of each proposed change, a date range for implementation is noted in parentheses. Goals are broad guiding statements. Actions are measurable or observable changes.

The Comprehensive Plan states: "We will enhance healthy and active lifestyles while connecting more people to nature, parks, and programs. We will do this through stewardship of public resources, and by providing programs/spaces to fulfill unmet needs."

Overall Concept Plan Goals

- 1) Understand and respond to patron recreational needs.
- 2) Provide amenities that meet recreational needs, including accessibility.
- 3) Evaluate and refine current maintenance service level.
- 4) Adjust park features to be more environmentally and fiscally sustainable.
- 5) Protect natural resource features and processes, while allowing appropriate public access.



Greenway Park Preferred Option



Legend

- Opportunity area
- Seating area
- Wildlife viewing deck
- Proposed trail route
- Playground
- Picnic area
- Restroom
- Basketball court
- Fitness station
- Disc golf
- Tennis court
- Regional trail
- Hard surface trail
- Creek
- Open water



Public Access. As capital items (ex: play areas, bridges) wear out, staff will strive for replacements to meet ADA access guidelines. New amenities should be accessible during typical rain conditions. Most of Greenway Park is in a floodplain and is subject to natural water cycles and flooding, as well as government regulations which can limit development or the specific placement of amenities.

Public Access Goals

- 1) Per THPRD's Americans with Disabilities Act Transition Plan, improve access and amenities so that all users have increased opportunities to use the site.
- 2) Create sitting and gathering areas that overlook the landscape where patrons can engage in conversation or sit quietly and enjoy the beauty of the park, away from the hustle and bustle of the main trail.
- 3) Provide for safe use of the park. Maintain visibility along paths and structures for visibility.

Public Access Actions

- a) Currently many amenities such as basketball courts are separated from the paved trails by grass, which can be soggy during portions of the year. Staff will pave access paths to sport courts and other amenities. (1-3 years)

Example of paved path extension:



- b) A viewing platform that overlooks the Koll Center Wetlands exists on private property. If the landowner is willing, staff will secure an easement to provide public viewing of the wetlands. (3-10 years)
- c) There is only one entrance to the park on the east side. If a willing landowner comes forward, staff will partner with them to create a connection to the business park on the west side of the park. (10 or more years)

Recreation. The recommendations below arose as a result of public input and via existing THPRD functional plans. Public notification, as well as engineered plans for large-scale, new recreation structures, paths, and amenities will be created prior to installation. Staff will continue to maintain developed recreation areas and will integrate the following goals into their work.

Recreation Goals

- 1) Continue to provide a variety of opportunities for self-directed active recreational activities, including play areas and sports facilities for a variety of different age/ability groups.
- 2) THPRD will continue to provide play equipment that is suitable for children preschool age and older, in a layout that is safe and comfortable for different age groups, however equipment may be in different locations or configurations than they are now.
- 3) Provide new recreational opportunities by repurposing underutilized amenities.
- 4) Use environmentally-friendly materials in the construction or improvement of built amenities.

Recreation Actions

- a) There is only one water fountain in the entire park, located near the corner of Greenway Blvd. and Parkview Loop. Staff will investigate the feasibility of adding additional water fountains. (1-3 years)
- b) The location and number of trash cans and dog bag stations will be evaluated and adjusted to balance visitor needs and efficient staff operations. (1-3 years)
- c) Keep, but realign the disc golf course to minimize disc/park user conflicts. The level of use of the course is robust, but some park users have reported being hit or had near misses by discs. New course locations should be in drier locations where feasible and baskets should be farther from trails. (1-3 years)
- d) In 2018, there was a single portable toilet in the center of the park. Staff will investigate the feasibility of replacing the existing toilet with a vault toilet, though it may not be feasible due to high groundwater levels (1-3 years). Staff will screen the existing toilet to make the exterior more attractive and add one additional toilet (1-3 years). A third toilet with screening will be added (3-10 years).

Example of screened portable toilet:



- e) When the play equipment near the Welch Ct. entry reaches the end of its lifespan, it will be removed and “hang out” play equipment geared towards older children will be installed. (10 or more years)

Examples of hang out play equipment:



- f) Much of the seating in the park is currently facing trails. To provide quieter areas for contemplation, conversations, and viewing wildlife, single and clusters of benches will be added. Access to these seating areas will be paved and will face away from the trails. One new seating area will be added (1-3 years). Two new seating areas will be added (3-10 years). As existing picnic tables wear out, ADA accessible units will be added.

Examples of seating areas:



- g) The covered area at the intersection of Greenway Blvd. and Parkview Loop has a basketball hoop and open space. Park user surveys indicate that it is lightly used. Results from public meetings and conversations with THPRD program staff show a desire to modify or replace the entire structure to function as a base for camp programs, picnic shelter and some open space for rainy day activity. The remodeled shelter should be more open to provide visibility inside and should incorporate storage space for recreation program equipment. (3-10 years)

- h) The small playground near the north Settler Way entrance is lightly used and meets safety standards, but is reaching the end of its lifespan. It will be removed when it is no longer safe and replaced with a seating area only. (3-10 years)
- i) There are 18 basketball hoops throughout the park. Several additional hoops are located within nearby apartment complexes. To better serve the community with new recreation opportunities, while still providing basketball, several of the courts will be repurposed. The court near the Welch Ct. entry will be transformed into a multi-sport court capable of accommodating pickleball, futsal, or other small-scale sports. (3-10 years)

Example of multi-sports court:



- j) One of the two full basketball courts in the southern portion of the park will be turned into a youth basketball area with lower and different types of hoops/targets. (3-10 years)

Example of youth basketball options:



- k) The tractor-themed playground in the center of the park will be replaced at the end of its lifespan with a combination of nature themed play equipment and nature play opportunities. (10 or more years)

Example of nature play area at Camille Park:



Trails. Walking or rolling on trails is the most popular activity in the park. Improving the trail network, within the constraint of its location in the floodplain, will be a priority moving forward.

Trail Goals

- 1) Foster passive recreation such as walking, jogging, and wildlife watching through the improvement of loop paths. Increase usability of trail network through increased levels of maintenance and/or rebuilding of trails.
- 2) Use environmentally-friendly materials in the construction or improvement of built amenities.

Trail Actions

- a) In 2018, there were three paved loop trails in the park, with most of them in the floodplain (north, central, south). The loop trails will be maintained when beavers aren't actively building dams that cause them to go underwater. Staff will not modify dams to keep loop trails open. However, as a result of managing beaver dams to keep the regional trail open, loop trails may inadvertently become dry and will be maintained. If a loop trail is underwater, no efforts will be made to maintain it. (Immediate)
- b) Some trails become muddy when sediment drops out of flood water after a rainstorm. Mud can also be left behind when water levels drop as a result of beavers moving on from an area. Staff will clean up muddy conditions on loop trails as many as eight times per year. (Immediate)
- c) The existing loop trails are situated in areas that are frequently inundated with water. To provide improved public access and limit disturbance of wildlife, existing portions of the north and south loop trails will be replaced and rerouted. The new loop trails will consist of paved and boardwalk areas. The north loop will include an overlook of the Koll Center Wetlands. (3-10 years)
- d) There are several places where a small amount of water pools up or flows across paved trails, especially in the north part of the park. Staff will dedicate funds to modify or raise the asphalt to provide drier trails at specific locations. (1-3 years)
- e) Due to strong public interest, the north-south bridge south of the Fanno Farmhouse will be replaced with a bridge similar to the east-west bridge nearest to the farmhouse. (1-3 years)
- f) To improve the user experience, staff will evaluate the need and best locations for trail-related amenities such as trail mile markers, kiosks, benches, bike racks, and maps. (1-3 years)
- g) Through the concept plan process, there was wide support to modify the Fanno Creek Regional Trail to better accommodate bikers, walkers, runners, and people using mobility devices. The current trail width is eight feet in most of the park. There are a few places where the trail crosses saturated soils and can be wet during rain events. The trail will be widened, raised, or realigned over time to 12 feet in width to provide year-round access (exclusive of flood events) from Hall Blvd. to Scholls Ferry Rd. The expanded trail

may include raised asphalt or boardwalk segments to get through the wettest areas. (3-10 years)

- h) The Scholls Ferry undercrossing is a narrow, constricted area that is in the floodplain and frequently goes underwater. It will be cleaned up to eight times per year, primarily between October and May. (Immediate)
- i) Ultimately, the most ecologically sustainable and safest crossing of Scholls Ferry Road will be via a signalized mid-block crossing. Staff will coordinate with Washington County, Tigard, and the Oregon Department of Transportation to provide this crossing. At that time, the existing trail/undercrossing will be decommissioned and the Fanno Creek Regional Trail will be rerouted slightly to the southwest where the crossing is anticipated. (3-10 years)

Example of mid-block crossing:





Greenway Park Preferred Trail Option

Trails will be passable except during heavy rain or flood events

Widen main trail from eight to twelve feet and ensure year-round access from Hall to Scholls Ferry

Fanno Farmhouse
Replace north-south path and bridge over Fanno Creek

Add viewing area near Koll Center Wetlands

Koll Center Wetlands

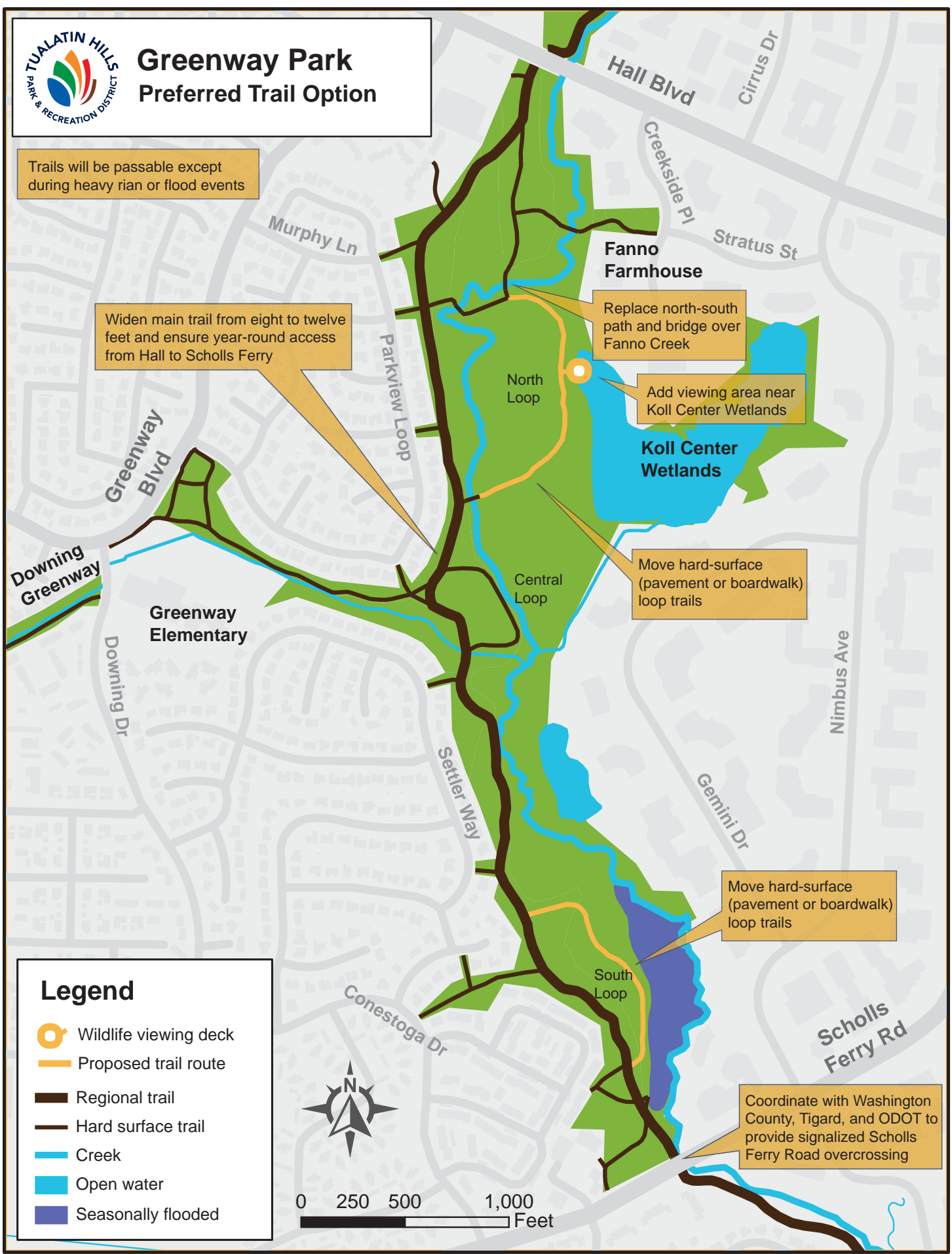
Move hard-surface (pavement or boardwalk) loop trails

Move hard-surface (pavement or boardwalk) loop trails

Coordinate with Washington County, Tigard, and ODOT to provide signalized Scholls Ferry Road overcrossing

Legend

- Wildlife viewing deck
- Proposed trail route
- Regional trail
- Hard surface trail
- Creek
- Open water
- Seasonally flooded



Natural Resources Management. The natural areas of Greenway Park are valuable for wildlife watching, water quality, and their scenic backdrop for the community. These natural areas are dynamic and are expected to change over time. Staff will continue to manage these areas with the following goals.

Natural Resources Goals

- 1) Manage streamside and wetland areas for the benefit of native wildlife and natural processes.
- 2) Allow Fanno Creek to access floodplain areas to reduce erosion and increase groundwater recharge.
- 3) Recognize that beavers and their ponds will be present on site, in different places over time and that people will need to learn to coexist with beavers.
- 4) THPRD staff will do minimal beaver management, except to protect the Fanno Creek Regional Trail.
- 5) Move and/or locate new recreational amenities in locations outside or above the floodplain where feasible.
- 6) Install native plants in current mowed turf areas that are consistently wet or underutilized.

Natural Resources Actions

- a) Staff will educate themselves and park users about methods of coexisting with beavers. Staff will implement a beaver management program to protect the Fanno Creek Regional Trail from non-flood related water. Beaver management may include screening of trees or shrubs to deter beaver activity or planting with vegetation that beavers do not prefer to eat. Beaver relocation or lethal trapping are unrealistic ongoing activities and are discouraged. Water lowering pipes (flow devices) may be used in select beaver dam locations to manage water levels affecting the regional trail. (Immediate.)

Example of a flow device:



Example of a flow device installed in a dam (The end is noted by orange flag in water):



- b) Natural areas and mowed grass will be maintained in roughly the same proportion as in 2018. Many mowed areas are not useful as recreation spaces because they are wet for much of the year. These areas will be revegetated with native plants. (1-3 years)
- c) Significant trees will be protected if beaver chewing threatens their long-term health.
- d) Muddy areas left behind after beavers depart from an area may be seeded or left to allow vegetation to reemerge naturally.

Costs

Changes are expected to be implemented in phases over time, as funds are available. Each phase will require public notice, as well as the development of more detailed design work to determine needs and actual costs and will consider the following:

- Engineering
- Permitting
- Construction/Labor
- Mitigation
- Materials
- Sustainability
- ADA Improvements
- Contingency

Appendix of Public Meetings

The following documents can be found in this section:

- Greenway Park Open House Summary 1 – 11/7/17
- Greenway Park Open House Summary 2 – 3/20/18
- Greenway Park Open House Summary 3 – 5/17/18



Greenway Park 11/7/17 Open House Meeting Summary

Nearly 60 community members participated in an open house meeting regarding Greenway Park on 11/7/17. During the meeting, patrons watched a short video about the history of the park and rotated through four interactive stations (Recreation, Trails, Sports, Wildlife) to help staff understand how they currently use the park, what they most appreciate about it, and what they would like to change. The comments below are arranged thematically. Staff will use the comments collected to come up with options for managing the park and its amenities that the public will have the opportunity to review at a future meeting.

Wildlife

Many patrons expressed strong feelings about the flooded trails and how THPRD is managing the wildlife perceived to be creating water issues. They were disappointed in the loss of loop trails and the occasional flooding of the regional trail. On the other hand, there were a roughly equal number of patrons who were excited by the opportunity to observe wildlife in the new pond. Some people felt that some portions of the park should be left for wildlife, so the flooded areas were of lesser concern.

Trails

A majority of patrons expressed concern about the amount and frequency of trails being covered with water. Many people expressed a desire to remove the beaver to lessen trail flooding. Approximately the same number of comments were received that patrons like beavers and want better access to view them. Several people were concerned with the condition of the Scholls Ferry underpass and flooding, as well as the dangerous road crossing at SW Scholls Ferry Road. Chart 1 shows destinations of trail users. Figure 1 shows the frequency that people use different trail segments.

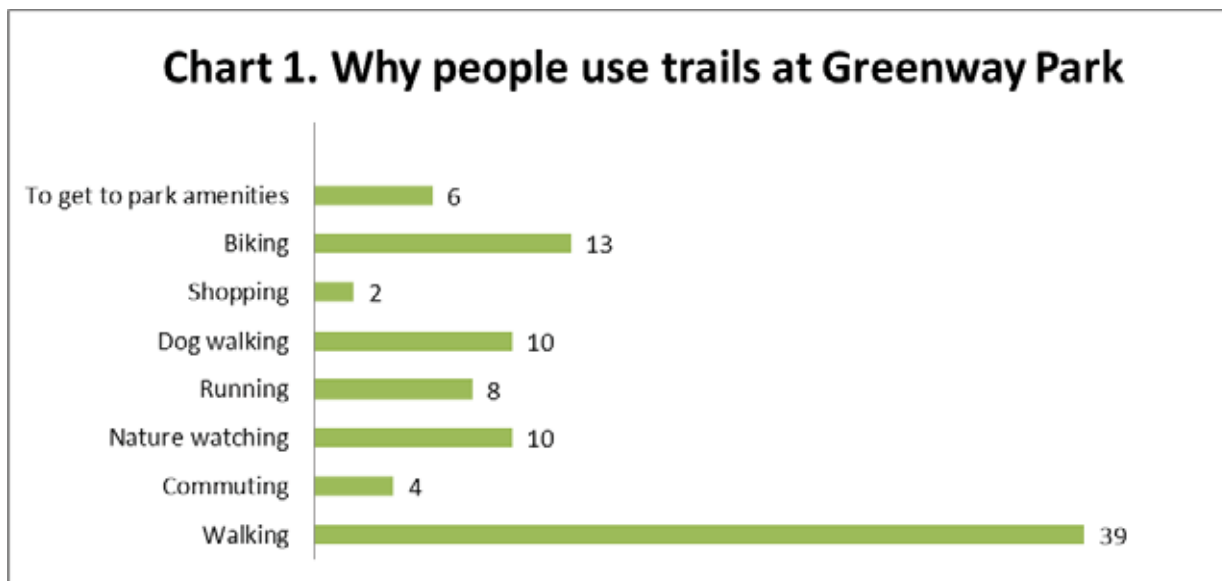
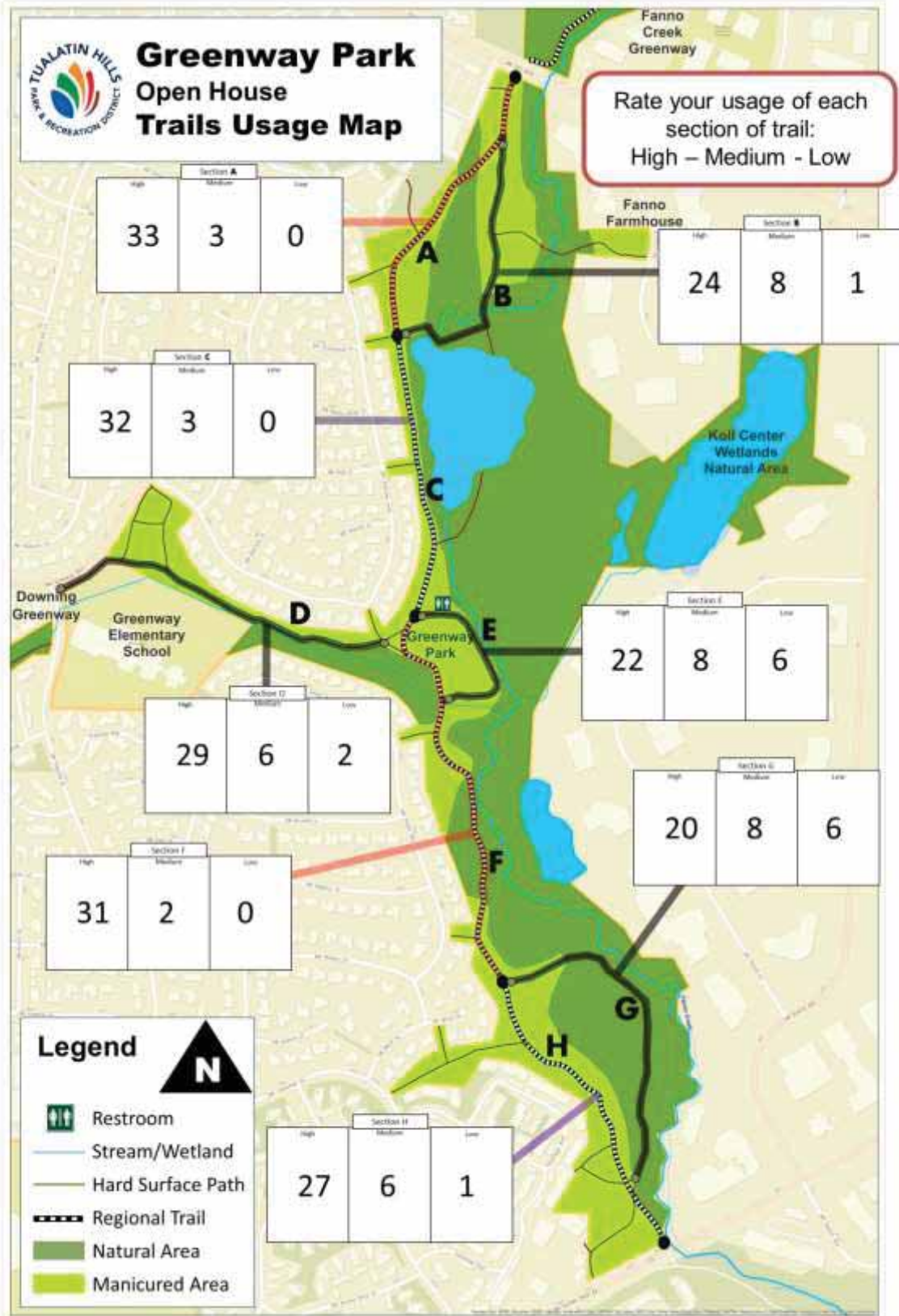


Figure 1.



Recreation

Patrons felt that the current play areas, picnic tables and mowed lawn areas met most of their recreational needs (Chart 2). The most mentioned addition people would like are more restrooms, preferably near play areas along the regional trail (which runs on the west side of the park). When asked what other parks patrons use to meet their needs the most popular answers were Summerlake (6), Cooper Mountain Nature Park (6), and Tualatin Hills Nature Park (4). Figure 2 shows the frequency that people use different recreation amenities.

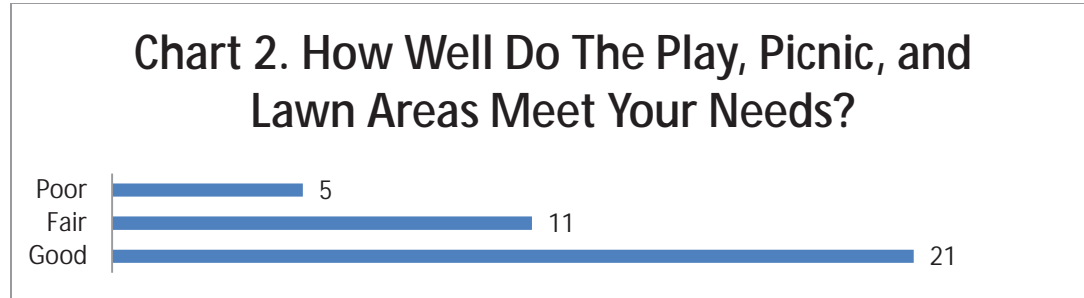
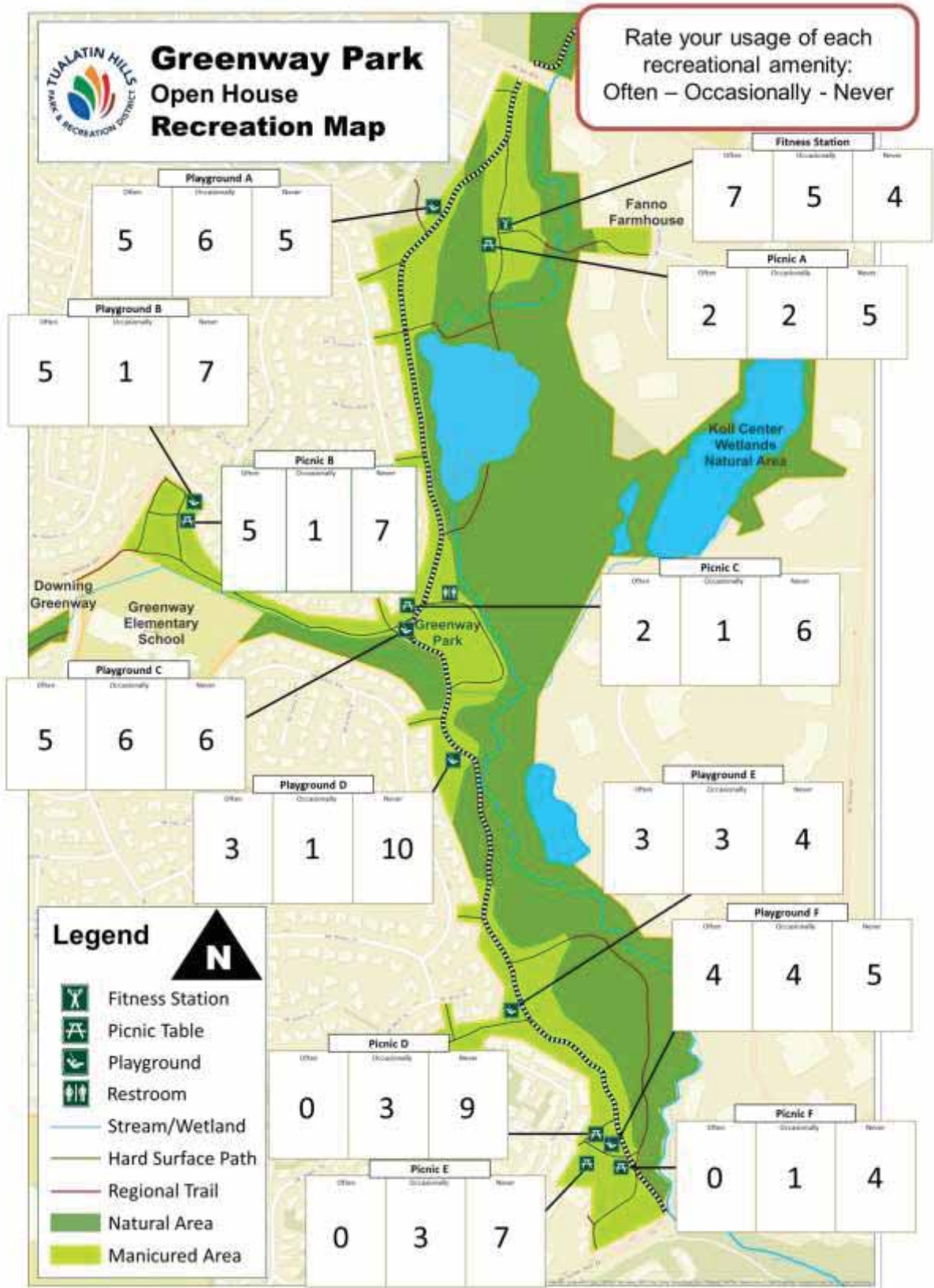


Figure 2.



Sports

Disc golf, walking, tennis, and biking were the most popular sporting activities within the park (Chart 3). Several disc golf players noted that they enjoy the opportunity to play in their local park. There were concerns from some patrons about near misses or being hit by errant discs, as well as golfers breaking park rules (ex: drinking alcohol and using foul language). When asked what other sports patrons would like to engage in at Greenway, the number one answer was horseshoes (Chart 4). Figure 3 shows the frequency that patrons use different sports amenities in the park.

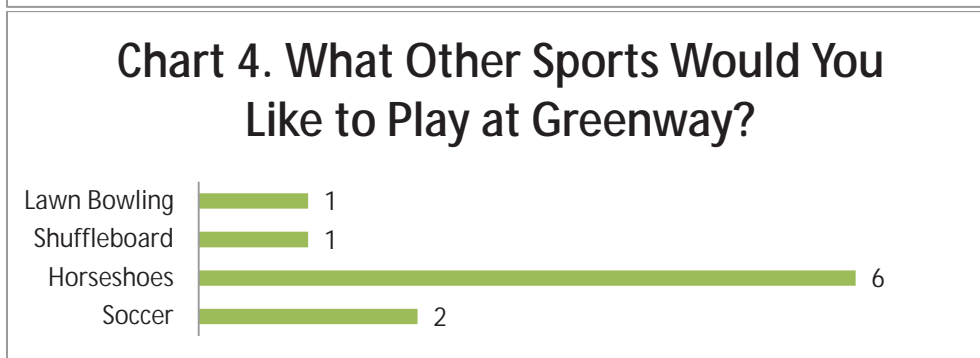
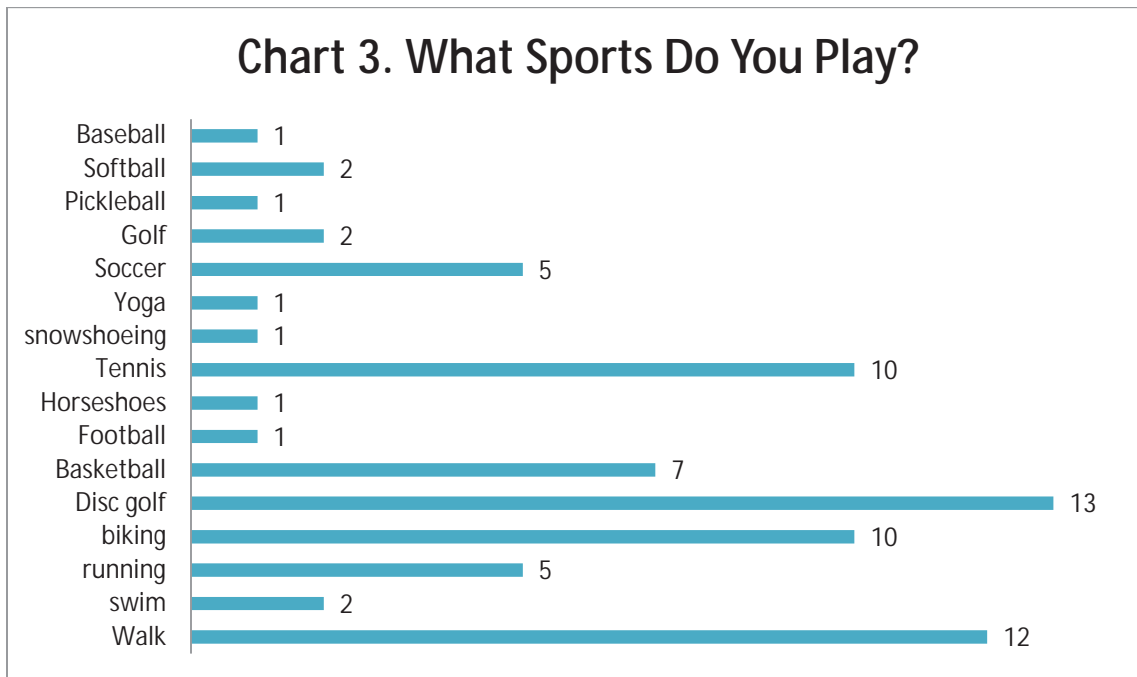
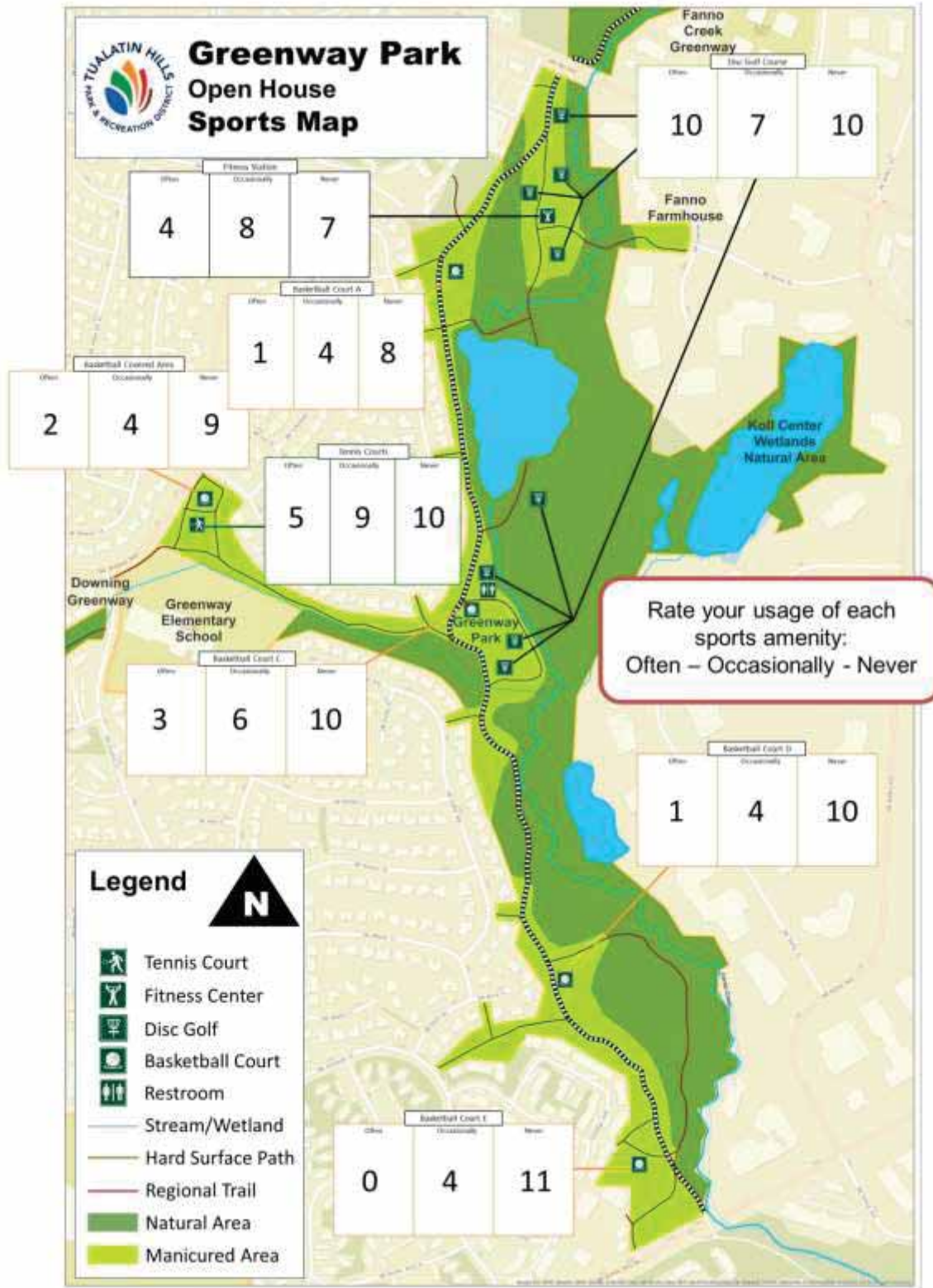


Figure 3.



Greenway Park 3/20/2018 Open House Meeting Summary

There were approximately 50 attendees at the Greenway Park open house on March 20, 2018. They were presented with paper surveys which had questions corresponding to the overall concept plan, trail realignments, and areas of opportunity that were determined by feedback from the previous open house meetings. There was a station for each opportunity area where different amenity options were displayed and the participants were asked to rank the options. Each section also contained a space for comments. In addition to the surveys collected from meeting participants, an online survey was open from March 21st through April 4th. Paper and online surveys were tallied to produce the results in this report.

Concept Plan Overview

In general, people are receptive to the overall concept plan goals and vision. Figure 1 shows that a large majority, 48 out of 65, either strongly support or pretty well support the plan. Changes respondents would like to see to the plan included nine people wanting the focus to be more about nature than infrastructure and amenities. Other topics receiving comments included adding more restrooms and clearing the mud off of existing trails.

Responses to the question of how else Greenway Park could be improved included eight people suggesting more trash cans in the park. Seven respondents would like more interpretive signs about the wildlife and natural areas. There were a handful of other comments about adding restrooms and drinking fountains, benches and to consider people of all abilities.

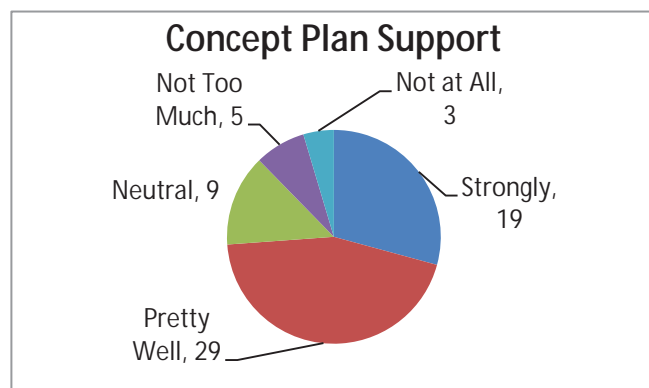


Figure 1. Concept Plan Support survey results.

Trail Options

Participants were asked to rank the presented trail options. Figure 2 shows the results. Option A was the overwhelming top choice with 44 votes. The specifics of option A are detailed in figure 3. This option includes realigned trails consisting of pavement and boardwalks on both the north and south loops and a

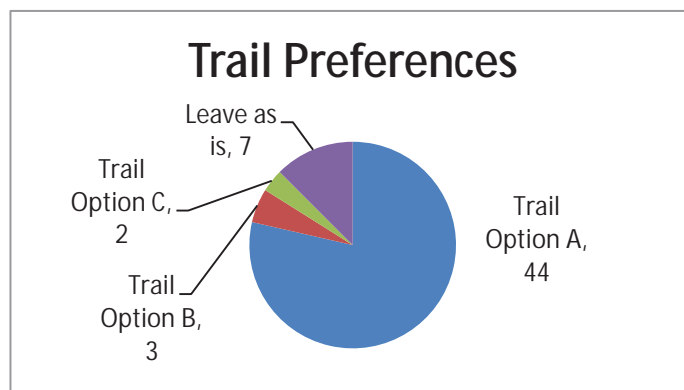


Figure 2. Trail option preferences ranked.



Trails Option A Paved Paths & Boardwalks

Trails will be passable except during heavy rain or flood events

Removes north-south path and bridge over Fanno Creek

Hall Blvd



Adds viewing area near Koll Center Wetlands Natural Area

Koll Center Wetlands Natural Area

Widens main trail from eight to twelve feet

Parkview Loop

Greenway Park

Moves hard-surface (pavement or boardwalk) loop trails



Moves hard-surface (pavement or boardwalk) loop trails

Long-term, regional trail will cross over Scholls Ferry Road at a signalized intersection

Scholls Ferry Rd

Legend



- Wildlife Viewing Platform
- New Hard-Surface Path
- Ponded area
- Stream/Wetland
- Existing Hard-Surface Path
- Regional Trail

viewing platform on the northern loop looking out onto Koll Center Wetlands. Option A also included closing the north south bridge and trail that heads south from the Fanno Farmhouse entrance.

Comments from this section included a large number (21) wishing to keep the north south bridge just south of the Fanno Farmhouse over Fanno Creek open. Other comments included raising the level of the trail to avoid flooding during high water and approval of the viewing platform.

Seating Area

Overall people were receptive to new seating areas and the general locations (figure 6). Between “strongly” liking and liking “pretty well” there were a total of 40 votes versus 10 neutral and 10 against the idea. There were eight comments from this section and included providing covered seating, having the seating face the natural areas as opposed to facing the trail, and to have the amenity look as natural and part of the environment as possible.

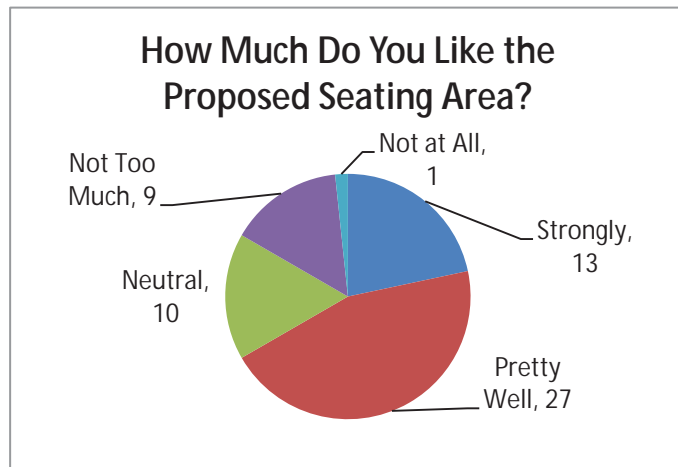


Figure 4. Opinions on the proposed seating area.

Restrooms

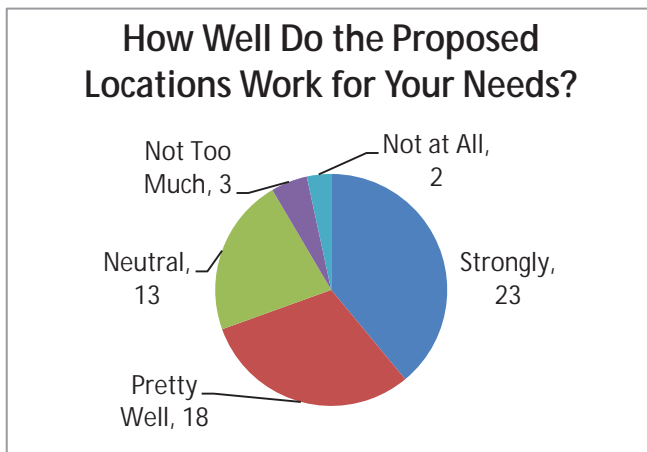


Figure 5. Restroom location preferences.

Most people are supportive of adding more restrooms and the locations (figure 6) identified from previous meetings and work groups. As shown in figure 5, of the 58 responses we received, only five either didn't like the concept much or not at all. There were a broad mix of comments from this section but no single issue received more than five mentions. The notion that three restrooms were too many and the possibility of vandalism and vagrancy associated with more restrooms were the leading comments. There was also a desire to have a non-porta potty facility.

Opportunity Area 1

Opportunity area 1 (Figure 6) currently has a covered basketball facility, tennis courts and a small playground. The covered basketball facility was identified as an under-utilized amenity and there were two options presented as replacements: a small skate spot or a covered picnic area. There was also an option to select “other” and fill in a



Figure 6. Opportunity areas, proposed seating areas, and proposed restroom locations.

response. About two-thirds of the participants selected a covered picnic area as their preferred replacement amenity (Figure 7). Comments ranged from installing a bouldering/parkour facility to keeping the area as is.

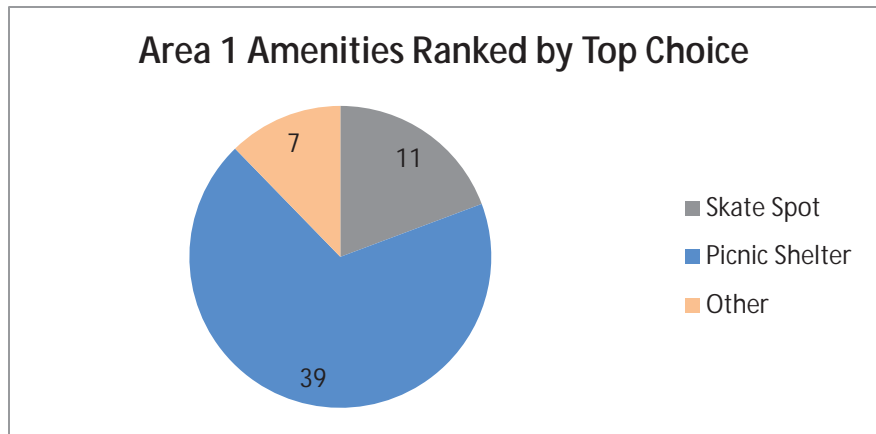


Figure 7. Area 1 amenities ranked by first selection.

Opportunity Area 2

Opportunity area 2 (Figure 6) has a small playground near the north Settler Way entry. The top choice of participants was a fairly even split between a new nature play area and a parkour station (Figure 8).

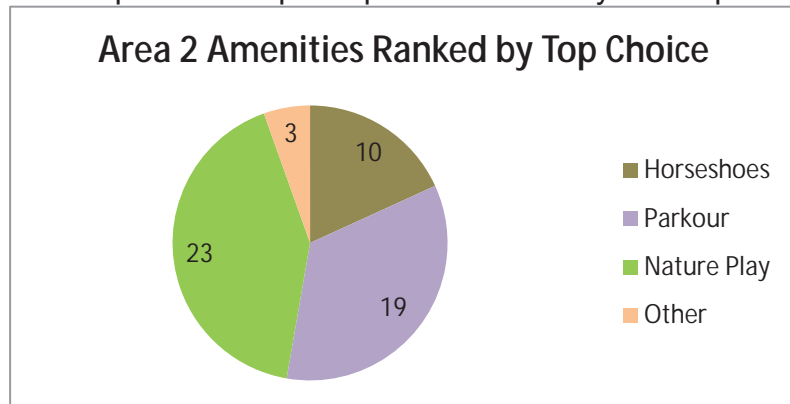


Figure 8. Area 2 amenities ranked by first selection.

and a parkour station (Figure 8). The other two options didn't garner much support comparatively. There were only a small number of comments about this opportunity area with two people thinking this would be a good spot for a picnic shelter and two others liking it as a spot for hang out play equipment. Three people voted to keep the area as is.

Opportunity Area 3

Options for opportunity area 3 (Figure 6) included a futsal court, a pump track, hang out play equipment or an "other" slot for participants to add their own idea. Hang out play equipment received the most first choice votes with 22 (Figure 9) and futsal wasn't far behind with 14.

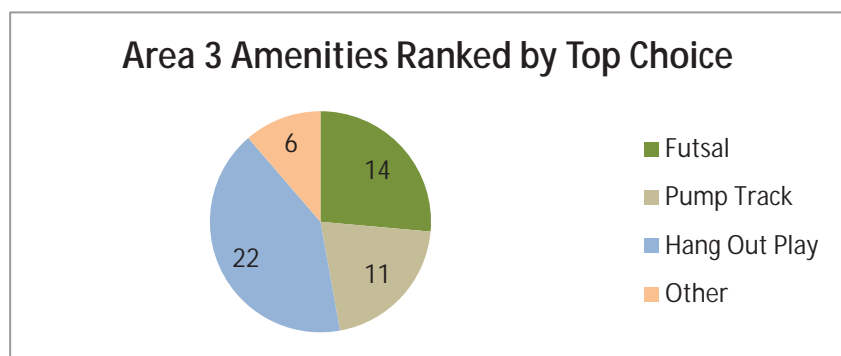


Figure 9. Area 3 amenities ranked by first selection.

Interestingly, when you combine first and second choice votes futsal gets the most votes with 32 compared to hang out play which totals 29. Four commenters felt we should leave the area as is and two people thought a picnic shelter would be the best option at this spot.

Opportunity Area 4

Opportunity area 4 (Figure 6) is at the southern end of the park and there are currently basketball courts and a play area in this location. The play area is used frequently and will stay, but the basketball court was identified as underused from previous meetings. Of the presented options for this site youth basketball equipment received well over half of the first choice votes with 30 of 51 (Figure 10). Three people who selected “other” thought this would be a good place for a covered picnic area with one person commenting on the closeness of high-density apartments and how they felt a picnic area would be valuable and well used. Three other people felt like we should leave the area as is.

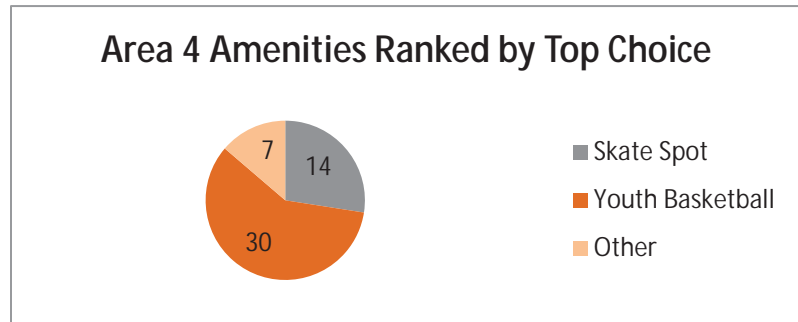


Figure 10. Area 4 amenities ranked by first selection.

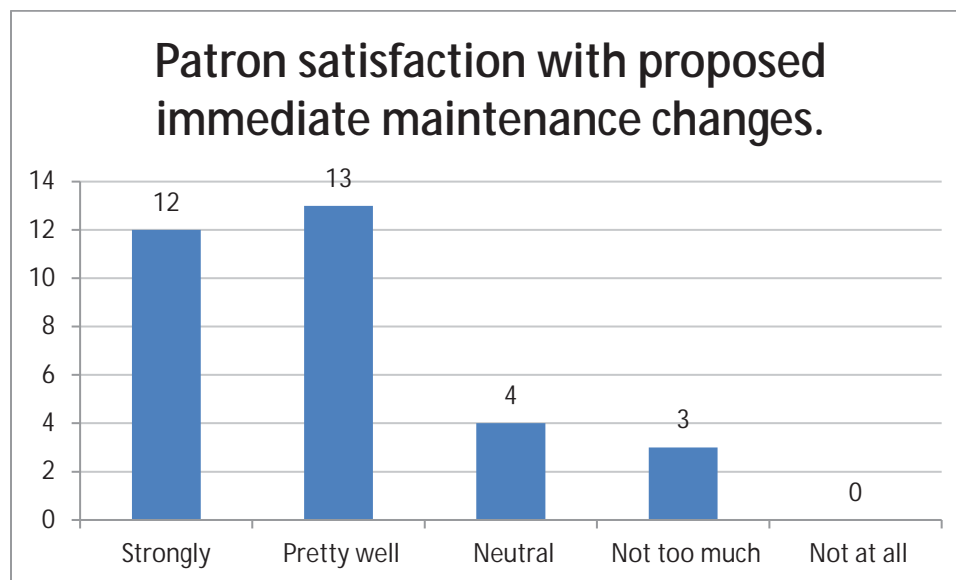
frequently and will stay, but the basketball court was identified as underused from previous meetings. Of the presented options for this site youth basketball equipment received well over half of the first choice votes with 30 of 51 (Figure 10). Three people who selected “other” thought this would be a good place for a covered picnic area with one person commenting on the closeness of high-density apartments and how they felt a picnic area would be valuable and well used. Three other people felt like we should leave the area as is.



Greenway Park 5/17/2018 Open House Meeting Summary

There were approximately 30 attendees at the Greenway Park open house on May 17, 2018. The purpose of the open house was to refine the draft concept plan. Attendees were presented with paper surveys which had questions corresponding to the overall concept plan, trail realignments, and specific details that needed refinement. In addition to the surveys collected from meeting participants, an online survey was open from through June 1st resulting additional feedback. Paper and online surveys were tallied to produce the results in this report. Total numbers in each chart vary because participants did not answer every question.

Immediate Changes



What do you like most about the proposal?

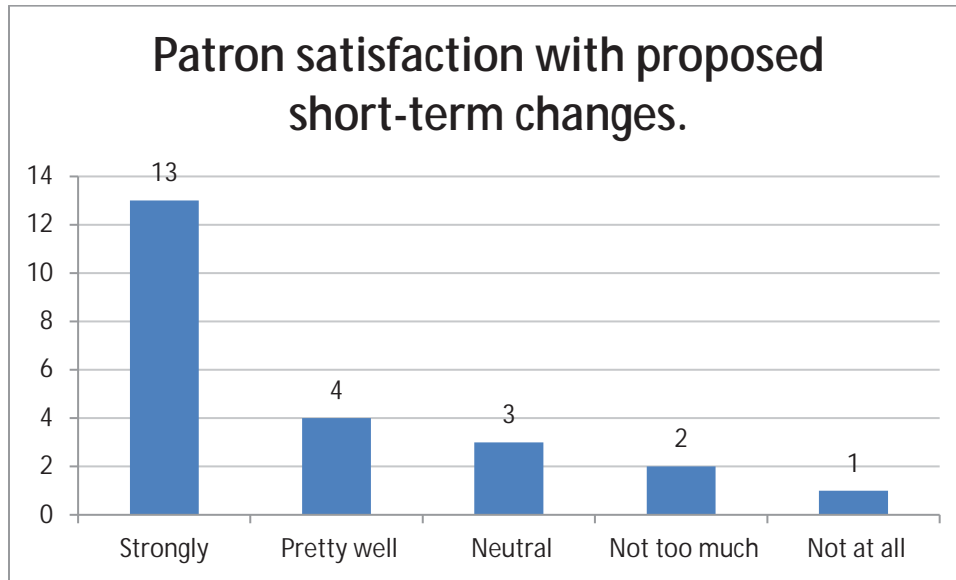
- Cleaning muddy trails (4)
- Accept that some trails will remain flooded (3)
- Attempts to cope with flooding (2)
- Keeping it friendly for bikers and hikers (2)

What would you like to see differently?

- Efforts to slow bikes/announce themselves (4)
- Keep trails open until they can be improved (2)
- Need to know what "manage beavers" means (1)
- Keep trail open under Scholls ferry (1)

- Clean muddy loop (1)
- Keep disc golf (1)

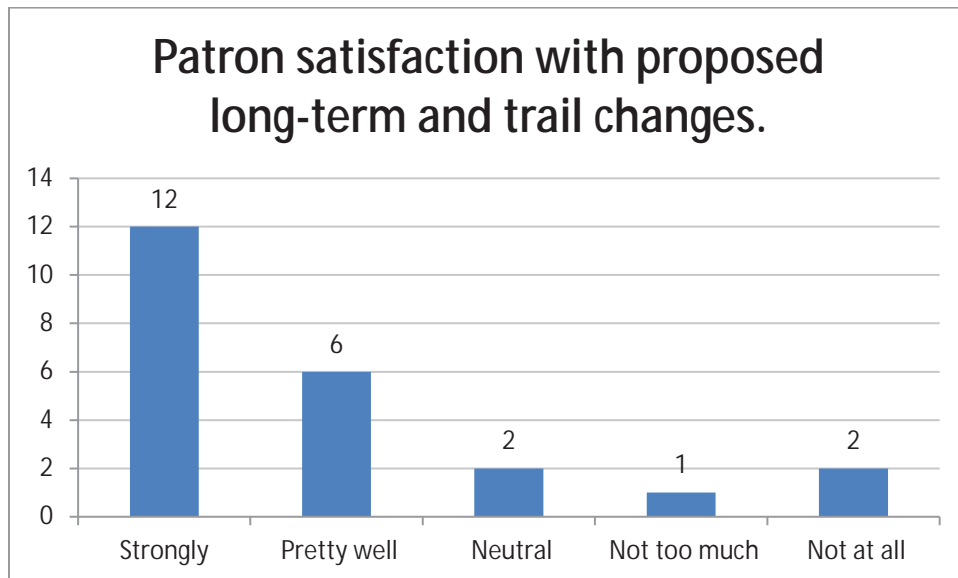
Short-Term Changes



What do you like most about the proposal?

- Replacing the N-S bridge (7)
- Trail raising (5)

Long-Term and Trail Changes



What do you like most about the proposal?

- Koll Overlook/viewing area (10)
- New toilets (10)
- New seating areas (6)
- Modify the regional trail/new trail proposal (4)
- Expanded Trail width (3)
- Covered shelter (2)
- Nature play area (2)

What would you like to see differently?

- Move sport courts to apartment adjacent areas/ I'm not a fan of all the "sports/hang-out" spots (3)
- Info kiosk on beavers/wildlife (2)
- Restroom on the North end? (1)
- Consider more covers - ones that let light through (1)

Other Comments:

- More to share – Overall underwhelming (more radical changes!)
- hmm: 10+ years: train the beavers so they know how large they can build their dams. :)
- DONT LET THE CONDITION OF THE LOOP TRAILS AND REGIONAL TRAIL DETERIORATE UNTIL LONG TERM FIXES CAN BE INSTITUTED.
- Is there a way to add a paragraph that invites regular public participation, e.g., park watch; park work days (which schools could be involved with); invite public "eyes and ears."
- Like to see more tree restoration.
- Not one. I would like to have the OLD Greenway Park back.
- The beavers are gone. Remove all dams 100%, so Fanno Creek can flow as per original plan. A couple of days work and minimal expense would take care of 80% of the problems. No brainer.
- "Toddler Town" the playground near Welch Ct., is the only playground in the park designed for children under the age of 5. Replacing it with something geared towards older kids will make enjoying the park harder for parents of younger children.
- Nothing!!! Fix the passway under Scholls Ferry for \$20k instead of 1/2 million. It is almost flooded as of 4:00pm 5/17/18. This is the only thing I give a damn about!



MEMO

DATE: July 16, 2018
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities

RE: **NW Quadrant Youth Athletic Field Master Plan**

Introduction

Staff are requesting board of directors' approval of the preferred master plan for the NW Quadrant Youth Athletic Field project in Aloha. This project will fulfill the obligation in the 2008 Bond Measure by locating a youth athletic field in the NW Quadrant of the district. THPRD hired AKS Engineering & Forestry, LLC to provide design services for the project. To date, staff and AKS have held several neighborhood meetings to gather public input on two draft master plan options. The public assisted on refining a single preferred master plan that is being presented to the board. AKS completed a preliminary construction estimate for the youth athletic field, which is noted below with the project budget.

Background

At the June 19, 2018 board meeting, staff provided information to the board on this project during the bond update presentation. The youth athletic field will be developed on a 2.91-acre parcel that the district purchased in 2013 with bond funding specifically for placement of a youth athletic field. Site improvements and amenities depicted on the preferred master plan (Exhibit C) were generated from discussions as part of the two public meetings held on March 8, and May 17 and the joint advisory committee meeting on January 17. This youth athletic field, which will accommodate multiple sports, is designed for practices and games.

The approved budget amount for the NW Quadrant Youth Athletic Field project is \$539,495; however, the bond program's youth athletic field development category, as a whole, is over budget by an amount of \$293,000 due to earlier projects. AKS' master plan level construction cost estimate assumes a cost of \$887,859 that includes half-street improvements, the development of a multi-use field, site improvements, and cost escalations until 2020. When project soft costs in the amount of \$266,935 and project contingency in the amount \$173,219 are included, the total project cost is \$1,328,013, creating a project shortfall of \$788,518. Staff believes cost increases are primarily due to unanticipated half-street improvements and the current bidding environment.

An opportunity to cover the budget shortfall may be available from the bond's trails category. Based on the bond capital project update discussion at the June 19, 2018 board meeting, staff will be recommending an on-street neighborhood connection for the North Bethany Trail #2. This will create a savings of approximately \$612,025 in the bond trails category. Another opportunity to reduce cost is a partnership with the adjacent church who have agreed to share costs associated with the access drive improvements. In addition, staff is working with the county to minimize the costs associated with the half-street improvement. The bond program is

also currently showing a net surplus in several other completed, or nearly completed categories, that will be available to help offset the shortfall in the Athletic Fields category.

In preparation for the project, the existing structures have been demolished or removed from the site. Staff anticipates construction in the summer of 2020.

Included in the board packet for reference are a vicinity map (Exhibit A) and an aerial map (Exhibit B).

Proposal Request

Staff are requesting board of directors' approval of the preferred master plan for the NW Quadrant Youth Athletic Field (Exhibit C).

Benefits of Proposal

The preferred master plan fulfills the need for a new youth athletic field in the NW quadrant of the district as part of the 2008 Bond Measure. This project will provide a new resource for multi-sport practices and games, open space, walking paths and picnic areas for the surrounding community allowing for both passive and active recreation.

Potential Downside of Proposal

The preferred master plan exceeds the project budget in the bond fund, but there appears to be adequate savings in other categories to cover this shortfall.

Maintenance Impact

The annual incremental increase to the maintenance cost, as a result of the preferred improvements in the development of the new youth athletic field, is estimated at \$18,320. In addition, the annual impact for future capital replacement is estimated at \$2,821.


Action Requested

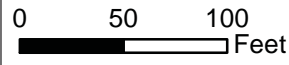
Board of directors' approval of the preferred master plan for the NW Quadrant Youth Athletic Field.

NW QUADRANT YOUTH ATHLETIC FIELD

Taxlot: 1S107CB02000

Acres: 2.91 acres

 Subject Property



180TH

179TH

178TH

ALEXANDER

EXHIBIT C



AKS
AKS ENGINEERING & ARCHITECTURE, LLC
1000 NE 10TH AVE, SUITE 200
TUALATIN, OR 97146
P: 503.261.2222
F: 503.261.2223
WWW.AKS-OR.COM

**NW QUADRANT
YOUTH FIELD**
WASHINGTON COUNTY, OREGON
REVISED: 07/25/18

PREFERRED MASTER PLAN

DESIGNED BY	CKK
DRAWN BY	CKK
CHECKED BY	CKK
DATE	AS NOTED

DATE	7/25/18
------	---------

**TUALATIN HILLS
PARK & RECREATION DISTRICT**

JOB NUMBER
6108
SHEET
MP1

AKS ENGINEERING & ARCHITECTURE, LLC. 1000 NE 10TH AVE, SUITE 200, TUALATIN, OREGON 97146



MEMO

DATE: August 1, 2018
TO: Board of Directors
FROM: Doug Menke, General Manager

RE: **Board Member Appointment Process**

President Ali Kavarianian will lead the board's discussion regarding appointment of the vacant THPRD Board of Director's seat, Position #3, formerly held by Holly Thompson. The term for Position #3 is through June 30, 2021; however, the appointed term will be through June 30, 2019, at which point the remainder of the position's term would be filled by district election, to take place in May 2019.

Action Requested

No formal action is being requested. Board of directors' discussion and consensus is being requested regarding the preferred appointment process.



Management Report to the Board August 7, 2018

Communications & Outreach

Bob Wayt, Director of Communications & Outreach

1. On Aug. 18, online and phone registration for fall programs and activities begins for patrons living within district boundaries. District staff are using a broad array of communications tools to alert and remind patrons, including a postcard mailed to all households within the district. Registration for out-of-district patrons starts two days later, on Aug. 20.
2. Three summer concerts and one theatrical performance have now been completed. This included the district's first-ever concert on the 4th of July, at Veterans Memorial Park in partnership with Beaverton Legion Post 124. The biggest crowd of the season so far was at Greenway Park, where Petty Fever entertained several hundred guests in near-perfect weather. Two concerts remain, on Aug. 9 (Cedar Mill Park) and Aug. 23 (Raleigh Park).
3. Preparations are well underway for Fiesta en el Parque, THPRD's first celebration of Latino culture in the Beaverton area. The event will be held on Sunday, Aug. 19, from 2-6 pm at Evelyn M. Schiffler Memorial Park in central Beaverton. A wide variety of cultural activities are planned.

Community Partnerships

Geoff Roach, Director of Community Partnerships

1. Program Fund for People Experiencing Disabilities
 - THPF has \$65,000 in requests to area foundations
 - o Letter of Inquiry to Randall Charitable Trust
 - o Proposal in to Oregon Community Foundation
 - o Invitation to submit to The Standard Foundation
2. Scholarship Program Assessment and Action Plan
 - At its April 2018 meeting, THPF acted to become a financial partner with THPRD in the assessment.
 - Information concerning the Access for All initiative, i.e. how the initiative is presented to funders and community leaders, has been shared with consultants.
3. Tualatin Hills Park Foundation (THPF)
 - A successful Champions Council Annual Meeting was held on June 19.
 - The THPF annual meeting and summer social are scheduled for August 8.
 - o THPRD Board of Directors are welcome.
 - o At least two new Trustees are anticipated to join the THPF board.

Aquatics

Sharon Hoffmeister, Aquatics Manager

1. Summer Splash, our summer league swim team program, is having an excellent year. We have 250 participants whose season will come to a close with the district championship

meet held at the Aquatic Center on August 18. We have added one additional competitive opportunity this year, an All Star Invitational open to recreational swim teams in the community, on Saturday, August 25. The other teams that will be participating include Oak Hills, Villasport and Tualatin Hills Swim Club's Olympic Way program (novice group). We hope to make this an annual event.

2. We will be hosting two national trainings in the coming year. In September, we will host an Aquatic Exercise Association training for water fitness instructors to become certified or expand their knowledge with specialty workshops. We will also be hosting an American Red Cross Instructor Trainer Academy in January. This will be our second year hosting this educational opportunity for those aquatic professionals who seek to become trainers of instructional courses for water safety instructors or lifeguarding instructors.
3. The outdoor pools will close for the season after summer term. The summer schedule officially ends August 26; however, we will have a modified schedule at the outdoor pools with limited hours for a couple of weeks, weather permitting. In 2016 and 2017, the outdoor pools remained open through late fall and early winter during the Aquatic Center closures, phases one and two.

Community Programs

Keith Watson, Community Programs Manager

1. The month of August offers a variety of options for the THPRD community to get outside and celebrate summer.

August 1 & 2:	Picnic in the Park with the City of Beaverton at Camille Park and Carolwood Park
August 4:	Big Truck Day at Conestoga Recreation & Aquatic Center
August 9 & 23:	Concert in the Park at Cedar Mill Park and Raleigh Park
August 11:	All Ability Tri4Youth at the HMT Recreation Complex
August 19:	Fiesta en el Parque at Schiffler Park

2. A community-wide survey on dog parks offers patrons a chance to help guide decision-making for future dog parks at THPRD. Community Programs staff and the Parks & Facilities Advisory Committee are gathering information from park district patrons to assist in the establishment of criteria for how THPRD manages future dog park requests. Once complete, these guidelines will be included in the updated Parks Functional Plan.

Maintenance

Jon Campbell, Maintenance Operations Manager

1. The Hazeldale Park parking lot and play area replacement projects are underway. Improvements to the new parking lot include new drainage, ADA access into the park and onto the pathways and an ADA concrete pad for the portable restrooms. Improvements to the new play area include new drainage, an accessible composite play structure to attract children between the ages of 2 to 12 and several ADA improvements that include a transition ramp into the play area, a park bench, a picnic table and a drinking fountain. The project is scheduled to be completed by the end of September.
2. Four new pickleball courts will be installed at Raleigh Park. One of the three existing tennis courts will be converted into four permanent pickleball courts. The courts will receive new surface paint, boundary lines, and nets, and is scheduled to be completed by mid-August.

3. The main entrance at the Aloha Swim Center will be remodeled. Improvements to the updated entrance will include new aluminum doors with ADA door operators, tinted glass to reduce sun glare into the main lobby and new energy efficient windows. The project is scheduled to be completed in early September.

Nature & Trails

Bruce Barbarasch, Nature & Trails Manager

1. Nature Preschool. All five nine-month preschool programs at the Tualatin Hills Nature Center and Cooper Mountain Nature House are full: 66 students are enrolled with another 45 students on the wait list.
2. LITE Program. Staff have recruited, interviewed and trained 52 Nature LITE (Leadership in Training Experience) volunteers to support and assist with summer nature camps and Nature Mobile programs.
3. Nature in Neighborhoods Grant. THPRD was awarded \$69,935 to expand afterschool nature programming and develop a youth workforce training program for Latino students over the next two years. It will include afterschool and weekend programming for more than 100 students each year at schools and a summer program to recruit, train and employ high school age Latino students. Partners include: Adelante Mujeres, Beaverton School District's Multilingual Department, Friends of the Tualatin Hills Nature Park, Columbia Sportswear Company, and Vose Neighborhood Association Committee.

Planning, Design & Development

Gery Keck, Design & Development Manager

Jeannine Rustad, Planning Manager

1. Staff attended the Rails to Trails "TrailNation Summit" on June 4 and provided a presentation on The Intertwine and regional trail wayfinding. The summit gathered a team of national experts to share best practices and real-world challenges and approaches for building trail networks in communities across America. The hand selected group included trail advocates, funders and municipal leaders. THPRD participated as a member of the Portland Region Delegation who also included representatives from Metro, Portland Department of Transportation, Oregon Trails Coalition and Washington County.
2. Staff attended the Oregon Recreation & Park Association's "Park Planner Palooza" and provided a presentation on the district's Mountain View Champions Park and "Access for All" initiative on June 8. The event provided an opportunity for design professionals to receive training, discuss cutting-edge planning initiatives and view innovative projects.
3. On July 23 staff held the construction kick off meeting for the Cedar Hills Park project. Staff anticipates the construction to be completed by October 2019.
4. Staff attended an easement and access training. Topics included what makes an easement an easement, drafting easements to avoid disputes, easement litigation, title issues related to easements, conservation easements, right of way easements and rights and duties related to flood waters.

Recreation

Eric Owens, Recreation Manager

1. The 2018 Elsie Stuhr Center Summer BBQ was the largest summer barbecue that we have held. There were over 250 patrons in attendance, which was 100 more than last year's event. The event had two sponsors: New Seasons and The Ackerly at Timberland, increasing the menu choices from last year and raising \$1,000 in revenue for the district. The center received thank you notes from patrons who enjoyed the event.
2. It's all about cooking camps at Cedar Hills Recreation Center this summer. Enrollment is full, with over 250 participants in all 16 camps, ranging from preschool to teens. Themes have varied from team-based competition style camps to ethnic cooking.
3. The Conestoga Recreation & Aquatic Center's aquatic programs have reached a new high, with 1,947 people registered for this summer at the half-way point. During summer 2017 there were 1,747 total registrations for the entire summer's swim programs.
4. The Garden Home Recreation Center has added swim lessons at Harman Swim Center for the all-day summer camp programs. The cost of the 30-minute, twice a week lesson is included in the camp costs. This program has been a successful partnership with the Harman Swim Center staff and has exposed children to swimming skills which has translated into parents enrolling their children into additional swim classes.

Security Operations

Mike Janin, Security Operations Manager

1. During fiscal year 2017/18 Park Patrol collected stats from 60 different incident types to compare to 2016/2017 stats:

	2016/17	2017/18
After hours in parks	2,602	2,375
Dog off leash	256	412
Exclusion	147	140
Suspicious circumstance	744	463
THPRD staff assist	597	658
Vandalism	50	23
Security checks of parks	40,903	41,402

General comments from patrons is that Park Patrol is appreciated and a welcome sight when observed patrolling in the parks.

Sports

Keith Watson, Sports Manager

1. THPRD's Adaptive and Inclusive Recreation program offers their popular summer camp at Camp Rivendale. Camp Rivendale is a summer day camp that provides recreational opportunities for children and young adults who have physical, emotional, and/or developmental disabilities. The 10-week program (2 weeks for adults and 8 weeks for youth) runs through the end of August. A highlight for campers this summer was a visit from Rojo the llama.

2. The Babette Horenstein Tennis Center hosted the Oregon State Tennis Championships July 19-22. A total of 439 participants competed over the weekend. There were 175 players in the 7 Open Divisions, 120 in 14 Senior Men's Divisions, 119 in 17 NTRP Divisions, and 25 in 5 Senior Women's Divisions.

Business Services

Lori Baker, Chief Financial Officer
Nancy Hartman Noye, Human Resources Manager
Mark Hokkanen, Risk & Contract Manager
Clint Bollinger, Information Services Manager
Katherine Stokke, Interim Operations Analysis Manager

1. THPRD's Workers Compensation Insurance program will remain with Special Districts Insurance Services (SDIS) for FY 2018/19. Staff reached out to SAIF and SDIS for quotes, but SAIF's quotes were significantly higher in cost. A paid-loss retrospective plan has been selected which has traditionally saved the district approximately \$100,000 annually compared to a guaranteed cost program. Retrospective plans utilize THPRD's own losses to price the policy, rather than using industry-wide loss experience to determine Guaranteed Cost insurance premiums. While the district's Experience Modification Rate (EMR) is up from 0.71 last year to 0.83 this year, THPRD continues to be below the national average (1.0) and a leader in Oregon. The average EMR for park and recreation agencies within SDIS is 0.96.
2. THPRD has been awarded two grants for information technology enhancements from the Metropolitan Area Communications Commission (MACC). One grant is a retroactive grant to reimburse the district for a portion of the core infrastructure that was purchased in 2017/18 for the network redesign. The second grant is for expansion of the capacity and capability of our wireless networking throughout the district. The two grants total over \$72,000.
3. The Information Services department completed two large technology migrations in June. Staff completed the conversion from Novell File Shares to Windows File Shares, which will allow staff to better manage accounts and apply additional security policies to better secure our business' sensitive data. Staff also completed the replacement of outdated network equipment via installation of a new network design and infrastructure. This work involved installation at locations throughout the district after regular business hours.
4. Human Resources Staff is testing the NEOGOV online employee "offboarding" system which provides electronic handling of employee separations and a paperless record retention system. Full implementation of the offboard system is expected later this fall.

August 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1	2	3	4 Big Truck Day @ Conestoga Rec & Aquatic Ctr
5	6	7 Board Meeting 6pm @ HMT/Dryland	8	9 Summer Concert in the Park: 6pm @ Cedar Mill Park	10	11 Tri4Youth 9am @ HMT Recreation Complex Tropical Mermaid Swim 4pm @ Aloha Swim Ctr
12	13	14	15 Programs & Events Advisory Committee Mtg 6:30pm @ Conestoga Rec & Aquatic Ctr	16	17	18 Fall Program Registration Begins 8am Summer Splash District Championship Meet @ Aquatic Ctr
19 Fiesta en el Parque 2pm @ Schiffler Park	20	21	22	23 Summer Concert in the Park: 6pm @ Raleigh Park	24	25 Garden Home Mini Market 10am @ Garden Home Rec Ctr
26	27	28	29	30	31 Estate & Rummage Sale @ Elsie Stuhr Ctr	

September 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						1 Estate & Rummage Sale @ Elsie Stuhr Ctr
2	3	4	5	6	7	8
9	10	11	12	13	14 Celebrating Indian Culture 6-8:30pm @ Conestoga Rec & Aquatic Ctr	15 Beaverton International Celebration 1-4pm @ Conestoga Rec & Aquatic Ctr
16	17	18	19 Nature & Trails <u>and</u> Parks & Facilities Advisory Committees Mtg 6:30pm @ Fanno Creek Service Ctr	20	21	22
23	24	25	26 Splash & Bash 6:30pm @ Conestoga Rec & Aquatic Ctr	27	28	29
30						

October 2018

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3	4	5	6 Health & Wellness Resource Fair 9am- 1pm @ Stuhr Ctr
7	8	9	10	11	12	13
14	15	16 Board Meeting 7pm @ HMT/Dryland	17	18	19 Pumpkin Hunt 6pm @ Garden Home Rec Ctr	20 Fall Festival 11am- 3pm @ Cedar Hill Rec Ctr
21	22	23	24	25	26	27
28	29	30	31			

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 6/30/18 - **Preliminary**

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
GENERAL FUND													
CAPITAL OUTLAY DIVISION													
CARRY FORWARD PROJECTS													
Parking Lot-Hazelale	194,414	175,512	138,000	329,414	310,512	22,320	6,765	300,329	Budget	329,414	307,094	-	3,418
FCC Actuated Tennis Lights	3,300	-	-	3,300	3,300	-	-	-	Cancelled	-	-	3,300	3,300
ADA Improvements - Athletic Center	8,000	8,000	-	8,000	8,000	5,991	839	-	Complete	6,830	839	1,170	7,161
Aquatic Center Renovation Phase 2	386,190	386,190	1,300,000	1,686,190	1,686,190	42,875	1,698,314	-	Complete	1,741,189	1,698,314	(54,999)	(12,124)
Raleigh Park Storm Water Management Design	40,000	40,000	-	40,000	40,000	-	40,000	-	Complete	40,000	40,000	-	-
Play Equipment - 3 sites	338,000	206,855	8,500	346,500	215,355	265,312	101,295	-	Complete	366,607	101,295	(20,107)	114,060
Signage Master Plan Implementation - Phase 2	40,000	25,839	-	40,000	25,839	20,216	19,784	-	Complete	40,000	19,784	-	6,055
Irrigation Systems Redesign & Reconfiguration (5 sites)	20,000	14,274	-	20,000	14,274	7,151	2,500	-	Complete	9,651	2,500	10,349	11,774
Cardio / Weight Equipment	40,000	40,000	-	40,000	40,000	-	39,225	-	Complete	39,225	-	775	775
Communication Network Switches	80,000	-	-	80,000	80,000	-	79,288	-	Complete	79,288	-	712	712
Outdoor Fitness Equipment	17,062	2,924	13,000	30,062	15,924	-	17,061	-	Complete	17,061	17,061	13,001	(1,137)
Drain Replacement - Cedar Hills Recreation Center	26,500	26,500	-	26,500	26,500	-	29,336	-	Complete	29,336	29,336	(2,836)	(2,836)
TOTAL CARRYOVER PROJECTS	1,193,466	1,009,394	1,456,500	2,649,966	2,465,894	363,865	2,034,407	300,329		2,698,601	2,334,736	(48,635)	131,158
ATHLETIC FACILITY REPLACEMENT													
Skate Park Ramp Conversion	-	-	50,000	50,000	50,000	-	36,900	-	Complete	36,900	36,900	13,100	13,100
Tennis Court Resurface (2 sites)	-	-	68,000	68,000	68,000	-	43,973	-	Complete	43,973	43,973	24,027	24,027
HMT Field #2 Synth Turf Infill	-	-	-	-	-	-	3,610	-	Complete	3,610	3,610	(3,610)	(3,610)
TOTAL ATHLETIC FACILITY REPLACEMENT			118,000	118,000	118,000	-	84,483	-		84,483	84,483	33,517	33,517
PARK AND TRAIL REPLACEMENTS													
Bridges and Boardwalks (6 sites)	-	-	790,000	790,000	790,000	-	53,890	715,400	Award	769,290	769,290	20,710	20,710
Concrete Sidewalk Repair (7 sites)	-	-	81,831	81,831	81,831	-	66,658	-	Complete	66,658	66,658	15,173	15,173
Drinking Fountains (2 sites)	-	-	22,750	22,750	22,750	-	22,310	-	Complete	22,310	22,310	440	440
Irrigation Systems Redesign & Reconfiguration (2 sites)	-	-	22,800	22,800	22,800	-	18,925	3,875	Maint Estimate	22,800	22,800	-	-
Fencing	-	-	15,100	15,100	15,100	-	36,833	-	Complete	36,833	36,833	(21,733)	(21,733)
Landscaping	-	-	5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Asphalt Pedestrian Pathways (4 sites)	-	-	70,660	70,660	70,660	-	79,257	-	Complete	79,257	79,257	(8,597)	(8,597)
Play Equipment (2 sites)	-	-	190,000	190,000	190,000	-	139,202	191,555	Award	330,757	330,757	(140,757)	(140,757)
Signage Master Plan Implementation - Phase 3	-	-	25,000	25,000	25,000	-	19,390	5,020	Budget	25,000	25,000	-	-
Water Quality Facility	-	-	35,000	35,000	35,000	-	43,927	-	Complete	43,927	43,927	(8,927)	(8,927)
TOTAL PARK AND TRAIL REPLACEMENTS			1,258,141	1,258,141	1,258,141	-	480,982	920,850		1,401,832	1,401,832	(143,691)	(143,691)
PARK AND TRAIL IMPROVEMENTS													
Memorial Benches	-	-	8,000	8,000	8,000	-	3,876	4,124	Budget	8,000	8,000	-	-
ConnectOR/Wa Cy MSTIP-Waterhouse Trail Seg #4	-	-	700,000	700,000	700,000	-	-	300,000	Partial Award	300,000	300,000	400,000	400,000
LGGP - SW Quadrant Community Park	-	-	268,210	268,210	268,210	-	268,210	-	Complete	268,210	268,210	-	-
Metro Nature in Neighborhoods	-	-	220,700	220,700	220,700	-	-	-	Awd/Rec FY19	-	-	220,700	220,700
Erosion Control (2 sites)	-	-	10,000	10,000	10,000	-	7,386	-	Complete	7,386	7,386	2,614	2,614
Bench with Solar-powered charging station	-	-	2,425	2,425	2,425	-	2,425	-	Complete	2,425	2,425	-	-
Energy Trust of Oregon Rebates	-	-	135,900	135,900	135,900	-	259	-	Awd/Rec FY19	259	259	135,641	135,641
LGGP - Cedar Hills Park	-	-	340,156	340,156	340,156	-	-	-	Awd/Rec FY19	-	-	340,156	340,156
TOTAL PARK AND TRAIL IMPROVEMENTS			1,685,391	1,685,391	1,685,391	-	282,156	304,124		586,280	586,280	1,099,111	1,099,111
CHALLENGE GRANTS													
Program Facility Challenge Grants	-	-	75,000	75,000	75,000	-	23,239	24,761	Budget	48,000	48,000	27,000	27,000
TOTAL CHALLENGE GRANTS			75,000	75,000	75,000	-	23,239	24,761		48,000	48,000	27,000	27,000
BUILDING REPLACEMENTS													
Cardio and Weight Equipment	-	-	80,000	80,000	80,000	-	79,977	-	Complete	79,977	79,977	23	23
Babette Horenstein Tennis Center LED Lighting	-	-	307,000	307,000	307,000	-	256,735	50,265	Award	307,000	307,000	-	-
Lead Paint Abatement	-	-	35,000	35,000	35,000	-	33,730	-	Complete	33,730	33,730	1,270	1,270
Parking Lot Relamp	-	-	5,000	5,000	5,000	-	716	4,284	Budget	5,000	5,000	-	-
Ceiling Tiles	-	-	4,000	4,000	4,000	-	3,902	-	Complete	3,902	3,902	98	98
Ergonomic Equipment/Fixtures	-	-	6,000	6,000	6,000	-	3,030	2,970	Budget	6,000	6,000	-	-
Wood Floor Refinish	-	-	1,975	1,975	1,975	-	543	-	Complete	543	543	1,432	1,432
Locker Room Resurface	-	-	84,000	84,000	84,000	-	85,000	-	Complete	85,000	85,000	(1,000)	(1,000)

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Carpet			10,000	10,000	10,000	-	-	6,155	Award	6,155	6,155	3,845	3,845
Exhaust fans (3 sites)	28,150		28,150	28,150	28,150	-	29,522	-	Complete	29,522	29,522	(1,372)	(1,372)
Air Conditioner Units (2 sites)	18,433		18,433	18,433	18,433	-	15,887	-	Complete	15,887	15,887	2,546	2,546
Dive Tower Repair	2,500		2,500	2,500	2,500	-	2,500	-	Complete	2,500	2,500	-	-
Lane Lines	1,506		1,506	1,506	1,506	-	1,482	-	Complete	1,482	1,482	24	24
Outdoor Pool Covers (2 sites)	12,200		12,200	12,200	12,200	-	9,892	-	Complete	9,892	9,892	2,308	2,308
Wading Pool Chemtrol Probe	1,500		1,500	1,500	1,500	-	1,281	-	Complete	1,281	1,281	219	219
Roll Down Door Motor	4,500		4,500	4,500	4,500	-	3,795	-	Complete	3,795	3,795	705	705
Structure Repair - Camp Rivendale	2,000		2,000	2,000	2,000	-	907	-	Complete	907	907	1,093	1,093
Shower Facility Repair-RSC	7,500		7,500	7,500	7,500	-	-	-	Cancelled	-	-	7,500	7,500
Schlotzman Roof Replacement	-		-	-	-	-	15,800	-	Complete	15,800	15,800	(15,800)	(15,800)
Beaverton Backwash Valve Rsp/	-		-	-	-	-	2,090	-	Complete	2,090	2,090	(2,090)	(2,090)
CRA Leisure Pool Feature Pump	-		-	-	-	-	4,426	-	Complete	4,426	4,426	(4,426)	(4,426)
CRA Room Divider Track System	-		-	-	-	-	2,250	-	Complete	2,250	2,250	(2,250)	(2,250)
Carpet replacement-IS Mgr Off	-		-	-	-	-	1,000	-	Complete	1,000	1,000	(1,000)	(1,000)
Raleigh Pool Deck Drawings	-		-	-	-	-	115	12,156	Award	12,271	12,271	(12,271)	(12,271)
Emrgcy Furnace Repair CHRC	-		-	-	-	-	2,500	-	Complete	2,500	2,500	(2,500)	(2,500)
50M LED Lighting	-		-	-	-	-	12,912	-	Complete	12,912	12,912	(12,912)	(12,912)
50M Pump Coupling Replacement	-		-	-	-	-	2,010	-	Complete	2,010	2,010	(2,010)	(2,010)
CHRC Boiler Leak Repair	-		-	-	-	-	6,135	-	Complete	6,135	6,135	(6,135)	(6,135)
GHRC Heating System	-		-	-	-	-	11,795	18,151	Award	29,946	29,946	(29,946)	(29,946)
North Bethany grading	-		-	-	-	-	1,175	4,825	Maint Estimate	6,000	6,000	(6,000)	(6,000)
Chemical Storage Unit	-		-	-	-	-	12,099	800	Complete	12,899	12,899	(12,899)	(12,899)
BSC Circulation Pump	-		-	-	-	-	2,980	-	Complete	2,980	2,980	(2,980)	(2,980)
TOTAL BUILDING REPLACEMENTS			611,264	611,264	611,264		606,186	99,606		705,792	705,792	(94,528)	(94,528)
BUILDING IMPROVEMENTS													
LED Lighting (Conestoga)	-		-	-	-	-	-	-	Complete	-	-	-	-
Fall Protection (5 sites)	52,155		52,155	52,155	52,155	-	51,262	-	Complete	51,262	51,262	893	893
Flooring	2,257		2,257	2,257	2,257	-	2,728	-	Complete	2,728	2,728	(471)	(471)
Office Space Expansion Design	10,000		10,000	10,000	10,000	-	10,000	-	Complete	10,000	10,000	-	-
Diving Winches (4 sites)	21,110		21,110	21,110	21,110	-	48,913	-	Complete	48,913	48,913	(27,803)	(27,803)
Gymnastic Room Windows	20,000		20,000	20,000	20,000	-	-	-	Cancelled	-	-	20,000	20,000
TOTAL BUILDING IMPROVEMENTS			105,522	105,522	105,522		112,903			112,903	112,903	(7,381)	(7,381)
ADA PROJECTS													
ADA Improvements - Beaverton Swim Center	7,500		7,500	7,500	7,500	-	4,998	-	Complete	4,998	4,998	2,502	2,502
ADA Improvements - Fanno Creek Service Center	20,000		20,000	20,000	20,000	-	27,475	-	Complete	27,475	27,475	(7,475)	(7,475)
ADA Improvements - Jenkins Estate	2,200		2,200	2,200	2,200	-	1,734	-	Complete	1,734	1,734	466	466
ADA Improvements - Elsie Stuhr Center	10,650		10,650	10,650	10,650	-	10,345	-	Complete	10,345	10,345	305	305
ADA Improvements - Other	59,650		59,650	59,650	59,650	-	39,828	19,822	Budget	59,650	59,650	-	-
TOTAL ADA PROJECTS			100,000	100,000	100,000		84,380	19,822		104,202	104,202	(4,202)	(4,202)
TOTAL CAPITAL OUTLAY DIVISION	1,193,466	1,009,394	5,409,818	6,603,284	6,419,212	363,865	3,708,736	1,669,492		5,742,093	5,378,228	861,191	1,040,984
INFORMATION SERVICES DEPARTMENT													
INFORMATION TECHNOLOGY REPLACEMENTS													
Desktops	67,000		67,000	67,000	67,000	-	95,991	-	Complete	95,991	95,991	(28,991)	(28,991)
Servers	37,000		37,000	37,000	37,000	-	22,160	14,840	Budget	37,000	37,000	-	-
LAN/WAN	5,000		5,000	5,000	5,000	-	27,070	-	Complete	27,070	27,070	(22,070)	(22,070)
Desktop Printers	5,000		5,000	5,000	5,000	-	650	-	Cancelled	650	650	4,350	4,350
Phone	30,000		30,000	30,000	30,000	-	279	29,721	Budget	30,000	30,000	-	-
TOTAL INFORMATION TECHNOLOGY REPLACEMENTS			144,000	144,000	144,000		146,150	44,561		190,711	190,711	(46,711)	(46,711)

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Monthly Capital Project Report
Estimated Cost vs. Budget
Through 6/30/18 - **Preliminary**

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
INFORMATION TECHNOLOGY IMPROVEMENTS													
Translation Software			2,474	2,474	2,474	-	-	2,474	Budget	2,474	2,474	-	-
Configuration Management Software			75,000	75,000	75,000	-	-	39,311	IT Estimate	39,311	39,311	35,689	35,689
Time Clock			3,750	3,750	3,750	-	-	3,750	Budget	3,750	3,750	-	-
Computers (3)			11,000	11,000	11,000	-	-	-	Cancelled	-	-	11,000	11,000
Color Copier (Harman)			500	500	500	-	-	-	Cancelled	-	-	500	500
Folder / Sorter			12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Financial Software			436,800	436,800	436,800	-	-	436,800	Budget	436,800	436,800	-	-
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			541,524	541,524	541,524	-	-	494,335		494,335	494,335	47,189	47,189
TOTAL INFORMATION SYSTEMS DEPARTMENT			685,524	685,524	685,524	-	146,150	538,896		685,046	685,046	478	478
MAINTENANCE DEPARTMENT													
FLEET REPLACEMENTS													
High-production mowers			210,000	210,000	210,000	-	200,032	-	Complete	200,032	200,032	9,968	9,968
72" Mowers			42,900	42,900	42,900	-	42,906	-	Complete	42,906	42,906	(6)	(6)
52" Mowers			24,300	24,300	24,300	-	24,021	-	Complete	24,021	24,021	279	279
FCSC Trash Compactor			34,000	34,000	34,000	-	29,904	-	Complete	29,904	29,904	4,096	4,096
2.5 ton Axle Trailers			10,500	10,500	10,500	-	11,397	-	Complete	11,397	11,397	(897)	(897)
High-pressure Parts Washer			10,500	10,500	10,500	-	9,966	-	Complete	9,966	9,966	534	534
Aerial Lift Truck			50,000	50,000	50,000	-	59,935	-	Complete	59,935	59,935	(9,935)	(9,935)
Die-cut Label Maker			2,500	2,500	2,500	-	1,508	-	Complete	1,508	1,508	992	992
Park Patrol Vehicle #3352			35,000	35,000	35,000	-	35,421	-	Complete	35,421	35,421	(421)	(421)
TOTAL FLEET REPLACEMENTS			419,700	419,700	419,700	-	415,090	-		415,090	415,090	4,610	4,610
FLEET IMPROVEMENTS													
Vehicle Wraps			14,000	14,000	14,000	-	20,568	-	Complete	20,568	20,568	(6,568)	(6,568)
Minibus			52,000	52,000	52,000	-	56,800	-	Complete	56,800	56,800	(4,800)	(4,800)
TOTAL FLEET IMPROVEMENTS			66,000	66,000	66,000	-	77,368	-		77,368	77,368	(11,368)	(11,368)
BUILDING MAINTENANCE EQUIPMENT REPLACEMENTS													
BUILDING MAINTENANCE IMPROVEMENTS													
Pool Vacuum Robot			6,000	6,000	6,000	-	4,655	-	Complete	4,655	4,655	1,345	1,345
TOTAL BUILDING MAINT IMPROVEMENTS			6,000	6,000	6,000	-	4,655	-		4,655	4,655	1,345	1,345
TOTAL MAINTENANCE DEPARTMENT			491,700	491,700	491,700	-	497,113	-		497,113	497,113	(5,413)	(5,413)
GRAND TOTAL GENERAL FUND	1,193,466	1,009,394	6,587,042	7,780,508	7,596,436	363,865	4,351,999	2,208,388		6,924,252	6,560,387	856,256	1,036,049
SDC FUND													
LAND ACQUISITION													
Land Acq - N. Bethany Comm Pk													
Other							2,613						
Subtotal Land Acq-N Bethany Comm Pk	695,600	695,600	804,400	1,500,000	1,500,000	-	2,613	1,497,387	Budget	1,500,000	1,500,000	-	-
Land Acq - N. Bethany Nghbd Pk													
Abbey Creek / Noyes Estates							10,795	1,616,319					
Other							1,627,114	372,886	Budget	2,000,000	2,000,000	-	-
Subtotal Land Acq-N. Bethany Nghbd Pk	-	-	2,000,000	2,000,000	2,000,000	-	1,627,114	372,886	Budget	2,000,000	2,000,000	-	-
Land Acq - N Bethany Trails													
Noyes Est / Abbey Crk Highland Tr							350,588	7,046					
Other							357,634	932,366	Budget	1,290,000	1,290,000	-	-
Subtotal Land Acq-N Bethany Trails	386,000	386,000	904,000	1,290,000	1,290,000	-	357,634	932,366	Budget	1,290,000	1,290,000	-	-

Tualatin Hills Park and Recreation District

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Estimated Cost vs. Budget

Through 6/30/18 - **Preliminary**

Description	Project Budget				Project Expenditures			Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
Land Acquisition (FY16)							3,900						
Land Acq - Thompson Woods - BSWT							117						
Land Acq - Bonny Slope W Nhd Pk-Other							(8,041)						
Land Acq - Pointer Road Park							65,756						
Land Acq - SW Comm Pk-Strasburg							-						
Land Acq - Commonwealth Lake-Sharp							30,037						
Land Acq - Farmington Quarry							-						
Land Acq - Crowell Woods							62,856						
Land Acq - Roxbury Park Trail Reloc							136						
BH Highway Center Site							858						
Land Acq - Other (Demo, etc)							10,804						
Subtotal Land Acq-General	1,984,000	1,984,000		1,984,000	1,984,000	-	166,423	1,817,577	Budget	1,984,000	1,984,000	-	-
Land Acq - S Cooper Mtn Trail	-	-	500,000	500,000	500,000	-	136	499,864	Budget	500,000	500,000	-	-
Land Acq - S Cooper Mtn Nat Ar	400,000	400,000	-	400,000	400,000	-	-	400,000	Budget	400,000	400,000	-	-
Land Acq - Neighborhood Parks - S Cooper Mtn	-	-	500,000	500,000	500,000	-	1,615	498,385	Budget	500,000	500,000	-	-
Land Acq - Neighborhood Parks - Infill Areas	-	-	500,000	500,000	500,000	-	8,731	491,269	Budget	500,000	500,000	-	-
TOTAL LAND ACQUISITION	3,465,600	3,465,600	5,208,400	8,674,000	8,674,000	-	2,164,266	6,509,734		8,674,000	8,674,000	-	-
DEVELOPMENT/IMPROVEMENT PROJECTS													
Bonny Slope / BSD Trail Development	500,000	500,000	-	500,000	500,000	-	69,030	430,970	Budget	500,000	500,000	-	-
MTIP Grant Match - Westside Trail #18	908,830	107,000	860,000	1,768,830	967,000	970,183	908,692	840,000	Award	2,718,675	1,748,692	(950,045)	(781,692)
Bethany Creek Falls Phases 1, 2 & 3 - Proj Mgmt	175,000	40,000	-	175,000	40,000	67,946	46,235	60,819	Award	175,000	107,054	-	(67,054)
S Cooper Mtn Park and Trail Development - Prog Mgmt	-	-	50,000	50,000	50,000	3,893	-	46,107	Budget	50,000	46,107	-	3,893
NW Quadrant Neighborhood Park Master Plan & Design	200,000	195,000	-	200,000	195,000	-	83,547	111,453	Budget	195,000	195,000	5,000	-
New Neighborhood Park Development	1,500,000	1,499,000	-	1,500,000	1,499,000	-	150,506	1,348,494	Budget	1,499,000	1,499,000	1,000	-
SW Quad Community Center - Site Feasibility Analysis	80,000	80,000	-	80,000	80,000	-	45,828	34,172	Budget	80,000	80,000	-	-
Natural Area Master Plan	100,000	100,000	-	100,000	100,000	-	-	100,000	Budget	100,000	100,000	-	-
Building Expansion (TBD)	1,000,000	995,000	-	1,000,000	995,000	-	-	995,000	Budget	995,000	995,000	5,000	-
Deck Expansion (Aquatic Center)	150,000	150,000	-	150,000	150,000	-	150,000	-	Complete	150,000	150,000	-	-
New Synthetic turf fields- Conestoga Middle School	1,255,000	50,000	-	1,255,000	50,000	916,158	-	10,000	Complete	926,158	10,000	328,842	40,000
MTIP Beaverton Creek Trail Master Plan Phase	135,000	26,000	-	135,000	26,000	12,688	9,036	113,276	Budget	135,000	122,312	-	(96,312)
MTIP Beaverton Creek Trail Land Acquisition ROW phase	250,000	247,000	-	250,000	247,000	-	175	246,825	Budget	247,000	247,000	3,000	-
NW Quadrant New Neighborhood Park Development	-	-	1,925,000	1,925,000	1,925,000	-	-	1,925,000	Budget	1,925,000	1,925,000	-	-
N Bethany Park & Trail - project management	170,000	141,000	-	170,000	141,000	12,924	26,897	130,179	Budget	170,000	157,076	-	(16,076)
SW Quadrant Community Park	2,600,000	2,250,000	-	2,600,000	2,250,000	1,619,949	980,051	-	Complete	2,600,000	980,051	-	1,269,949
Connect OR Grant Match - Waterhouse Trail, Segment 4	300,000	300,000	-	300,000	300,000	-	76,808	223,192	Budget	300,000	300,000	-	-
SW Quadrant Neighborhood Park Master Plan & Design	200,000	200,000	-	200,000	200,000	-	3,227	277,249	Award	280,476	280,476	(80,476)	(80,476)
Cedar Mill Creek Comm Trail Seg #4 Master Plan & Des	250,000	250,000	-	250,000	250,000	-	1,558	248,442	Budget	250,000	250,000	-	-
Bethany Creek Trail #2, Segment #3 - Design & Devel	-	-	1,100,000	1,100,000	1,100,000	-	58,592	1,041,408	Budget	1,100,000	1,100,000	-	-
Undesignated projects	-	-	2,376,685	2,376,685	2,376,685	-	-	2,376,685	Budget	2,376,685	2,376,685	-	-
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	9,773,830	7,130,000	6,311,685	16,085,515	13,441,685	3,603,741	2,610,182	10,559,271		16,773,194	13,169,453	(687,679)	272,232
GRAND TOTAL SDC FUND	13,239,430	10,595,600	11,520,085	24,759,515	22,115,685	3,603,741	4,774,448	17,069,005		25,447,194	21,843,453	(687,679)	272,232

Tualatin Hills Park and Recreation District
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Through 6/30/18 **Preliminary**

Quadrant	Project Code	Description	Project Budget			Project Expenditures				Variance	Percent of Variance				
			Initial Project Budget	Adjustments	Current Total Project Budget FY 17/18	Expended Prior Years	Expended Year-to-Date	Total Expended to Date	Estimated Cost to Complete		Basis of Estimate (Completed Phase)	Project Cumulative Cost	Est. Cost (Over) Under Budget	Total Cost Variance to Budget	Cost Expended to Budget
			(1)	(2)	(1+2)=(3)	(4)	(5)	(4+5)=(6)	(7)		(6+7)=(8)	(8-9) = (10)	(10) / (3)	(6) / (3)	(6+8) / (3)
BOND CAPITAL PROJECTS FUND															
New Neighborhood Parks Development															
SE	91-901	AM Kennedy Park & Athletic Field	1,285,250	50,704	1,335,954	1,674,551	-	1,674,551	-	Complete	1,674,551	(338,597)	-25.3%	125.3%	100.0%
SW	91-902	Barsoil Park & Athletic Field	1,285,250	27,556	1,312,806	1,250,248	-	1,250,248	-	Complete	1,250,248	62,558	4.8%	95.2%	100.0%
NW	91-903	Hansen Ridge Park (formerly Kaiser Ridge)	771,150	16,338	787,488	731,629	-	731,629	-	Complete	731,629	55,859	7.1%	92.9%	100.0%
SW	91-904	Roy Dancer Park	771,150	16,657	787,807	643,447	-	643,447	-	Complete	643,447	144,360	18.3%	81.7%	100.0%
NE	91-905	Roger Tilbury Park	771,150	19,713	790,863	888,218	-	888,218	-	Complete	888,218	(97,355)	-12.3%	112.3%	100.0%
Total New Neighborhood Parks Development			4,883,950	130,968	5,014,918	5,188,093	-	5,188,093	-		5,188,093	(173,175)	-3.5%	103.5%	100.0%
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	173,175	173,175	-	-	-	-	N/A	-	173,175	n/a	n/a	n/a
Total New Neighborhood Parks Development			4,883,950	304,143	5,188,093	5,188,093	-	5,188,093	-		5,188,093	-	0.0%	100.0%	100.0%
Renovate & Redevelop Neighborhood Parks															
NE	91-906	Cedar Mill Park, Trail & Athletic Fields	1,125,879	29,756	1,155,635	990,095	-	990,095	-	Complete	990,095	165,540	14.3%	85.7%	100.0%
SE	91-907	Camille Park	514,100	28,634	542,734	585,471	-	585,471	-	Complete	585,471	(42,737)	-7.9%	107.9%	100.0%
NW	91-908	Somerset West Park	1,028,200	54,944	1,083,144	207,682	81,039	288,721	1,602,607	Design	1,891,328	(808,184)	-74.8%	26.7%	15.3%
NW	91-909	Pioneer Park and Bridge Replacement	544,934	21,278	566,212	533,358	-	533,358	-	Complete	533,358	32,854	5.8%	94.2%	100.0%
SE	91-910	Vista Brook Park	514,100	20,594	534,694	729,590	-	729,590	-	Complete	729,590	(194,896)	-38.5%	136.5%	100.0%
Total Renovate & Redevelop Neighborhood Parks			3,727,213	155,116	3,882,329	3,046,196	81,039	3,127,235	1,602,607		4,729,842	(847,513)	-21.8%	80.6%	66.1%
New Neighborhood Parks Land Acquisition															
NW	98-880-a	New Neighborhood Park - NW Quadrant (Biles)	1,500,000	28,554	1,528,554	1,041,404	-	1,041,404	-	Complete	1,041,404	487,150	31.9%	68.1%	100.0%
NW	98-880-b	New Neighborhood Park - NW Quadrant (Living Hope)	-	-	-	1,067,724	-	1,067,724	-	Complete	1,067,724	(1,067,724)	-100.0%	n/a	100.0%
NW	98-880-c	New Neighborhood Park - NW Quadrant (Mitchell)	-	-	-	793,396	-	793,396	-	Complete	793,396	(793,396)	-100.0%	n/a	100.0%
NW	98-880-d	New Neighborhood Park - NW Quadrant (PGE)	-	-	-	62,712	-	62,712	-	Complete	62,712	(62,712)	-100.0%	n/a	100.0%
NE	98-745-a	New Neighborhood Park - NE Quadrant (Wilson)	1,500,000	27,968	1,527,968	529,294	-	529,294	-	Complete	529,294	998,674	65.4%	34.6%	100.0%
NE	98-745-b	New Neighborhood Park - NE Quadrant (Lehman - formerly undesignated)	1,500,000	32,103	1,532,103	2,119,940	-	2,119,940	-	Complete	2,119,940	(587,837)	-38.4%	138.4%	100.0%
SW	98-746-a	New Neighborhood Park - SW Quadrant (Sterling Savings)	1,500,000	24,918	1,524,918	1,058,925	-	1,058,925	-	Complete	1,058,925	465,993	30.6%	69.4%	100.0%
SW	98-746-b	New Neighborhood Park - SW Quadrant (Altishin)	1,500,000	-	-	551,696	-	551,696	-	Complete	551,696	(551,696)	-100.0%	n/a	100.0%
SW	98-746-c	New Neighborhood Park - SW Quadrant (Hung easement for Roy Dancer Park)	-	-	-	60,006	-	60,006	-	Complete	60,006	(60,006)	-100.0%	n/a	100.0%
SE	98-747	New Neighborhood Park - SE Quadrant (Cobb)	1,500,000	15,547	1,515,547	2,609,880	-	2,609,880	-	Complete	2,609,880	(1,094,333)	-72.2%	172.2%	100.0%
NW	98-748	New Neighborhood Park (North Belfarry) (McGettigan)	1,500,000	23,667	1,523,667	1,629,763	-	1,629,763	-	Complete	1,629,763	(106,096)	-7.0%	107.0%	100.0%
UND	98-749	New Neighborhood Park - Undesignated	-	1,363	1,363	-	-	-	-	Reallocated	1,363	(1,363)	-100.0%	n/a	0.0%
Sub-total New Neighborhood Parks			9,000,000	154,120	9,154,120	11,524,740	-	11,524,740	-		11,524,740	(2,370,620)	-25.9%	125.9%	100.0%
UND		Authorized Use of Savings from New Community Park Land Acquisition Category	-	1,655,521	1,655,521	-	-	-	-	N/A	-	1,655,521	n/a	n/a	n/a
UND		Authorized Use of Savings from Community Center / Community Park Land Acquisition Category	-	715,099	715,099	-	-	-	-	N/A	-	715,099	n/a	n/a	n/a
Total New Neighborhood Parks			9,000,000	2,524,740	11,524,740	11,524,740	-	11,524,740	-		11,524,740	-	0.0%	100.0%	100.0%
New Community Park Development															
SW	92-915	SW Quad Community Park & Athletic Field	7,711,500	343,963	8,055,463	10,233,512	287,307	10,520,819	-	Complete	10,520,819	(2,465,356)	-30.6%	130.6%	100.0%
Sub-total New Community Park Development			7,711,500	343,963	8,055,463	10,233,512	287,307	10,520,819	-		10,520,819	(2,465,356)	-30.6%	130.6%	100.0%
UND		Authorized use of savings from Bond Facility Rehabilitation category	-	1,300,000	1,300,000	-	-	-	-	N/A	-	1,300,000	n/a	n/a	n/a
UND		Authorized use of savings from Bond Administration (Issuance) category	-	1,400,000	1,400,000	-	-	-	-	N/A	-	1,400,000	n/a	n/a	n/a
UND		Outside Funding from Washington County / Metro Transferred from Community Center Land Acquisition	-	384,251	384,251	-	-	-	-	N/A	-	384,251	n/a	n/a	n/a
Total New Community Park Development			7,711,500	3,426,214	11,137,714	10,233,512	287,307	10,520,819	-		10,520,819	618,895	5.6%	94.4%	100.0%

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Quadrant	Project Code	Description	Project Budget			Project Expenditures				Basis of Estimate (Completed Phase)	Project Cumulative Phase	Variance		Percent of Variance		
			Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 17/18 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)	Estimated Cost to Complete (7)			Est. Cost (Over) Under Budget (8-9) = (10)	Total Cost Variance to Budget (10) / (3)	Cost Expended to Budget (6) / (3)	Cost Expended to Total Cost (6)/(9)	
New Community Park Land Acquisition																
NE	98-881-a	New Community Park - NE Quadrant (Teufel)	10,000,000	132,657	10,132,657	8,103,899	-	8,103,899	-	Complete	8,103,899	2,028,758	20.0%	80.0%	100.0%	
NE	98-881-b	Community Park Expansion - NE Quad (BSD/William Walker)	-	-	-	373,237	-	373,237	-	Complete	373,237	(373,237)	100.0%	n/a	100.0%	
Sub-total New Community Park			10,000,000	132,657	10,132,657	8,477,136	-	8,477,136	-		8,477,136	-	16.3%	83.7%	100.0%	
Authorized Use of Savings for New Neighborhood Parks			-	(1,655,521)	(1,655,521)	-	-	-	-	N/A	-	(1,655,521)	n/a	n/a	n/a	
UND		Land Acquisition Category	10,000,000	(1,522,864)	8,477,136	-	-	8,477,136	-	-	8,477,136	-	0.0%	100.0%	100.0%	
Total New Community Park			10,000,000	(1,522,864)	8,477,136	-	-	8,477,136	-		8,477,136	-	0.0%	100.0%	100.0%	
Renovate and Redevelop Community Parks																
NE	92-916	Cedar Hills Park & Athletic Field	6,194,905	323,039	6,517,944	579,952	2,064,439	2,644,391	4,726,257	Award	7,370,648	(852,704)	-13.1%	40.6%	35.9%	
SE	92-917	Schiffler Park	3,598,700	74,403	3,673,103	2,633,084	-	2,633,084	-	Complete	2,633,084	1,040,019	28.3%	71.7%	100.0%	
Total Renovate and Redevelop Community Parks			9,793,605	397,442	10,191,047	3,213,036	2,064,439	5,277,475	4,726,257		10,003,732	187,315	1.8%	51.8%	52.8%	
Natural Area Preservation - Restoration																
NE	97-963	Roger Tibury Memorial Park	30,846	1,371	32,217	14,790	8,085	22,875	8,981	Establishment	31,856	361	1.1%	71.0%	71.8%	
NE	97-964	Cedar Mill Park	30,846	1,172	32,018	1,201	-	1,201	-	Complete	1,201	30,817	96.2%	3.8%	100.0%	
NE	97-965	Jordan/Jessie Husen Park	308,460	9,961	317,421	36,236	-	36,236	-	Complete	36,236	281,185	88.6%	11.4%	100.0%	
NW	97-966	NE/Bethany Meadows Trail Habitat Connection	246,768	12,192	258,960	-	-	-	258,960	On Hold	258,960	-	0.0%	0.0%	0.0%	
NW	97-967	Hansen Ridge Park (formerly Kaiser Ridge)	10,282	300	10,582	12,929	-	12,929	-	Complete	12,929	(2,347)	-22.2%	122.2%	100.0%	
NW	97-968	Allenbach Acres Park	41,128	1,826	42,954	10,217	-	10,217	31,613	Establishment	41,830	1,124	2.6%	23.8%	24.4%	
NW	97-969	Crystal Creek Park	205,640	7,208	212,848	95,401	-	95,401	-	Complete	95,401	117,447	55.2%	44.3%	100.0%	
NE	97-970	Foothills Park	61,692	1,172	62,864	46,178	-	46,178	-	Complete	46,178	16,686	26.5%	73.5%	100.0%	
NE	97-971	Commonwealth Lake Park	41,128	778	41,906	30,809	-	30,809	-	Complete	30,809	11,097	26.5%	73.5%	100.0%	
NW	97-972	Tualatin Hills Nature Park	90,800	2,323	93,123	27,696	-	27,696	-	Complete	27,696	65,427	70.3%	28.7%	100.0%	
NE	97-973	Pioneer Park	10,262	254	10,536	9,421	-	9,421	-	Complete	9,421	1,115	10.6%	89.4%	100.0%	
NW	97-974	Whispering Woods Park	51,410	914	52,324	48,971	-	48,971	-	Complete	48,971	3,453	6.6%	93.4%	100.0%	
NW	97-975	Willow Creek Nature Park	20,564	389	20,953	21,877	-	21,877	-	Complete	21,877	(924)	-4.4%	104.4%	100.0%	
SE	97-976	AM Kenney Park	30,846	741	31,587	26,866	-	26,866	-	Complete	26,866	4,721	14.9%	85.1%	100.0%	
SE	97-977	Camille Park	77,115	1,784	78,899	61,399	-	61,399	-	Complete	61,399	17,500	22.2%	77.8%	100.0%	
SE	97-978	Vista Brook Park	20,564	897	21,461	5,414	-	5,414	-	Complete	5,414	16,047	74.8%	25.2%	100.0%	
SE	97-979	Greenway Park/Koll Center	61,692	2,072	63,764	44,728	5,126	49,854	13,317	Establishment	63,171	593	0.9%	78.2%	78.9%	
SE	97-980	Bauman Park	82,256	2,024	84,280	30,153	-	30,153	-	Complete	30,153	54,127	64.2%	35.8%	100.0%	
SE	97-981	Fanno Creek Park	162,456	6,190	168,646	65,147	-	65,147	5,508	Establishment	70,655	97,991	58.1%	38.6%	92.2%	
SE	97-982	Hideaway Park	41,128	1,105	42,233	38,459	-	38,459	-	Complete	38,459	3,774	8.9%	91.1%	100.0%	
SW	97-983	Murrayhill Park	61,692	1,031	62,723	65,712	-	65,712	-	Complete	65,712	(2,989)	-4.8%	104.8%	100.0%	
SE	97-984	Hyland Forest Park	71,974	1,342	73,316	62,121	-	62,121	-	Complete	62,121	11,195	15.3%	84.7%	100.0%	
SW	97-985	Cooper Mountain	205,640	10,157	215,797	14	-	14	215,783	On Hold	215,797	-	0.0%	0.0%	0.0%	
SW	97-986	Winkelman Park	10,282	241	10,523	5,894	-	5,894	-	Complete	5,894	4,629	44.0%	56.0%	100.0%	
SW	97-987	Lowman Hart Woods	297,596	9,345	306,941	120,157	7,749	127,906	-	Complete	127,906	169,335	57.0%	43.0%	100.0%	
SW	97-988	Rosa/Hazelale Parks	28,790	722	29,512	12,754	-	12,754	-	Complete	12,754	16,758	56.8%	43.2%	100.0%	
SW	97-989	Mt Williams Park	102,820	4,809	107,629	25,584	10,583	36,167	71,462	Establishment	107,629	-	0.0%	33.6%	33.6%	
SW	97-990	Jenkins Estate	154,230	3,365	157,595	136,481	-	136,481	-	Complete	136,481	21,114	13.4%	86.6%	100.0%	
SW	97-991	Summercrest Park	10,282	193	10,475	7,987	-	7,987	-	Complete	7,987	2,488	23.8%	76.2%	100.0%	
SW	97-992	Morrison Woods	61,692	3,046	64,738	0	-	0	64,738	On Hold	64,738	-	0.0%	0.0%	0.0%	
UND	97-993	Interpretive Sign Network	339,306	9,264	348,570	326,776	-	326,776	-	Complete	326,776	21,794	6.3%	93.7%	100.0%	
NW	97-994	Beaverton Creek Trail	61,692	3,047	64,739	-	-	-	64,739	On Hold	64,739	-	0.0%	0.0%	0.0%	
NW	97-995	Bethany Wetlands/Bronson Creek	41,128	2,031	43,159	-	-	-	43,159	On Hold	43,159	-	0.0%	0.0%	0.0%	
NW	97-996	Bluegrass Downs Park	15,423	761	16,184	-	-	-	16,184	On Hold	16,184	-	0.0%	0.0%	0.0%	
NW	97-997	Crystal Creek	41,128	2,032	43,160	-	-	-	43,160	On Hold	43,160	-	0.0%	0.0%	0.0%	
UND	N/A	Reallocation of project savings to new project budgets	-	(865,000)	(865,000)	-	-	-	-	Reallocation	0	(865,000)	0.0%	0.0%	0.0%	
SE	97-870	Hyland Woods Phase 2	-	75,756	75,756	40,928	10,425	51,353	24,403	Establishment	75,756	-	0.0%	67.8%	67.8%	
SW	97-871	Jenkins Estate Phase 2	-	126,535	126,535	28,325	26,360	54,685	71,850	Establishment	126,535	-	0.0%	43.2%	43.2%	
NW	97-872	Somerset	-	152,205	152,205	-	-	-	152,205	Budget	152,205	-	0.0%	0.0%	0.0%	
NW	97-873	Rock Creek Greenway	-	157,278	157,278	-	-	-	157,278	Establishment	157,278	-	0.0%	0.0%	0.0%	
NW	97-874	Whispering Woods Phase 2	-	96,396	96,396	-	-	-	96,396	Budget	96,396	-	0.0%	0.0%	0.0%	

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Quarant	Project Code	Description	Project Budget			Project Expenditures					Basis of Estimate (Completed Phase)	Project Cumulative Cost (6+7)+(8)	Variance		Percent of Variance	Cost Expended to Budget (6)/(3)	Cost Expended to Total Cost (6)/(9)
			Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 17/18 (1+2)+(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)-(6)	Estimated Cost to Complete (7)	Est. Cost (Over) Under Budget (9-9)-(10)			Total Cost Variance to Budget (10)/(3)				
SE	97-875	Raleigh Park	-	111,492	111,492	8,500	-	8,500	102,992	Budget	111,492	-	-	7.6%	7.6%	0.0%	
NE	97-876	Bannister Creek Greenway/NE Park	-	76,102	76,102	-	-	-	76,102	Budget	76,102	-	-	0.0%	0.0%	0.0%	
NW	97-877	Beaverton Creek Greenway/Duncan	-	20,294	20,294	-	-	-	20,294	Budget	20,294	-	-	0.0%	0.0%	0.0%	
SE	97-878	Church of Nazarene	-	30,374	30,374	7,144	6,977	14,121	16,253	Establishment	30,374	-	-	46.5%	46.5%	70.3%	
SW	97-879	Lilly K. Johnson Woods	-	30,250	30,250	16,731	4,525	21,256	8,994	Establishment	30,250	-	-	70.3%	70.3%	1.1%	
UND	97-914	Restoration of new properties to be acquired	643,023	31,249	674,272	7,172	-	7,172	641,407	On Hold	648,579	25,693	3.8%	1.1%	1.1%	1.1%	
Total Natural Area Restoration			3,762,901	147,990	3,910,891	1,500,072	79,830	1,579,902	2,205,778		3,765,880	126,211	3.2%	40.4%	41.7%		
Natural Area Preservation - Land Acquisition			8,400,000	291,470	8,691,470	4,907,337	156,630	5,063,967	3,627,503	Budget	8,691,470	-	0.0%	58.3%	58.3%		
UND	98-882	Natural Area Acquisitions	8,400,000	291,470	8,691,470	4,907,337	156,630	5,063,967	3,627,503	Budget	8,691,470	-	0.0%	58.3%	58.3%		
Total Natural Area Preservation - Land Acquisition			8,400,000	291,470	8,691,470	4,907,337	156,630	5,063,967	3,627,503		8,691,470	-	0.0%	58.3%	58.3%		
New Linear Park and Trail Development			4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%		
SW	93-918	Westside Trail Segments 1, 4, & 7	4,267,030	85,084	4,352,114	4,381,083	-	4,381,083	-	Complete	4,381,083	(28,969)	-0.7%	100.7%	100.0%		
NE	93-920	Jordan/Husen Park Trail	1,645,120	46,432	1,691,552	1,227,496	-	1,227,496	-	Complete	1,227,496	464,056	27.4%	72.6%	100.0%		
NW	93-924	Waterhouse Trail Segments 1, 5 & West Spur	3,804,340	78,646	3,882,986	4,397,047	(5,000)	4,392,047	-	Complete	4,392,047	(9,061)	-13.1%	113.1%	100.0%		
NW	93-922	Rook Creek Trail #5 & Allenbach, North Bethany #2	2,282,040	93,652	2,355,692	1,741,979	1,688	1,743,667	612,025	Budget	2,355,692	-	0.0%	74.0%	74.0%		
UND	93-923	Miscellaneous Natural Trails	100,000	4,053	104,053	30,394	-	30,394	73,659	Budget	104,053	-	0.0%	29.2%	29.2%		
NW	91-912	Nature Park - Old Wagon Trail	359,870	3,094	362,964	238,702	-	238,702	-	Complete	238,702	124,262	34.2%	65.8%	100.0%		
NE	91-913	NE Quadrant Trail - Bluffs Phase 2	257,650	14,797	272,447	412,424	-	412,424	-	Complete	412,424	(140,573)	-51.7%	151.7%	100.0%		
SW	93-921	Lowami Hart Woods	822,560	55,645	878,205	1,255,274	-	1,255,274	-	Complete	1,255,274	(377,069)	-42.9%	142.9%	100.0%		
NW	91-911	Westside - Waterhouse Trail Connection	1,542,300	48,560	1,590,860	1,105,589	(50,000)	1,055,589	-	Complete	1,055,589	535,271	33.6%	66.4%	100.0%		
Total New Linear Park and Trail Development			15,060,310	429,963	15,490,273	14,789,988	(53,312)	14,736,676	685,694		15,422,360	87,913	0.4%	95.1%	95.6%		
New Linear Park and Trail Land Acquisition			1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	Budget	1,223,326	-	0.0%	99.9%	99.9%		
UND	98-883	New Linear Park and Trail Acquisitions	1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120	Budget	1,223,326	-	0.0%	99.9%	99.9%		
Total New Linear Park and Trail Land Acquisition			1,200,000	23,326	1,223,326	1,222,206	-	1,222,206	1,120		1,223,326	-	0.0%	99.9%	99.9%		
Multi-field/Multi-purpose Athletic Field Development			514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%		
SW	94-925	Winkelman Athletic Field	514,100	34,601	548,701	941,843	-	941,843	-	Complete	941,843	(393,142)	-71.6%	171.6%	100.0%		
SE	94-926	Meadow Wye Park	514,100	4,791	518,891	407,340	-	407,340	-	Complete	407,340	111,551	21.5%	78.5%	100.0%		
NW	94-927	New Fields in NW Quadrant	514,100	25,395	539,495	1,280	36,966	38,246	501,249	Budget	539,495	-	0.0%	7.1%	7.1%		
NE	94-928	New Fields in SW Quadrant (Cedar Mill Park)	514,100	14,184	528,284	527,993	-	527,993	-	Complete	527,993	291	0.1%	99.9%	100.0%		
SW	94-929	New Fields in SE Quadrant (Conestoga Middle School)	514,100	25,373	539,473	724	273	997	538,476	Budget	539,473	-	0.0%	0.2%	0.2%		
SE	94-930	New Fields in SE Quadrant (Conestoga Middle School)	514,100	19,833	533,933	546,601	(707)	545,894	-	Complete	545,894	(11,951)	-2.2%	102.2%	100.0%		
Total Multi-field/Multi-purpose Athletic Field Dev.			3,084,600	124,177	3,208,777	2,425,781	36,532	2,462,313	1,039,726		3,502,038	(293,261)	-9.1%	76.7%	70.3%		
Deferred Park Maintenance Replacements			810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%		
UND	96-960	Play Structure Replacements at 11 sites	810,223	3,685	813,908	773,055	-	773,055	-	Complete	773,055	40,853	5.0%	95.0%	100.0%		
NW	96-720	Bridge/boardwalk replacement - Willow Creek	95,661	1,276	97,937	127,277	-	127,277	-	Complete	127,277	(29,340)	-30.0%	130.0%	100.0%		
SW	96-721	Bridge/boardwalk replacement - Rosa Park	38,909	369	39,278	38,381	-	38,381	-	Complete	38,381	997	2.3%	97.7%	100.0%		
SW	96-722	Bridge/boardwalk replacement - Jenkins Estate	7,586	34	7,620	28,430	-	28,430	-	Complete	28,430	(20,810)	-273.1%	373.1%	100.0%		
SE	96-723	Bridge/boardwalk replacement - Hartwood Highlands	10,767	134	10,901	985	-	985	-	Cancelled	985	9,916	91.0%	8.0%	100.0%		
NE	96-998	Irrigation Replacement at Rosbury Park	48,854	63	49,917	41,802	-	41,802	-	Complete	41,802	7,015	14.3%	85.7%	100.0%		
UND	96-999	Pedestrian Path Replacement at 3 sites	116,687	150	116,837	118,039	-	118,039	-	Complete	118,039	(1,202)	-1.0%	101.0%	100.0%		
SW	96-946	Permeable Parking Lot at Aloha Swim Center	160,914	1,515	162,429	191,970	-	191,970	-	Complete	191,970	(348,273)	-212.2%	312.2%	100.0%		
NE	96-947	Permeable Parking Lot at Sunset Swim Center	160,914	3,248	164,162	512,435	-	512,435	-	Complete	512,435	(348,273)	-212.2%	312.2%	100.0%		
Sub-total Deferred Park Maintenance Replacements			1,451,515	10,474	1,461,989	1,832,474	-	1,832,474	-		1,832,474	(370,485)	-25.3%	1321.8%	900.0%		
UND		Authorized Use of Savings from Facility Expansion & Improvements Category	-	179,613	179,613	-	-	-	-	N/A	-	179,613	n/a	n/a	n/a		
UND		Authorized Use of Savings from Bond Issuance Administration Category	-	190,872	190,872	-	-	-	-	N/A	-	190,872	n/a	n/a	n/a		
Total Deferred Park Maintenance Replacements			1,451,515	300,959	1,832,474	1,832,474	-	1,832,474	-		1,832,474	-	0.0%	100.0%	100.0%		

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Estimated Cost vs. Budget
Through 6/30/18 **Preliminary**

Quadrant	Project Code	Description	Project Budget			Project Expenditures				Basis of Estimate (Completed Phase)	Project Cumulative Cost (6+7)+(8)	Variance Est. Cost (Over) Under Budget (9-9) = (10)	Percent of Variance Total Cost Variance to Budget (10) / (3)	Cost Expended to Budget (6) / (3)	Cost Expended to Total Cost (6)/(9)
			Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 17/18 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)	Estimated Cost to Complete (7)						
Facility Rehabilitation															
UND	95-931	Structural Upgrades at Several Facilities	317,950	(194,874)	123,076	112,126	3,358	115,484	-	Complete	115,484	7,992	8.2%	93.8%	100.0%
SW	95-932	Structural Upgrades at Aloha Swim Center	406,279	8,497	414,776	518,302	-	518,302	-	Complete	518,302	(103,526)	-25.0%	125.0%	100.0%
SE	95-933	Structural Upgrades at Beaverton Swim Center	1,447,363	36,836	1,484,199	820,440	-	820,440	-	Complete	820,440	663,759	44.7%	55.3%	100.0%
NE	95-934	Structural Upgrades at Cedar Hills Recreation Center	628,087	18,177	646,264	544,403	-	544,403	-	Complete	544,403	101,861	15.8%	84.2%	100.0%
SW	95-935	Structural Upgrades at Conestoga Rec/Aquatic Ctr	44,810	847	45,657	66,762	-	66,762	-	Complete	66,762	(21,105)	-46.2%	146.2%	100.0%
SE	95-937	Structural Upgrades at Garden Home Recreation Center	486,935	21,433	508,368	513,756	6	513,762	6	Complete	513,762	(5,394)	-1.1%	101.1%	100.0%
SE	95-938	Structural Upgrades at Harman Swim Center	179,987	2,779	182,766	73,115	-	73,115	-	Complete	73,115	109,651	60.0%	40.0%	100.0%
NW	95-939-a	Structural Upgrades at HMT/50 Mtr Pool/Aquatic Ctr	312,176	4,692	316,868	233,429	-	233,429	-	Complete	233,429	83,439	26.3%	73.7%	100.0%
NW	95-939-b	Structural Upgrades at HMT Aquatic Ctr - Roof Replacement	-	203,170	203,170	446,162	-	446,162	-	Complete	446,162	(242,992)	-119.6%	219.6%	100.0%
NW	95-940	Structural Upgrades at HMT Administration Building	397,315	6,080	403,395	299,599	-	299,599	-	Complete	299,599	103,796	25.7%	74.3%	100.0%
NW	95-941	Structural Upgrades at HMT Athletic Center	65,721	85	65,806	66,000	-	66,000	-	Complete	66,000	(194)	-0.3%	100.3%	100.0%
NW	95-942	Structural Upgrades at HMT Dryland Training Ctr	116,506	2,137	118,643	75,886	-	75,886	-	Complete	75,886	42,757	36.2%	63.8%	100.0%
NW	95-943	Structural Upgrades at HMT Tennis Center	268,860	5,033	273,893	74,804	-	74,804	-	Complete	74,804	199,089	72.7%	27.3%	100.0%
SE	95-944	Structural Upgrades at Raleigh Swim Center	4,481	6	4,487	5,703	-	5,703	-	Complete	5,703	(1,216)	-27.1%	127.1%	100.0%
NW	95-945	Structural Upgrades at Somerset Swim Center	8,962	12	8,974	9,333	-	9,333	-	Complete	9,333	(359)	-4.0%	104.0%	100.0%
NE	95-950	Sunset Swim Center Structural Upgrades	1,028,200	16,245	1,044,445	626,419	-	626,419	-	Complete	626,419	418,026	40.0%	60.0%	100.0%
NE	95-951	Sunset Swim Center Pool Tank	514,100	275	514,375	308,574	-	308,574	-	Complete	308,574	205,801	40.0%	60.0%	100.0%
UND	95-962	Auto Gas Meter Shut Off Valves at All Facilities	-	122	122	9,984	-	9,984	-	Construction	35,183	(35,061)	100.0%	0.0%	28.4%
Sub-total Facility Rehabilitation			6,227,732	131,552	6,359,284	4,804,597	3,364	4,807,961	25,199		4,833,160	1,526,124	24.0%	75.6%	99.5%
UND	Authorized use of savings for SW Quad Community Park & Athletic Fields		-	(1,300,000)	(1,300,000)	-	-	-	-	N/A	-	(1,300,000)	n/a	n/a	n/a
Total Facility Rehabilitation			6,227,732	(1,168,448)	5,059,284	4,804,597	3,364	4,807,961	25,199		4,833,160	1,526,124	4.5%	n/a	n/a
Facility Expansion and Improvements															
SE	95-952	Elise Shurt Center Expansion & Structural Improvements	1,997,868	30,311	2,028,179	2,039,367	-	2,039,367	-	Complete	2,039,367	(11,188)	-0.6%	100.6%	100.0%
SW	95-953	Conestoga Rec/Aquatic Expansion & Splash Pad	5,449,460	85,351	5,534,811	5,414,909	-	5,414,909	-	Complete	5,414,909	119,902	2.2%	97.8%	100.0%
SW	95-954	Aloha ADA Dressing Rooms	123,384	158	123,542	178,764	-	178,764	-	Complete	178,764	(55,222)	-44.7%	144.7%	100.0%
NW	95-955	Aquatics Center ADA Dressing Rooms	133,666	1,083	134,749	180,540	-	180,540	-	Complete	180,540	(45,791)	-34.0%	134.0%	100.0%
NE	95-956	Athletic Center HVAC Upgrades	514,100	654	514,754	321,321	-	321,321	-	Complete	321,321	192,933	37.5%	62.5%	100.0%
Sub-total Facility Expansion and Improvements			8,218,478	117,557	8,336,035	8,135,401	-	8,135,401	-		8,135,401	200,634	2.4%	97.6%	100.0%
UND	Authorized Use of Savings for Deferred Park Maintenance Replacements Category		-	(179,613)	(179,613)	-	-	-	-	N/A	-	(179,613)	n/a	n/a	n/a
Total Facility Expansion and Improvements			8,218,478	(62,056)	8,156,422	8,135,401	-	8,135,401	-		8,135,401	21,021	0.3%	99.7%	100.0%
ADA/Access Improvements															
NW	95-957	HMT ADA Parking & other site improvement	735,163	19,544	754,707	1,019,771	-	1,019,771	-	Complete	1,019,771	(265,064)	-35.1%	135.1%	100.0%
UND	95-958	ADA Improvements - undesignated funds	116,184	2,712	118,896	72,245	-	72,245	-	Complete	72,245	46,651	39.2%	60.8%	100.0%
SW	95-730	ADA Improvements - Barrows Park	8,227	104	8,331	6,825	-	6,825	-	Complete	6,825	1,506	18.1%	81.9%	100.0%
NW	95-731	ADA Improvements - Bethany Lake Park	20,564	194	20,758	25,566	-	25,566	-	Complete	25,566	(4,808)	-23.2%	123.2%	100.0%
NE	95-732	ADA Improvements - Cedar Hills Recreation Center	8,226	130	8,356	8,255	-	8,255	-	Complete	8,255	101	1.2%	98.8%	100.0%
NE	95-733	ADA Improvements - Forest Hills Park	12,338	197	12,535	23,416	-	23,416	-	Complete	23,416	(10,881)	-86.8%	186.8%	100.0%
SE	95-734	ADA Improvements - Greenway Park	15,423	196	15,619	-	-	-	-	Cancelled	-	15,619	100.0%	0.0%	0.0%
SW	95-735	ADA Improvements - Jenkins Estate	16,450	262	16,712	11,550	-	11,550	-	Complete	11,550	5,162	30.9%	69.1%	100.0%
SW	95-736	ADA Improvements - Lawndale Park	30,846	40	30,886	16,626	-	16,626	-	Complete	16,626	14,260	46.2%	53.8%	100.0%
NE	95-737	ADA Improvements - Lost Park	15,423	245	15,668	15,000	-	15,000	-	Complete	15,000	668	4.3%	96.7%	100.0%
NW	95-738	ADA Improvements - Rock Ck Park Soccer Fld	20,564	327	20,891	17,799	-	17,799	-	Complete	17,799	3,092	14.8%	85.2%	100.0%
NW	95-739	ADA Improvements - Skyview Park	5,140	82	5,222	7,075	-	7,075	-	Complete	7,075	(1,853)	-36.5%	135.5%	100.0%
NW	95-740	ADA Improvements - Waterhouse Powerline Park	8,226	183	8,409	8,402	-	8,402	-	Complete	8,402	7	0.1%	99.9%	100.0%
NE	95-741	ADA Improvements - West Sylvan Park	5,140	82	5,222	5,102	-	5,102	-	Complete	5,102	120	2.3%	97.7%	100.0%
SE	95-742	ADA Improvements - Wonderland Park	10,282	163	10,445	4,915	-	4,915	-	Complete	4,915	5,530	52.9%	47.1%	100.0%
Total ADA/Access Improvements			1,028,196	24,461	1,052,657	1,242,547	-	1,242,547	-		1,242,547	(189,890)	-18.0%	116.0%	100.0%
UND	Authorized Use of Savings from Bond Issuance Administration Category		-	189,890	189,890	-	-	-	-	N/A	-	189,890	100.0%	n/a	n/a
Total ADA/Access Improvements			1,028,196	214,351	1,242,547	1,242,547	-	1,242,547	-		1,242,547	-	100.0%	100.0%	100.0%

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 6/30/18 **Preliminary**

Quadrant	Project Code	Description	Project Budget			Project Expenditures				Basis of Estimate (Completed Phase)	Project Cumulative Cost	Variance Est. Cost (Over) Under Budget (3-9) = (10)	Percent of Variance Total Cost Variance to Budget (10) / (3)	Cost Expended to Budget (6) / (3)	Cost Expended to Total Cost (6A)9
			Initial Project Budget (1)	Adjustments (2)	Current Total Project Budget FY 17/18 (1+2)=(3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Total Expended to Date (4+5)=(6)	Estimated Cost to Complete (7)						
Community Center Land Acquisition															
UND	98-884-a	Community Center / Community Park (SW Quadrant) (Hulse/BSO/Engel)	5,000,000	105,974	5,105,974	1,654,847	-	1,654,847	-	Complete	1,654,847	3,451,127	67.6%	32.4%	100.0%
UND	98-884-b	Community Center / Community Park (SW Quadrant) (Wenzel/Wall)	-	-	-	2,351,777	-	2,351,777	-	Complete	2,351,777	(2,351,777)	-100.0%	n/a	100.0%
Sub-total Community Center Land Acquisition			5,000,000	105,974	5,105,974	4,006,624	-	4,006,624	-		4,006,624	1,099,350	21.5%	78.5%	100.0%
UND		Outside Funding from Washington County	-	(176,000)	(176,000)	-	-	-	-	N/A	-	(176,000)	n/a	n/a	n/a
UND		Transferred to New Community Park Development	-	(208,251)	(208,251)	-	-	-	-	N/A	-	(208,251)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Land Acquisition Category	-	(715,099)	(715,099)	-	-	-	-	N/A	-	(715,099)	n/a	n/a	n/a
Total Community Center Land Acquisition			5,000,000	(993,376)	4,006,624	4,006,624	-	4,006,624	-		4,006,624	-	0.0%	100.0%	100.0%
Bond Administration Costs															
ADM		Debt Issuance Costs	1,393,000	(939,654)	853,346	68,142	-	68,142	-	Complete	68,142	785,204	92.0%	8.0%	100.0%
ADM		Bond Accountant Personnel Costs	-	241,090	241,090	288,678	-	288,678	-	Complete	288,678	(47,588)	-19.7%	119.7%	100.0%
ADM		Deputy Director of Planning Personnel Costs	-	57,454	57,454	57,454	-	57,454	-	Complete	57,454	-	-100.0%	n/a	100.0%
ADM		Communications Support	-	50,000	50,000	12,675	-	12,675	37,325	Budget	50,000	-	0.0%	25.4%	25.4%
ADM		Technology Needs	18,330	-	18,330	23,952	-	23,952	-	Complete	23,952	(5,622)	-30.7%	130.7%	100.0%
ADM		Office Furniture	7,150	-	7,150	5,378	-	5,378	-	Complete	5,378	1,772	24.8%	75.2%	100.0%
ADM		Admin/Consultant Costs	31,520	-	31,520	48,093	-	48,093	-	Complete	48,093	(16,573)	-52.6%	152.6%	100.0%
ADM		Additional Bond Proceeds	-	1,507,717	1,507,717	-	-	-	-	Budget	-	1,507,717	0.0%	0.0%	0.0%
Sub-total Bond Administration Costs			1,450,000	1,316,607	2,766,607	504,372	-	504,372	37,325		541,697	2,224,910	80.4%	18.2%	93.1%
UND		Authorized Use of Savings for Deferred Park Maintenance Replacements Category	-	(190,872)	(190,872)	-	-	-	-	N/A	-	(190,872)	n/a	n/a	n/a
UND		Authorized Use of Savings for New Neighborhood Parks Development Category	-	(173,175)	(173,175)	-	-	-	-	N/A	-	(173,175)	n/a	n/a	n/a
UND		Authorized use of savings for SW Quad Community Park & Athletic Fields	-	(1,400,000)	(1,400,000)	-	-	-	-	N/A	-	(1,400,000)	n/a	n/a	n/a
UND		Authorized Use of Savings for ADA/Access Improvements Category	-	(189,890)	(189,890)	-	-	-	-	N/A	-	(189,890)	n/a	n/a	n/a
Total Bond Administration Costs			1,450,000	(637,330)	812,670	504,372	-	504,372	37,325		541,697	270,973	33.3%	62.1%	93.1%
Grand Total			100,000,000	4,037,817	104,037,817	87,054,112	2,655,829	89,709,941	13,951,198		103,661,139	376,678	0.4%	86.2%	86.5%

THPRD Bond Capital Program
Funds Reprogramming Analysis - Based on Category Transfer Eligibility
As of 6/30/18 **Preliminary**

	Category (Over) Under Budget
Limited Reprogramming	
Land: New Neighborhood Park	-
New Community Park	-
New Linear Park	-
New Community Center/Park	-
	-
	-
Nat Res: Restoration	125,211
Acquisition	-
	125,211
	125,211
All Other	
New Neighborhood Park Dev	-
Neighborhood Park Renov	(847,513)
New Community Park Dev	618,895
Community Park Renov	187,315
New Linear Parks and Trails	67,913
Athletic Field Development	(293,261)
Deferred Park Maint Replace	-
Facility Rehabilitation	226,124
ADA	-
Facility Expansion	21,021
Bond Admin Costs	270,973
	251,467
	251,467
Grand Total	376,678



MEMORANDUM

Date: July 6, 2018
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for May, 2018**

The Board of Directors approved a resolution implementing the System Development Charge program on November 17, 1998. Below please find the various categories for SDC's, i.e., Single Family, Multiple Family and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through May 2018.

Current Rate per Unit		With 1.6% Discount	Current Rate per Unit		With 1.6% Discount
Single Family			Multi-Family		
North Bethany	\$12,268.00	\$12,071.71	North Bethany	\$9,791.00	\$9,634.34
Bonny Slope West	\$12,789.00	\$12,584.38	Bonny Slope West	\$10,206.00	\$10,042.70
South Cooper			South Cooper		
Mountain	\$12,624.00	\$12,422.02	Mountain	\$10,072.00	\$9,910.85
Other	\$10,800.00	\$10,627.20	Other	\$8,619.00	\$8,481.10
Accessory Dwelling			Non-residential		
Other	\$6,152.00	\$6,053.57	Other	\$360.00	\$354.24

City of Beaverton Collection of SDCs	Gross Receipts	Collection Fee	Net Revenue
3,007 Single Family Units	\$9,824,587.30	\$239,010.15	\$9,585,577.15
15 Single Family Units at \$489.09	\$7,557.80	\$221.45	\$7,336.35
2,502 Multi-family Units	\$8,581,838.76	\$162,144.36	\$8,419,694.40
0 Less Multi-family Credits	(\$52,424.23)	(\$229.36)	(\$52,194.87)
280 Non-residential	\$944,480.14	\$22,249.11	\$922,231.03
5,804	\$19,306,039.77	\$423,395.71	\$18,882,644.06

Washington County Collection of SDCs	Gross Receipts	Collection Fee	Net Revenue
9,424 Single Family Units	\$41,782,232.31	\$791,653.18	\$40,990,579.13
-300 Less Credits	(\$642,834.00)	(\$19,285.02)	(\$623,548.98)
3,259 Multi-family Units	\$11,485,607.03	\$219,567.40	\$11,266,039.63
-24 Less Credits	(\$48,786.85)	(\$1,463.61)	(\$47,323.24)
3 Accessory Dwelling Units	\$18,223.94	\$137.61	\$18,086.33
161 Non-residential	\$1,602,082.34	\$30,880.63	\$1,571,201.71
12,523	\$54,196,524.77	\$1,021,490.19	\$53,175,034.58

Recap by Agency	Percent	Gross Receipts	Collection Fee	Net Revenue
5,804 City of Beaverton	26.20%	\$19,306,039.77	\$423,395.71	\$18,882,644.06
12,523 Washington County	73.80%	\$54,196,524.77	\$1,021,490.19	\$53,175,034.58
18,327	100.00%	\$73,502,564.54	\$1,444,885.90	\$72,057,678.64

System Development Charge Report, May 2018

	Recap by Dwelling				
	Single Family	Multi-Family	ADU	Non-Resident	Total
City of Beaverton	3,022	2,502	0	280	5,804
Washington County	<u>9,124</u>	<u>3,235</u>	<u>3</u>	<u>161</u>	<u>12,523</u>
	<u>12,146</u>	<u>5,737</u>	<u>3</u>	<u>441</u>	<u>18,327</u>

Total Receipts to Date

Gross Receipts	\$73,502,564.54
Collection Fees	<u>(\$1,444,885.90)</u>
	\$72,057,678.64
Interest	<u>\$2,505,843.16</u>
	<u>\$74,563,521.80</u>

Total Payments to Date

Refunds	(\$2,066,073.93)
Administrative Costs	(\$18.67)
Project Costs -- Development	(\$28,439,301.39)
Project Costs -- Land Acquisition	<u>(\$27,974,761.63)</u>
	<u>(\$58,480,155.62)</u>
	<u>\$16,083,366.18</u>

Recap by Month, FY 2017/18

	Net Receipts	Expenditures	Interest	SDC Fund Total
through June 2017	\$60,526,031.83	(\$52,907,409.43)	\$2,308,678.70	\$9,927,301.10
July	\$326,030.78	(\$1,724,188.90)	\$13,386.01	(\$1,384,772.11)
August	\$2,775,889.56	(\$65,767.06)	\$13,311.94	\$2,723,434.44
September	\$381,907.57	(\$51,518.51)	\$14,010.03	\$344,399.09
October	\$327,259.13	(\$1,056,428.63)	\$17,361.85	(\$711,807.65)
November	\$795,114.29	(\$164,720.44)	\$14,799.52	\$645,193.37
December	\$1,608,253.02	(\$61,001.41)	\$15,461.97	\$1,562,713.58
January	\$1,174,874.34	(\$2,059,288.42)	\$17,824.14	(\$866,589.94)
February	\$1,046,415.09	(\$27,079.19)	\$19,803.11	\$1,039,139.01
March	\$1,039,012.48	(\$189,557.90)	\$21,151.38	\$870,605.96
April	\$1,084,973.10	(\$124,187.27)	\$23,844.99	\$984,630.82
May	\$971,917.45	(\$49,008.46)	\$26,209.52	\$949,118.51
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$72,057,678.64</u>	<u>(\$58,480,155.62)</u>	<u>\$2,505,843.16</u>	<u>\$16,083,366.18</u>

Recap by Month, by Unit

	Single Family	Multi-Family	Non-Residential	ADU	Total Units
through June 2017	11,575	5,232	427	0	17,234
July	27	0	2	0	29
August	60	230	4	0	294
September	28	0	2	0	30
October	28	0	0	1	29
November	52	20	0	0	72
December	51	93	2	2	148
January	49	63	1	0	113
February	55	42	2	0	99
March	56	41	0	0	97
April	93	0	0	0	93
May	72	16	1	0	89
June	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	<u>12,146</u>	<u>5,737</u>	<u>441</u>	<u>3</u>	<u>18,327</u>

Projected SDC beginning cash balance per FY18 budget was \$11,177,928. Actual beginning balance was \$9,704,412
 Budgeted receipts for FY18 are \$10,937,757.

Parks district's 16th concert series slated

■ *All events free throughout summer*

The Times

Country singer Britnee Kellogg will headline the Tualatin Hills Park & Recreation District's first-ever Independence Day celebration with a free concert from 11 a.m. to 1 p.m. Wednesday, July 4, at Veterans Memorial Park.

The show — in partnership with American Legion Post 124 — will kick off a THPRD summer concert season that features five musical performances plus one theatrical production. All will be free.

This will be the 16th consecutive year the park district has staged free summer entertainment for the public, but it will mark the first time a concert has been performed on the Fourth of July. Veterans Memorial Park is at the intersection of Watson and Washington avenues and Seventh Street near downtown Beaverton.

"We were excited when Post 124 approached us with the idea of a Fourth of July concert at Veterans Memorial Park," said Doug Menke, THPRD general manager. "It fits beautifully with our mission to bring our community together, and putting on a free concert at this park on the nation's birthday is extra meaningful. Everyone is welcome."



Britnee Kellogg will perform on the Fourth of July in Beaverton. COURTESY PHOTO: THPRD

Kellogg, a Vancouver native, was on American Idol multiple times and has opened concerts for country music stars including Martina McBride.

The rest of the shows include:

■ Saturday, July 7, 6 to 8:30 pm, Original Practice Shakespeare Theater at THPRD's Elsie Stuhr Center, 5550 S.W. Hall Blvd., Beaverton. Featuring "Romeo and Juliet."

■ Thursday, July 12, 6 to 8 pm, ¡Chiringa! at Arnold Park, 4155 S.W. 182nd Ave., Aloha. Based in Bend, Chiringa is a high-energy dance party band. Their music is described as "rockified tropical dance" (Latin music infused with funk and rock).

■ Thursday, July 19, 6 to 8 p.m., Petty Fever at Greenway Park, between Hall and Scholls Ferry, Beaverton. Two-time recipient of the Los Angeles Music Awards "Tribute Band of

the Year," lead singer Frank Murray and group play the sounds of the late rocker Tom Petty.

■ Thursday, Aug. 9, 6 to 8 pm, Seymour Baker Band at Cedar Mill Park, 10385 N.W. Cornell Road, Portland. This band of veteran musicians plays songs from the last 60 years with a wide range of styles, including blues, Americana, rock, country and gospel.

■ Thursday, Aug. 23, 6 to 8 pm, My Happy Pill at Raleigh Park, 3500 S.W. 78th Ave., Portland. With a song list spanning from the '70s to today, this dance band offers a high-energy mix of funk, pop, rock, rhythm and blues, soul and more.

In addition to concerts and theater, THPRD has a wide variety of summer events planned, most of them free. Visit www.thprd.org/summer-celebrations for details.

CULTURE & COMMUNITY

Outdoor pools open just as summer arrives

The Beaverton area's two outdoor pools operated by the Tualatin Hills Park & Recreation District, will open their doors Monday, June 25.

The pools are Somerset West Swim Center, 18300 N.W. Parkview Blvd., and Raleigh Swim Center, 3500 S.W. 78th Ave. The outdoor pools will host children's lessons, adult classes and lap swimming along with open swim time for the whole family.

The parks district also offers swimming programs year-round at its six indoor pools, but "there's something special about our outdoor facilities," said Sharon Hoffmeister, THPRD's superintendent of Aquatics. "People love them."

Hoffmeister said THPRD plans to keep the outdoor pools open through Labor Day. But, she added, that could be extended if summer's heat carries over into the fall.

For those just looking to play in the spray, Conestoga Recreation & Aquatic Center, 9985 S.W. 125th Ave., next to Southridge High School, operates a

4,500-square-foot, outdoor splash pad that is available to the public. The facility, typically open daily from 9 a.m. to dusk, is designed for children of all ages.

A toddler bay includes several low-spraying features. Older children can get soaked by overhead buckets of water. The water park also offers sprays.

The district's other splash pad is at Timberland Park, 11620 N.W. Stone Mountain Lane, in the Cedar Mill area. That site also is open and free to use.



COURTESY PHOTO: BOB WAYT

Kids play at the Somerset Pool and at one of the THPRD splash pads.

Tualatin Hills Parks and Rec, Beaverton Family Promise pair up to help homeless families

by Valerie Hurst, KATU News



Beaverton, like Portland and other cities in the metro, is dealing with a growing homeless population.

Tualatin Hills Parks and Recreation District is pairing up with Beaverton Family Promise to offer some homeless families a place to stay.

Eric Owens with Tualatin Hills Parks and Recreation District said they'll pick homeless families within their community and work with the non-profit to give people a place to stay.

"They are families, they're not people who are single and living on the street. They are families with children, many of them are just on the verge of getting back into sustainable housing," Owens said.

By day, the kids would go to school and their parents would work at a day center nearby. At night, they'd be transported to centers.

"These people get the opportunity to be inside, safer, off the street with safer conditions," Owens said. "Another location that could be used by the families is the gymnasium. We have riding toys the kids could play with."

Owens said this effort to help the homeless fits right in with Tualatin Hills Parks and Recreation District's mission.

"At the core, we work with our community to provide opportunities for them to recreate and just have better lives," Owens explained.

Several facilities will host homeless families just one week a year while their buildings are closed to the public for maintenance work.

Beaverton Family Promise is part of a national organization that mainly uses churches on the east coast. Organizers say this is the first parks and rec department in the country to help the homeless. Beaverton's Community Center is another non-church location participating.

'Freedomthon' slated for July Fourth

Independence Day event will be followed by a concert at Veterans Memorial Park in Beaverton.

The City of Beaverton will play host to the Beaverton Freedom Festival starting at 8 a.m. Wednesday, July 4, at Beaverton City Library, 12375 S.W. Fifth St.

The event begins with the "Freedomthon 5K" run and walk at 8:30 a.m., followed by the youths' race at 10 a.m.

Later, race participants can enjoy a free pancake breakfast and lemonade.

The event also features live music from Bottleneck Blues Band, a pie eating contest, bouncy houses, obstacle courses and more.

Area road closures are expected from 8 to 10:30 a.m. near the race location, Southwest Fifth Street from Hall Boulevard to Western Avenue, and Western Avenue from Fifth Street to Allen Boulevard.

For more information and race registration, go online to [the city's website](#).

Later, participants can join Tualatin Hills Park & Recreation District and the Beaverton Post No. 124 of the American Legion at a concert to recognize the sacrifices service families make in support of active, reserve and veteran service members.

The event is 11 a.m. to 1 p.m. at Veterans Memorial Park on Southwest Water Avenue. Food and beverages will be available for purchase or people may bring their own own picnic.

For more information, visit [the park district website](#).

Join us for



Free!

FOURTH of JULY
Concert Celebration

11 am - 1 pm

Featuring the Britnee Kellogg Band

Veterans Memorial Park

Intersection of Washington Ave,
Watson Ave, and 7th Street in Beaverton, OR

Summer Celebrations

June 20 | 6-7:30 pm
Picnic in the Park*
Autumn Ridge Park

July 4 | 11 am-1 pm
Concert
Britnee Kellogg Band
Veterans Memorial Park

July 7 | 6-8:30 pm
Original Practice
Shakespeare Theater
Elsie Stuhr Center

July 12 | 6-8 pm
Concert
¡Chiringa!
Arnold Park

July 19 | 6-8 pm
Concert
Petty Fever
Greenway Park

July 28 | 11 am-4 pm
Party in the Park
HMT Recreation Complex

Aug. 1 | 6-7:30 pm
Picnic in the Park*
Camille Park

Aug. 2 | 6-7:30 pm
Picnic in the Park*
Carolwood Park

Aug. 4 | 10 am-2 pm
Big Truck Day
Conestoga Recreation
& Aquatic Center

Aug. 9 | 6-8 pm
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Cedar Mill Park

Aug. 11 | 9 am-2 pm
All Ability Tri4Youth
HMT Recreation Complex

Aug. 19 | 2-6 pm
Fiesta en el Parque
Schiffler Park

Aug. 23 | 6-8 pm
Concert
My Happy Pill
Raleigh Park

Sept. 8 | 10 am-noon
Beaverton Celebration
Parade*
Beaverton Streets

Sept. 14 | 6:30-9 pm
Celebrating Indian Culture
Conestoga Recreation
& Aquatic Center

Sept. 15 | 1-4 pm
Beaverton International
Celebration*
Conestoga Recreation
& Aquatic Center

For information on all of our events
thprd.org/summer-celebrations



THPRD employee uses CPR skills learned on the job to help save teammate's life

by Amy Milshstein

When Ben Wu's Westview High School teammate collapsed on the lacrosse field during practice on May 23, the THPRD lifeguard and swim instructor knew exactly what to do. And thanks in large part to him, 16-year-old Colby Clay is alive today.

"I had just finished my lifeguard recertification a week earlier," said Wu, who graduated from Westview in June. "I knew he needed CPR."

Clay had suffered commotio cordis after being hit in the chest with a lacrosse ball. The condition, in which the heartbeat is disrupted by a blow to the chest, is very rare and often lethal.

Wu assessed Clay and administered compression-only CPR until an athletic trainer and emergency responders from the

Hillsboro Fire Department arrived.

"Those technical skills came from my lifeguard training," he said. "About half of the recertification course is dedicated to addressing cardio events like this."

Wu has been a lifeguard and swim instructor at THPRD's Sunset Swim Center since January 2016, balancing work with his busy academic and athletic schedules.

"We never know when or where our employees will be called on to use the training they have received at THPRD," said Lori Leach, Sunset Swim Center supervisor. "But we're always proud of them when they do, especially when someone's life is at stake."

A graduate of Westview's Health Career Pathways program, Wu dreams of becoming a pediatric critical care physician.



Ben Wu has been a lifeguard at THPRD's Sunset Swim Center for more than two years. He said his CPR training as a lifeguard enabled him to help save the life of a teammate who suffered cardiac arrest.

Until then, he hopes that more people will be inspired by his story to learn CPR.

"It should be an essential skill for everyone," he said.

"We are fortunate to have community members like Ben Wu who not only are willing to help

during a life-or-death emergency, but who prepare themselves for that possibility by learning how to perform CPR," said Operations Chief Scott Magers of the Hillsboro Fire Department. "Immediate bystander CPR is critical to a victim's survival from

a sudden cardiac arrest. This young man's teammate survived thanks to the rapid action of all who stepped in to help."

About THPRD

Formed in 1955, THPRD is the largest special park district in Oregon, spanning 50 square miles and serving about 250,000 residents in the greater Beaverton area. The district provides year-round recreational opportunities for people of all ages and abilities. For more information, visit www.thprd.org or call 503-645-6433.



Washington County Section



Project times with reconstruction of adjacent Walker Elementary

The Times

Construction on one of the Tualatin Hills Park & Recreation District's largest bond measure projects, the redevelopment of Cedar Hills Park, will start Monday, July 9.

The project will create a long list of amenities for the public: multipurpose synthetic turf athletic field, splash pad, play equip-

ment, multipurpose sport courts, sand volleyball and bocce courts, community garden, picnic shelter, permanent restrooms and a concession stand.

The park — adjacent to Southwest Cedar Hills Boulevard and Walker Road in Beaverton — also will offer new features that are compliant with the Americans with Disabilities Act, enabling more people to more easily enjoy recreation in the park, according to district officials.

"We're excited to get underway with this bond project," said Doug Menke, THPRD general manager. "The park is in a great location and has been well-used,

See PARK / Page A3



An access road cutting through Cedar Hills Park to William Walker Elementary is being made to assist with construction traffic during the renovations for both properties.

TIMES PHOTO: JONATHAN HOUSE



TIMES PHOTO: JONATHAN HOUSE

Trees are removed to start renovations to the Cedar Hills Park and William Walker Elementary properties.

Park: *Project timed with new school*

■ *From Page A1*

but it hasn't been redeveloped since we acquired it in the late '50s. It's going to be a much better park when we're finished."

Redevelopment of the 12-acre site will take the next two summers. Work will finish in October 2019; just after the Beaverton School District opens its new William Walker Elementary School next door in September 2019.

Walker is the third of four schools to be replaced as part of the Beaverton School District's \$680 million construc-

tion bond measure, approved by voters in 2014. The original school, built in 1959, will be replaced with an 87,200-square-foot, two-story building designed to hold 750 students. It will open in fall 2019.

The rebuild of Walker School posed challenges, the school district said, in coordinating the project with the work at Cedar Hills Park. The coordinated project will allow for additional access to the school site from Cedar Hills Boulevard, as well as new fields and other open space for school and community use. The two projects will happen at the same time, to do that, the school district delayed the Walker School project by a year. It initially had been scheduled to open this September.

The park's new multipurpose sport courts will include the district's first futsal court. Futsal is a soccer-like game played on a hard surface similar in size to a tennis court.

The splash pad — a water playground with numerous in-ground spray and water-jet features that dance in differ-

ent patterns and directions when activated — will be the district's third, along with Conestoga Recreation &

Aquatic Center and Timberland Park. It will be free to the public to use during warmer weather months.



Party in the Park

Tualatin Hills Park & Recreation District's big summer fun event kicks off July 28

On Saturday, July 28, Party in the Park returns with a dizzying array of activities for those in search of free fun.

The daylong festival, now in its 13th year, is presented by the Tualatin Hills Park & Recreation District at the Howard M. Terpenning Recreation Complex, 15707 S.W. Walker Road, Beaverton.

Party in the Park features a wide variety of family-oriented activities that run primarily from 11 a.m. to 4 p.m. All activities are free except for the Family Triathlon (which starts at 9 a.m.) That event carries a small entry fee to offset expenses.

"Party in the Park is our largest community event of the year and has become a real institution in our area, an event that patrons look forward to every year," said Doug Menke, general manager of the parks district. "It's a great way for families, neighbors and friends to celebrate summer together. They also get a small sampling of the many recreational activities we offer."

Bob Wayt, the communications director for THPRD, said an estimated 11,500 people attended last year. The event has grown almost every year since its inception, he added.

"It's been so well-received that people look forward to it each year. We have families who come year after year," Wayt said. "They go home tired but happy. And we love that."

Big events

Returning attractions include a rocket-building station, "Join the Circus," and two theaters offering puppet shows and roaming performers. These complement a traditional entertainment lineup that includes several giant inflatable toys (Field 5), three climbing walls (Field 4), arts and crafts, and face painting.

The Family Triathlon kicks off the day's activities at 9 a.m. The non-competitive event includes a 50-yard swim, 2-mile bike ride and half-mile run. Participants can preregister at thprd.org.

The event includes a free helmet fitting and replacement station, plus a minor bicycle repair service, both provided by the Northwest Bicycle Safety Council.

The Beaverton Police Department's popular K-9 Unit demonstration is scheduled from 11:30 a.m. to 1 p.m. The athleticism and discipline of these elite dogs always excites the crowd.

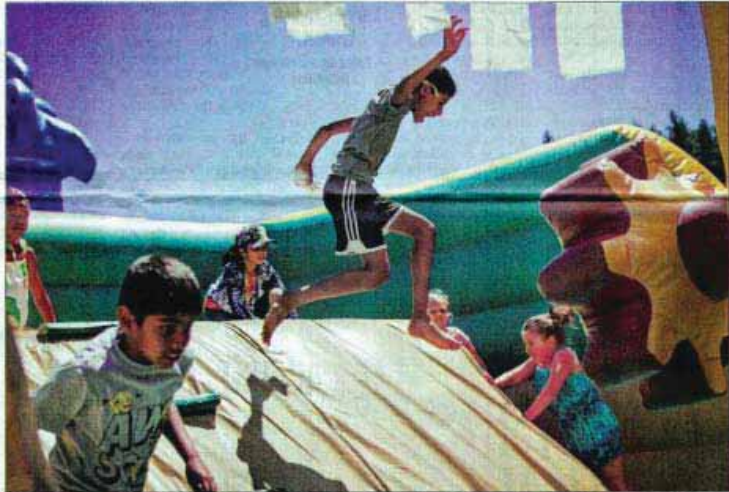
On Field 5, along with the inflatables, guests will be able to play bocce, futsal, giant Jenga, giant Connect 4 and cornhole.

Free drop-in tennis will be available from 11 a.m. to 4 p.m. on the Stadium Court; equipment will be provided by THPRD. Inside the Athletic Center, drop-in basketball, badminton, volleyball and table tennis will be offered. On the outdoor courts will be basketball and pickleball, along with mini tennis with low-compression balls.

At the Aquatic Center, two sessions of

"Party in the Park is our largest community event of the year and has become a real institution in our area, an event that patrons look forward to every year."

— Doug Menke



The annual Party in the Park draws families each year for fun events like games (top photo), bouncy houses (above) and open swim times (below).

PHOTOS COURTESY THPRD

See PARTY IN THE PARK / Page A13

2018 Party in the Park Activities Schedule

Time	Event	Venue	Time	Event	Venue
9 a.m.	Family Triathlon (swim, bike and run)	Start: Aquatic Center	11 a.m.-4 p.m.	THPRD Wellness on Wheels van (Fitness for older adults)	Soccer Field 4
9-10:30 a.m.	Northwest Bicycle Safety Council Helmet Station (featuring bike helmet fitting and replacement, bike repair)	Aquatic Center	11 a.m.-4 p.m.	Drop-in tennis/games for families	Hardin Stadium Court
11 a.m.-4 p.m.	Inflatable toys and climbing walls	Soccer Fields 4 and 5	11 a.m.-4 p.m.	iHeart Radio & Toyota Activation	Soccer Field 4
11 a.m.-4 p.m.	Rocket build and launch	Soccer Field 3	11 a.m.-4 p.m.	Join the Circus! (circus skills: hula, juggling, stunts, etc.)	Soccer Field 4
11 a.m.-4 p.m.	Drop-in sports (basketball, volleyball, badminton and table tennis)	Inside Athletic Center	11 a.m.-4 p.m.	Olde World Puppet Theater Studio	Soccer Field 4, roaming
11 a.m.-4 p.m.	Outdoor sports (basketball, pickleball and mini tennis)	Outside Athletic Center	11 a.m.-4 p.m.	Dragon Theater Puppets	Soccer Field 4, roaming
11 a.m.-4 p.m.	Field games (bocce, futsal, giant Jenga, giant Connect 4, cornhole)	Soccer Field 5	11 a.m.-4 p.m.	Food vendors	East of Soccer Field 1
11 a.m.-4 p.m.	Water safety information	Aquatic Center	11:30 a.m.-1 p.m.	Beaverton Police K-9 Unit demo	Soccer Field 1
11 a.m.-4 p.m.	THPRD Rec Mobile, Nature Mobile (including arts & crafts and face painting)	Soccer Field 4	1-4 p.m.	Hillsboro Hops activities with Barley	Soccer Field 1
			1:30-3:30 p.m.	Free open swim	Aquatic Center
			4-6 p.m.	Free open swim	Aquatic Center



From east on Sunset Hwy (26): Take Cornell/Bethany exit 65. Turn left at top of ramp. Stay in left lane and turn south onto 158th Ave. From West on Sunset Hwy (26): Take the Bethany exit (65) and turn right at top of the ramp. Take a left onto Cornell Road, then right onto 158th Ave.

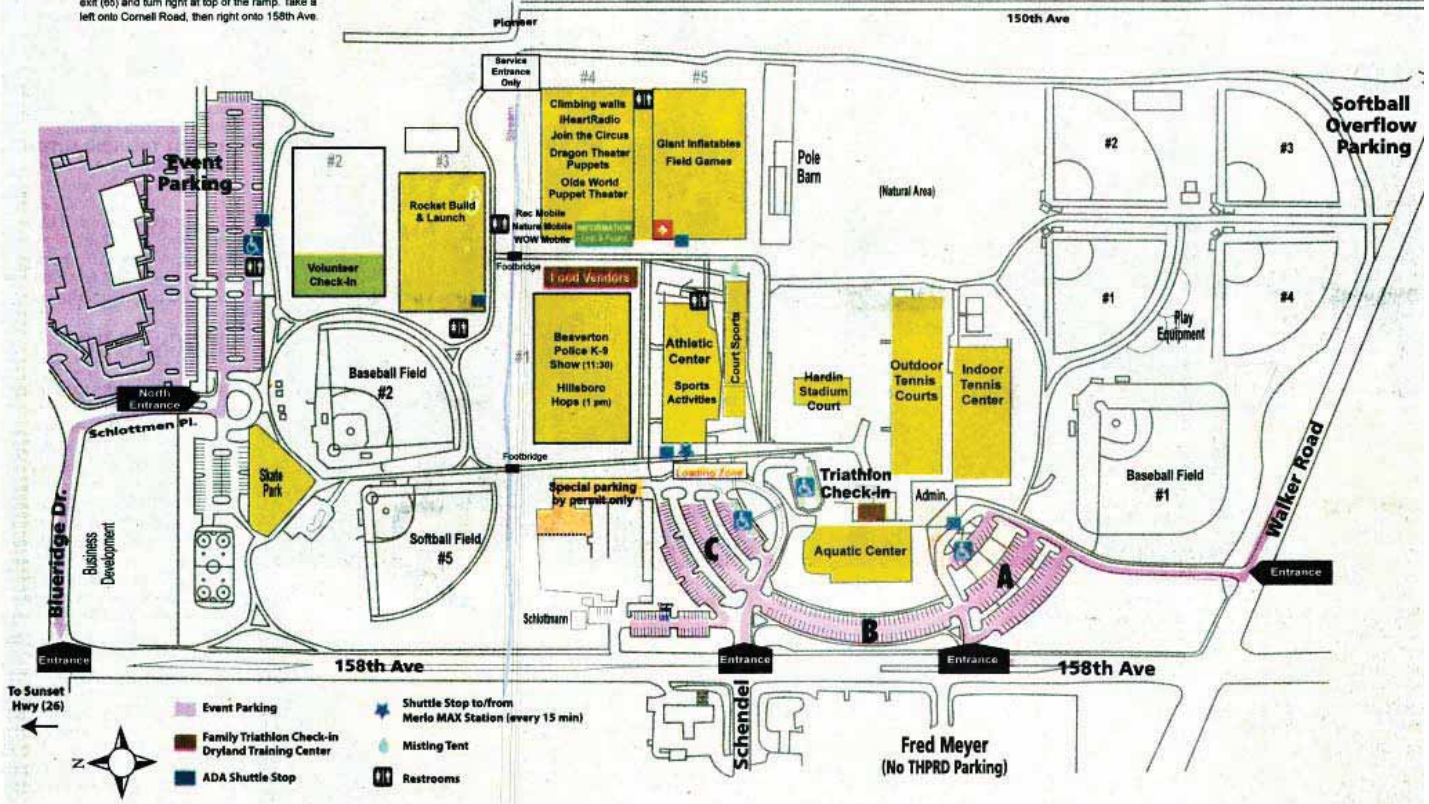


**TUALATIN HILLS
PARK & RECREATION DISTRICT**

**HMT Recreation Complex
15707 SW Walker Road
Beaverton, OR 97006**

*Party
in the
Park*

**Saturday,
July 28, 2018
11 am - 4 pm**



Party in the Park:

from Page A12

free swimming are planned: 1:30 to 3:30 p.m., and 4 to 6 p.m. The THPRD Rec Mobile will offer a sampling of games and activities for guests of all ages, and the THPRD Nature Mobile will provide nature and science learning opportunities, activities and games. The park district's Wellness on Wheels van will host group fitness activities for older adults.

A diverse selection of food and beverages will be offered by Saigon Bowl Vietnamese Eatery, Dogs and Fries, Two Wahines Shave Ice, Doug's Kettle Corn, and THPRD's Athletic Center concessionaire.



Police dogs and their handlers are always popular attractions at each year's Party in the Park.

PHOTOS COURTESY THPRD



Aug. 1 | 6-7:30 pm
Picnic in the Park*
Camille Park

Aug. 2 | 6-7:30 pm
Picnic in the Park*
Carolwood Park

Aug. 4 | 10 am-2 pm
Big Truck Day
Conestoga Recreation
& Aquatic Center

Aug. 9 | 6-8 pm
Concert
Seymour Baker Band
Cedar Mill Park

Aug. 11 | 9 am-2 pm
All Ability Tri4Youth
HMT Recreation
Complex

Aug. 19 | 2-6 pm
Fiesta en el Parque
Schiffler Park

Aug. 23 | 6-8 pm
Concert
My Happy Pill
Raleigh Park

Sept. 8 | 10 am-noon
Beaverton Celebration
Parade*
Beaverton Streets

Sept. 14 | 6:30-9 pm
Celebrating Indian Culture
Conestoga Recreation
& Aquatic Center

Sept. 15 | 1-4 pm
Beaverton International
Celebration*
Conestoga Recreation
& Aquatic Center

*In partnership with City of Beaverton

New!
¡Nuevo!

Sunday, Aug. 19

Domingo,
19 de agosto
2-6 pm

Fiesta en el Parque

Free fun for the entire family!
¡Diversión gratuita para toda la familia!

Evelyn M. Schiffler Memorial Park



For more information, visit thprd.org/summer-celebrations

Metro Grant to connect Latino students with nature

■ *Parks District, Beaverton schools share resources*

By DELIA TORRES-ENCISO
The Times

Metro has granted the Tualatin Hills Park & Recreation District's Nature and Trails Department a \$70,000 grant to fund its Nature Experiences and Workforce Training (NEWT) program for under-served Latino students.

The program has partnered with Adelante Mujeres, Columbia Sportswear, Beaverton School District's Multilingual Department, the Friends of Tualatin Hills Nature Park and the Vose Neighborhood Association.

Kristin Smith, the interpretive supervisor for the park district's Tualatin Hills Nature Center, said the need for this program is evident. "Unfortunately, Latino audiences do not participate in nature programs, nor are they represented on staff, in equal proportions to census data," she said in a news release.

"People just don't know about the program so I think there's a lack of knowledge and a lack of understanding that we offer programs like this," said Smith about the low rate of Latino student participation in outdoor programs.

The grant is one of 14 awarded to community organizations as part of Metro's strategy to support racial equity throughout the region. It is also on par with Beaverton

School District's equity policy which states, "in order to break the predictive link between student demographics and student achievement, the District must apply the principle of equity to all policies, programs, operations and practices and ensure all students have access and opportunity to high quality education."

NEWT is a two-part program. The first will include after-school and weekend nature-based activities and field trips offered to four Beaverton schools. The second is a summer youth development internship for high-school-aged Latino students.

NEWT is set to start this winter and go on for two years, ending after its summer program of 2020, with plans to apply for another Metro grant and continue its endeavors.

All four schools chosen to participate have an above-average percent of Hispanic students, with the average in the Beaverton School District being 24 percent Hispanic. The four participating schools and the percent of Hispanic students are:

■ Vose Elementary School: 74 percent

■ Aloha-Huber Park School: 58 percent

■ Five Oaks Middle School: 38 percent

■ Aloha High School: 37 percent

Bob Wayt, director of communication and outreach at the parks district, said the linkage to Beaverton School District is important. "Our service boundaries are almost identical to the BSD boundaries," he said.

"People just don't know about the program so I think there's a lack of knowledge and a lack of understanding that we offer programs like this."

— Kristin Smith

Smith talked about the challenges facing Adelante Mujeres, a nonprofit organization that has existing programs in the Beaverton schools, like the after school project known as the Chicas program. "One of the things, especially for girls, is there is an expectation that they help out at home during the summer so they're providing child care and supporting the family at home over the summer, as opposed to doing these outside experiences," she said.

To mitigate this, NEWT will offer a paid summer internship for teens during the second year of the program. Additionally, having the appropriate gear and being prepared to explore the outdoors is a barrier for some students. To address this, the parks district reached out to its partners at the Friends of Tualatin Nature Park and Columbia Sportswear, who will provide 25 pairs of rain boots and 35 rain jackets to students in the program.

NEWT has been a culmination of many community partnerships. A big contributor is Adelante Mujeres, which will provide their in-school and community connections that

reach underrepresented Latino students and their families.

The liaisons for students and families interested in enrolling are: Leticia Aguilar, the Chicas youth development program manager; Noemi Herrera, the Chicas project coordinator/facilitator; Karen Munday, an environmental education program coordinator; and Melissa Marcum, the Nature and Trails volunteer coordinator.

"Capitalizing on their expertise enables us to do much more than we could do by ourselves," said Wayt on their partnership with Adelante Mujeres.

The Chicas program is offered at 17 schools throughout Beaverton, Forest Grove and Hillsboro school districts. However, this is a program that is a first of its kind with the parks district.

"They initially approached us about incorporating environmental sciences into that after-school program ... and so that's kind of how the whole thing came to be. They were looking for somebody to provide that content, so we are happy to provide that content for them," said Smith about the beginnings of NEWT.

The summer component of NEWT for Latino teens will be done through the current Nature LITE (Leaders in Training) offered by Tualatin Hills Nature Center and will be expanded to a two-year paid internship.

"The goal is to recruit at least six teens. There is not a max; we would take anyone who is interested," said Smith about Nature LITE.

Keep on truckin'

Parks district gets ready for its 20th annual Big Truck Day on Saturday, Aug. 4.



Transportation trucks, tractors, dump trucks, fire trucks, police vehicles and more will be on display during the Tualatin Hills Park & Recreation District's Big Truck Day on Saturday, Aug. 4.

The 20th-annual event is scheduled from 10 a.m. to 2 p.m. at Conestoga Recreation & Aquatic Center, 9985 S.W. 125th Ave., Beaverton.

One of the district's most popular community events, Big Truck Day got its start in 1998, offering the opportunity to climb inside and explore big rigs. This year, more than 35 vehicles will be on display, provided by local companies and agencies including Beaverton

Police Department, Flying H Construction, Ness Campbell Crane Inc., the Oregon Department of Transportation and many more.



The parks district will showcase several of its own vehicles as well.

"Big Truck Day is the only event of its kind in the region," said Ted Dum, Conestoga program coordinator. "Families are eager for the opportunity to explore these big vehicles."

A \$5-per-child contribution at the door is suggested to help defray costs.

This year, the district will also offer the Big Truck Day Family Access Pass, which lets guests skip long entry lines and access the event through a dedicated preregistration gate. The Family Access Pass costs \$50 and includes admission for two adults, two children, two youth-sized T-shirts and two plastic construction hats. The passes are in limited supply and are only available through preregistration. Preregistration closes Saturday, July

28.

Food, T-shirts and ear plugs will be available for purchase throughout the day. There also will be an indoor children's play area, a balloon twister, face painters and a large outdoor sand pit with toy trucks. Conestoga's 4,500-square-foot outdoor splash pad will be available throughout the event for no extra charge. Open swim will be held in the indoor pool from 1:15 to 7:55 p.m. for a drop-in fee.

Parking will be available at Conestoga Middle School and Southridge High School.

For more information about the 20th Annual Big Truck Day, please call Conestoga at 503-629-6313.



Party on!

Dana Haynes

Big crowds gather on Saturday for the Tualatin Hills Park & Recreation District's annual Party in the Park.



Hundreds of families braved the heat on Saturday to take part in Party in the Park, the annual festival hosted by the Tualatin Hills Park & Recreation District.

The event included a triathlon, demonstrations of police dogs, outdoor sports, circus performers and a wide array of kid-oriented fun stations.

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Thompson resigns from parks board

She joined the THPRD board a little more than a year ago; seeks to become the district's communications director.

Holly Thompson has submitted a letter of resignation from the Tualatin Hills Park & Recreation District Board of Directors, a little more than a year after she won election to the seat in May 2017.



[Holly Thompson](#)

Thompson said she has thrown her hat into the ring to be the district's new director of communications. Bob Wayt, longtime communications director, retired as of this month.

"Once I knew I wanted to go for that job, I decided to step off the board," Thompson said. "It was just the right thing to do."

The parks district leadership expects to name a new communications director by this fall, Wayt said earlier.

The board will accept Thompson's resignation at its Tuesday, Aug. 7, meeting, which begins at 6 p.m. The board also will discuss options for appointing a replacement to fill the vacancy. Board members may consider making their appointment as early as that meeting.

An appointee would serve until June 30, 2019.

In May 2019, voters will be asked to determine who will serve the remainder of Thompson's term, which is set to expire June 2021.

The board completed a similar appointment process this spring to fill a vacant director position with Wendy Kroger, a longtime THPRD volunteer, who replaced Jerry Jones Jr. after he was pressured to resign over sexual harassment allegations.

The board will determine what portion, if any, of the most-recent replacement process will be used to make the next appointment.

"It's been a tremendous honor to serve on the board," Thompson said. "But I'm very excited to throw my hat in the ring for this job."

The other members of the THPRD Board are Kroger, Ali Kavianian (president through June 2019), Felicita Monteblanco and John Griffiths.