TUALATIN HILLS ADULT SOFTBALL PROGRAM
Women’s Softball: Spring/Summer 2020
League Information & Registration Procedures
ALL PLAYERS PLAY AT THEIR OWN RISK
Registration Deadline: Monday April 6, 2020

TEAM FEES

Option #1: 100% of roster In-District $395 (12 games) All individual players must have a current THPRD account and be In-District or Out-of-District with a paid Summer Assessment.

Option #2: Includes up to 8 Out-Of-District players $825 (12 games) All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.

Option #3: Includes up to 20 Out-Of-District players $1,255 (12 games) All individual players must have a current THPRD account, however individual Out-Of-District players DO NOT need to pay assessment fee, it is included in the team fee.

- Roster verification will take place prior to payment being received. (Any Out-Of-District player with a current summer assessment paid will be considered In-District.)
- Make checks payable to Tualatin Hills Park & Recreation District (THPRD).
- League fees cover direct costs: umpires, game balls, rulebooks, scorebooks, awards and supervisors.
- Fees must be submitted with team roster.
- Any team dropping from the league after the league schedules have been completed WILL NOT receive a refund of league fees.
- All in-district and out-of-district players must have a valid THPRD Residency Card. Please call the Athletic Center front desk (503-629-6330) for THPRD Residency Card.

ROSTERS

1. Complete the attached team roster in full, listing out-of-district players first. Incomplete rosters will not be accepted.
2. A player may be registered on only ONE Tualatin Hills Women’s League team per night of league play.
3. Players must be 18 years of age or older.
4. Rosters must list a minimum of 14 players and a maximum of 20.
5. All in-district and out-of-district players must submit their valid THPRD I.D card number on the team roster. Please call the Athletic Center front desk (503-629-6330) to receive a THPRD I.D. CARD number.
6. Players without a THPRD residency I.D. card may not be added to the roster.
7. The add/drop deadline will be June 30th for all players. (In & Out of District)
8. The THPRD office will not be responsible for holding individual copies of I.D. cards. Please be sure players give all information to their Team manager. ROSTERS will not be accepted without THPRD Residency I.D. card numbers.

9. Rosters will be checked for accuracy and may be checked by other teams upon request.

10. If a team is in need of players, a list of enthusiastic softball players looking for a team to play on is kept at the THPRD Athletic Center office. Call (503) 629-6330 or stop by for a copy of the list.

11. Teams not meeting the above criteria will not be considered, for league play.

GHOST CARDS

1. Teams may purchase a maximum of two Ghost Cards for when the team is short roster players.
2. Ghost cards will cost $40.00 each and must be purchased when the rosters are turned in.

REGISTRATION (PLEASE READ CAREFULLY)

**DUE TO THE FACILITY MAINTENANCE CLOSURE THE ATHLETIC CENTER OFFICE HOURS WILL VARY**

- Office hours during closure will be Monday through Friday 8am – 5pm
- For your convenience, we will have extended business hours until 7pm on the following days: Monday (3/30), Tuesday (3/31), Wednesday (4/1) and Monday (4/6).
- If you are unable to make these times, you can email your roster to kkotchik@thprd.org and Kyle will email you a confirmation along with a payment link. Payment must be made with a credit/debit card within 48 hours of the email.

DEADLINES

1. DEADLINE: 7:00 pm, Monday, April 6 Team roster (listing all players THPRD card numbers), placement sheet, entry fee and ghost card fees are due in the THPRD Athletic Center office. NO MAIL-IN REGISTRATION ACCEPTED

TEAM SELECTION

1. 30 teams may be accepted into the league.
2. Notification of acceptance into the league will be e-mailed.
3. NO MANAGERS MEETING: League information will be e-mailed.

TEAM CLASSIFICATION

1. Teams must complete the team placement form and return it with the roster.
2. Team placement in divisions will be based on the manager’s request, past records, number of new players and other information provided by the manager. Team managers may be called to help with classification.
3. Final decisions will be made by the Tualatin Hills Park & Recreation District Sports Department.
4. Reclassification will be done after the 6th league game to maintain league balance.

LEAGUE PLAY

1. 12 league games will be played.
2. DATES: April 28 through August 18 (pending rainouts)
3. DAY(S): Tuesdays
4. GAME TIMES: 6:30 pm, 7:50 pm & 9:00 pm
5. FIELDS: Howard M. Terpenning Recreation Complex (158th and Walker Road, Beaverton, OR.).
6. **MAKEUPS:** Makeup games may be scheduled as double headers and may be played on other nights as schedules and field availability permit.

7. **PLAYOFFS:** Summer league: (All Playoffs will be held on your team’s league night), Single Elimination Playoffs.

8. **BYES:** ONLY IF NECESSARY, special request for byes (i.e. company picnic, weddings) may be granted but must be made when roster is submitted (limited to one request per team). Every effort will be made to grant requests but not all can be granted.

### AWARDS

1. Awards will be given to playoff champions.
2. All awards will be awarded at the end of playoff games.

### LEAGUE RULES

1. All divisions will abide by the 2019 United Softball Association (USA) rules with the exception of minor league changes adopted by the Tualatin Hills Sports Department.

### ROSTER CHECKS

1. **All players must have photo ID at all games.** Players found not to have ID will not be eligible to play in that game. Players not listed on the roster will not be eligible to participate in any games. Teams found to be using illegal players or players without proper ID during the game will forfeit that game. **Exception:** Ghost Cards.
2. Team managers are required to have a copy of their official roster at all games.
3. **FORFEITS:** Any team forfeiting two games will be dropped from the league and forfeit all fees paid.
4. **ROSTER ADDITIONS:** Players may be added to your Team roster before your seventh League Game.

### UMPIRES

1. One umpire per league game will be assigned.
2. Anyone interested in becoming an official should call the Athletic Center office (503) 629-6330.

### EQUIPMENT

1. All softball equipment, except game balls and score book must be supplied by the teams.
2. All softballs used in a game must be 11” 53/300 balls.
3. All players must wear shirts with 6” numbers on the back. Matching shirts are highly recommended.
4. Bats deemed illegal by USA will not be allowed in league play. Please visit [http://www.teamusa.org/USA-Softball](http://www.teamusa.org/USA-Softball) for a list of legal bats.
5. No senior bats will be allowed.

### PRACTICE FIELD RESERVATION

1. Practice fields at the THPRD Sports Complex are available for league teams beginning March 29.
2. Reservations may be made by current THPRD teams with valid rosters and no outstanding fees, every two weeks, by e-mail or phone beginning March 16. Teams may reserve one field per week. Contact Kyle Kotchik at kkotchik@thprd.org.

### OTHER

1. **INSURANCE:** THPRD or the Softball Association does not supply Insurance. All players play at their own risk.
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<tr>
<th>Date</th>
<th>Event Description</th>
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<tr>
<td>March 16</td>
<td>Practice Field Reservations Begin: E-mail <a href="mailto:kkotchik@thprd.org">kkotchik@thprd.org</a></td>
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<td>March 29</td>
<td>HMT Rec. Complex Softball Fields Open for Practice</td>
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<td>Reservation Basis only!</td>
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<td>April 6</td>
<td>Rosters, Team Placement Form, Entry Fee’s and THPRD Player I.D. Card Numbers.</td>
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<td>**DUE by 9:00 pm - <strong>PLEASE READ REGISTRATION CAREFULLY</strong></td>
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<tr>
<td>April 28</td>
<td>Spring/Summer Softball League Games begin!</td>
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<td>July 1</td>
<td>Last day to add/drop players on roster</td>
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<td>August 18</td>
<td>Last night of Summer League Play! (Pending rainouts)</td>
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<td>August 25</td>
<td>Women’s Summer Softball League Playoffs! (Pending rainouts)</td>
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**SPORTS DEPARTMENT MISSION STATEMENT**

Tualatin Hills Park & Recreation District’s Sports Department is committed to enhancing the quality of life for all its participants. The programs strive to establish a safe and caring environment that allows for individual and social growth by providing and facilitating positive fun and educational opportunities organized with responsible leadership.
Please check appropriate Softball league:  WOMEN’S ⬜

NAME OF TEAM: ___________________________________ MANAGER/COACH: ___________________________________

PRIMARY PHONE: _________________________________ SECONDARY PHONE: _________________________________

EMAIL (required): ___________________________________

ADDRESS: ___________________________________________________________

                      Street                             City                                    Zip

ALTERNATE CONTACT: ___________________________________ PRIMARY PHONE: _________________________________ EMAIL: __________________________________________

 □ 1 GHOST CARD  □ 2 GHOST CARDS Please CHECK if team is purchasing GHOST CARDS

LIST OUT-OF-DISTRICT PLAYERS FIRST! Minimum Players – 14

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<th>IN</th>
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Date Submitted ________________  Time ____________
TUALATIN HILLS ADULT SOFTBALL PROGRAM

WOMEN’S TEAM PLACEMENT

THIS FORM MUST ACCOMPANY YOUR TEAM ROSTER. Please complete this form as accurately as possible. Teams may not be placed in the league they requested. Teams will be placed in leagues according to this information, last year’s standings, returning players and the number of teams requesting certain leagues. Managers may be called to help with classification. Responses will be used to determine team placement. The THPRD Program Coordinator will make final decision.

1. Current Team Name: ____________________________________________________________

2. Did your team play in the THPRD league last year? _____ Yes _____ No

3. Last Year’s Team Name __________________________________________________________

4. League Name Last Summer ______________________________________________________

5. Level of Play Last Summer ______________________________________________________

6. Contact name and number of league coordinator if not THRPD _________________________________

7. Last year’s Won/Loss record: Wins _____ Losses ________

8. How many years has the team played in THPRD or other leagues? _____________

9. How many years has the core of the team played together? _____________

10. Number of returning players: _____________________

11. Average years of softball playing experience: _________________________________

12. Average age of players: _______________________________

13. Please circle your choice of league to play in:

   ("A" is the higher skilled, most competitive league and "D" is the least competitive)

   A/B       C       D

14. Additional comments on team placement:

_______________________________________________________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________

Only if necessary list a game dates that your team needs a BYE because MOST of the players will be attending a company picnic, wedding, etc. Limited to one request. PLEASE NOTE bye requests may not be granted. Reason for request (Please be as specific as possible for determination purpose) Late/ early games times will not be granted. Only game dates.

_______________________________________________________________________________________

_______________________________________________________________________________________

_______________________________________________________________________________________