



Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
June 21, 2010
5:45 p.m. Executive Session; 7:00 p.m. Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

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|---------|---|
| 5:45 PM | 1. Executive Session* <ul style="list-style-type: none"> A. Personnel B. Legal C. Land |
| 7:00 PM | 2. Call Regular Meeting to Order |
| 7:05 PM | 3. Action Resulting from Executive Session |
| 7:10 PM | 4. Election of Officers for Fiscal Year 2010-11 |
| 7:15 PM | 5. Presentation: Baseball/Softball Steering Committee |
| 7:25 PM | 6. Budget Hearing: Resolution Adopting the Fiscal Year 2010-11 Budget, Levying Taxes, and Making Appropriations <ul style="list-style-type: none"> A. Open Hearing B. Staff Report C. Public Comment* D. Board Discussion E. Close Hearing F. Board Action |
| 7:40 PM | 7. Audience Time** |
| 7:45 PM | 8. Board Time |
| 7:50 PM | 9. Consent Agenda*** <ul style="list-style-type: none"> A. Approve: Minutes of May 10, 2010 Regular Meeting B. Approve: Monthly Bills C. Approve: Monthly Financial Statement D. Approve: Transportation Enhancement Grant Application E. Approve: Urban Trail Fund Grant Application F. Approve: Oregon Bicycle and Pedestrian Program Grant Application G. Approve: Resolution Appointing Parks Advisory Committee Member & Recreation Advisory Committee Member H. Approve: Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for 2010-11 I. Approve: Resolution Authorizing the Issuance of Full Faith and Credit Obligations for Energy Savings Improvements J. Award: Aloha Swim Center Pervious Parking Lot Contract |
| 7:55 PM | 10. Unfinished Business <ul style="list-style-type: none"> A. Update: Bond Program B. Approve: Westside Trail Segments 1, 4 & 7 Master Plan C. Information: General Manager's Report |
| 8:30 PM | 11. Adjourn |

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park and Recreation District. * Public Comment:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. **Note:** Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular consent agenda item. The issue separately discussed will be voted on separately. In compliance with the American with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.



MEMO

DATE: June 14, 2010
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: Information Regarding the June 21, 2010 Board of Directors Meeting

Agenda Item #4 – Election of Officers for Fiscal Year 2010-11

Current Board of Directors President, Larry Pelatt, will lead the process in the election of officers for Fiscal Year 2010-11. The seats to be elected include President, Secretary (currently held by Bob Scott), and Secretary Pro-Tempore (currently held by Bill Kanable).

Agenda Item #5 – Baseball/Softball Steering Committee

Attached please find a memo from Jim McElhinny, Director of Park & Recreation Services, reporting that Jeff Lipps, Baseball/Softball Steering Committee Chair, will be at your meeting to share information with the Board regarding field use, field needs and planning for future field development.

Agenda Item #6 – Budget Hearing: Resolution Adopting the Fiscal Year 2010-11 Budget, Levying Taxes and Making Appropriations

Enclosed please find a memo from Keith Hobson, Director of Business & Facilities, outlining the process for the Budget Hearing to adopt the Fiscal Year 2010-11 Budget for the Tualatin Hills Park & Recreation District.

Action Requested: Board of Directors approval of Resolution 2010-13 to adopt the 2010-11 Budget, make appropriations, and levy ad valorem taxes.

Agenda Item #9 – Consent Agenda

Attached please find Consent Agenda items #9A-I for your review and approval.

Action Requested: Approve Consent Agenda Items #9A-I as submitted:

- A. Approve: Minutes of May 10, 2010 Regular Meeting**
- B. Approve: Monthly Bills**
- C. Approve: Monthly Financial Statement**
- D. Approve: Transportation Enhancement Grant Application**
- E. Approve: Urban Trail Fund Grant Application**
- F. Approve: Oregon Bicycle and Pedestrian Program Grant Application**
- G. Approve: Resolution Appointing Parks Advisory Committee Member & Recreation Advisory Committee Member**
- H. Approve: Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for 2010-11**
- I. Approve: Resolution Authorizing the Issuance of Full Faith and Credit Obligations for Energy Savings Improvements**
- J. Award: Aloha Swim Center Previous Parking Lot Contract**

Agenda Item #10 – Unfinished Business

A. Bond Program

Attached please find a memo from Hal Bergsma, Director of Planning, providing an update regarding recent activities centered around the Bond Program. Hal will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

Action Requested: No action requested. Board information only.

B. Westside Trail Segments 1, 4 & 7 Master Plan

Attached please find a memo from Hal Bergsma, Director of Planning, regarding the proposed Master Plan for Segments 1, 4 & 7 of the Westside Trail. Hal, along with Sean Sullivan of DEA, the project consultant, will be at your meeting to provide an overview of the memo and to answer any questions the Board may have.

Action Requested: Board of Directors approval of the Master Plan for the Westside Trail Segments 1, 4 & 7.

C General Manager's Report

Attached please find the General Manager's Report for the June Regular Board meeting.

Other Packet Enclosures

- [Management Report to the Board](#)
- [Monthly Capital Report](#)
- [Monthly Bond Capital Report](#)
- [System Development Charge Report](#)
- [Newspaper Articles](#)



[5]

MEMO

DATE: June 14, 2010
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director Park & Recreation Services

RE: Baseball/Softball Steering Committee

The Baseball/Softball Steering Committee has requested time on the Board's June 21, 2010 Regular meeting agenda through the Sports Advisory Committee to make a presentation to the Board. Jeff Lipps, Committee Chairperson, and members of the Committee will be in attendance and will share information with the Board regarding field use, field needs and planning for future field development.



MEMO

DATE: June 2, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Budget Hearing and Resolution Adopting the Fiscal Year 2010-11 Budget, Levying Taxes, and Making Appropriations**

In accordance with Local Budget Law, the Park District Board of Directors must conduct a public Budget Hearing on the Approved Budget prior to adopting the budget for the 2010-11 Fiscal Year. Also in accordance with Local Budget Law, a notice of this hearing and a summary of the Approved Budget have been published.

After conducting a Budget Hearing, the Park District Board of Directors needs to adopt the budget and take certain other actions relative to the 2010-11 Fiscal Year. The attached resolution takes the following actions as required by Oregon Local Budget Law:

Adopt the Budget

The budget, as approved by the Park District's Budget Committee, must be adopted by resolution no later than June 30, and needs to state the total amount of all budget requirements. After closing the Budget Hearing, the Board may make limited adjustments to the Approved Budget prior to adoption, if necessary. There are no recommended adjustments to the Approved Budget for the 2010-11 Fiscal Year.

Make Appropriations

The resolution includes a schedule of appropriations, based on the Approved Budget, which provides the Park District with the legal spending authority for the fiscal year.

Levy Ad Valorem Taxes

Local governments that use ad valorem property taxes to balance their budgets must declare the tax amount or tax rate by resolution. Property taxes are imposed for the tax year on the assessed value of all taxable property within the Park District.

This resolution has been reviewed by the Park District's legal counsel.

Action Requested

Board of Directors approval of Resolution 2010-13 to adopt the 2010-11 Budget, make appropriations, and levy ad valorem taxes.

RESOLUTION NO. 2010-13

TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

A RESOLUTION APPROVING AND ADOPTING A BUDGET, LEVYING TAXES, AND MAKING APPROPRIATIONS

- a. The Tualatin Hills Park and Recreation District (District) must prepare and adopt an annual budget under Chapter 294 of the Oregon Revised Statutes; and
- b. The District has complied with the standard procedures for preparing the budget, encouraging public involvement, estimating revenues, expenditures and proposed taxes, and outlining the programs and services provided by the District.

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES:

Section 1. Budget Approved and Adopted. The budget for 2010-11 in a total sum of \$119,561,919, now on file in the District's Administration Office, is approved and adopted.

Section 2. Levy of Taxes. The District hereby levies the taxes provided for in the adopted budget at the permanent rate of \$1.3073 per \$1,000 of assessed value (AV) for general fund operations and the amount of \$8,153,235 for bonded debt. These taxes are hereby imposed and categorized for tax year 2010-11 upon the AV of all taxable property within the District. The following allocations and categorization subject to the limits of Section 11b, Article XI of the Oregon Constitution make up the levy:

	Subject to the General Government Limitations	Excluded from Limitations
General Fund	\$1.3073 / \$1,000 AV	
Bonded Debt Fund		\$8,153,235

Section 3. Fiscal Year 2010-2011 Appropriations. The amounts for the fiscal year beginning July 1, 2010 and for the purposes shown below are hereby appropriated as follows:

<u>General Fund</u>	
Board of Directors and Contingency	\$ 1,947,553
Administration	\$ 1,715,562
Business and Facilities	\$15,789,456
Planning	\$ 1,332,371
Park and Recreational Services	\$15,265,750
Capital Outlay	<u>\$12,827,074</u>
TOTAL APPROPRIATIONS	<u>\$48,877,766</u>

Bonded Debt Fund

Bond Principal Payments	\$ 5,060,000
Bond Interest Payments	<u>\$ 2,734,777</u>
TOTAL APPROPRIATIONS	\$ 7,794,777
Unappropriated Ending Balance	\$ 222,381
FUND TOTAL	<u>\$ 8,017,158</u>

Systems Development Charge Fund

Capital Outlay	<u>\$ 7,571,613</u>
TOTAL APPROPRIATIONS	<u>\$ 7,571,613</u>

Maintenance Mitigation Fund

Materials and Service	\$ 5,000
Contingency	<u>\$ 177,525</u>
TOTAL APPROPRIATIONS	<u>\$ 182,525</u>

Metro Natural Areas Bond Fund

Capital Outlay	<u>\$ 1,730,944</u>
TOTAL APPROPRIATIONS	<u>\$ 1,730,944</u>

Bond Capital Projects Fund

Capital Outlay	<u>\$53,181,913</u>
TOTAL APPROPRIATIONS	<u>\$53,181,913</u>

Section 4. The Budget Officer, Keith D. Hobson, shall certify to the County Clerk and the County Assessor of Washington County, Oregon the tax levy made by this resolution and shall file with the State Treasurer and the Division of Audits of the Secretary of State a true copy of the Budget as finally adopted.

Section 5. This resolution takes effect on July 1, 2010.

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SIGNATURES APPEAR ON THE FOLLOWING PAGE

BOARD OF DIRECTORS APPROVAL: June 21, 2010

Larry Pelatt
President / Director

Bob Scott
Secretary / Director

Adoption and date attested by:

Marilou Caganap
Recording Secretary



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Peg Ogilbee Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, May 10, 2010. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Larry Pelatt	President/Director
Bob Scott	Secretary/Director
William Kanable	Secretary Pro-Tempore/Director
Joseph Blowers	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land

Secretary, Bob Scott, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

Secretary, Bob Scott, noted that representatives of the news media and designated staff may attend the Executive Session. All other members of the audience are asked to leave the room. Representatives of the news media are specifically directed not to disclose information discussed during the Executive Session. No final action or final decision may be made in Executive Session. At the end of the Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order

President, Larry Pelatt, called the Regular Meeting to order at 7:15 p.m.

Agenda Item #3 – Action Resulting from Executive Session

Bill Kanable moved the Board of Directors approve the response to the counteroffer for the purchase of the property identified for the relocation of the Maintenance Facilities and for recreational uses, and authorize the General Manager, or his designee, to negotiate and execute the Purchase and Sale Agreement for this same property, within the terms specified by the Board of Directors. Joe Blowers seconded the motion. Roll call proceeded as follows:

John Griffiths **Yes**
Bob Scott **Yes**
Joe Blowers **Yes**
Bill Kanable **Yes**
Larry Pelatt **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Department of Environmental Quality Eco-logical Business Certification

Keith Hobson, Director of Business & Facilities, introduced Marney Jett, with Clean Water Services, and Dawn Hottenroth, with City of Portland Environmental Services, to acknowledge the Park District’s successful certification in the nationally recognized Eco-Logical Business (EcoBiz) Program. The EcoBiz certification acknowledges the Park District’s Fleet and Parks Operations as using pollution prevention techniques that meet or exceed compliance with industry standards. Also in attendance are Dick Mainz, Fleet Maintenance Coordinator, and Allan Wells, Parks Maintenance Coordinator.

Marney and Dawn provided a detailed overview of the EcoBiz Program, noting that THPRD is only the second park district in the state to receive EcoBiz certification for a landscape program and that it is also one of the first governmental fleets certified for the automotive program.

- ✓ President, Larry Pelatt, thanked Dick Mainz and Allan Wells for their efforts in this area.

Joe Blowers asked whether the EcoBiz Program is related to Partners for a Sustainable Washington County Community (PSWCC).

- ✓ Doug Menke, General Manager, replied that the two programs are not connected; however, the Park District could encourage other parties within the PSWCC to become more involved in the EcoBiz Program.

Doug commented that Dick Mainz is retiring this July after 36 years with the Park District. He stated that Dick has done a phenomenal job for the Park District and has overseen an extensive amount of growth for fleet operations.

- ✓ Dick thanked Doug for the comments, noting that he feels fortunate to have worked for the Park District for 36 years.

Agenda Item #5 – Audience Time

Greg Cody, 13955 SW Barlow Place, Beaverton, is before the Board of Directors this evening regarding Consent Agenda Item 7E, Resolution Approving Trails Plan Map and Text Amendment. Greg asked the Board to carefully consider what they are being asked to approve this evening, which is to redefine the trails between Beaverton Transit Center and Denney Road. This new definition would define streets as part of the trail system. He stated that streets are streets and not trails. He believes what should be done this evening is to abandon the existing plan, which is unbuildable, and to leave the segment open. He believes the only reason the Park District would define streets as part of the trail system is to designate the trail as completed. While he understands the Trails Advisory Committee’s desire to have a completed trail, he feels the Park District can do better than what is being proposed this evening. The streets will always be there and he questions what would be lost if the Board said no to defining streets as trails. He noted that the Board has the

option of condemning property in the best interest of the public in order to facilitate a proper trail for those segments. He encouraged the Board to rethink the proposal this evening and to ask themselves whether they are satisfied with defining streets as trails.

President, Larry Pelatt, asked the Board if they had any questions for Greg.

- ✓ Hearing none, Larry asked whether any Board member desires to pull this item from the Consent Agenda in order to facilitate additional Board discussion.

Joe Blowers moved the Board of Directors remove Consent Agenda Item 7E, Resolution Approving Trails Plan Map and Text Amendment, from the Consent Agenda for further discussion. Bill Kanable seconded the motion. Roll call proceeded as follows:

John Griffiths	Yes
Bob Scott	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

President, Larry Pelatt, noted that Consent Agenda Item 7E, Resolution Approving Trails Plan Map and Text Amendment, would be considered as Item C under New Business.

Agenda Item #7 – Consent Agenda (*taken out of order*)

Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of April 5, 2010 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Clean Water Services Easement Request at Bethany Lake, (F) Resolution Adopting Investment Policy and Portfolio Guidelines, and (G) Resolution Appointing Natural Resources Advisory Committee Members. Joe Blowers seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
John Griffiths	Yes
Joe Blowers	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #6 – Board Time

Joe Blowers suggested the Park District explore a partnership with the City of Beaverton in hosting an event or events similar to the City of Portland's Sunday Parkways.

- ✓ Doug Menke, General Manager, replied that he would explore the concept with City of Beaverton Mayor Doyle.
- ✓ Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, described an event the Park District is currently partnering on called Bike Beaverton.

Bob Scott asked how much it costs the Park District annually to host the Cedar Mill Farmers Market.

- ✓ Doug Menke, General Manager, replied that the information would be provided.

Bob referenced the Management Report included within the Board of Directors information packet and asked if all of the Park District's recreation facilities have security cameras.

- ✓ Eric Owens, Superintendent of Recreation, replied that both Cedar Hills Recreation Center and Garden Home Recreation Center have security cameras.
- ✓ Mike Janin, Superintendent of Security Operations, noted that the Elsie Stuhr Center and Nature Park also have cameras.

John Griffiths commented on public interest for a dog park in the Murrayhill area and asked whether that area's powerline corridor could be used for such a purpose.

- ✓ Doug Menke, General Manager, replied that the concept could be explored, noting that the powerline corridor is owned by the utilities who are usually quite restrictive as to what type of amenities could be placed on their property.
- ✓ President, Larry Pelatt, described his past experience working to place a soccer field in a powerline corridor, noting that just finding out whom to talk to was difficult.

John asked whether the Park District has any existing contacts with the utilities.

- ✓ Doug replied that staff is currently working with Bonneville Power Administration on a community garden within a powerline corridor and that the process is taking much longer than originally anticipated; however, it is a situation of getting into the queue and eventually an answer will be received.

Bill Kanable referenced his work with Tualatin Hills Junior Soccer League and thanked Park District staff for their efforts, noting that the process for field assignments and access has improved over time. He noted that the program has more than 2,200 children participating and that he hears a lot of positive comments about getting access to fields.

President, Larry Pelatt, commended staff on the operation of Cooper Mountain Nature Park, noting that the site was in impeccable condition during a recent visit.

Agenda Item #8 – Unfinished Business

A. Bond Program

Doug Menke, General Manager, introduced Hal Bergsma, Director of Planning, to provide an overview of the memo included within the Board of Directors information packet.

Hal provided a detailed overview of the memo, which included updates on the recent Parks Bond Citizen Oversight Committee meeting and upcoming public meetings and hearings related to bond projects. Hal offered to answer any questions the Board may have.

Bob Scott stated that the Parks Bond Oversight Committee meetings have been energizing, noting that the four new members jumped into the dialogue right away.

- ✓ President, Larry Pelatt, commented that he is pleased that the Committee is so engaged.

B. Synthetic Turf Product & Installation Contract

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that at the November 2, 2009 Board meeting, the Board authorized an exemption from the standard competitive bidding process for the selection of a synthetic turf product for construction contracts within the next five years. Based on the review of the proposals received, staff

is recommending Fieldturf as the synthetic turf supplier and installer for a five-year product and service contract with the District.

Scott Brucker, Superintendent of Sports, provided an overview of the review and scoring process for the proposals received. A copy of the scoring sheet for each proposal was distributed to the Board, a copy of which was entered into the record.

John Griffiths asked what firm was the runner-up to Fieldturf.

- ✓ Scott replied Astro Turf.

John asked what gave Fieldturf the edge over Astro Turf.

- ✓ Scott replied that in part it was due to the extensive amount of experience Fieldturf has in the Pacific Northwest, including local representatives and crews.

Bill Kanable asked whether Fieldturf still has a contract with Beaverton School District.

- ✓ Scott replied that it may have expired or is close to expiring.

Bill noted that Synthetic Turf Field #1 on the HMT Recreation Complex would eventually need to be replaced and asked whether a price estimate has ever been received for that.

- ✓ Scott replied that staff received an estimate in September, but that the price would change under the new contract being proposed this evening.
- ✓ Doug Menke, General Manager, noted that this information would be provided.

President, Larry Pelatt, asked if there is a timeframe in mind for replacement of Field #1.

- ✓ Scott replied that there is no timeframe at this point as the field is in excellent condition with only some replacement spots in extensive use areas.

Larry asked how old is the field.

- ✓ Scott replied eight years in October.
- ✓ Keith Hobson, Director of Business & Facilities, noted that the field is included on the maintenance replacement list as a ten-year replacement.

Bob Scott moved the Board of Directors approve Fieldturf as the exclusive synthetic turf supplier and installer for a five-year product and service contract with the District, and authorize staff to negotiate the terms of and execute a product and service contract. Bill Kanable seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
John Griffiths	Yes
Bill Kanable	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

C. Jackie Husen Park Construction Contract

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that at the February 2, 2009 Board meeting, the Board approved the Jackie Husen Park Site Improvements Project Master Plan and that the project went out to bid on March 18, 2010. Based on the bids received, staff is recommending that the contract be awarded to Northwest Earthmovers, Inc. for the amount of \$468,481.

René Brucker, Park Planner, provided a detailed overview of the Jackie Husen Park Master Plan as included within the Board of Directors information packet via PowerPoint presentation, as well as the conditions of approval for the project, noting that the lowest bid received was approximately \$280,000 below the construction cost estimate.

John Griffiths referenced the disparity between the bid received and the construction cost estimate and asked whether staff is aware of any past history of excessive change orders with the recommended bidder.

- ✓ René replied that the reference checks did not indicate such an issue; in fact, the references indicated that the bidder was adept at cost engineering and that some of their past projects had come in under the original bid.

Joe Blowers moved the Board of Directors award the contract to Northwest Earthmovers, Inc. and authorize the General Manager, or his designee, to execute the contract for the construction of the Jackie Husen Park Site Improvements Project for the amount of \$468,481. Bill Kanable seconded the motion. Roll call proceeded as follows:

Bob Scott	Yes
John Griffiths	Yes
Bill Kanable	Yes
Joe Blowers	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

D. Old Wagon Trail Boardwalk Replacement Contract

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet, noting that at the February 8, 2010 Board meeting, the Board of Directors authorized an exemption from the standard competitive bidding process allowing the use of a design/build contract to implement the Old Wagon Trail Boardwalk Replacement Project. Based on the review of the proposals received, staff is recommending approval to award the design/build contract to Daneal Construction.

Brad Hauschild, Park Planner, provided a detailed overview of the Old Wagon Trail Boardwalk Replacement Contract, including the design/build process, and offered to answer any questions the Board may have.

President, Larry Pelatt, asked how the recommended firm scored in terms of pricing.

- ✓ Brad replied that they were the second lowest overall.

Bob Scott asked for clarification regarding the project area.

- ✓ Brad replied that the project area includes all of the trails within the circle noted on the aerial map included within the Board of Directors information packet. About 1,100 linear feet.

Joe Blowers noted that the lowest bidder is listed as having not worked for the Park District before; however, for the Jackie Husen project, for which that firm also applied, they are marked as having had worked for the Park District.

- ✓ Brad questioned whether the contractor had erred in their project proposal.

- ✓ Doug Menke, General Manager, replied that perhaps the clarity is that the firm had not worked with the Park District on a landscape project, but a building project in the past.

Bob Scott moved the Board of Directors award the design/build contract to Daneal Construction and authorize the General Manager, or his designee, to execute the contract for the Old Wagon Trail Boardwalk Replacement Project for the amount of \$213,581. Joe Blowers seconded the motion.

Discussion followed:

Bill Kanable asked for confirmation that the bid received would result in a savings of approximately \$240,000. He asked whether some of this amount would go toward permitting or fees.

- ✓ Brad replied that there are no permit fees for this particular project.

Bill asked for confirmation that the project would come in under budget.

- ✓ Steve confirmed this.
- ✓ Doug noted that the excess funding could be used for other bond projects within the same category.

Roll call proceeded as follows:

Bill Kanable	Yes
John Griffiths	Yes
Joe Blowers	Yes
Bob Scott	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

E. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Tualatin Hills Ride into Spring
- The Intertwine
- Board of Directors Meeting Schedule
- Joan Anderson-Wells Retirement

Doug offered to answer any questions the Board of Directors may have regarding the General Manager's Report.

Joe Blowers asked whether the Park District is incorporating The Intertwine's logo onto any new signage that is being implemented per the Signage Master Plan.

- ✓ Doug confirmed this, noting that staff is working cooperatively with The Intertwine as to how to incorporate that logo onto signage for Regional Trails, in addition to whether it would be included only on trailhead signage or on all directional signage.

Larry asked whether a logo has been chosen.

- ✓ Doug confirmed that it is the logo on the cover of the annual report included within the Board of Directors information packet.

Agenda Item #9 – New Business

A. Resolution Appointing Audit Committee Member

Keith Hobson, Director of Business & Facilities, provided an overview of the memo included within the Board of Directors information packet, noting that a vacancy currently exists on the Park District’s Audit Committee. The term for the general public position, previously fulfilled by Kathleen Leader, expired in late 2009 due to an initial one-year term limit in order to stagger the Committee members’ terms. Advertising for the general public position generated two applications, which are included within the Board of Directors information packet. Keith noted that the action requested this evening is Board discussion and appointment of one of the applicants to a two-year term as the general public representative of the Audit Committee, per the resolution also included within the information packet. Keith offered to answer any questions the Board may have.

President, Larry Pelatt, asked whether staff has a recommendation as to the two candidates.

- ✓ Keith replied that staff does not have a specific recommendation, but that the person who filled the position previously on the Committee has reapplied.

Larry asked for Bob Scott’s input as he represents the Board on the Audit Committee.

- ✓ Bob commented that Kathleen Leader has unique qualifications in that she works for a governmental agency and that provides a beneficial vantage point. He noted that Shannon’s qualifications are very good as well.

Joe Blowers suggested that the Board reappoint Kathleen to the Audit Committee and recommend to Shannon that she apply for the Budget Committee. He noted that Shannon seems very qualified and that serving on the Budget Committee may be a good start.

- ✓ Bill Kanable expressed agreement with this suggestion.
- ✓ Larry commented that the Board could set up interviews, but that Joe’s suggestion may be more of a direct path.

Bill Kanable moved the Board of Directors appoint Kathleen Leader to the Audit Committee.

Bob Scott seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
John Griffiths	Yes
Bob Scott	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Bob Scott asked Doug Menke, General Manager, if he could contact Shannon with the Board’s decision.

- ✓ Doug confirmed this.

B. Washington County NW 185th Avenue Road Widening Project/Mid-Block Crossings

Steve Gulgren, Superintendent of Planning & Development, provided an overview of the memo included within the Board of Directors information packet regarding the proposed Washington County NW 185th Avenue road-widening project and its potential impacts on two District sites, Bethany Lake Park and Allenbach Acres Park, as well as a Park District bond measure project, Segment 2 of the Rock Creek Trail, that is directly associated with

the road widening project. Steve noted that staff is currently working with Washington County on a project package to complete both the road-widening project and trail project and would return to the Board of Directors to seek approval of an Intergovernmental Agreement at the June 21, 2010 Board meeting. Steve introduced Washington County Project Manager, Matt Meier, to provide more information regarding the project.

Matt provided a detailed overview of the project via a PowerPoint presentation of the site maps and plans included within the Board of Directors information packet and offered to answer any questions the Board may have.

President, Larry Pelatt, asked whether the mid-block crossing would have a signal.

- ✓ Steve confirmed this.

Joe Blowers asked about the timeline for this project.

- ✓ Matt replied that construction is anticipated to begin next year on the road-widening project.
- ✓ Steve commented that the Park District would still be responsible for the actual trail project.
- ✓ Doug Menke, General Manager, noted that the trail project is on schedule, but that staff wanted to take advantage of Washington County's road-widening project for the purpose of installing mid-block crossings while Washington County was already working on the road.

Larry asked whether the Park District should attempt to speed up the trail project timeline in order to coincide with the road-widening project.

- ✓ Steve replied that the trail project is not that far behind the road-widening project and that having the two projects coincide would not necessary be a benefit.

Bill Kanable asked for clarification regarding the location of the mid-block crossing.

- ✓ Doug replied that it would be located close to the entry of the existing gravel parking lot. Staff is also looking at options for enlarging the footprint of the parking lot in order to accommodate a future ADA-accessible community garden project planned for just west of the parking lot, as well as the trailhead.

Larry noted that removing wetland from the lake would be a Department of Environmental Quality issue and asked for confirmation that Washington County is handling that part of the project.

- ✓ Matt confirmed this.

Joe asked about any permanent impact to the lake.

- ✓ Matt replied that large concrete blocks would be used.

Joe asked if the concrete blocks could be softened aesthetically.

- ✓ Matt replied that a wall is already there and would come out about five feet on the lake side.

Joe asked if plantings could visually soften the concrete wall.

- ✓ Matt replied that Washington County will be required by Clean Water Services to plant alongside the road and lake.

Joe asked if these would be the first mid-block crossings in Washington County.

- ✓ Matt confirmed this.

President, Larry Pelatt, expressed support for the partnership aspect of the project and thanked Matt for the informative presentation.

C. Resolution Approving Trails Plan Map and Text Amendment

Hal Bergsma, Director of Planning, provided an overview of the memo included within the Board of Directors information packet, noting that staff is requesting Board approval of a resolution that would amend maps and text within the Park District's Trails Plan to change the depicted and described alignment of Segments 6 and 7 of the Beaverton Creek Regional Trail between the Beaverton Transit Center and the intersection of the Beaverton Creek and Fanno Creek Regional Trails at Denney Road. Segments 6 and 7 of the Beaverton Creek Regional Trail, as presently depicted and described in the Trails Plan, could never be built because it assumes an alignment that follows TriMet's Westside Express Service train route through Beaverton and the corridor is not wide enough to allow a regional trail route to parallel the train tracks. Meanwhile, the City of Beaverton is close to completion of an update to its Transportation Systems Plan, which has been drafted to reflect the Park District's Trails Plan. An alternative surface street route has been proposed for Segments 6 and 7 that generally avoids major streets and crosses major streets at signalized intersections. The new proposed route was reviewed and recommended by the Trails Advisory Committee at their March 16, 2010 meeting.

In regard to Greg Cody's concerns, Hal noted that it was not always possible to provide off-street trail routes. There are existing routes in the Trails Plan, such as the Fanno Creek Trail crossing of Highway 217 and the Waterhouse Trail crossing of Highway 26, that follow streets. The Trails Plan recognizes this possibility in Goal 3, Access, where it says "Link to a complementary system of on-road bicycle and pedestrian routes to provide connections between THPRD facilities where no trail corridor exists."

Doug Menke, General Manager, commented that the term "on-street" sounds harsher than what the reality would be in that the concept is a more soft and friendly access route and would be unique for this area.

President, Larry Pelatt, asked if the on-street concept would be similar to the City of Portland's bikeway system that has received so much press lately.

- ✓ Hal replied that there may be some elements in common such as defined bike lanes, slower auto speeds through traffic calming measures and painted on-street markings characteristic of a bicycle boulevard.

Larry asked for confirmation that staff is recommending the designation of a new route, but does not yet know exactly what that route is going to look like.

- ✓ Hal confirmed this, noting that he would expect that the route would be appropriately signed and designed to reflect its status as a regional trail route.

Larry questioned why the Park District should be in a rush to amend its Trails Plan if it does not know how the new route is going to look.

- ✓ Hal replied that staff is attempting to time the Trails Plan amendment with the City's process for updating its Transportation Systems Plan. Further, federal grant funding opportunities may be missed if the trail segments are not included in the Transportation Systems Plan.

Bob Scott commented that the Park District is in a metropolitan area and will often face a situation of connecting trails via roads because there is no other realistic way to do so. He expressed the need for trail users to have a defined route that clearly identifies how to navigate the gaps between traditional trail systems. He does not see an issue with designating such streets as trails, especially if that puts the Park District on the path toward receiving funding to create a better pathway for that purpose. In addition, he is comfortable in that the proposal was approved by the Trails Advisory Committee.

Joe Blowers asked for an overview of the Trails Advisory Committee's discussion of this proposal.

- ✓ Hal replied that the Committee discussed keeping the route off of the larger streets and were concerned with where the route would intersect with major street crossings. He noted that this was developed by City transportation staff as part of a joint effort with THPRD staff and City of Tigard staff to apply for a grant under the federal TIGER (Transportation Improvements Generating Economic Recovery) Program to develop a trail route through Washington County called the Crescent Connection. The Trails Advisory Committee had supported that grant application when it came before them for review.
- ✓ Bill Kanable suggested that the issue of trail crossings of major streets be broached within the City of Beaverton's economic redevelopment effort, as that may be the only way to address such a complex problem.

Joe noted that his concern is the same as that of the Committee's, in particular, where the route would intersect Denney Road, and Allen and Hall Boulevards. He commented that the proposed route is an old City of Beaverton bicycle route and while portions of it are fine, others need work, such as getting from the trail on to and across Denney Road, and activating the light and crossing at Allen Boulevard. He also noted that the area near Oregon Rocks Products presents a difficult situation where pallets of rock encroach onto the narrow sidewalk. He stated that unless significant funding and effort are used to address these issues, the route could remain substandard. He summarized that although he is not opposed to routing the trail on-street because there is no alternative, he also wants to see more done to make the on-street aspect of the trail more user-friendly.

- ✓ Doug noted that there would be ample opportunity to comment on the design of the route when that time comes.
- ✓ Hal stated that the assumption is that when the route actually becomes integrated into the City's plan, the City would be responsible for its design and development and as a partner, the Park District would be involved in an advisory capacity.

Larry asked what the impact would be if the Board did not approve the requested amendment.

- ✓ Hal replied that the City would be in a position of either leaving the existing planned trail alignment on their plan, knowing it could not be implemented, or adopting the proposed alignment resulting in an inconsistency between our plan and their plan.

Bill commented that in all reality, nothing is going to physically change with approval of the amendment; it is merely a recommendation based on a possible alignment. Prior to any actual construction project, the proposed alignment would need to go through a detailed project planning process. Any number of changes would be required in order to make it

work, such as street and sidewalk improvements, purchasing land, painting strips, and putting in signage. And all of that is yet to be funded.

Greg Cody expressed the need for a more detailed plan prior to approving the amendment.

- ✓ Larry replied that the problem with that suggestion is that no one has a plan yet. However, if the City of Beaverton wants to take the first steps and begin a plan, in which the Park District would be involved, and that in turn enables potential funding, the project itself would go through a lot of vetting before it becomes reality and the Park District would have a chance to reiterate where it stands.
- ✓ Bill reiterated that the requested amendment would only be identifying a possible route to get a possible designation to possibly get funding for a feasibility study. There is nothing really gained, nothing really lost. He agrees that in the long term, this is not where the Park District wants to be. But in the short term, it provides an initial concept plan that the City of Beaverton can work with to help build a long term plan as well as the potential for the funding needed in order to complete a real analysis of what it would take to put in a true bike corridor.

Joe asked whether the Board could amend the resolution to express the tentativeness of the Board in terms of designating the trail as on-street and to also encourage the City of Beaverton to address some of the most significant issues with the route.

- ✓ Hal replied that staff would convey the Board's action to the City of Beaverton Planning Commission and note within the conveyance letter that although the designation was approved, the Board would like to see something done to address their concerns about the adequacy of certain street segments for bicycle/pedestrian use, such as Denney Road.

Joe commented that he would also like to see some interim work take place with the sidewalk on Denney Road, as well as address some of the pinch points along the route.

- ✓ Bill asked for clarification that Joe is referring to the north side of Denney Road.

Joe raised another issue of how users would cross Denney Road.

- ✓ Bill noted that there is a safety corridor near the Fanno Creek Trail.

John Griffiths reiterated the discussion thus far as one of the reasons to amend the plan now is to put the City of Beaverton in a position to ask for funding. Once funding is in hand, the concept can be created. The Board is not satisfied without a dedicated bike corridor. However, if the objective is to get funding, the Board can compromise for now, but would like to have a discussion about a conceptual plan once that funding is secured.

- ✓ Doug confirmed that this would be conveyed in the cover letter.

Larry stated that he would like to see the actual resolution worded more strongly.

- ✓ Hal replied that the resolution needs to be approved this evening and that a modified resolution could not be brought back to the Board for consideration until their June 21, 2010 Board meeting.

Larry replied that he agrees to noting the Board's stance within the cover letter as long as it is also expressed that the Board is looking at this from the standpoint of helping the District partner with a good partner, not that the Board is happy to amend its plan simply because they were asked to do so.

Bill Kanable moved the Board of Directors approve the proposed Resolution amending the route of Segments 6 & 7 of Beaverton Creek Regional Trail as depicted and described in the Trails Plan.

John suggested additional language to the motion on the floor to the effect that staff send a letter indicating that once the purpose of the plan amendment is achieved, which is fundraising, that the Park District and City of Beaverton work together on a concept plan.

Bill Kanable restated his motion as the Board of Directors approve the proposed Resolution amending the route of Segments 6 & 7 of the Beaverton Creek Regional Trail as depicted and described in the Trails Plan. The Board further requests a cover letter be written with the resolution describing the Board's desire to participate in further concept design with the City of Beaverton when funding becomes available. Bob Scott seconded the motion. Roll call proceeded as follows:

Joe Blowers	Yes
John Griffiths	Yes
Bob Scott	Yes
Bill Kanable	Yes
Larry Pelatt	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #10 – Adjourn

There being no further business, the meeting was adjourned at 9:05 p.m.

Larry Pelatt, President

Bob Scott, Secretary

Recording Secretary,
Jessica Collins

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244373	04/26/10	Salem Media of Oregon Advertising	1,200.00 \$ 1,200.00
243821	04/01/10	Scott Edwards Architecture LLP	7,579.90
243851	04/05/10	E C Power Systems of Oregon	1,283.61
243949	04/05/10	Yorke & Curtis, Inc.	19,811.53
244139	04/15/10	Peterson Structural Engineers	11,345.00
244223	04/15/10	Roger J. Kemp	15,793.75
244271	04/20/10	Scott Edwards Architecture LLP	5,311.63
244381	04/26/10	TVA Architects, Inc.	20,879.28
244415	04/27/10	Washington County	1,396.43
		Capital Outlay-Bond-Facility Expansion & Improvements	\$ 83,401.13
244250	04/20/10	Clean Water Services	5,873.52
244385	04/26/10	2.ink Studio	5,946.00
		Capital Outlay-Bond-Jordan-Husen Park Construction/Phase I	\$ 11,819.52
244090	04/13/10	Scholls Valley Native Nursery	12,963.75
		Capital Outlay-Bond-Natural Resources Projects	\$ 12,963.75
243847	04/05/10	David Evans & Associates, Inc.	16,751.59
		Capital Outlay-Bond-New/Redeveloped Community Parks	\$ 16,751.59
243919	04/05/10	Recreation Resource, Inc.	4,209.00
244149	04/15/10	Recreation Resource, Inc.	3,903.00
244190	04/15/10	Caswell/Hertel Surveyors, Inc.	1,262.00
244223	04/15/10	Roger J. Kemp	20,605.50
244223	04/15/10	Roger J. Kemp	25,499.25
244388	04/26/10	B & R Installation LLP	30,000.00
244404	04/26/10	Roger J. Kemp	3,930.00
		Capital Outlay-Bond-Replacements & Improvements	\$ 89,408.75
243937	04/05/10	Ticor Title Insurance Company	1,000.00
243944	04/05/10	Vigil-Agrimis, Inc.	9,386.50
244383	04/26/10	Walker Macy	33,732.80
244408	04/26/10	MacKay & Sposito, Inc.	17,214.93
		Capital Outlay-Bond-Trails/Linear Parks	\$ 61,334.23
244124	04/15/10	Nevue Ngan Associates	12,635.35
		Capital Outlay-Bond-Youth Athletic Field Development	\$ 12,635.35
243912	04/05/10	Paragon Tile & Stone, Inc.	15,104.13
		Capital Outlay-Building Improvements	\$ 15,104.13
243933	04/05/10	TablesNChairs.com, LLC	3,319.00
243976	04/08/10	Koeber's Inc.	4,526.00
244184	04/15/10	Bob Carlson, Inc.	41,717.50
244186	04/15/10	Brandsen Hardwood Floors, Inc.	1,215.00
244218	04/15/10	Hughes Electrical Contractors	1,488.00
244248	04/20/10	Building Material Specialties	2,762.00
		Capital Outlay-Building Replacements	\$ 55,027.50
243858	04/05/10	Exercise Equipment NW, Inc.	5,600.00
243894	04/05/10	Lincoln Equipment, Inc.	1,186.09
243975	04/08/10	ION Systems, Inc.	3,959.00
244259	04/20/10	Lincoln Equipment, Inc.	2,134.09
244265	04/20/10	OfficeMax - A Boise Company	1,706.46
244387	04/26/10	Apollo Pools, Inc.	2,380.00
		Capital Outlay-Facility Challenge Grants	\$ 16,965.64
243855	04/05/10	ESRI, Inc.	6,308.94
		Capital Outlay-GIS Development	\$ 6,308.94
244148	04/15/10	Recreation Resource, Inc.	7,265.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244266	04/20/10	Pacific Fence & Wire Company Capital Outlay-Park & Trail Replacements	9,176.00 \$ 16,441.00
243934	04/05/10	Tarlow Naito & Summers, LLP	10,911.00
243983	04/08/10	Pacific Fence & Wire Company	4,892.00
244172	04/15/10	WHPacific, Inc.	12,880.98
244461	04/30/10	Columbia Community Bank Capital Outlay-SDC-Park Improvements/Development	173,011.00 \$ 201,694.98
244187	04/15/10	Carahsoft Technologies Capital Outlay-Software Upgrades	1,810.00 \$ 1,810.00
243915	04/05/10	Larry Pelatt	1,687.17
243926	04/05/10	Robert Scott Conferences	1,531.20 \$ 3,218.37
243946	04/05/10	Westside Economic Alliance Dues & Memberships	1,500.00 \$ 1,500.00
243870	04/05/10	Fred Shearer & Sons	1,758.37
243953	04/05/10	PGE	23,889.61
244110	04/15/10	PGE	4,436.80
244356	04/26/10	PGE Electricity	30,194.75 \$ 60,279.53
244119	04/15/10	Standard Insurance Company	201,510.67
244463	04/30/10	Blue Cross/Blue Shield	175,307.32
244466	04/30/10	MetLife	21,661.51
244468	04/30/10	Standard Insurance Company	19,545.04
244473	04/30/10	UNUM Life Insurance-LTC Employee Benefits	1,430.38 \$ 419,454.92
244114	04/15/10	Aetna / ING Life Insurance	6,038.82
244117	04/15/10	Manley Services	6,418.99
244120	04/15/10	Standard Insurance Company	25,561.43
244121	04/15/10	Standard Insurance Company	4,102.83
244462	04/30/10	Aetna / ING Life Insurance	6,038.82
244465	04/30/10	Manley Services	7,447.49
244469	04/30/10	Standard Insurance Company	26,461.31
244470	04/30/10	Standard Insurance Company	4,102.83
244472	04/30/10	THPRD - Employee Assn. Employee Deductions	6,646.88 \$ 92,819.40
243938	04/05/10	Tualatin Valley Water District Gas & Oil (Vehicles)	5,612.62 \$ 5,612.62
243952	04/05/10	NW Natural	26,753.83
244355	04/26/10	NW Natural Heat	45,159.56 \$ 71,913.39
243848	04/05/10	Dell Marketing L.P.	17,978.40
243978	04/08/10	Kronos Incorporated	1,440.00
244361	04/26/10	Obsidian Technologies Information Services-Capital-Replacement/Improvements	28,617.39 \$ 48,035.79
244076	04/13/10	Beaverton Volleyball	4,278.50
244268	04/20/10	Rhythm Of My Heart	5,220.00
244377	04/26/10	THBOA Instructional Services	2,054.65 \$ 11,553.15
243969	04/08/10	Joel Cary	1,346.00
244438	04/29/10	Kim Boultinghouse Jenkins Estate Refund	1,236.00 \$ 2,582.00

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
243840	04/05/10	Coastwide Laboratories	4,172.99
243852	04/05/10	E-Poly Star, Inc.	1,375.00
243911	04/05/10	OVS Total Solutions	7,160.65
243913	04/05/10	Parr Lumber Company	1,102.68
243947	04/05/10	Wilbur-Ellis Company	1,010.40
244132	04/15/10	OVS Total Solutions	7,860.66
244171	04/15/10	Waxie Sanitary Supply	1,715.22
244175	04/15/10	Woodco	1,560.00
244176	04/15/10	Airgas Nor Pac, Inc.	5,992.62
244192	04/15/10	Coastwide Laboratories	6,407.32
244206	04/15/10	Fazio Brothers Sand & Gravel	10,033.17
244217	04/15/10	Home Depot Credit Services	3,656.02
244382	04/26/10	Univar USA, Inc.	1,779.72
244411	04/26/10	Meshor Supply Company	3,909.11
		Maintenance Supplies	\$ 57,735.56
243893	04/05/10	Les Schwab Central Billing Department	1,109.71
243931	04/05/10	Stark Street Lawn & Garden West	3,229.40
244154	04/15/10	Schulz-Clearwater Sanitation, Inc.	5,229.50
244213	04/15/10	Guaranteed Pest Control	1,533.00
244421	04/27/10	Reitmeier Mechanical	3,702.25
		Maintenance Services	\$ 14,803.86
244374	04/26/10	Special Districts Association	1,000.00
244423	04/27/10	Special Districts Association	1,000.00
244435	04/29/10	Beaverton Youth Football	2,436.00
		Miscellaneous Other Services	\$ 4,436.00
243907	04/05/10	OfficeMax - A Boise Company	2,181.96
244129	04/15/10	OfficeMax - A Boise Company	1,490.63
		Office Supplies	\$ 3,672.59
243824	04/01/10	United States Postal Service	3,000.00
		Postage	\$ 3,000.00
243927	04/05/10	Signature Graphics	2,867.00
244157	04/15/10	Signature Graphics	65,574.91
244202	04/15/10	ePrint	1,175.54
		Printing & Publications	\$ 69,617.45
243819	04/01/10	Navigator Group Consulting LLC	5,108.78
243822	04/01/10	Scott Edwards Architecture LLP	9,984.46
243958	04/06/10	Claudia Johnson	2,355.00
244182	04/15/10	Beery, Elsnor & Hammond, LLP	5,381.53
244222	04/15/10	JD White	1,862.50
244276	04/22/10	Alan Hodgson Consulting	1,395.00
244367	04/26/10	Peterson Structural Engineers	2,698.00
		Professional Services	\$ 28,785.27
243880	04/05/10	HSBC Business Solutions	1,555.87
243883	04/05/10	Insight Public Sector	2,636.60
243908	04/05/10	On Paper Printing	1,583.12
243918	04/05/10	Recreation Resource, Inc.	1,189.70
243925	04/05/10	Scholls Valley Native Nursery	1,678.00
244380	04/26/10	TRAFx Research Ltd.	2,385.00
244400	04/26/10	Exercise Equipment NW, Inc.	1,550.77
244418	04/27/10	Frye's Action Athletics	4,455.50
244424	04/27/10	THP Foundation	20,969.00
244437	04/29/10	Bella Cucina	1,858.50
		Program Supplies	\$ 39,862.06
244113	04/15/10	Waste Management of Oregon	5,624.08
244164	04/15/10	Tualatin Valley Waste	1,941.04
		Refuse Services	\$ 7,565.12

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244151	04/15/10	Ricoh Americas Corporation Rental Equipment	2,229.73 \$ 2,229.73
244403	04/26/10	Fred Shearer & Sons Rental Facility	8,224.00 \$ 8,224.00
244077	04/13/10	The Bike Gallery Small Furniture & Equipment	1,289.48 \$ 1,289.48
243841	04/05/10	Command Prompt, Inc.	12,000.00
243929	04/05/10	Sound Security, Inc.	9,426.00
244288	04/22/10	MacKay & Sposito, Inc. Technical Services	1,234.50 \$ 22,660.50
244074	04/13/10	Alan Hodgson Consulting	2,790.00
244087	04/13/10	Chris Roberts	1,732.96
244137	04/15/10	Paul Spindel, LLC	2,690.00
244272	04/20/10	Springbrook Software, Inc. Technical Training	1,080.00 \$ 8,292.96
244103	04/15/10	AT&T Mobility	1,072.65
244109	04/15/10	Nextel Communications	2,633.40
244360	04/26/10	Integra Telecom Telecommunications	4,720.27 \$ 8,426.32
243954	04/05/10	Tualatin Valley Water District	6,667.35
244105	04/15/10	City of Beaverton	10,680.06
244353	04/26/10	Clean Water Services	1,723.99
244358	04/26/10	Tualatin Valley Water District Water & Sewer	1,901.03 \$ 20,972.43
Report Total:			\$ 1,621,409.01

Tualatin Hills
Park & Rec.

Accounts Payable
Over \$1,000.00

May 31, 2010
Summary

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244735	05/14/10	Oregonian Publishing Company Advertising	1,578.96 \$ 1,578.96
244543	05/05/10	Industrial Products Distr. Building - Equipment Capital Replacement	1,340.10 \$ 1,340.10
244602	05/05/10	Western Wood Structures, Inc. Capital Outlay-Bond-Bridge Replacement	27,800.00 \$ 27,800.00
244781	05/14/10	3J Consulting, Inc.	1,550.00
244800	05/14/10	Collins Mechanical, Inc.	16,135.18
244828	05/14/10	Interface Engineering, Inc.	1,134.50
245012	05/25/10	OP SIS Architecture, LLP	20,371.05
245017	05/25/10	Peterson Structural Engineers	12,363.00
245066	05/27/10	Scott Edwards Architecture LLP Capital Outlay-Bond-Facility Expansion & Improvements	2,890.30 \$ 54,444.03
244709	05/11/10	Zell & Associates	6,800.00
244793	05/14/10	Bergeson-Boese & Assoc., Inc. Capital Outlay-Bond-Land Acquisition	2,150.00 \$ 8,950.00
244583	05/05/10	Recreation Resource, Inc.	4,162.00
244992	05/25/10	Roger J. Kemp Capital Outlay-Bond-Replacements & Improvements	4,357.50 \$ 8,519.50
244522	05/05/10	David Evans & Associates, Inc.	19,756.32
244599	05/05/10	Vigil-Agrimis, Inc.	1,977.00
244772	05/14/10	Walker Macy	3,790.07
244998	05/25/10	MacKay & Sposito, Inc.	8,612.37
245044	05/25/10	Walker Macy	13,010.00
245044	05/25/10	Walker Macy Capital Outlay-Bond-Trails/Linear Parks	13,949.81 \$ 61,095.57
244478	05/04/10	DeTemple Company, Inc.	4,472.00
244684	05/11/10	Building Material Specialties	1,500.00
244740	05/14/10	Platt Electric Supply, Inc.	5,251.54
244916	05/20/10	DJ Home & Commercial Services	2,679.90
244922	05/20/10	Koeber's, Inc. Capital Outlay-Building Replacements	17,641.50 \$ 31,544.94
244486	05/04/10	R & W Engineering, Inc. Capital Outlay--CRA Rewire Underwater Lights	1,301.50 \$ 1,301.50
244926	05/20/10	Oregon Dept of Energy Capital Outlay-Energy Savings Performance Contract	2,761.55 \$ 2,761.55
244523	05/05/10	Discount School Supply	1,161.41
245058	05/27/10	The Lifeguard Store, Inc. Capital Outlay-Facility Challenge Grants	1,475.00 \$ 2,636.41
244873	05/18/10	PGE	1,585.81
244940	05/20/10	Washington County Capital Outlay-Metro Natural Areas Bond-Jordan-Husen Park Const/Phase I	1,386.00 \$ 2,971.81
244612	05/06/10	Steve's Pump Service, Inc.	4,632.76
244795	05/14/10	Brix Paving Company	39,229.65
244997	05/25/10	MacKay & Sposito, Inc. Capital Outlay-Park & Trail Replacements	4,064.75 \$ 47,927.16
244590	05/05/10	Tarlow Naito & Summers, LLP	14,585.50
244778	05/14/10	WHPacific Inc.	11,414.77
244785	05/14/10	Alta Planning & Design, Inc.	5,587.50
244990	05/25/10	Hill International, Inc. Capital Outlay-SDC-Park Development/improvements	6,805.00 \$ 38,392.77

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244514	05/05/10	CDW Government, Inc.	3,819.82
244798	05/14/10	CDW Government, Inc.	3,635.00
		Capital Outlay-Software Upgrades	\$ 7,454.82
244493	05/05/10	PGE	21,385.05
244536	05/05/10	Fred Shearer & Sons	1,634.42
244723	05/14/10	PGE	4,420.34
244949	05/25/10	PGE	3,486.00
		Electricity	\$ 30,925.81
244846	05/18/10	Standard Insurance Company	201,510.67
245072	05/28/10	Blue Cross/Blue Shield	176,968.00
245075	05/28/10	MetLife	21,878.28
245077	05/28/10	Standard Insurance Company	11,580.09
245080	05/28/10	UNUM Life Insurance-LTC	1,438.10
		Employee Benefits	\$ 413,375.14
244841	05/18/10	Aetna / ING Life Insurance	13,038.82
244844	05/18/10	Manley Services	6,406.49
244847	05/18/10	Standard Insurance Company	26,313.53
244848	05/18/10	Standard Insurance Company	3,352.83
245074	05/28/10	Manley Services	7,428.99
245079	05/28/10	THPRD - Employee Assn.	6,685.21
		Employee Deductions	\$ 63,225.87
244554	05/05/10	Marc Nelson Oil Products, Inc.	1,047.33
244595	05/05/10	Tualatin Valley Water District	10,717.01
244999	05/25/10	Marc Nelson Oil Products, Inc.	1,348.75
		Gas & Oil (Vehicles)	\$ 13,113.09
244492	05/05/10	NW Natural	9,473.23
244948	05/25/10	NW Natural	35,956.81
		Heat	\$ 45,430.04
244608	05/06/10	Kronos Incorporated	3,690.00
244822	05/14/10	Hewlett-Packard Company	3,016.00
		Information Services-Capital	\$ 6,706.00
244704	05/11/10	THBOA	1,898.35
244868	05/18/10	NSAOUA	3,337.00
245033	05/25/10	THBOA	1,841.30
		Instructional Services	\$ 7,076.65
244511	05/05/10	Boiler & Combustion Service	4,152.41
244700	05/11/10	Schulz-Clearwater Sanitation, Inc.	2,474.14
244790	05/14/10	Beaverton Honda	1,050.00
244819	05/14/10	Guaranteed Pest Control	1,647.00
244982	05/25/10	E C Power Systems of Oregon	1,044.94
245007	05/25/10	Northwest Engineering	1,000.00
245023	05/25/10	Schulz-Clearwater Sanitation, Inc.	1,329.39
		Maintenance Services	\$ 12,697.88
244498	05/05/10	Airgas Nor Pac, Inc.	2,097.25
244517	05/05/10	Coastwide Laboratories	2,518.34
244565	05/05/10	Northwest Spray & Compressor	2,595.00
244569	05/05/10	Oregon Turf & Tree Farms	2,056.00
244572	05/05/10	OVS Total Solutions	5,300.80
244603	05/05/10	Wilbur-Ellis Company	1,127.60
244737	05/14/10	OVS Total Solutions	8,098.00
244771	05/14/10	Valley Athletics	1,728.00
244784	05/14/10	Airgas Nor Pac, Inc.	4,840.97
244799	05/14/10	Coastwide Laboratories	3,372.98
244807	05/14/10	E-Poly Star, Inc.	1,248.80

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244830	05/14/10	J.F. Shelton Company	1,351.50
244861	05/18/10	Home Depot Credit Services	3,249.52
244986	05/25/10	Fazio Brothers Sand & Gravel	1,998.96
245039	05/25/10	United Pipe & Supply Co., Inc.	1,872.00
245048	05/25/10	Wilbur-Ellis Company	1,190.00
		Maintenance Supplies	\$ 44,645.72
244760	05/14/10	THP Foundation	6,604.85
		Miscellaneous	\$ 6,604.85
244957	05/25/10	Aloha United Soccer	1,990.00
244958	05/25/10	Aloha Youth Football/Cheerleaders	2,246.25
244966	05/25/10	Beaverton Youth Cheer & Dance	1,454.00
245047	05/25/10	Westview Youth Football	1,378.25
		Miscellaneous Other Services	\$ 7,068.50
244548	05/05/10	Lazerquick	2,754.50
244567	05/05/10	OfficeMax - A Boise Company	2,373.40
244734	05/14/10	OfficeMax - A Boise Company	2,026.81
244825	05/14/10	Huser Integrated Technologies	3,730.00
		Office Supplies	\$ 10,884.71
244706	05/11/10	United States Postal Service	3,000.00
245040	05/25/10	United States Postal Service	3,000.00
245041	05/25/10	US Postmaster	3,209.76
		Postage	\$ 9,209.76
244550	05/05/10	Lithtex, Inc.	1,160.00
244920	05/20/10	Impact Sign Co.	1,199.00
		Printing & Publications	\$ 2,359.00
244484	05/04/10	Navigator Group Consulting LLC	5,362.56
244545	05/05/10	Claudia Johnson	2,362.50
244677	05/11/10	Alan Hodgson Consulting	2,604.00
244742	05/14/10	Providence Health & Services	1,648.00
244792	05/14/10	Beery, Elsnor & Hammond, LLP	6,201.70
244955	05/25/10	Alan Hodgson Consulting	2,170.00
244970	05/25/10	Big Ya Productions, LLC	2,350.00
		Professional Services	\$ 22,698.76
244530	05/05/10	Exercise Equipment NW, Inc.	1,359.00
244532	05/05/10	Food Services of America	1,941.32
244580	05/05/10	Platt Electric Supply, Inc.	1,129.79
244592	05/05/10	THP Foundation	3,465.00
244596	05/05/10	U.G. Cash & Carry	3,822.47
244692	05/11/10	NSA Oregon	2,280.00
244766	05/14/10	U.G. Cash & Carry	1,146.63
244794	05/14/10	BoundTree Medical LLC	1,720.60
244824	05/14/10	HSBC Business Solutions	3,354.37
244827	05/14/10	Insight Public Sector	2,219.54
244832	05/14/10	Kore Group	2,882.96
244836	05/14/10	Lone Mountain Sportswear	2,183.79
244978	05/25/10	Dance Togs	1,389.00
		Program Supplies	\$ 28,894.47
244727	05/14/10	Waste Management of Oregon	5,269.94
		Refuse Services	\$ 5,269.94
244568	05/05/10	OR Dept of Administrative Services	1,117.76
244746	05/14/10	Ricoh Americas Corporation	1,160.75
244747	05/14/10	Ricoh Americas Corporation	2,690.08
		Rental Equipment	\$ 4,968.59
244508	05/05/10	Beaverton School District #48	5,923.05

<u>Check Number</u>	<u>Check Date</u>	<u>Vendor Name</u>	<u>Check Amount</u>
244987	05/25/10	Fred Shearer & Sons Rental Facility	8,224.00 \$ 14,147.05
244559	05/05/10	Metro	2,446.50
244574	05/05/10	Pacific Talent, Inc.	10,000.00
244577	05/05/10	Party Outfitters, Inc.	2,015.00
244605	05/06/10	Endever Tree Service	2,300.00
244693	05/11/10	NW Tree Specialists	1,250.00
244985	05/25/10	Endever Tree Service	1,160.00
245008	05/25/10	Novell, Inc.	16,847.26
245009	05/25/10	NW Tree Specialists	1,145.00
245016	05/25/10	Peterson Structural Engineers	3,860.00
245050	05/27/10	Access Services Northwest Technical Services	2,030.00 \$ 43,053.76
244871	05/18/10	Paul Spindel, LLC Technical Training	2,000.00 \$ 2,000.00
244714	05/14/10	AT&T Mobility	1,051.37
244720	05/14/10	Nextel Communications	2,686.83
244947	05/25/10	Integra Telecom Telecommunications	4,748.55 \$ 8,486.75
244743	05/14/10	Quality Industrial Refinishers Vehicle/Equipment Services	1,157.00 \$ 1,157.00
244494	05/05/10	Tualatin Valley Water District	6,697.61
244715	05/14/10	City of Beaverton	9,125.90
244951	05/25/10	Tualatin Valley Water District Water & Sewer	4,401.21 \$ 20,224.72
Report Total:			\$ 1,122,943.18

Tualatin Hills Park & Recreation District

General Fund Financial Summary
April, 2010

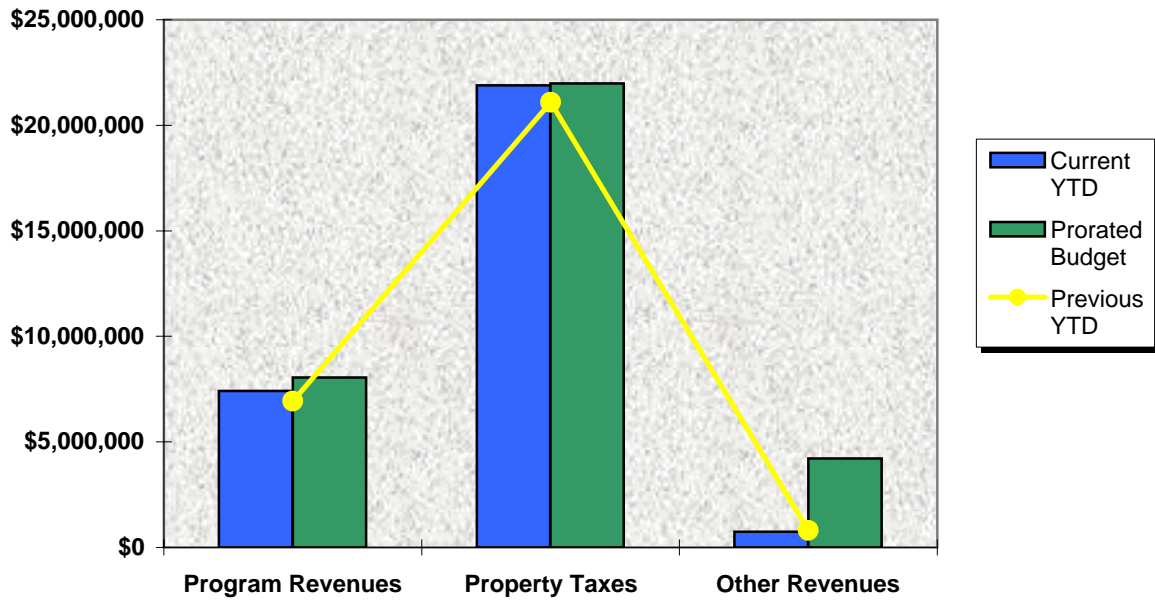
	<i>Current Month</i>	<i>Year to Date</i>	<i>Prorated Budget</i>	<i>% YTD to Prorated Budget</i>	<i>Full Fiscal Year Budget</i>
Program Resources:					
Aquatic Centers	\$ 508,670	\$ 2,132,627	\$ 2,092,970	101.9%	\$ 2,500,562
Tennis Center	123,057	778,151	852,989	91.2%	981,575
Recreation Centers & Programs	846,818	3,454,697	3,841,961	89.9%	4,562,899
Sports Programs & Field Rentals	136,135	872,822	1,003,157	87.0%	1,122,100
Interpretive Programs	83,263	180,987	261,064	69.3%	303,210
Total Program Resources	1,697,943	7,419,284	8,052,141	92.1%	9,470,346
Other Resources:					
Property Taxes	97,649	21,888,175	21,981,724	99.6%	22,921,506
Interest Income	3,220	39,168	206,325	19.0%	225,000
Facility Rentals/Sponsorships	32,129	194,053	259,631	74.7%	294,700
Grants	945	14,590	14,590	100.0%	660,940
Miscellaneous Income/Debt Proceeds	86,798	494,335	3,730,570	13.3%	3,621,913
Total Other Resources	220,741	22,630,321	26,192,840	86.4%	27,724,059
Total Resources	\$ 1,918,684	\$ 30,049,605	\$ 34,244,982	87.7%	\$ 37,194,405
Program Related Expenditures:					
Parks & Recreation Administration	85,065	586,889	453,964	129.3%	585,005
Aquatic Centers	275,933	3,080,820	2,928,291	105.2%	3,502,741
Tennis Center	72,054	748,145	752,268	99.5%	905,256
Recreation Centers	344,703	3,903,912	4,129,362	94.5%	4,993,182
Programs & Special Activities	170,563	1,511,484	1,524,070	99.2%	1,827,422
Athletic Center & Sports Programs	133,495	1,320,820	1,424,085	92.7%	1,695,339
Natural Resources/Nature Park	95,674	963,627	1,104,974	87.2%	1,344,251
Total Program Related Expenditures	1,177,487	12,115,697	12,317,014	98.4%	14,853,196
General Government Expenditures:					
Board of Directors	7,975	126,296	1,397,110	9.0%	1,880,364
Administration	95,422	1,331,557	1,412,950	94.2%	1,629,700
Business & Facilities	1,116,232	12,641,065	12,986,049	97.3%	15,349,940
Planning	105,419	1,052,559	985,212	106.8%	1,266,339
Capital Outlay	78,331	1,031,674	3,989,309	25.9%	5,806,854
Total Other Expenditures:	1,403,379	16,183,151	20,770,630	77.9%	25,933,197
Total Expenditures	\$ 2,580,866	\$ 28,298,848	\$ 33,087,644	85.5%	\$ 40,786,393
Revenues over (under) Expenditures	\$ (662,182)	\$ 1,750,757	\$ 1,157,338	151.3%	\$ (3,591,988)
Beginning Cash on Hand		4,302,587	3,591,988	119.8%	3,591,988
		\$ 6,053,344	\$ 4,749,326	127.5%	\$ -

Tualatin Hills Park and Recreation District

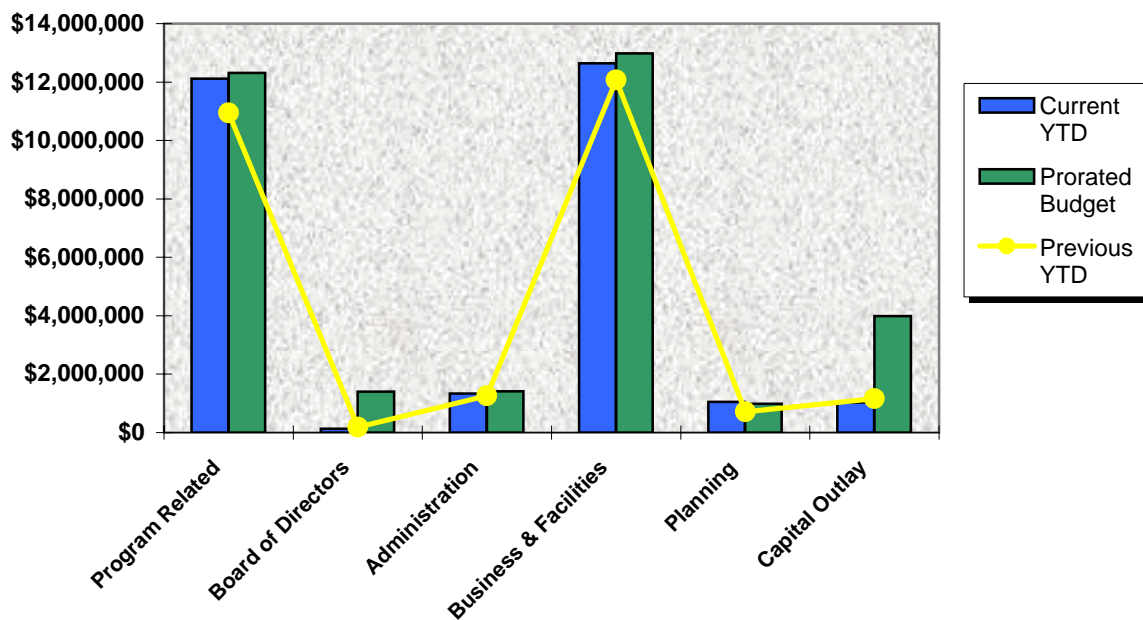
General Fund Financial Summary

April, 2010

General Fund Resources



General Fund Expenditures





[9D]

MEMO

DATE: June 11, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Transportation Enhancement Grant Application

Summary

The Oregon Department of Transportation (ODOT) is accepting applications for the 2010 Transportation Enhancement (TE) Grant Program for the years 2013 and 2014. A Notice of Intent is due by June 30, 2010. The project applications are due by September 30, 2010. Staff is recommending that the Park District apply for TE grant assistance to design and construct Segment #14 of the Westside Regional Trail (SW Walker Road to NW Greenbrier Parkway).

Background

Project proposals must meet one (1) of the twelve (12) TE project criteria, which includes the provision of facilities for bicycles and pedestrians. Funds may be used for design development and construction. Construction funds will be available in years 2013 and 2014. Design funds will be available in October 2011. The TE grant program requires a \$200,000 minimum request and a minimum 10.27% match from the sponsoring agency. The TE Program awards federal funds and is administered by ODOT as a reimbursement-funding program. All projects are required to meet federal/ODOT right-of-way acquisition, design, and construction standards.

Proposal Request

Staff has identified that the design and construction of Segment #14 of the Westside Regional Trail is a strong candidate for TE grant funding. This segment would connect an existing section of trail at SW Walker Road to Pioneer Park and to a nearby employment center at Greenbrier Parkway. This trail segment will also provide access to surrounding residential neighborhoods. The proposed trail would be asphalt, 10' wide with 2' wide gravel shoulders, and approximately three-quarters ($\frac{3}{4}$) of a mile in length.

Staff estimates the total cost for the project to be approximately \$1,616,000. This estimate includes engineering consulting services, permitting, mitigation, construction, and a 10% contingency. Staff recommends submitting an application for \$1,450,037, which is 89.73% of the total estimated project cost. The Park District's financial responsibility is estimated at \$165,963, which is 10.27% of the total estimated project cost.

Staff is proposing that the TE grant portion of \$1,450,037 be initially funded from the FY 2011-12 General Fund. These funds would be reimbursed to the Park District throughout the project's duration. The Park District's local match of \$165,963 would be funded from the FY 2011-12 System Development Charge (SDC) Fund.

Staff recently presented this project proposal to the Trails Advisory Committee (TAC). The TAC was supportive of the project and will provide a letter of support for the application. Staff will also seek letters of support from Washington County, the City of Beaverton, Metro, and from other groups and organizations interested in this project and the continued implementation of the Park District's Trails Master Plan.

Benefits of Proposal

The benefits of this proposal include completion of another segment of the Westside Regional Trail; increased access to the regional trail network and Park District facilities for patron use; an off-street transportation alternative to existing employment centers and residential neighborhoods in northern Beaverton; and reduced overall design and construction costs to the District with a successful TE grant request.

Potential Downside of Proposal

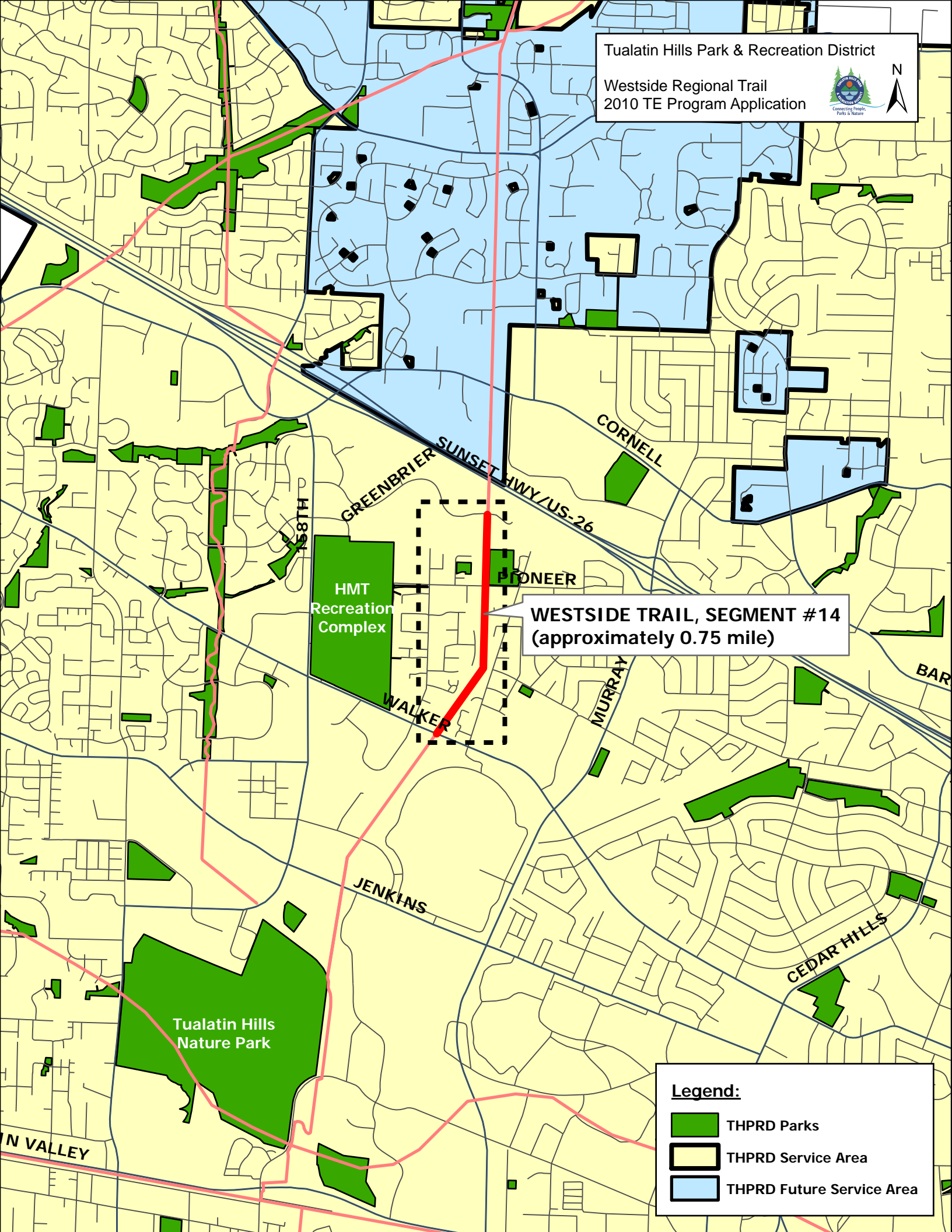
With a successful grant application, appropriation of funds in the FY 2011-12 General Fund will be required to complete the project to meet reimbursement requirements and the use of funds in the FY 2011-12 SDC Fund will be needed to fulfill the local match requirement.

Maintenance Impact

The impact to maintenance costs should be minimal. Segment #14 is approximately a three-quarter ($\frac{3}{4}$) mile long trail segment and will connect with Pioneer Park, a park already maintained by the Park District.




Action Requested

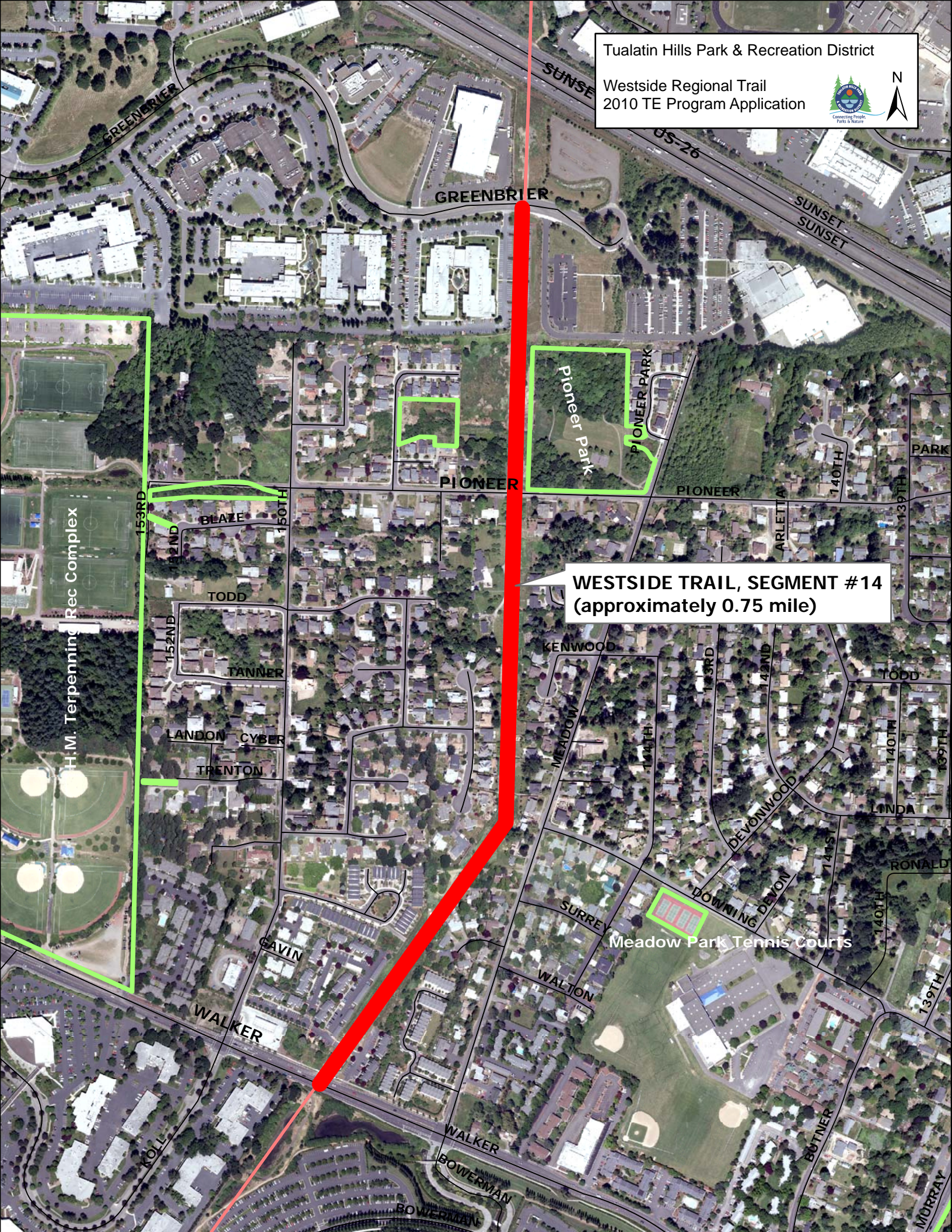
Board of Directors approval to apply to the Oregon Department of Transportation (ODOT) for Transportation Enhancement (TE) Grant Program assistance for the amount of \$1,450,037 for design and construction of Section #14 of the Westside Regional Trail.



WESTSIDE TRAIL, SEGMENT #14
(approximately 0.75 mile)

Legend:

-  THPRD Parks
-  THPRD Service Area
-  THPRD Future Service Area



WESTSIDE TRAIL, SEGMENT #14
(approximately 0.75 mile)

H.M. Terpenning Rec Complex

Meadow Park Tennis Courts



[9E]

MEMO

DATE: June 16, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Urban Trail Fund Grant Application

Summary

The Oregon Department of Transportation (ODOT) is accepting applications for the Urban Trail Fund (UTF) Grant Program for the year 2011. Applications are due by July 9, 2010. Staff is recommending that the Park District apply for UTF assistance to widen and overlay a section of the Fanno Creek Regional Trail in Greenway Park.

Background

Project proposals must meet one (1) of the four (4) UTF project criteria. One of the four criteria is restoration and reconstruction of existing trail facilities that have received maintenance on a regular basis but are at or beyond their useful life. Funds may be used for design development and construction, and will be available beginning in 2011. There is \$970,000 available statewide and ODOT intends to award two (2) to four (4) grants. UTF grants require a \$200,000 minimum project request and a minimum 20% match from the sponsoring agency.

Proposal Request

Staff has identified a restoration and reconstruction improvement project for a segment of the Fanno Creek Regional Trail in Greenway Park (between Hall Boulevard and Scholls Ferry Road) as a strong candidate for UTF funding. These improvements include widening the trail from 8' to 10' with 2' gravel shoulders (to meet regional trail standards), a bridge replacement, and drainage improvements. The project would also include the repaving of existing trail connections from the regional trail into adjacent neighborhoods. The proposed project covers nearly a mile of trail (4,900 linear feet).

Staff estimates the total cost for this project to be approximately \$330,486. This estimate includes engineering consulting services, permitting, construction, and a 20% contingency. Staff recommends submitting an application for \$264,389, which is 80% of the total estimated project cost. The Park District's financial responsibility is estimated at \$66,097, which is 20% of the total estimated project cost.

Staff is proposing that the UTF portion of \$264,389 be initially funded from the FY 2010-11 General Fund. These funds would be reimbursed to the Park District throughout the

project's duration. The Park District's local match of \$66,097 would be funded from the FY 2010-11 System Development Charge (SDC) Fund.

Staff recently presented this project proposal to the Trails Advisory Committee (TAC). The TAC was supportive of the project and will provide a letter of support for the application. Staff will also seek letters of support from Washington County, the City of Beaverton, Metro, and from other groups and organizations interested in this project and the continued implementation of the Park District's Trails Master Plan.

Benefits of Proposal

The benefits of the proposal for the Fanno Creek Trail restoration and reconstruction improvement project include improving an existing well-used trail to meet regional trail width standards, replacement of a deteriorating bridge for improved trail user safety and reduced future maintenance costs. If awarded the grant, the District would benefit greatly by having the majority of the project funded by grant assistance.

Potential Downside of Proposal

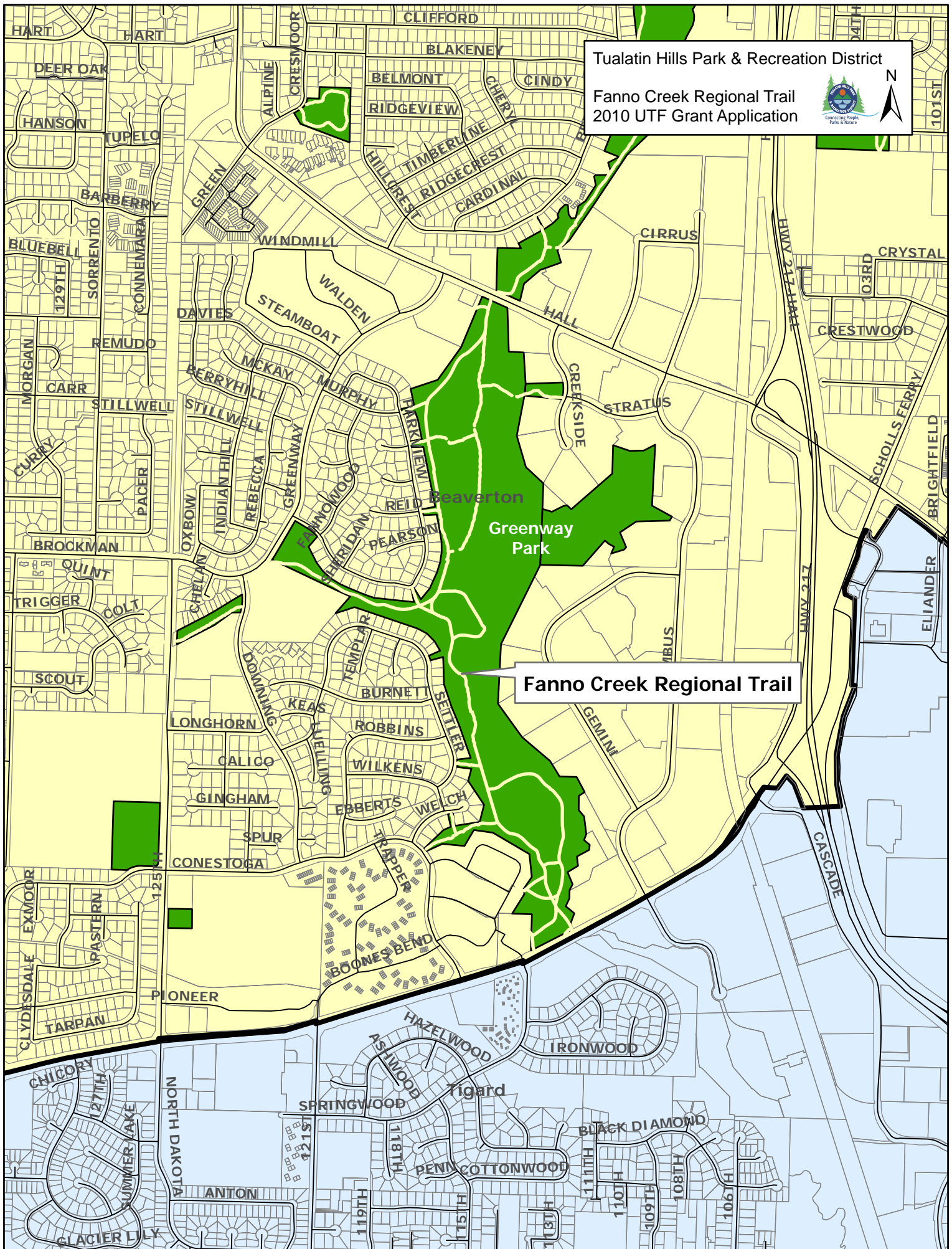
With a successful grant award for the Fanno Creek Trail restoration and reconstruction improvement project, appropriation of funds in the FY 2010-11 General Fund will be required to complete the project to meet reimbursement requirements and funding in the FY 2010-11 SDC Fund will be required to fulfill the local match requirement.

Maintenance Impact

The impact to maintenance costs for the Fanno Creek Trail restoration and reconstruction project will be reduced. The existing trail is currently part of regular and routine maintenance operations and with the installation of a new trail, current maintenance care and costs will be reduced.

Action Requested

Board of Directors approval to apply to the Oregon Department of Transportation's (ODOT's) Urban Trail Fund (UTF) Grant Program for project funding assistance in the amount of \$264,389 for improvements to the Fanno Creek Regional Trail in Greenway Park.



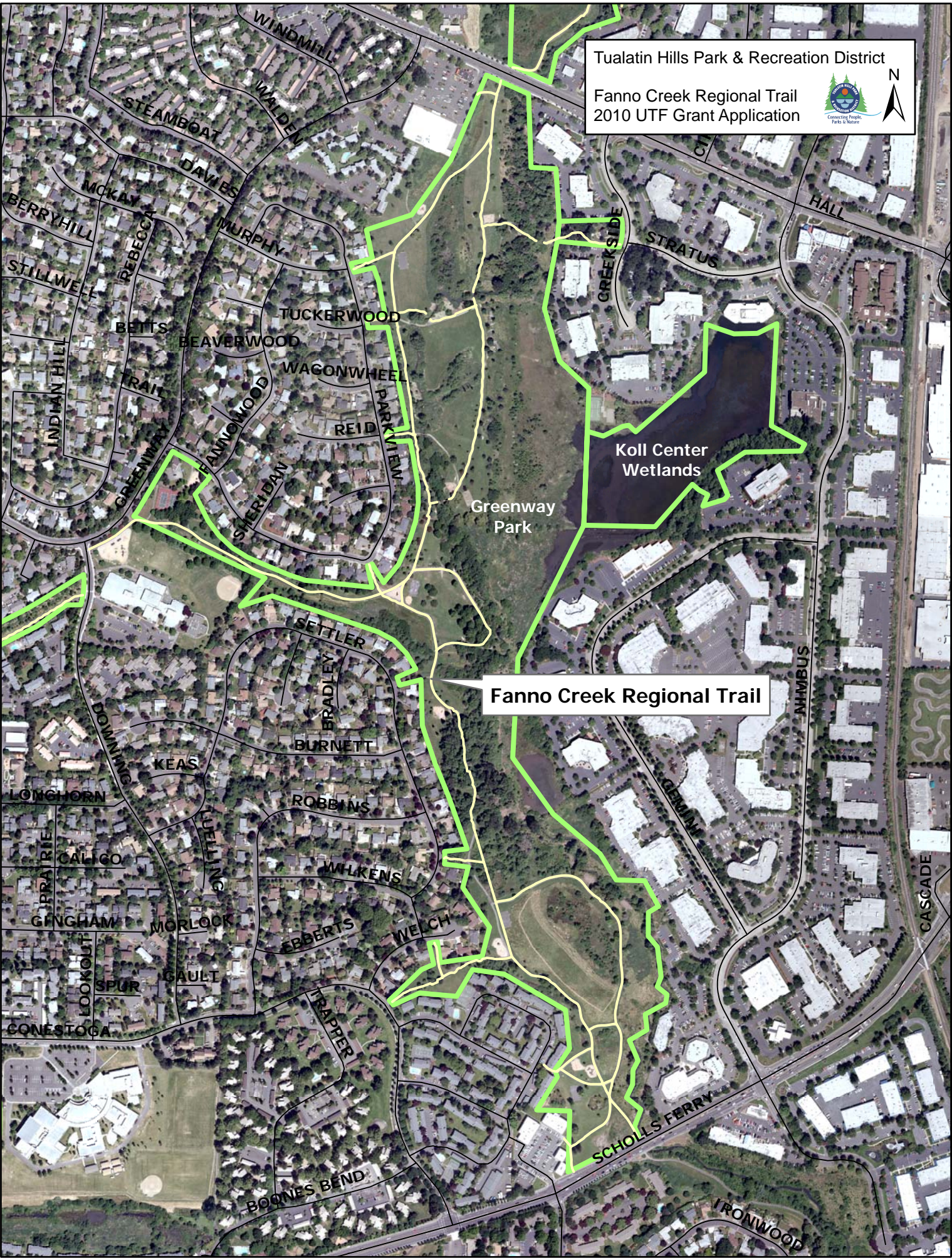
Tualatin Hills Park & Recreation District
Fanno Creek Regional Trail
2010 UTF Grant Application



Fanno Creek Regional Trail

Greenway Park

Tualatin Hills Park & Recreation District
Fanno Creek Regional Trail
2010 UTF Grant Application





[9F]

MEMO

DATE: June 16, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning
RE: Oregon Bicycle and Pedestrian Program Grant Application

Summary

The Oregon Department of Transportation (ODOT) is accepting applications for the Oregon Bicycle and Pedestrian (OBP) Grant Program for fiscal years 2012 and 2013. Applications are due by July 9, 2010. Staff is recommending that the Park District apply for OBP grant assistance for the design and construction of a mid-block crossing along the Waterhouse Trail at SW Walker Road.

Background

Projects must be situated within the public right-of-way of a state highway, county road or local street. There must also be support for the project from local elected officials. The total amount available in this grant program is approximately \$5,000,000. Past grant cycles have been very competitive and usually one out of every five projects receives funding. All project sizes are eligible and the majority of awards will be in the \$25,000 to \$500,000 range.

The first half of requested funding would be available July 1, 2011. It is the applicant's responsibility to do the design work (hire a consultant), develop construction plans, advertise for bid, hire a contractor, administer the project and inspect the work. In addition, the project should be on schedule to be completed by October 2013. OBP grants require a minimum 10% match from the sponsoring agency.

Proposal Request

Staff has identified that the design and construction of a mid-block crossing for the Waterhouse Trail at SW Walker Road would be a strong candidate for OBP funding. Staff estimates the total cost for this project to be approximately \$270,000. This estimate includes engineering consulting services, permitting, construction, and a 20% contingency. Staff recommends submitting an application for \$243,000, which is 90% of the total estimated project cost. The Park District's financial responsibility is estimated at \$27,000, which is 10% of the total estimated project cost.

Staff is proposing that the OBP grant request of \$243,000 be initially funded from the FY 2011-12 General Fund. These funds would be reimbursed to the Park District throughout

the project's duration. The Park District's local match of \$27,000 would be funded from the FY 2011-12 System Development Charge (SDC) Fund.

Staff recently presented this project proposal to the Trails Advisory Committee (TAC). The TAC was supportive of the project and will provide a letter of support for the application. Staff will also seek letters of support from Washington County, the City of Beaverton, Metro, and from other groups and organizations interested in this project and the continued implementation of the Park District's Trails Master Plan.

Benefits of Proposal

The major benefit of the proposal for the SW Walker Road mid-block crossing project would be the creation of a safe bicycle/pedestrian crossing across a busy roadway that would connect two existing community trail segments. With the passing of the 2008 Bond Measure, the Waterhouse Trail is designated to receive bond funding to complete several existing trail gaps. The completion of these gaps would lead to more recreation and alternative transportation opportunities on the trail, which would make the mid-block crossing at SW Walker Road even more important for various trail users. The District would also benefit by reduced overall project costs with a successful OBP grant award.

Potential Downside of Proposal

With a successful grant award for this improvement project, appropriation of funds in the FY 2011-12 General Fund will be required to complete the project to meet reimbursement requirements and funding in the FY 2011-12 SDC Fund will be required to fulfill the local match requirement.

Maintenance Impact

The maintenance cost impact of the SW Walker Road mid-block crossing project is unknown at this point. Maintenance responsibility for the mid-block crossing should fall under the agency that has jurisdiction over the roadway since the crossing would become part of that agency's transportation system. This detail would need to be developed further with the jurisdictional agency overseeing the maintenance of SW Walker Road at a later date. Staff is currently researching these costs to understand what impact they would have on the District in the future.

Action Requested

Board of Directors approval to apply to the Oregon Department of Transportation (ODOT) for Oregon Bicycle and Pedestrian Program (OBP) grant assistance in the amount of \$243,000 for the design and construction of a mid-block crossing of the Waterhouse Trail at SW Walker Road.

Tualatin Hills Park & Recreation District
SW Walker Road / Mid-Block Crossing
2010 OBP Grant Application



Proposed Mid-Block Crossing Project Area

HMT Recreation Complex

Tualatin Hills Park & Recreation District

SW Walker Road / Mid-Block Crossing
2010 OBP Grant Application



Waterhouse Powerline Park

Waterhouse Trail

Proposed Mid-Block Crossing Project Area

Waterhouse South Park





[9G]

MEMO

DATE: June 7, 2010
TO: Doug Menke, General Manager
FROM: Jim McElhinny, Director of Park & Recreation Services
RE: Resolution Appointing Parks Advisory Committee Member & Recreation Advisory Committee Member

Summary

Staff requests Board of Directors approval of one new Committee member appointment each to the Parks Advisory Committee and Recreation Advisory Committee.

Background

At their May 4, 2010 meeting, the Parks Advisory Committee recommended that the Board of Directors approve and appoint Blair Thomas to the Committee via the attached resolution.

At their June 1, 2010 meeting, the Recreation Advisory Committee recommended that the Board of Directors approve and appoint Sharon Peters to the Committee via the attached resolution.

Please note that the Advisory Committee members' applications and Parks Advisory Committee's and Recreation Advisory Committee's current rosters are attached.

Action Requested

Board of Directors approval of Resolution 2010-14, appointing a Parks Advisory Committee member and Recreation Advisory Committee member.

RESOLUTION 2010-14
TUALATIN HILLS PARK & RECREATION DISTRICT, OREGON

**A RESOLUTION APPOINTING
PARKS ADVISORY COMMITTEE MEMBER**

WHEREAS, the Tualatin Hills Park & Recreation District Board of Directors must appoint committee members by resolution; and

WHEREAS, the committee members shall be appointed by the Board for two- or three-year terms; and

WHEREAS, the selected committee member applicants have demonstrated their interest and knowledge in the Committee's area of responsibility. Now, therefore

THE TUALATIN HILLS PARK & RECREATION DISTRICT RESOLVES AS FOLLOWS:

The Board of Directors approves the appointment of the following to the Parks Advisory Committee:

Blair Thomas (2-year term)

The Board of Directors approves the appointment of the following to the Recreation Advisory Committee:

Sharon Peters (two-year term)

Duly passed by the Board of Directors of the Tualatin Hills Park & Recreation District this 21st day of June, 2010.

Larry Pelatt, Board President

Bob Scott, Board Secretary

ATTEST:

Marilou Caganap
Recording Secretary



Tualatin Hills Park & Recreation District PARKS ADVISORY COMMITTEE ROSTER

Last Updated: 5/18/10

Committee Member	Member Since	Address	Phone	Email	Term Expires
Greg Cody	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2013
Carol Rogat	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2012
Diane Cooper	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2012
Ex-Officio Member	Representing	Address	Phone	Email	Term Expires
Dave Chrisman	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503645/6433	dchrisma@thprd.org	N/A
Mike Janin	Staff THPRD	15707 SW Walker Road, Beaverton 97006	503645/6433	mjanin@thprd.org	N/A



Tualatin Hills Park & Recreation District RECREATION ADVISORY COMMITTEE ROSTER

Last Updated: 4/29/10

Committee Member	Member Since	Address	Phone	Email	Term Expires
Judi Graeper	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2013
Chrisanne Thomas	February 2010	[REDACTED]	[REDACTED]	[REDACTED]	2013
Patricia Brady	February 2010	[REDACTED]	[REDACTED]		2012
Ex-Officio Member	Representing	Address	Phone	Email	Term Expires
Eric Owens	Staff THPRD	15707 SW Walker Road, Beaverton 97223	503/645-6433	eowens@thprd.org	N/A



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Michael (Blair) Thomas		Date: 4/11/10
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]
Phone # (H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]
Email: [REDACTED]		

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
 Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

My interest in serving on the Committee is based on giving back to the Community. I have a significant amount of childhood memories involving THPRD and I'd like future generations to have some of those of their own in the future. By serving on a Committee, I feel as though I'm contributing to the future of our youth.

2. How long have you lived in the community? 23 + years.

3. Have you or your family participated in any Center or other Recreation District activities?

What:

Jr. Metro basketball (Participant & Coach)
Co Ed softball, summer basketball.

When:

1996-2009.

Where:

THPRD Center in Beaverton.

Number of Years: 7

***CONTINUES ON NEXT PAGE**

**TUALATIN HILLS PARK & RECREATION DISTRICT
ADVISORY COMMITTEE APPLICATION**

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

City of Beaverton Human Rights Advisory Commission, December 2007-January 2010.
Diversity Award Chairman.

Governor's Council on Physical Fitness & Sports April 2010.

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I have a background in Sports marketing working for Adidas America full-time until September 2009, now a part-time capacity.

I think my youth combined with the fact that I spent a lot of my childhood around the THPRD system and have watched it evolve first-hand would provide a perspective different from others on the Committee. Additionally, as a political science undergraduate and current Masters in Public Health student, I could offer views from an academic perspective as well.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM *Please check one*



TUALATIN HILLS PARK & RECREATION DISTRICT ADVISORY COMMITTEE APPLICATION

Name: Sharon Peters		Date: 6/3/10
Address: [REDACTED]	City: [REDACTED]	Zip: [REDACTED]
Phone # (H) [REDACTED]	(WK) [REDACTED]	(CELL) [REDACTED]
Email:		

Advisory Committee you are applying for:
(You must reside within the Park District boundaries)

- Recreation Aquatics Sports Trails Elsie Stuhr Center Historic Facilities
 Natural Resources Parks

1. Please explain your interest in serving on the Advisory Committee:

We are heavy users of THPRD rec activities and would like to be involved with planning /input.

2. How long have you lived in the community? 7 years.

3. Have you or your family participated in any Center or other Recreation District activities?
What:

Tennis, soccer, softball, children's rec classes.

When:

Year round

Where:

Cedar Hills, Athletic Center, Conestoga.

Number of Years: 7 years.

***CONTINUES ON NEXT PAGE**

**TUALATIN HILLS PARK & RECREATION DISTRICT
ADVISORY COMMITTEE APPLICATION**

4. Have you served on other volunteer committees? YES NO If yes, please explain where, when, and what your responsibilities were:

5. Please describe any work experience or areas of expertise that you feel would benefit the Advisory Committee:

I am an attorney, I also volunteer in the German American School.

6. Term of Office preferred:

2-YEAR TERM or 3-YEAR TERM *Please check one*



[9H]

MEMO

DATE: June 2, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: Resolution Authorizing Issuance of Tax and Revenue Anticipation Notes for 2010-11

Summary

The attached resolution authorizes the issuance of up to \$6,000,000 of short-term borrowing, in the form of Tax and Revenue Anticipation Notes (TRANS), to finance the District's operating cash flow during the 2010-11 fiscal year. This resolution will authorize the General Manager or the Director of Business & Facilities to negotiate and execute the sale of these notes at an interest rate not to exceed 3.0%. This resolution has been drafted by Mersereau and Shannon, the District's Bond Counsel.

Background

Due to variations in cash flow, the District traditionally requires short-term borrowing at the beginning of the fiscal year to meet its operating needs. Traditionally, the District has utilized TRANS as the vehicle for short-term borrowing, with prepayment availability depending upon market conditions as of January 1. Although the resolution is based on an interest rate not to exceed 3.0%, it is likely, based on preliminary staff investigation, that the actual rate of the TRANS will be closer to 1.5%.

Action Requested

Board of Directors approval of Resolution 2010-15 authorizing the issuance, sale, execution and delivery of Tax and Revenue Anticipation Notes in an amount not to exceed \$6,000,000.

Resolution No. 2010-15

A RESOLUTION OF TUALATIN HILLS PARK AND RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE, SALE, EXECUTION AND DELIVERY OF TAX AND REVENUE ANTICIPATION NOTES, SERIES 2010, IN AN AMOUNT NOT TO EXCEED \$6,000,000, AND RELATED MATTERS.

THE BOARD OF DIRECTORS OF TUALATIN HILLS PARK AND RECREATION DISTRICT, WASHINGTON COUNT, OREGON (the "District"), determines as follows:

SECTION 1: FINDINGS

The Board of the District finds:

1. The District will adopt a budget for the 2010-2011 fiscal year, providing for the collection of ad valorem property tax revenues and other revenues in an amount not less than \$7,500,000. Oregon law permits the issuance of tax and revenue anticipation notes in an amount which does not exceed 80% of the taxes or other revenues, except grant moneys, budgeted to be received during the period the tax and revenue anticipation notes are outstanding, so long as the tax and revenue anticipation notes mature no later than 13 months after the date of issuance. The District will certify a rate to the Assessor of Washington County, Oregon, in an amount that will produce not less than \$7,500,000 as ad valorem property taxes of the District for the 2010-2011 fiscal year.
2. The District will provide for the issuance of tax and revenue anticipation notes in its duly adopted budget for the 2010-2011 fiscal year.
3. It is in the best interest of the District to borrow money with the foregoing limitations, to meet current expenses by issuing its Tax and Revenue Anticipation Notes, Series 2010, as provided in this resolution.

SECTION 2: NOTES AUTHORIZED

For the above purposes, the District shall issue an aggregate principal amount of not to exceed \$6,000,000 Tax and Revenue Anticipation Notes, Series 2010 (the "Notes") pursuant to ORS 287A.180 and 328.565. The Notes shall be dated with the date specified by the Authorized Officer, shall mature not later than 13 months after the date of issuance, and shall bear interest payable at maturity at a rate to be established by the Authorized Officer, which rate shall be equal to (1) 64% of the BBA LIBOR Daily Floating Rate (as defined herein), plus 0.50%, or (2) 64% of the BBA LIBOR 1-12 Month Fixed Rate, plus 0.50%. The Notes may be issued as a single note, multiple notes or as a line of credit and shall be in denominations as specified in consultation with the purchaser of the Notes.

The BBA LIBOR Daily Floating Rate is a fluctuating rate of interest which can change on each banking day. The rate will be adjusted on each banking day to equal the British Bankers Association LIBOR Rate ("BBA LIBOR") for U.S. Dollar deposits for delivery on the date in question for a one month term beginning on that date. The purchase of the Notes will use the BBA LIBOR Rate as published by Reuters (or other commercially available source providing quotations of BBA LIBOR as selected by the purchaser of the Notes from time to time) as determined at approximately 11:00 a.m. London time two (2) London Banking Days prior to the date in question, as adjusted from time to time in the purchaser of the Notes' sole discretion for reserve requirements, deposit insurance assessment rates and other regulatory costs. If such rate is not available at such time for any reason, then the rate will be determined by such alternate method as reasonably selected by the purchaser of the Notes. A "London Banking Day" is a day on which banks in London are open for business and dealing in offshore dollars.

"LIBOR" means, for any applicable interest period, the rate per annum equal to the British Bankers Association LIBOR Rate ("BBA LIBOR"), as published by Reuters (or other commercially available source providing quotations of BBA LIBOR as selected by the purchaser of the Notes from time to time) at approximately 11:00 a.m. London time two (2) London Banking Days before the commencement of the interest period, for U.S. Dollar deposits (for delivery on the first day of such interest period) with a term equivalent to such interest period. If such rate is not available at such time for any reason, then the rate for that interest period will be determined by such alternate method as reasonably selected by the purchaser of the Notes. A "London Banking Day" is a day on which banks in London are open for business and dealing in offshore dollars.

SECTION 3: OPTIONAL PREPAYMENT

The Notes shall be subject to optional prepayment prior to maturity as determined by the Authorized Officer and as permitted by the purchaser of the Notes.

SECTION 4: PROVISION FOR PAYMENT OF NOTES AND SPECIAL ACCOUNT

The District covenants to budget and appropriate sufficient funds for the payment of the Notes together with interest thereon to the date of maturity and payment of the Notes. The District shall establish a separate Special Account to which the District shall deposit, by 30 days prior to the maturity date of the Notes, ad valorem taxes or payment of revenues sufficient to pay the Notes on their maturity date. Investment earnings, after full funding of principal and interest in the Special Account may be transferred to the District's general fund. For fiscal year 2010-2011 the District shall appropriate as an interest expenditure the interest due on the Notes on maturity.

SECTION 5: SECURITY

The District's ad valorem property taxes subject to the limits of Article XI, Sections 11 and 11b of the Oregon Constitution and the full faith and credit of the District (including all legally available revenues in the District's General Fund) are hereby irrevocably pledged to the punctual payment of principal of and interest on the Notes.

SECTION 6: NOTE PURCHASE AGREEMENT AND DISCOUNT

The General Manager or the Director of Business and Facilities, or his or her designee (the “Authorized Officer”), is hereby authorized to negotiate and execute, on behalf of the District, a purchase agreement with the purchaser of the Notes providing for the private negotiated sale of the Notes. Any such agreement shall be consistent with the terms hereof and shall allow for an origination fee of not more than \$2,500 to the purchaser. The terms of any such purchase agreement shall be binding upon the District when executed by the Authorized Officer.

SECTION 7: DEPOSIT OF PROCEEDS

The Note proceeds received by the District shall be deposited in the general fund of the District.

SECTION 8: FORM OF NOTES

The District may issue the Notes as one or more typewritten Notes or in the form of a line of credit and shall be in substantially the form approved by the Authorized Officer.

SECTION 9: EXECUTION

The Notes shall be executed on behalf of the District with the manual signature of the Authorized Officer.

SECTION 10: TAX COVENANTS

The District covenants for the benefit of the owners of the Notes to comply with all provisions of the Internal Revenue Code of 1986, as amended (the “Code”) which are required for Note interest to be excluded from gross income for federal income tax purposes, unless the District obtains an opinion of nationally recognized bond counsel that such compliance is not required for the interest paid on the Notes to be so excluded. The District makes the following specific covenants with respect to the Code:

1. The District shall not take any action or omit any action, if it would cause the Notes to become “arbitrage bonds” under Section 148 of the Code and shall pay any rebate to the United States which is required by Section 148(f) of the Code.
2. The District shall not use the proceeds of the Notes in a fashion which would cause the Notes to be “private activity bonds” within the meaning of Section 141 of the Code.
3. The covenants contained in this Section 10 and any covenants in the closing documents for the Notes shall constitute contracts with the owners of the Notes, and shall be enforceable by them.

SECTION 11: OTHER FEDERAL TAX MATTERS

The Authorized Officer is hereby authorized to designate the Notes for purposes of paragraph (3) of Section 265(b) of the Code as a “qualified tax-exempt obligation” so long as the Notes do not constitute a private activity bond as defined in Section 141 of the Code, and that not more than \$30,000,000 aggregate principal amount of obligations, the interest on which is excludable under Section 103(a) of the Code from gross income for federal income tax purposes (excluding, however, private activity bonds other than qualified 501(c)(3) bonds) including the Notes, have been or shall be issued by the District, including all subordinate entities of the District, if any, during the current calendar year in which the Notes are issued.

The Authorized Officer may enter into covenants on behalf of the District to protect the tax-exempt status of the Notes.

SECTION 12: AUTHORITY OF AUTHORIZED OFFICER

The Authorized Officer is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to issue, sell and deliver the Notes in accordance with this Resolution.

ADOPTED by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon at a regular meeting this 21st day of June, 2010.

TUALATIN HILLS PARK AND RECREATION DISTRICT
WASHINGTON COUNTY OREGON

Larry Pelatt
President / Director

Bob Scott
Secretary / Director

Adoption and date attested by:

Marilou Caganap
Recording Secretary



[91]

MEMO

DATE: June 2, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: Resolution Authorizing the Issuance of Full Faith and Credit Obligations for Energy Savings Improvements

Summary

Staff is requesting Board of Directors approval of a resolution to authorize the issuance and negotiated sale of the Full Faith and Credit Obligations, not to exceed \$1,700,000, along with the authorization of necessary appointments, in order to proceed with the issuance of said bonds for the Energy Savings Performance Contract improvements.

Background

In August 2008, the Park District initiated an Energy Savings Performance Contract, with the help of the Oregon Department of Energy, to assist the District in implementing measures that would upgrade our energy consuming equipment to more efficient equipment. This would in turn help reduce our carbon footprint, reduce our operating expenses, and increase the comfort of our facilities. Our goal of using an Energy Savings Performance Contract is to leverage energy savings, utility incentives and Business Energy Tax Credits to fund the projects in a budget neutral manner. The repayment of the Full Faith and Credit Obligations will be funded through energy savings over the life of the loan.

To satisfy all legal requirements, the Board must authorize, through resolution, the following items:

1. Issuance and sale of bonds
2. Security of financing payments
3. Designation of an Authorized Representative to determine necessary terms of sale
4. Appointment of Special Counsel
5. Appointment of Underwriter

Proposal Request

Staff is requesting Board of Directors approval of the authorizing resolution in order to continue the process of the sale of Full Faith and Credit Obligations. Mersereau Shannon, LLP, the District's Bond Counsel, prepared the authorizing resolution.

The attached resolution authorizes several items necessary for the sale, with the major issues and appointments itemized below:

- Issuance of the Full Faith and Credit Obligations in an amount not to exceed \$1,700,000, with a term not to exceed 21 years, and an interest rate not to exceed 4.5%, on a tax exempt portion;
- Ensures payment of the Obligations from the general, non-restricted revenues of the District;
- Authorizes the General Manager or Director of Business & Facilities as “Authorized Representative” to determine the remaining terms of the Financing Agreement that are deemed necessary and desirable for the sale and issuance;
- Appoints Mersereau Shannon LLP as Special Counsel for the issuance of the bonds; and finally
- Appoints Wedbush Securities Inc. as the underwriter for the issuance of the bonds.

Benefits of Proposal

Approval of the resolution authorizing the issuance Full Faith and Credit Obligations will provide funding for energy savings projects that will enable the District to operate in a more financially and environmentally sustainable manner.

Potential Downside of Proposal

The only apparent downside to the proposal is the future debt service cost associated with the issuance of the obligations; however, as noted, this cost will be offset by guaranteed energy savings.

Action Requested

Board of Directors approval of Resolution 2010-16 to authorize the following actions:

1. The issuance and negotiated sale of Full Faith and Credit Obligations, Series 2010A, not to exceed \$1,700,000;
2. Approve financing of the obligations from the general, non-restricted revenues of the District;
3. Designate the General Manager or Director of Business & Facilities as Authorized Representative;
4. Appoint Mersereau Shannon, LLP as Special Counsel; and
5. Appoint Wedbush Securities Inc. as Underwriters.

Resolution No. 2010-16

A RESOLUTION OF THE BOARD OF DIRECTORS OF TUALATIN HILLS PARK & RECREATION DISTRICT, WASHINGTON COUNTY, OREGON AUTHORIZING THE ISSUANCE AND NEGOTIATED SALE OF FULL FAITH AND CREDIT OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$1,700,000; DESIGNATING AN AUTHORIZED REPRESENTATIVE, SPECIAL COUNSEL AND UNDERWRITER; AUTHORIZING APPOINTMENT OF A FINANCIAL ADVISOR; AUTHORIZING EXECUTION AND DELIVERY OF A FINANCING AGREEMENT AND AN ESCROW AGREEMENT; AND RELATED MATTERS.

WHEREAS, Tualatin Hills Park & Recreation District, Washington County, Oregon (the “**District**”), is authorized by Oregon Revised Statutes (“**ORS**”) Sections 266.410 and 271.390 to enter into financing agreements to finance real or personal property which the District determines is needed; and

WHEREAS, the District hereby determines that it is advantageous to the District to finance the purchase and implementation of various energy conservation measures including but not limited to central plant, HVAC controls, mechanical variable frequency drives, lighting, solar thermal for pool, plumbing fixtures and pay the costs of issuance of the financing (the “**Project**”); and

WHEREAS, the District will enter into an escrow agreement which will authorize the escrow agent to issue obligations in an aggregate principal amount of \$1,700,000 evidencing undivided proportionate interests in the amounts payable by the District under the financing agreement.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

Section 1. Authorization. The District hereby authorizes:

A. Issuance and Sale of Obligations. The District authorizes the issuance and negotiated sale of Full Faith and Credit Obligations, Series 2010A (the “**Obligations**”) which shall be issued in an amount not to exceed \$1,700,000 by the escrow agent, for and on behalf of the District, to finance the Project. The Obligations shall be issued at a true effective rate of interest not to exceed five percent (5.0%) per annum, at a discount not greater than two percent (2.0%) (not including original issue discount) and shall mature not later than twenty one (21) years from the date of issuance.

B. Financing Agreement. The District authorizes the execution and delivery of a financing agreement (the “**Financing Agreement**”) to finance the Project, in a form satisfactory to the Authorized Representative, as defined below.

C. Escrow Agreement. The District authorizes the execution and delivery of an escrow agreement between the District and the escrow agent (the “**Escrow Agreement**”), in a form satisfactory to the Authorized Representative, as defined below, pursuant to which the escrow agent shall execute the Obligations representing the principal amount payable under the Financing Agreement, and evidencing the right of the escrow agent to receive the District’s Financing Payments under the Financing Agreement.

Section 2. Security.

The Financing Payments for the Obligations shall be payable from the general, non-restricted revenues of the District and other funds which may be available for that purpose, including taxes levied within the restrictions of Sections 11 and 11b, Article XI of the Constitution of the State of Oregon. The obligation of the District to make Financing Payments shall be a full faith and credit obligation of the District, and is not subject to appropriation. The Owners of the Obligations shall not have a lien or security interest on the property financed with the proceeds of the Obligations.

Section 3. Designation of Authorized Representative.

The District hereby authorizes the General Manager or the Director of Business and Facilities, or any designee of the District (the “**Authorized Representative**”) to act as the authorized representative on behalf of the District and determine the remaining terms of the Financing Agreement as delegated in Section 4 below.

Section 4. Delegation of Final Terms and Sale of Obligations and Additional Documents.

The Authorized Representative is authorized, on behalf of the District, to:

A. deem final, approve of and authorize the distribution of the preliminary and final Official Statements to prospective purchasers of the Obligations;

B. negotiate the terms under which the Obligations shall be sold, to enter into a Purchase Agreement for sale of the Obligations, and to execute and deliver the Purchase Agreement;

C. establish the maturity and interest payment dates, dated date, principal amounts, optional, extraordinary and/or mandatory redemption provisions, interest rates, denominations, and all other terms under which the Obligations shall be issued, sold, executed, and delivered;

D. negotiate the terms and approve of the Financing Agreement and the Escrow Agreement as the Authorized Representative determines to be in the best interest of the District, and to execute and deliver the Financing Agreement and the Escrow Agreement;

E. determine whether the Obligations shall be Book-Entry certificates and to take such actions as are necessary to qualify the Obligations for the Book-Entry System of DTC, including the execution of a Blanket Issuer Letter of Representations;

F. seek to obtain a rating on the Obligations, if determined by the Authorized Representative to be in the best interest of the District;

G. determine whether to purchase municipal bond insurance or other credit enhancement for the Obligations, negotiate and enter into agreements with providers of credit providers, and expend proceeds to pay credit enhancement fees;

H. designate the Financing Agreement and the Obligations as a “qualified tax-exempt obligation” pursuant to Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), so long as the District and all subordinate entities do not reasonably expect to issue more than \$30,000,000 of tax-exempt obligations during the calendar year in which the Obligations are issued;

I. approve, execute and deliver a Tax Certificate;

J. determine whether all or a portion of the Obligations shall be issued as tax exempt obligations;

K. approve, execute and deliver a continuing disclosure certificate pursuant to SEC Rule 15c2-12, as amended (17 CFR Part 240, §240.15c2-12) for each series of Obligations;

L. engage the services of escrow agents or trustees and any other professionals whose services are desirable for the financing;

M. execute and deliver a certificate specifying the action taken pursuant to this Resolution, and any other documents, agreements or certificates that the Authorized Representative determines are necessary and desirable to issue, sell and deliver the Obligations in accordance with this Resolution and take any other actions which the Authorized Representative determines are necessary or desirable to finance the Project with the Financing Agreement and the Obligations in accordance with this Resolution.

Section 5. Compliance with Internal Revenue Code.

The District hereby covenants for the benefit of the Owners of the Obligations to use the Obligation proceeds and the Project financed with Obligation proceeds in the manner required, and to otherwise comply with all provisions of the Code, which are required so that interest paid on the Obligations will not be includable in gross income of the Owners of such Obligations for federal income tax purposes. The District makes the following specific covenants with respect to the Code:

A. The District will not take any action or omit any action if it would cause the Financing Agreement or Obligations to become arbitrage bonds under Section 148 of the Code.

B. The District shall operate the Project financed with the Obligations so that the Obligations do not become "private activity bonds" within the meaning of Section 141 of the Code.

C. The District shall comply with appropriate Code reporting requirements.

D. The District shall pay, when due, all rebates and penalties with respect to the Obligations which are required by Section 148(f) of the Code.

The covenants contained in this Section 5 and any covenants in the closing documents for the Obligations shall constitute contracts with the owners of the Obligations, and shall be enforceable by them. The Authorized Representative may enter into covenants on behalf of the District to protect the tax-exempt status of the Financing Agreement and the Obligations.

Section 6. Appointment of Special Counsel.

The District appoints Mersereau Shannon LLP as special counsel to the District for the issuance of the Obligations.

Section 7. Appointment of Underwriter.

The District appoints Wedbush Securities Inc. as the underwriter for the issuance of the Obligations.

Section 8. Appointment of Financial Advisor.

The Authorized Representative is authorized to appoint a financial advisor to the District if in the opinion of the Authorized Representative it is deemed necessary or advisable.

Section 9. Resolution to Constitute Contract.

In consideration of the purchase and acceptance of any or all of the Obligations by those who shall own the same from time to time (the “**Owners**”), the provisions of this Resolution shall be part of the contract of the District with the Owners and shall be deemed to be and shall constitute a contract between the District and the Owners. The covenants, pledges, representations and warranties contained in this Resolution or in the closing documents executed in connection with the Obligations and the other covenants and agreements herein set forth to be performed by or on behalf of the District shall be contracts for the equal benefit, protection and security of the Owners, all of which shall be of equal rank without preference, priority or distinction of any of such Obligations over any other thereof, except as expressly provided in or pursuant to this Resolution.

Section 10. Effective Date.

This resolution shall take effect on the date of its adoption.

This resolution is adopted by the Board of Directors of Tualatin Hills Park and Recreation District, Washington County, Oregon this 21st day of June 2010.

TUALATIN HILLS PARK & RECREATION DISTRICT
WASHINGTON COUNTY, OREGON

Larry Pelatt
President / Director

Bob Scott
Secretary / Director

Adoption and date attested by:

Marilou Caganap
Recording Secretary



[9J]

MEMO

DATE: June 10, 2010
TO: Doug Menke, General Manager
FROM: Keith Hobson, Director of Business & Facilities
RE: **Aloha Swim Center Pervious Parking Lot Contract**

Summary

Staff is requesting approval to award the contract to install pervious paving and add eight parking spaces to the parking lot at Aloha Swim Center to Roger Langeliers Construction Inc., in the amount of \$165,065.

This project is budgeted in the Bond Capital Projects Fund in the amount of \$313,200 for both Aloha and Sunset Swim Centers.

Background

The existing asphalt parking lot at Aloha Swim Center is scheduled for replacement in 2010. The parking lot has surface checking and failing curbs and is ready for replacement. The parking lot has not been surfaced since original construction in 1978. The parking lot currently provides 25 parking stalls and is undersized for the level of activity at the Swim Center. The proposed project includes eight additional parking stalls.

The parking lot retrofit is an example of the District's commitment to low impact design and sustainability. The pervious surface will reduce storm runoff, increase the groundwater recharge, and minimize heat island effects, while providing a solid parking surface for the facility.

Working with a consultant, staff compared the performance and benefits of pervious asphalt and pervious concrete. While both solutions reduce surface water runoff, pervious concrete is preferred because of its greater strength, improved water transfer properties and reduced maintenance impacts. Oil based, pervious asphalt surfaces, tends to break down sooner, cannot be effectively resurfaced and has a tendency to plug with runoff sediments. Pervious concrete, because of chemical bonding elements, are generally considered to be easier to maintain and less likely to fail.

Three J Consulting assisted the Park District with all civil engineering, design, and permitting, and will be retained for construction administration. Additionally required in the specifications, pervious concrete consultants and certified installer technicians are required on site during construction.

The project required Type I Land Use Review by Washington County and Clean Water Services, which has been completed.

Bid Opening

The bid opening to install the pervious parking lot at Aloha Swim Center was held on Thursday, June 10, 2010. Two bids were received, with Roger Langeliers Construction submitting the low bid of \$165,065.

Complete bid results as follows:

Contractor	Bid
Roger Langeliers Construction	\$165,065
First Cascade Corp.	\$179,157

Proposal Request

Staff is requesting approval to award the contract for the apparent low bid and proceed forward with the project.

Staff conducted reference checks of the proposed contractor, focusing on related experience in the technical areas required to complete the project, and on the quality and performance of similar projects. Roger Langeliers Construction has successfully performed comparable work and meets the certifications necessary to install pervious concrete.

Staff is satisfied that the contractor has sufficient prior work experience in the technical areas required for this project and that the quality of their performance meets accepted standards.

The proposed work schedule is as follows:

Award Bid	June 21, 2010
Pre Construction Meeting	June 24, 2010
Construction Begins	July 9, 2010 (on or before)
Construction Ends	August 31, 2010
System Operational	September 1, 2010

Benefits of Proposal

The proposal satisfies a commitment to voters per the 2008 Capital Bond Program. The pervious surface will reduce storm runoff and increase the groundwater recharge. This project is an example of the District’s commitment to low impact design and sustainability and demonstrates a willingness take a lead role in implementation.

Pervious paving solutions are endorsed by Washington County Land Use because of the reduced storm water impacts.

The project provides additional parking (eight stalls), which will ease current parking constraints.

Potential Downside of Proposal

While pervious paving solutions are widely accepted for their storm water reduction benefits, they are relatively new systems and untested for long-term performance. They

require ongoing maintenance to insure they continue to effectively transfer and discharge water. The District submitted a maintenance management plan to Clean Water Services, and that plan has been approved.

Maintenance Impact

The surface of the pervious parking lot must be inspected regularly and will require a surface vacuum twice annually and a high volume water spray annually. Also, as required by Clean Water Services, staff will maintain a log recording all inspection dates, observations and maintenance activities.

Annual maintenance costs are estimated to be less than \$2,500.

Action Requested

Board of Directors approval to award the contract for the installation of the pervious parking lot at Aloha Swim Center, including the addition of eight parking stalls, to Roger Langeliers Construction Inc., in the amount of \$165,065.



[10A]

MEMO

DATE: June 11, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Bond Program

Summary

The information and discussion in this memo adds to that which has been provided to the Board at previous meetings relating to implementation of the Bond Program. Topics addressed are the status of acquisitions and upcoming public meetings.

Acquisitions

The pace of activity on acquisitions is increasing. At the present time, staff is in negotiation on acquisition of approximately 30 properties. A few negotiations have progressed to the point of having a signed purchase and sale agreement (PSA) while several others are close to presentation of a proposed PSA. Without being specific about which properties are close to acquisition, the following characterizes those acquisitions that have progressed the furthest at this point:

<u>Acquisition Objective</u>	<u>General Location</u>	<u>Status</u>
New Neighborhood Park	Southeast Quadrant	PSA signed, due diligence almost complete
New Neighborhood Park (portion)	North Bethany	PSA signed, due diligence beginning
New Neighborhood Park (portion)	Southwest Quadrant	PSA signed, due diligence beginning
New Neighborhood Park	Northeast Quadrant	PSA being drafted for presentation
New Neighborhood Park	Southwest Quadrant	PSAs for contiguous properties being drafted for presentation
Improvement of access to neighborhood park to be developed	Southwest Quadrant	PSA being drafted for presentation
Recreation/Aquatic Center site (portion)	Southwest Quadrant	PSA being drafted for presentation

All PSAs are signed by the General Manager or his designee, but the acquisition must be approved by the Board of Directors before it is completed.

Upcoming Public Meetings/Hearings

<u>Meeting/Hearing</u>	<u>Day and Time</u>	<u>Location</u>
Beaverton Planning Commission Public Hearing on implementation of the Conestoga Recreation & Aquatic Center Master Plan	Wednesday, June 16, 2010 6:30 p.m.	Beaverton City Hall Council Chambers
Neighborhood Meeting on Natural Area Restoration Project at Bauman Park	Tuesday, June 29, 2010 6:30 p.m.	Garden Home Recreation Center
Beaverton Planning Commission Public Hearing on the Elsie Stuhr Center Expansion Plans	Wednesday, July 14, 2010 6:30 p.m.	Beaverton City Hall Council Chambers
Neighborhood Meeting on Waterhouse Trail Segments 1, 5 and West Spur Master Plan	Wednesday, July 21, 2010 6:30 p.m.	HMT Dryland Meeting Room



[10B]

MEMO

DATE: June 10, 2010
TO: Doug Menke, General Manager
FROM: Hal Bergsma, Director of Planning

RE: Westside Trail Segments 1, 4 & 7 Master Plan

Summary

Staff requests Board of Directors approval of the Master Plan for the Westside Trail Segments 1, 4 & 7.

Background

The Westside Trail is an approximately 10-mile long off-street regional trail that will provide recreational and alternative transportation opportunities for bicyclists and pedestrians between SW Barrows Road/Murray Scholls Town Center and NW Springville Road. The Westside Trail Segments 1, 4 & 7 are existing gaps in the southern half of the Westside Trail between Barrows Road and Davis Road totaling 1.42 miles in length and are located on undeveloped land along the Bonneville Power Administration (BPA) corridor. Segment #1 is 0.39 miles long between SW Barrows Road (Barrows Park) and SW Scholls Ferry Road. Segment #4 is 0.64 miles long between SW Galena Way and SW Rigert Road. Segment #7 is 0.39 miles long between SW Burntwood Road and Davis Road. The northerly limit of this segment runs through Mount Williams Park and is owned by the Park District and the City of Beaverton. All trail segments for this project are located in the City of Beaverton's jurisdiction, with the exception of the Scholls Ferry Road crossing, which is under Washington County's jurisdiction. The purpose of this project is to utilize as much of the existing BPA corridor as possible to construct a 10-foot wide regional trail.

At the June 8, 2009 Regular Board of Directors meeting, the Board approved staff's recommendation to hire David Evans and Associates (DEA) to provide design services for the Westside Trail Segments 1, 4 & 7. Since this approval, staff has worked closely with DEA to move the trail design and required land acquisition forward. To date, DEA has completed the topographic survey, wetland delineation and reports, initial right-of-way support, several jurisdictional and team meetings, open house and designed proposed Master Plan trail alignments.

On June 10, 2009, the Board of Directors was provided a memo describing how staff will interpret and apply Board policy, as stated in the 2006 Comprehensive Plan, relating to the Americans with Disabilities Act (ADA) and trail design. With the Board's consensus regarding this approach, staff and the design team have moved forward with the intent to provide a trail design that meets ADA guidelines whenever possible.

With the completion of the site inventory and analysis, the design team found several locations along the trail corridor with major site constraints. These constraints include, but are not limited to, topographic challenges, the need for additional right-of-way acquisition, numerous existing above- and below-ground utilities, as well as existing natural resources such as wetlands, streams, vegetated buffers and significant tree groves.

The trail alignment was developed with several key design goals in mind. These goals include:

- Whenever possible, meet ADA guidelines.
- Avoid impacts to natural resources (i.e., wetlands, streams and significant trees).
- Provide direct and safe street crossings.
- Avoid impacts to existing utilities.
- Identify opportunities to provide connections to adjacent neighborhoods.
- Provide the most graceful alignment and profile possible.

On January 26, 2010, the Board of Directors was provided another memo describing the existing project constraints within the three segments and the proposed alignment solutions. With the Board's consensus regarding these alignments, staff and the design team have moved forward with the project.

Staff has met, and received support, with numerous stakeholders including BPA, Portland General Electric (PGE), Clean Water Services (CWS), the City of Beaverton and several landowners for right-of-way acquisition. In addition, staff presented the proposed trail alignments to the Trails Advisory Committee on April 20, 2010 and received positive feedback. On June 9, 2010, staff conducted the Public Open House with approximately 25 residents in attendance. At the Open House, a majority of the participants were very supportive of the project. The District did receive some comments and the design team continues to review them for consideration.

Proposal Request

Staff, along with Sean Sullivan, Project Manager with DEA, will make a presentation to the Board at the June 21, 2010 Board meeting regarding the proposed Master Plan for the Westside Trail.

As part of the Master Plan phase, DEA has also completed a cost estimate based on the Master Plan and currently the project is within budget. As the project continues to move forward into the design development (DD) phase, there may need to be some minor adjustments made to the trail alignment. However, staff and the consultant strongly believe that these adjustments would be very minor and would not substantially impact the project's budget.

In addition to the Westside Trail project, staff also recommends including a soft surface trail connection from the District's Thornbrook Park, through Mount Williams Park to the Westside Trail as part of this project's construction phase (see attached preliminary concept plan). This soft surface trail connection will provide additional recreation opportunities and better connectivity between the Regional Trail and adjacent neighborhoods.

Staff anticipates that a future Phase II Master Plan for Mount Williams Park will be necessary to design potential park amenities for the balance of the site. Staff proposes that two elements would be included within the programming and design of this future Master Plan. The first is a future parking area off of 163rd Road that would act as a trailhead for an ADA trail. The second is an ADA trail that would connect the trailhead to the top of Mount Williams Park and a future viewpoint off of the Westside Trail. The Phase II master planning process would be held after the City of Beaverton's planning process for the water reservoir to be constructed on the site.

Staff requests Board of Directors approval of the proposed Master Plan for the Westside Trail Segments 1, 4 & 7 as presented and depicted in the attached exhibits.

Benefits of Proposal

The Westside Trail Master Plan accomplishes many of the District's goals for this project including protecting numerous natural resources such as wetlands, vegetated buffers and forested areas as well as avoiding having to relocate existing utilities. In addition, it provides for more recreational and alternative transportation opportunities for the community.

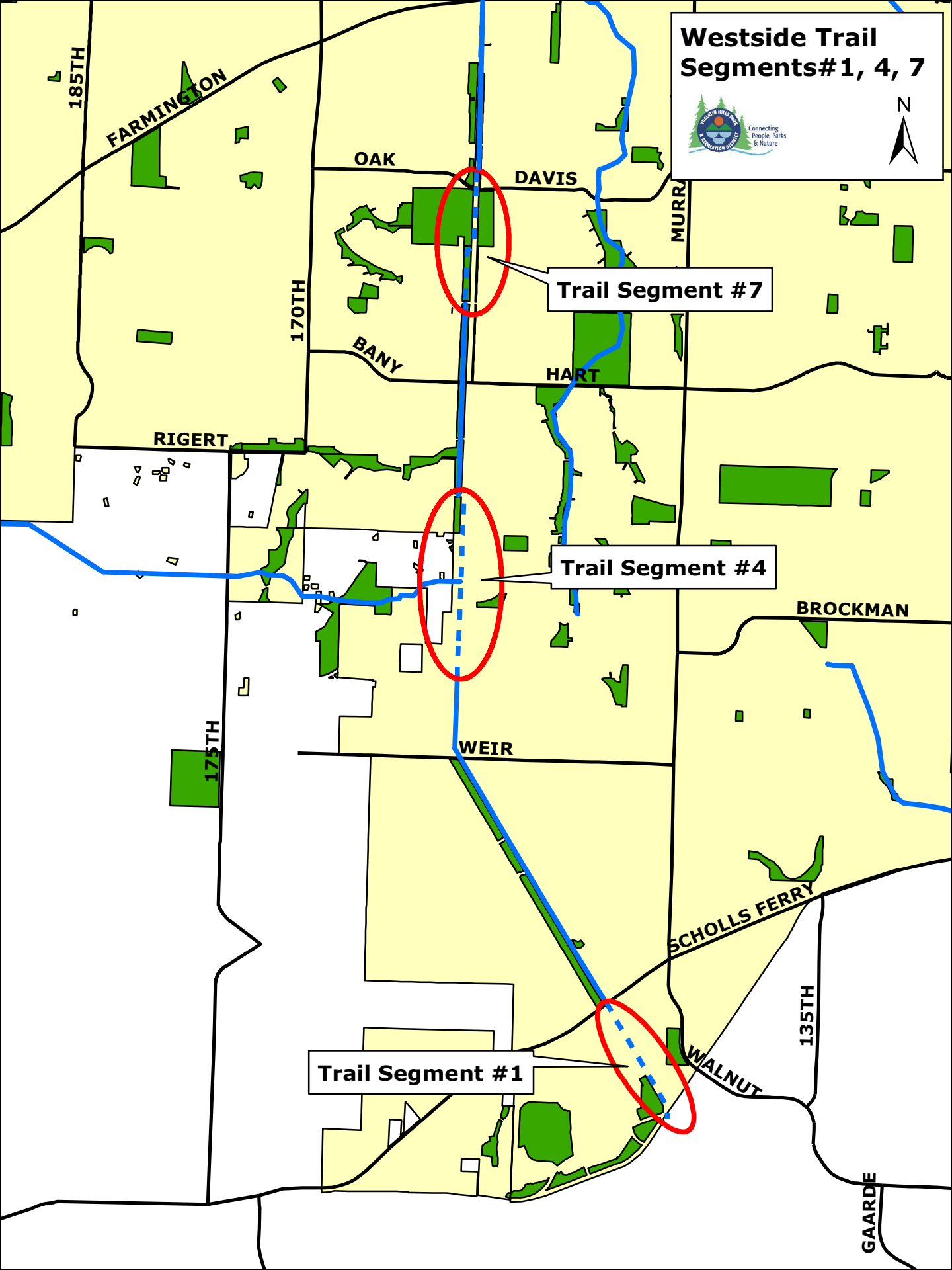
Potential Downside of Proposal

The Master Plan proposes some sections of trail that would include slopes up to 10% and would not provide a continuous ADA accessible trail. However, there will be numerous sections of trail that would be ADA accessible that would provide a "like experience" for trail users.

Action Requested

Board of Directors approval of the Master Plan for the Westside Trail Segments 1, 4 & 7.

Westside Trail Segments #1, 4, 7



Trail Segment #7

Trail Segment #4

Trail Segment #1

185TH

FARMINGTON

OAK

DAVIS

MURRA

170TH

BANY

HART

RIGERT

175TH

WEIR

BROCKMAN

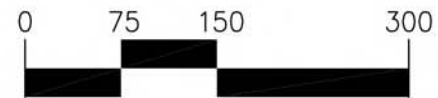
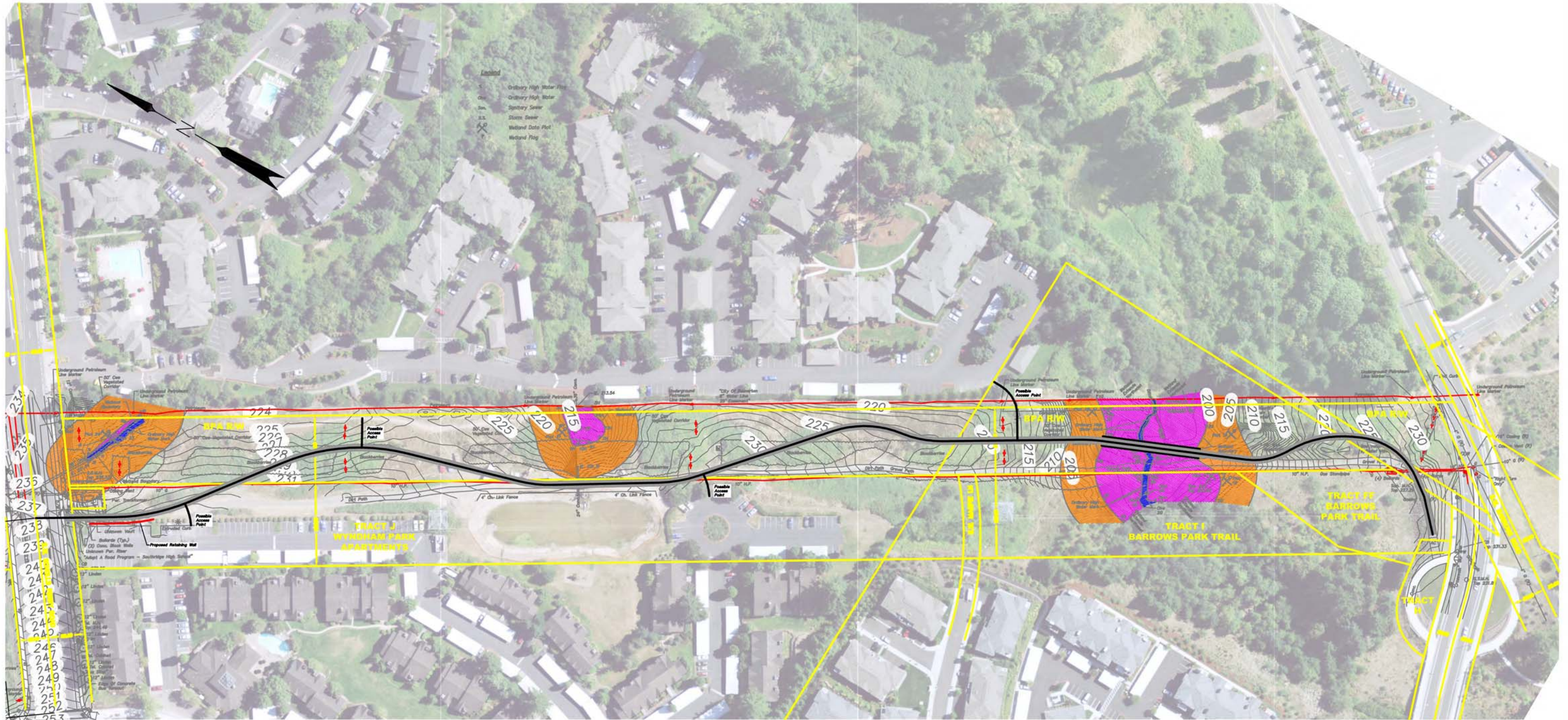
SCHOLLS FERRY

135TH

WALNUT

GAARDE

SEGMENT 1



DAVID EVANS AND ASSOCIATES, INC.
 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

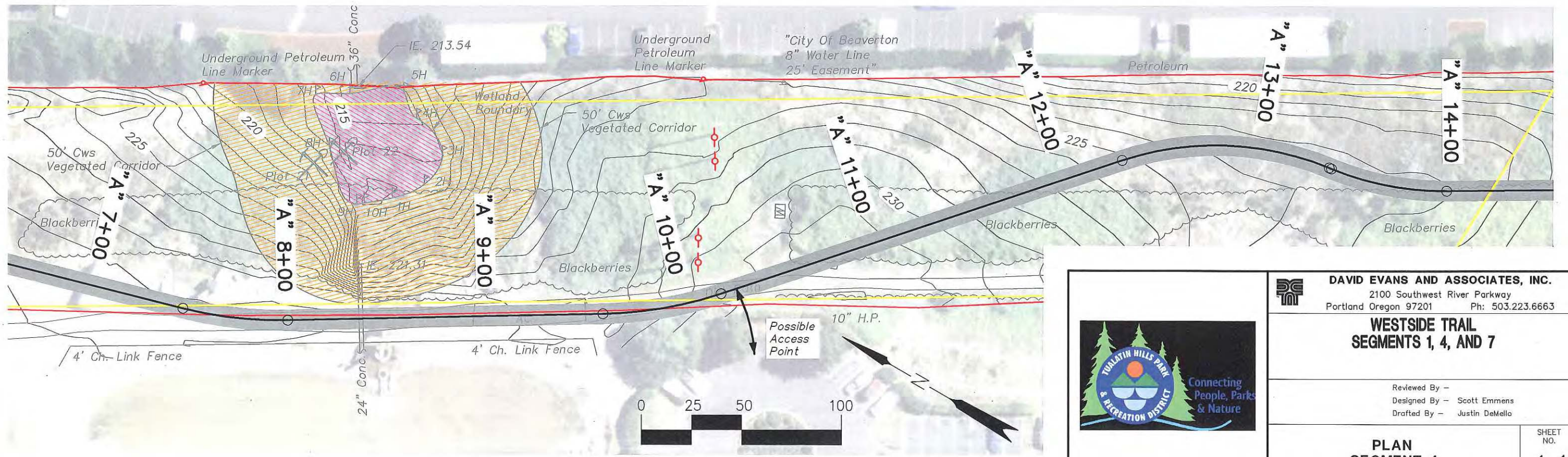
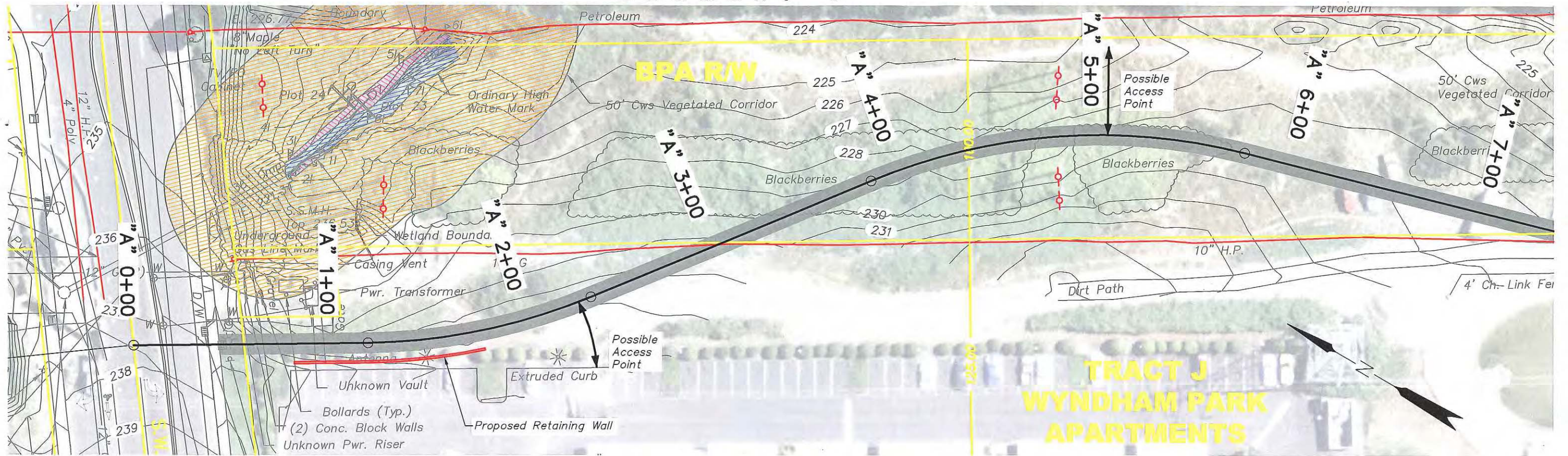
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**OVERVIEW PLAN
 SEGMENT 1**

SHEET
 NO.
1

SEGMENT 1



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 2100 Southwest River Parkway
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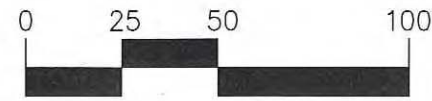
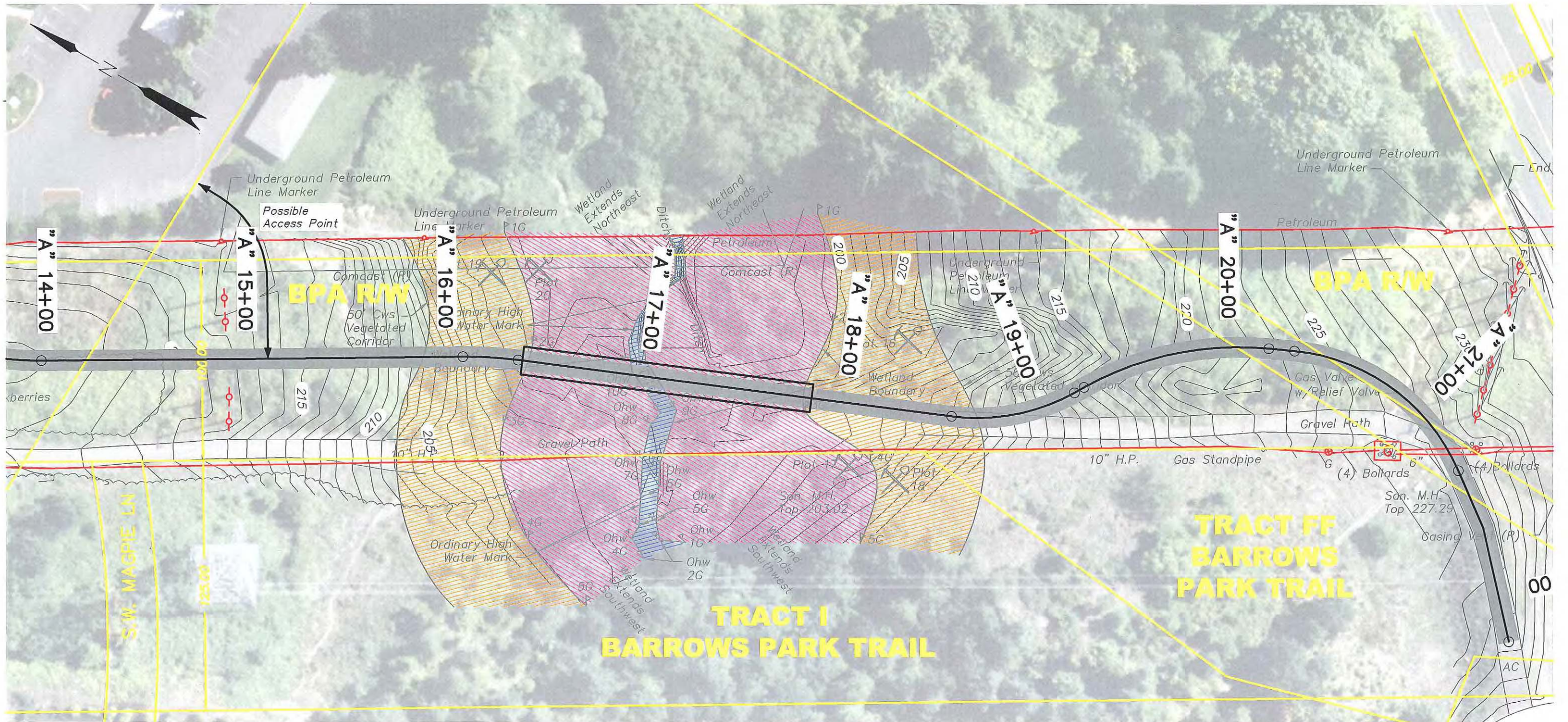
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 1**

SHEET
 NO.
1-1

SEGMENT 1



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 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

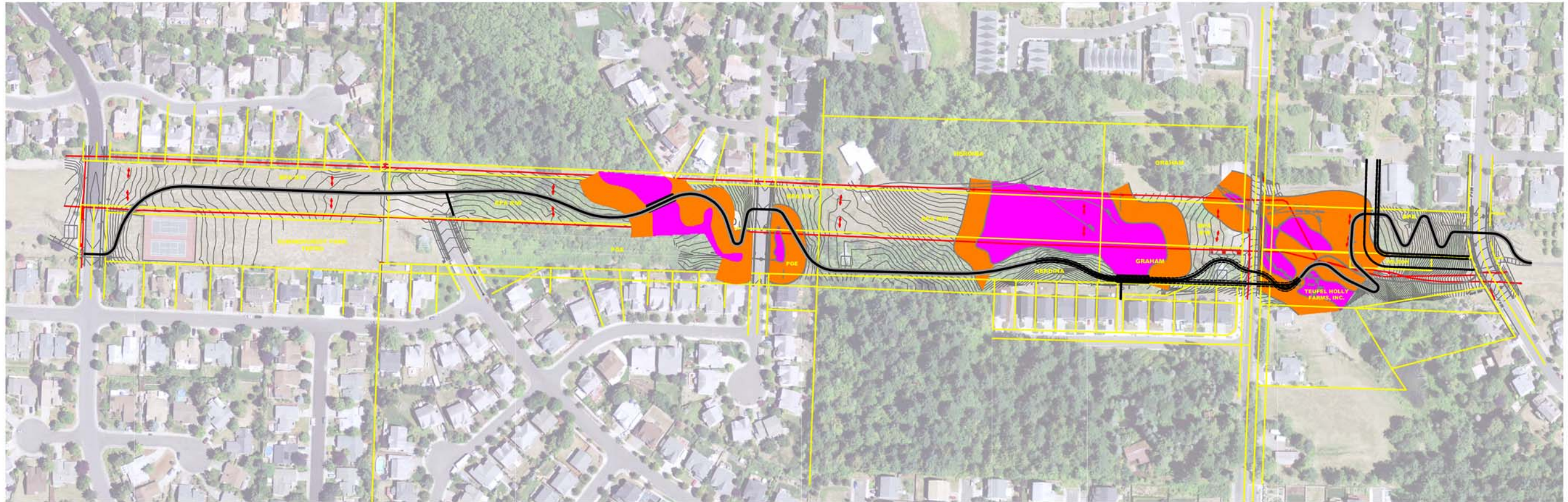
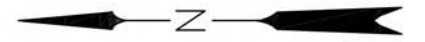
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 1**

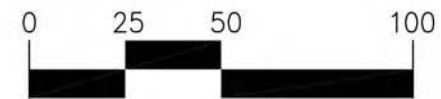
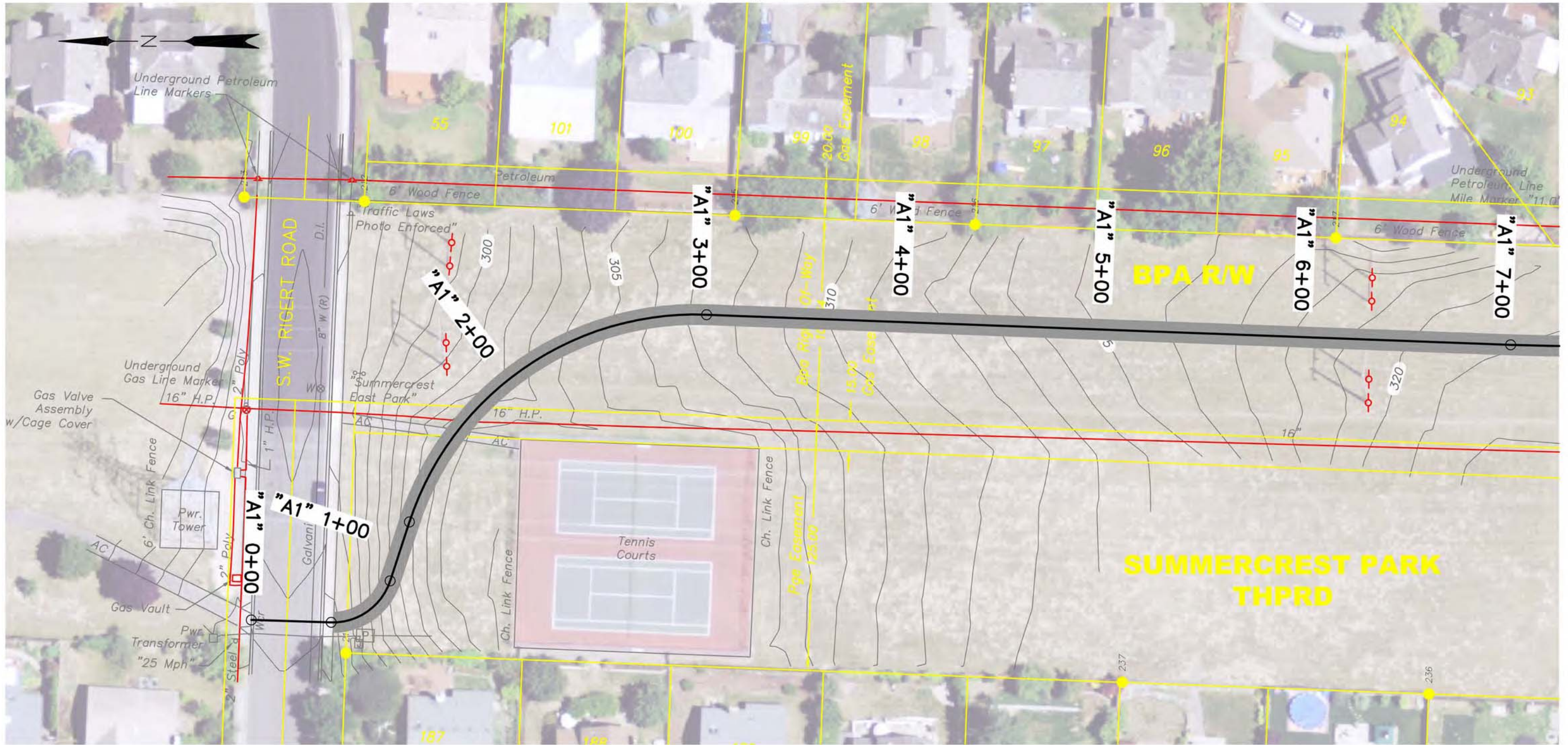
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 1-2

SEGMENT 4



	<p>DAVID EVANS AND ASSOCIATES, INC. 2100 Southwest River Parkway Portland Oregon 97201 Ph: 503.223.6663</p>
	<p>WESTSIDE TRAIL SEGMENTS 1, 4, AND 7</p> <p>Reviewed By – Designed By – Scott Emmens Drafted By – Justin DeMello</p>
	<p>OVERVIEW PLAN SEGMENT 4</p>

SEGMENT 4



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 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

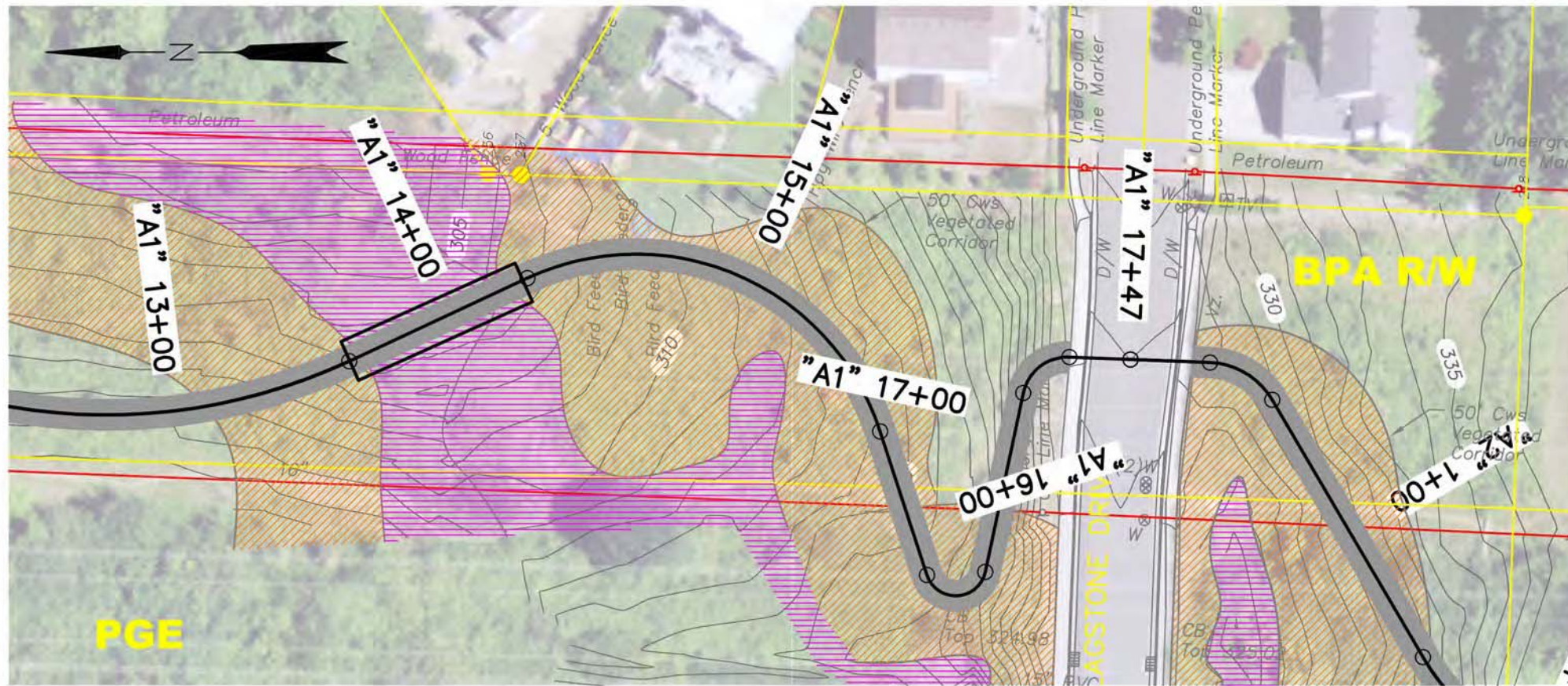
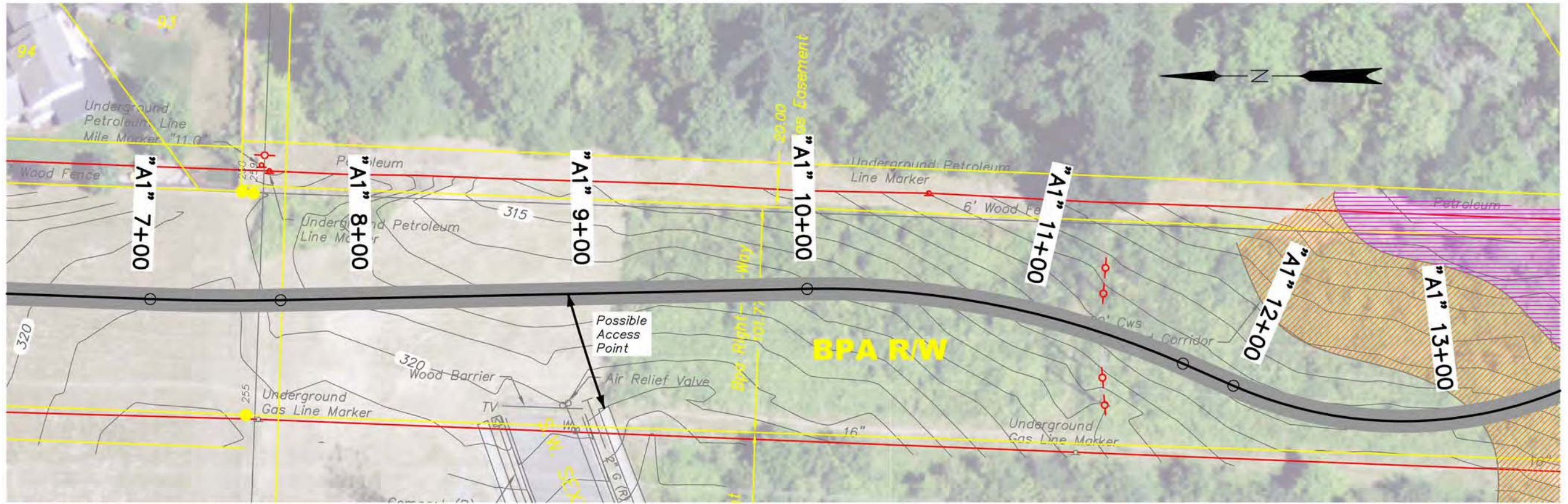
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 4**

SHEET
 NO.
4-1

SEGMENT 4



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 Portland Oregon 97201 Ph: 503.223.6663

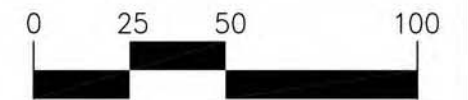
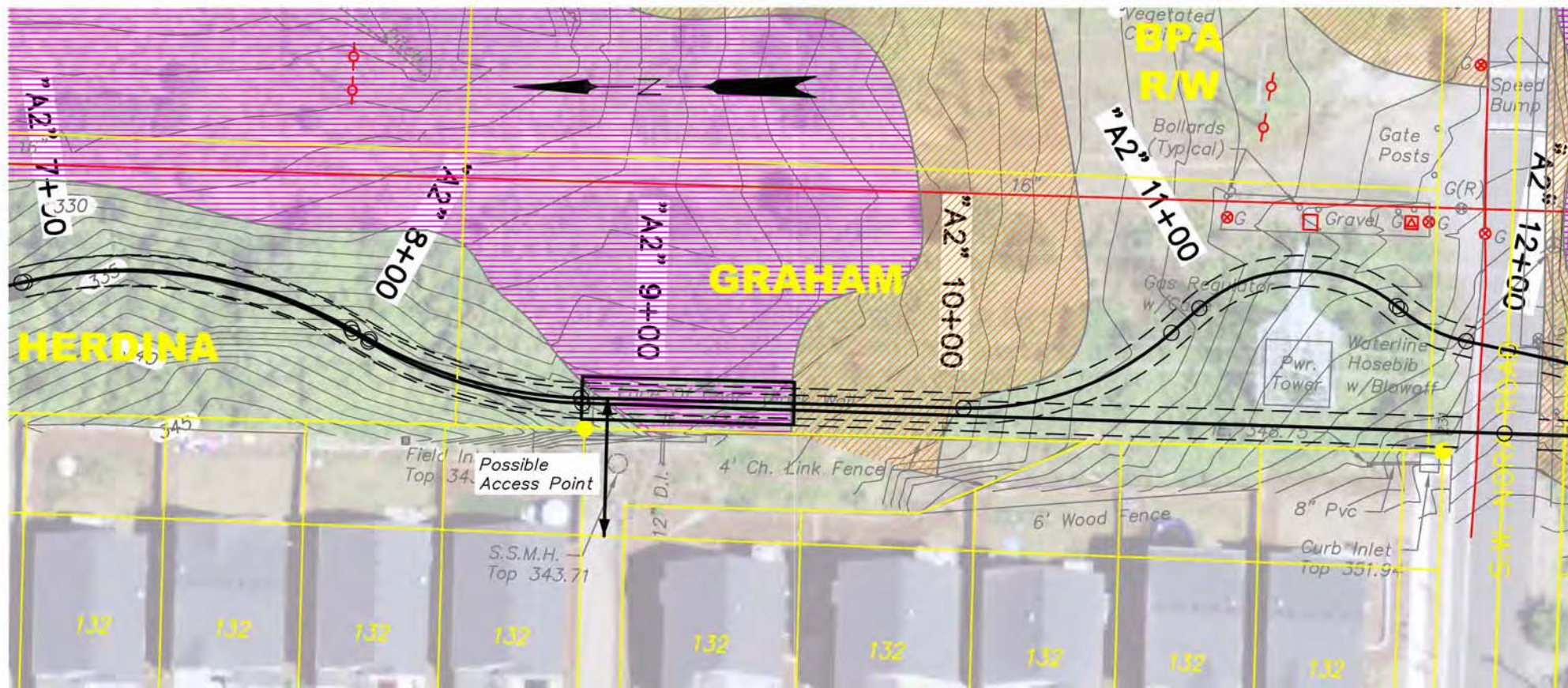
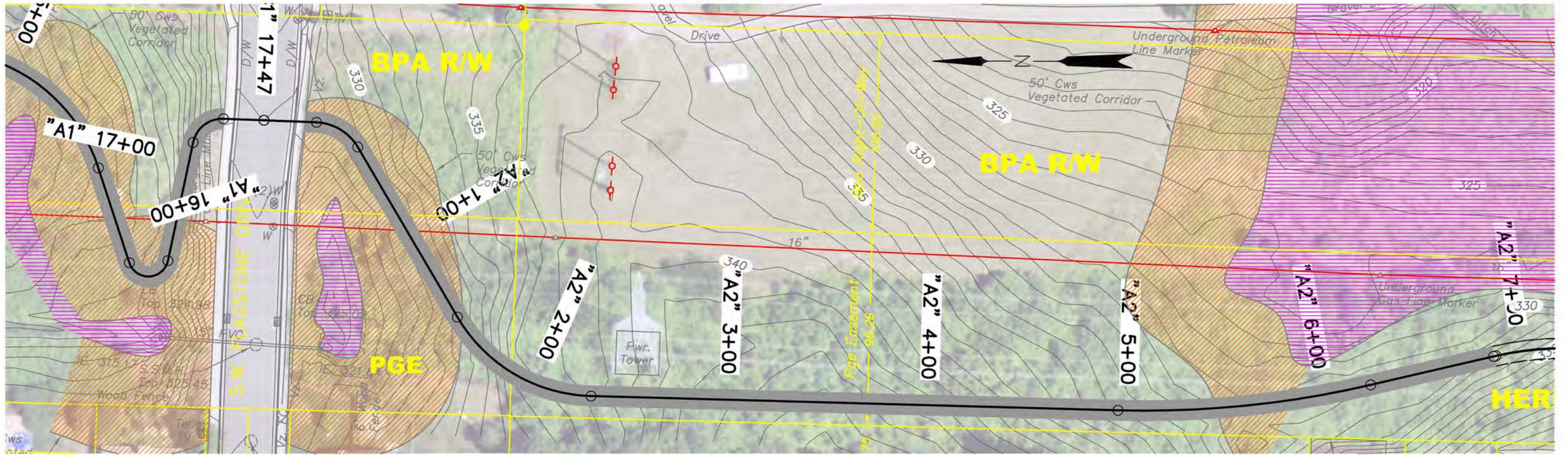
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 4**

SHEET
 NO.
4-2

SEGMENT 4



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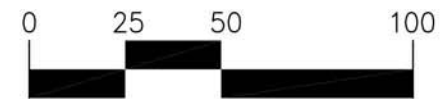
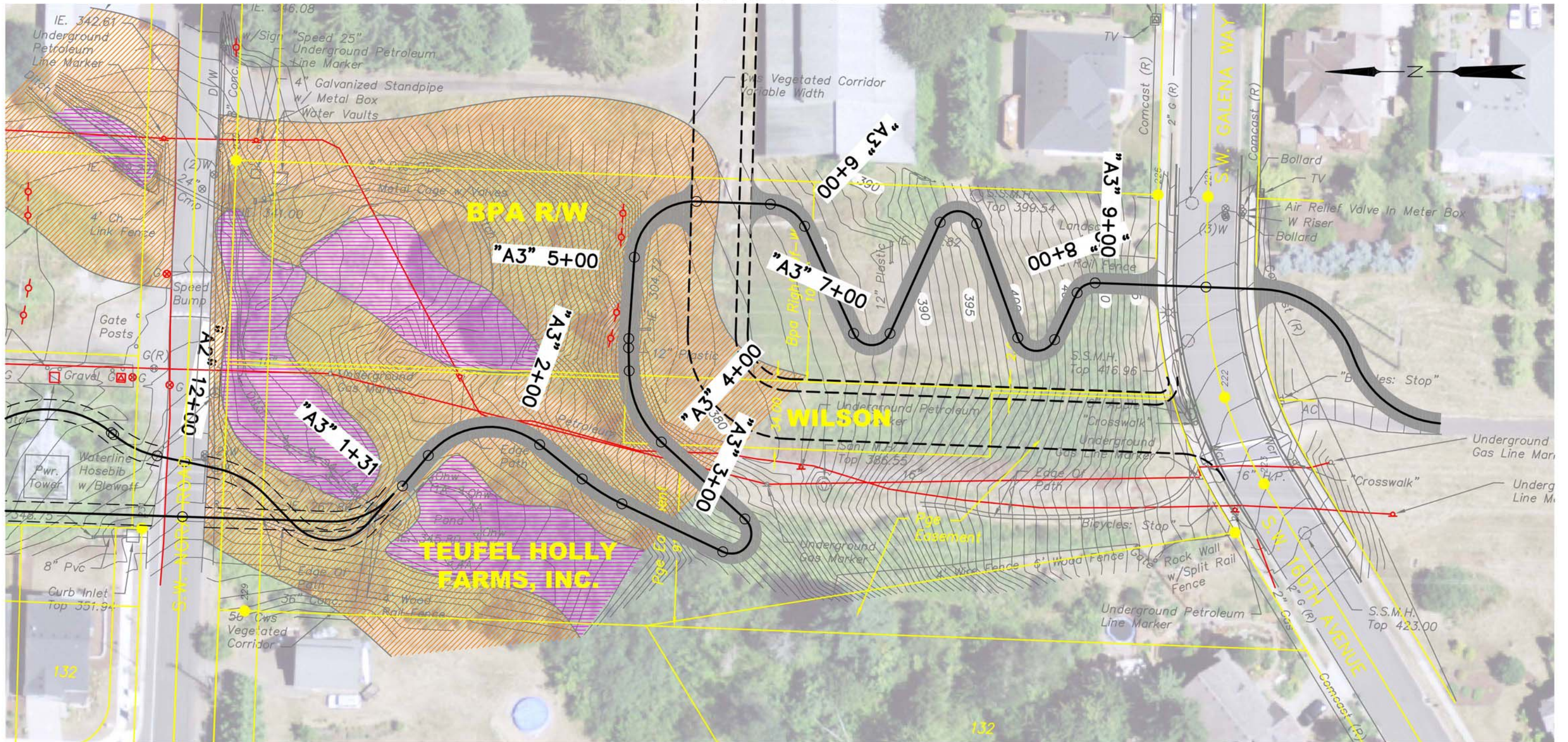
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 4**

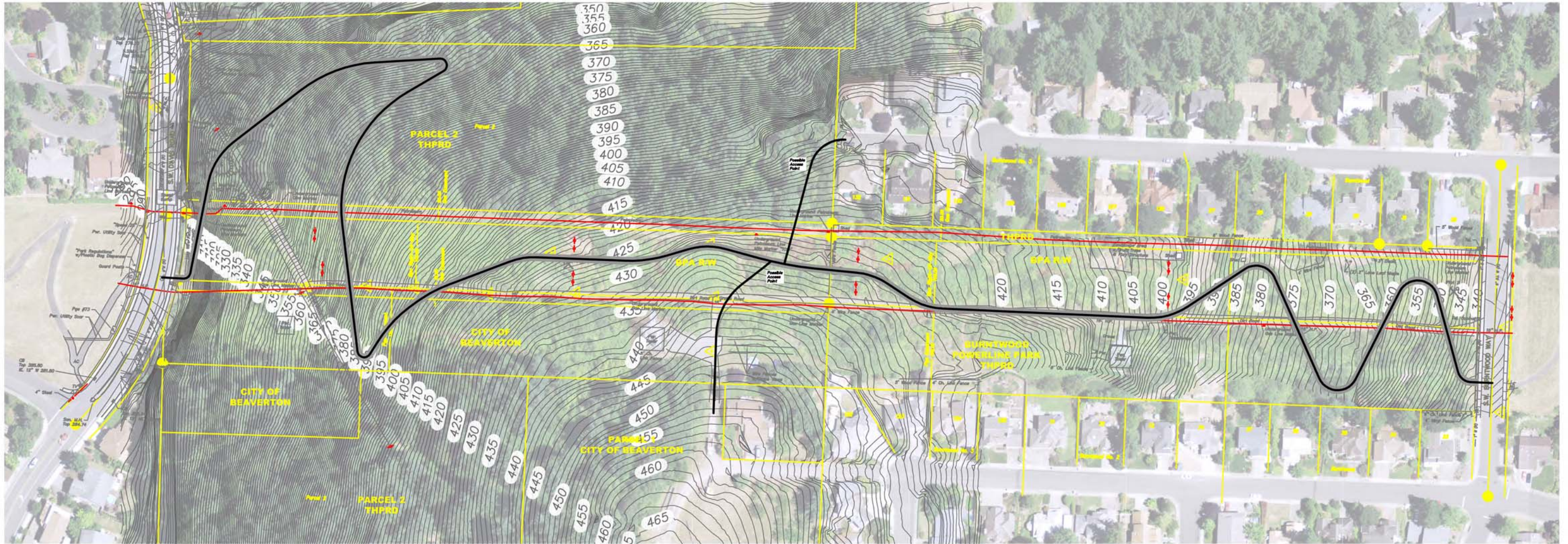
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4-3

SEGMENT 4



DAVID EVANS AND ASSOCIATES, INC. 2100 Southwest River Parkway Portland Oregon 97201 Ph: 503.223.6663	
WESTSIDE TRAIL SEGMENTS 1, 4, AND 7	
Reviewed By - Designed By - Scott Emmens Drafted By - Justin DeMello	
PLAN SEGMENT 4	SHEET NO. 4-4

SEGMENT 7



DAVID EVANS AND ASSOCIATES, INC.
 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

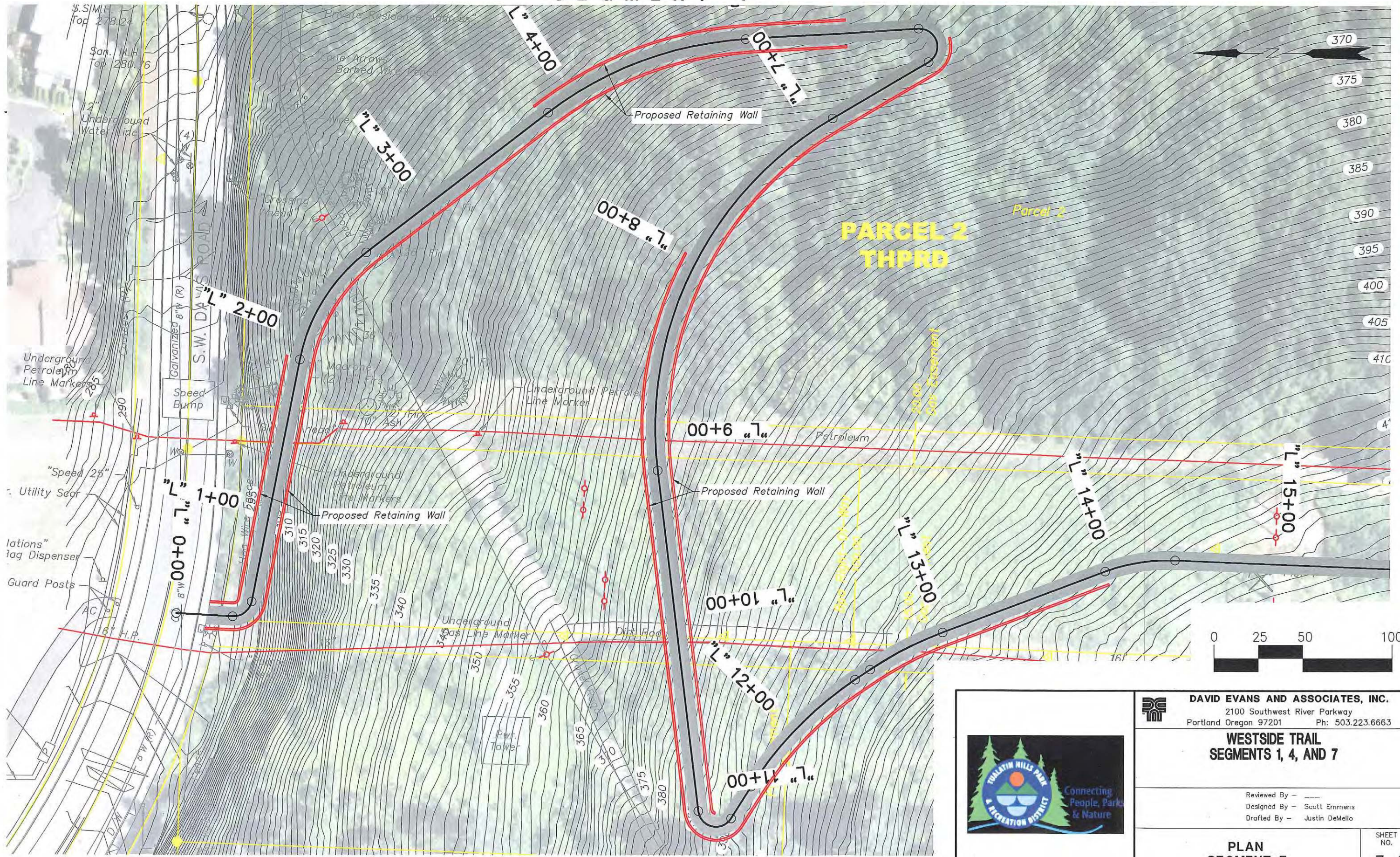
WESTSIDE TRAIL SEGMENTS 1, 4, AND 7

Reviewed By - _____
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**OVERVIEW PLAN
 SEGMENT 7**

SHEET
 NO.
7

SEGMENT 7



DAVID EVANS AND ASSOCIATES, INC.
 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

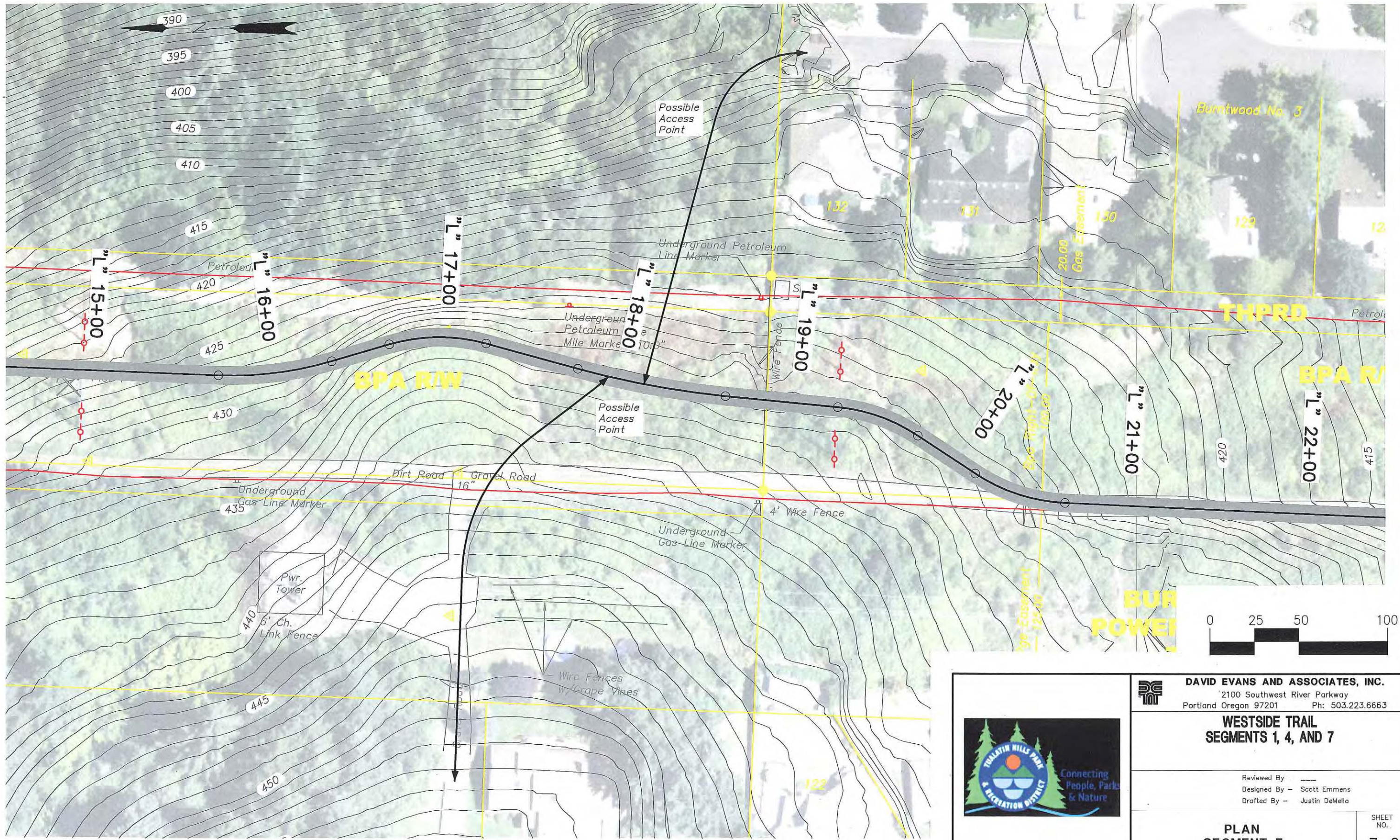
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By - _____
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 7**

SHEET NO.
 7-1

SEGMENT 7



DAVID EVANS AND ASSOCIATES, INC.
 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

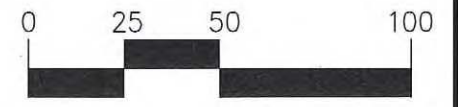
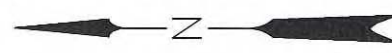
**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By -
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 7**

SHEET
 NO.
 7-2

SEGMENT 7



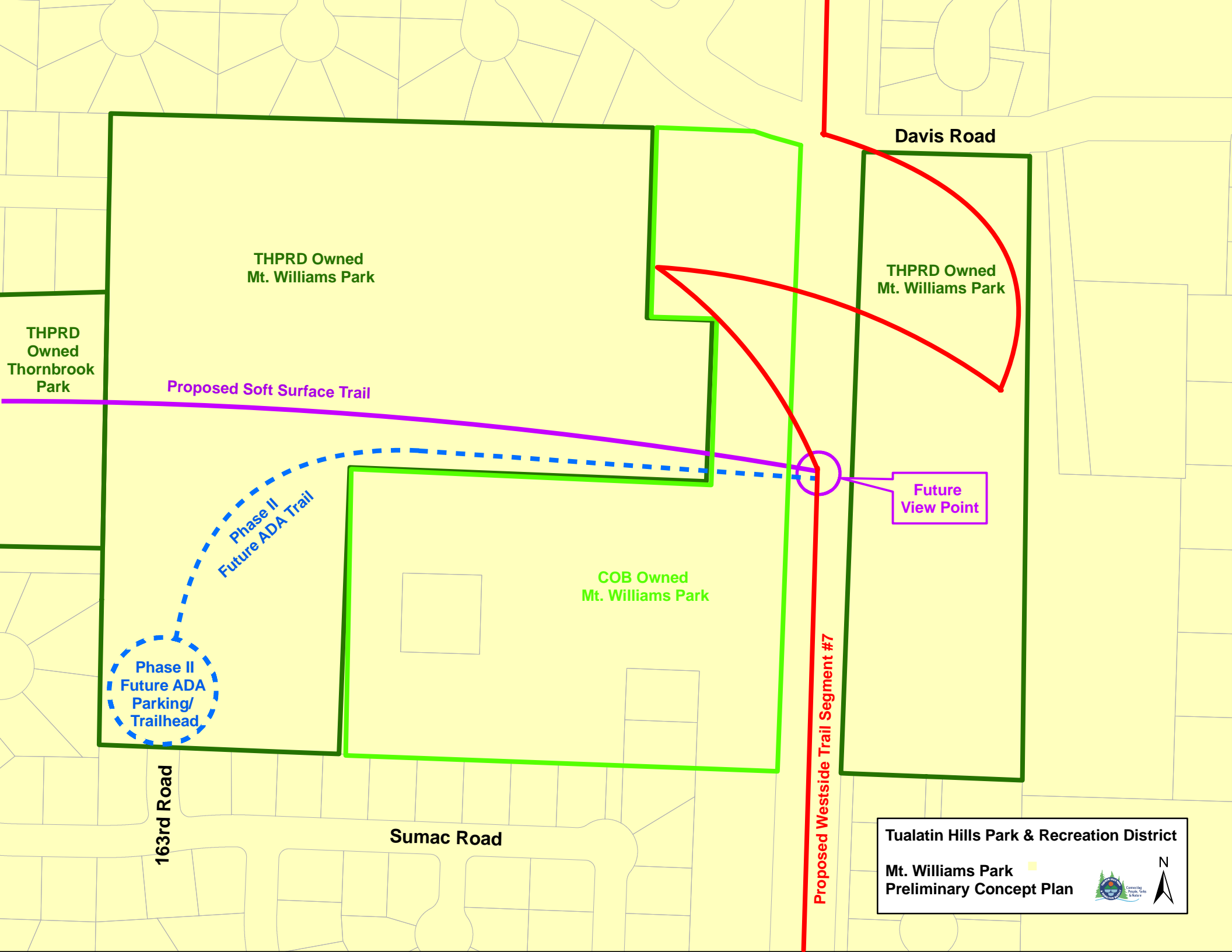
DAVID EVANS AND ASSOCIATES, INC.
 2100 Southwest River Parkway
 Portland Oregon 97201 Ph: 503.223.6663

**WESTSIDE TRAIL
 SEGMENTS 1, 4, AND 7**

Reviewed By - _____
 Designed By - Scott Emmens
 Drafted By - Justin DeMello

**PLAN
 SEGMENT 7**

SHEET NO.
7-3



THPRD Owned
Mt. Williams Park

Davis Road

THPRD Owned
Mt. Williams Park

THPRD
Owned
Thornbrook
Park

Proposed Soft Surface Trail

Phase II
Future ADA Trail

Future
View Point

COB Owned
Mt. Williams Park



Phase II
Future ADA
Parking/
Trailhead

Proposed Westside Trail Segment #7

163rd Road

Sumac Road

Tualatin Hills Park & Recreation District
Mt. Williams Park
Preliminary Concept Plan





[10C]

MEMO

DATE: June 10, 2010
TO: The Board of Directors
FROM: Doug Menke, General Manager

RE: General Manager's Report for June 21, 2010

Budget Committee Vacancies

Due to the expiration of two Budget Committee member terms (Greg Cody & Elisabeth Zeller), and one position vacated mid-term (Spence Benfield), three Budget Committee positions are available for appointment. Park District staff recommends the Board of Directors begin accepting applications from the public in order to fill these vacancies and to set a deadline for applications that would enable the Board to consider appointments at your August 9, 2010 Regular Board meeting.

Concert & Theater in the Park Series

THPRD's summer performance series in the park opens on Thursday, June 24 with a concert at Garden Home Park and a play on Saturday, June 26 at Somerset Meadows Park. Overall, the Park District will present nine concerts and four plays, lasting until mid-August. It's the most diverse lineup ever, with a wide range of music for nearly every taste. In addition, for the first time, THPRD will host a bilingual children's play. On Saturday, July 10, at Schiffler Park, "King Midas" will be performed in English at 11 a.m. and then again in Spanish ("El Rey Midas") at 1 p.m. – all by the same actors. All of the concert and theater performances will be free and patrons are invited to bring lawn chairs, blankets, and picnic baskets. Full details of the series are available on the district Web site (www.thprd.org).

Party in the Park

THPRD's annual Party in the Park at the HMT Recreation Complex will be Saturday, July 31. As always, admission will be free. The Classic at T-Hills car show will kick things off at 8:30 a.m., followed by the Family Triathlon at 9 a.m. Most activities will start at 10 a.m. or later. These include inflatable play structures, climbing walls, a variety of sports in the Athletic Center, and the always-popular K-9 demonstration by the Beaverton Police Department. The District's Rec Mobile and Nature Mobile will provide games, face painting and arts and crafts. And there will be much more, including pony rides, music, clowns, and an assortment of entertainers for children and families. More information is available on the Web site.

Board of Directors Meeting Schedule

Please note the following Board of Directors meeting schedule:

- July Regular Board Meeting – No Meeting Scheduled
- August Regular Board Meeting – Monday, August 9, 2010
- September Regular Board Meeting – Monday, September 13, 2010



Management Report to the Board June 21, 2010

Administration

Hal Bergsma, Director of Planning

Jessica Collins, Executive Assistant

Keith Hobson, Director of Business & Facilities

Jim McElhinny, Director of Park & Recreational Services

Bob Wayt, Director of Communications & Development

1. THPRD continues to use multiple tools to publicize implementation of its bond measure. The district recently mailed postcards to residents within one mile of the following parks: Terra Linda, Lawndale and Channing Heights. The postcards informed readers that the play equipment replacement project at their local park, funded by the bond measure, is complete and ready for play. They were also referred to the district's Web site to track any of the bond projects. News coverage is another source of bond information for patrons, and *The Oregonian* this month wrote a large, favorable story about the expansion project under way at Conestoga Recreation & Aquatic Center.
2. The Park District revamped its summer newsletter this year, changing to a four-page design with lots of color. The purpose is to make it a more useful, appealing tool for patrons. The newsletter features an easy reference calendar of summer events and a page detailing the popular concerts and theater in the park series. It also contains a variety of short stories about activities – many of them free – that the Park District offers for summer fun. The newsletter is available at all THPRD centers, was also distributed through local schools, and can be viewed at www.thprd.org.
3. A diverse promotion schedule has been planned to support Party in the Park (July 31) and the summer concert and theater in the park series (June 24-August 14). In addition to the activities guide and Web site, which have already been employed, the Park District will use Facebook and Twitter, newspaper and radio announcements, and its monthly e-newsletter. The latter goes to more than 8,000 recipients. Additional tools will include posters and fliers in the centers as well as extensive signage.

Aquatics

Sharon Hoffmeister, Superintendent of Aquatic Program Services

1. The Helping Hands Campaign, as part of our National Water Safety Month celebration, generated \$2,454. These funds will be dedicated to Family Assistance, specifically for Learn To Swim programs, like our elementary school lesson program.
2. Summer orientation for the Aquatics staff begins June 21. This is a comprehensive training week for all Aquatics staff members. Topics covered include emergency scenarios and lifeguarding skills, instructional skills, customer service, policies and procedures and staff management for our supervisory staff.

3. Registration for Aqua-Camp is doing extremely well. Sunset Swim Center's camps are full and the Aquatic Center has only a few spaces left.
4. Somerset West and Raleigh Swim Centers, as well as the wading pool at Sunset Swim Center open up for the summer season on June 21, rain or shine.

Maintenance

Dave Chrisman, Superintendent of Maintenance Operations

1. Unseasonably wet weather is impacting our mowing program and taking its toll on spring baseball and softball. An unusual amount of games (as much as 30%) have been canceled due to rain and may not be re-scheduled. Maintenance staff is adjusting mowing schedules and using lighter mowing equipment in an effort to keep up. Given the severity of recent rains, however, mowing is often delayed to avoid more serious field damage and tire rutting. Many parks now have taller than normal grass in areas that are too wet to access. As conditions improve, heavier equipment will be utilized in an effort to catch up.
2. Park Maintenance staff recently assisted with venue set up for the Memorial Day Celebration at Memorial Park. In addition to normal pre-event preparations, staff constructed a short sidewalk extension a couple weeks prior to the event to improve access to the submarine memorial. The new sidewalk provided stable and dry footing. Staff also coordinated the installation of temporary bleachers, provided a public address system for the ceremony and provided sheets of plywood so that chairs could be set up on soft grass.
3. Bond project work continues as the seismic upgrade design work is underway for the Aquatic Center, Harman Swim Center and the Administration Office. Seismic improvements have been completed at Raleigh and Somerset West Swim Centers and are nearing completion at the Athletic Center. In addition, the Athletic Center HVAC system has been installed and is now going through its final testing and commissioning. The system will be operational this summer.

Natural Resources & Trails Management

Bruce Barbarasch, Superintendent of Natural Resources & Trails Management

1. Nature Play Guidelines. Staff are working on guidelines to facilitate structured nature playground areas as well as more informal off-trail exploration sites in selected natural area parks.
2. School Programs. Interpretive Center staff are running many education programs for elementary schools in natural areas throughout the District. Funding for some of the programs comes from a scholarship fund created by Friends of the Tualatin Hills Nature Park.
3. Sustainable Purchases Fund. Using monies from this fund, staff are working on small-scale sustainability projects such as vegetable scrap composting and replacing high-energy use equipment with more efficient models.
4. Volunteer Report. Three hundred and fifty volunteers worked in 15 different parks over the last month, including Foothills, Bauman, Vista Brook, Morgan's Run, Beaverton Creek Wetlands, and Autumn Ridge Parks. They removed approximately 72 cubic yards

of weeds, led nature education programs, provided park watch, or worked as Eagle Scouts. Together our volunteers contributed nearly 1,200 hours of time, valued at approximately \$22,000.

Planning & Development

Steve Gulgren, Superintendent of Planning & Development

1. 2008 Bond Measure Update: Planning & Development staff continue to move forward on several projects from the next phase of the Bond Master Schedule/ project list. Otak is under contract for the Camille Park project and work has already begun. The initial survey work and base mapping for the site have been completed and a project kick-off meeting with staff was held on June 4. Greenworks was selected as the consultant for the renovation and redevelopment of the Pioneer Park project. Staff met with the consultants on June 4 to clarify and negotiate the scope of work for the project. The anticipated schedule has negotiations and the scope of work completed, and Greenworks under contract by the end of June, with the project officially beginning on July 6. The Request for Quotes for the HMT ADA/Drop Off project were received on June 8. Staff will review and select a firm to finalize negotiations and the scope of work for the project necessary to complete the contract and begin the project.
2. Winkelman Park Master Plan: The first neighborhood meeting/open house for the project was held on April 6. Input was gathered from the public and was reviewed with the internal design team, as well as with the management team. With additional input and guidance from the District's teams, staff worked with the consultant to develop a preferred alternative for the master plan. Staff reviewed the preferred alternative with the project's Public Task Force on May 20 and received support for the master plan. A second neighborhood meeting/open house for the project was held on June 8 and attended by 17 people. Currently, the project is scheduled to seek master plan approval from the Board on August 9.
3. Jackie Husen Park: The Board approved the construction bid for this project on May 10. A pre-construction meeting was held on site with District staff, the contractor, the consultant team, Washington County and Clean Water Services. The project will begin in mid-June with the installation of erosion control and tree preservation measures. The grading for the project should begin by the end of June or first week in July depending on weather conditions, which have been quite wet lately.

Programs & Special Activities

Lisa Novak, Superintendent of Programs & Special Activities

1. The Park District has opened the District's fifth Community Garden, Ridgewood Park Community Garden.
2. Jenkins Estate staff is looking forward to a busy wedding season this summer and fall, with wedding bookings up from last year. Staff has worked with the Information Services Department to purchase the URL, Jenkins Estate.com, which has helped the public find Jenkins Estate on the Internet.
3. This year's High School tennis season is complete. The District and State Tournaments held at THPRD were a great success. A significant number of players that grew up playing tennis on THPRD courts had tremendous success, both personally as well as for their High School teams.

4. This year, the Tax Aide program at the Elsie Stuhr Center brought in \$3,250 in donation into the Park Foundation and served 750 people.

Recreation

Eric Owens, Superintendent of Recreation

1. The Cedar Hills Recreation Center Advisory Committee (now Friends Group) had put together a business plan to replace the tile floor in our gym with a new hardwood surface. This large-scale project was made possible through volunteer fundraising, corporate partnerships, matching grants, and by taking advantage of current lower construction costs. Construction began on June 1, with the re-opening scheduled for June 28.
2. The Rec Mobile program will expand this summer to Friday Night Fun Nights at several low-income apartments. The staff and volunteers will provide recreational activities and nutrition services for the children participating at each site.

Security Operations

Mike Janin, Superintendent of Security Operations

1. On May 12, Beaverton Police conducted a four-hour mountain bike refresher course for Park Patrol. Our bicycles and uniforms are ready to go for summer riding.
2. From January to May, Security Operations staff conducted 20 seminars around the District, which were attended by 240 employees for our annual Emergency Response Plan refresher training. This year, we conducted tabletop exercises based on the dynamics of each individual facility. Staff were well prepared and successfully met the challenges.
3. Throughout the month of June, Security Operations staff is meeting at shift briefings with the Beaverton Police and the Washington County Sheriff's office for refresher training regarding Park Patrol Operations. We are also speaking at Washington County Consolidated Dispatch, for four one-hour sessions during their annual employee in-service training.

Sports

Scott Brucker, Superintendent of Sports

1. Affiliated Organizations: Staff is working with the Sports Advisory Committee on the affiliate review. Outside agency survey returns are slow to come in, but staff anticipates all agencies will respond. Next steps include the Sports Advisory Committee and staff populating the Community Sports Delivery Task Force. Staff has been meeting with the current affiliated organizations, during the month of June, to determine the current relationship from the affiliated organizations' viewpoints.
2. Sports Leagues: Indoor sports leagues have strong numbers and begin league play between the middle of June and the middle of July. Teams are looking forward to playing indoors at the Athletic Center thanks to the new HVAC system.
3. Fields: The wet weather this spring has caused significant loss of playing time on the fields. The affiliated programs are losing a record number of baseball and softball games and soccer/lacrosse field use was cancelled for several days as well. Additional

rainouts could result in Fall Adult Softball being shortened or cancelled. Little League baseball has waived the minimum number of games allowed to qualify for post-season play due to the loss of games from rain.

Business Services

Cathy Brucker, Finance Manager

Nancy Hartman-Noye, Human Resources Manager

Mark Hokkanen, Risk and Contract Manager

Ann Mackiernan, Operations Analysis Manager

Phil Young, Information Services Manager

1. Construction of the first Energy Savings Performance Contract (ESPC) project was completed on May 24. This project consisted of installing a control system at the Conestoga Recreation & Aquatic Center. All ESPC projects are expected to be completed by December 31. Staff will be meeting with McKinstry representatives in June to discuss the viability of solar power installations using third party Power Purchase Agreements.
2. Upon Board of Directors adoption of the 2010-11 Budget, staff will complete the process of updating District financial information, and prepare the published Budget Document for release. The Budget Document will once again be submitted for the Distinguished Budget Award from the Government Finance Officers Association.
3. The on-site workshop, *Communicating Effectively*, was held May 13. Paul Spindel, Portland State University, conducted the three-hour training session. In this workshop, employees learned methods for improving interactions with others, the various modes of communication (written, face to face, email, telephone, etc.) and which is best to use when. Fifty-two employees attended the workshop.
4. The second quarter random drug screening was conducted May 3. Seven employees were selected utilizing a custom random number software program. All seven employees tested negative.
5. Information Services (IS) Department staff have started work on two new software programming projects within the last month. They are working with Sports staff to automate the process for team sport registration. Deliverables for this project have been defined and a data model has been created to support this new module. In addition, IS Department staff met with Recreation staff to define deliverables for a room scheduler application for the Recreation Centers that will integrate with the District's core applications.

June

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
		1	2 National Health & Senior Fitness Day @ Stuhr Ctr	3 Aquatics AC Mtg 7pm	4 Teddy Bear Picnic @ Garden Home Aloha Softball @ Athletic Center 500ppl	5 National Trails Day @ Murrayhill Powerline Park 9am Aloha Softball @ Athletic Center 500ppl 4v4 @ Tennis Center 1,000ppl
6 Aloha Softball @ Athletic Center 500ppl 4v4 @ Tennis Center 1,000ppl	7	8 Bond Project Public Mtg: Winkelman Park 6:30pm @ Conestoga Room 204	9 Bond Project Public Mtg: Westside Trail 6:30pm @ Conestoga Room 202	10	11	12 BYL @ Athletic Center 1000ppl
13 BYL @ Athletic Center 1000ppl	14 Stuhr Ctr Advisory Comm Mtg 10am	15 Historic Facilities AC Mtg 1pm Trails AC Mtg 7pm	16 Bond Project Public Hearing: Conestoga Rec & Aquatic Ctr Master Plan 6:30pm Beaverton Planning Commission	17 Sports AC Mtg 4:30pm	18 Father's Day Surprise @ Garden Home THUSC @ Athletic Center, 3000ppl	19 THUSC @ Athletic Center, 3000ppl
20 THUSC @ Athletic Center, 3000ppl	21 BOARD MEETING & BUDGET ADOPTION	22 Natural Resources AC Mtg 6:30pm Parks AC Mtg 6pm	23	24 Concert in the Park @ Garden Home Park PNW Dual @ Tennis Center 750ppl	25 PNW Dual @ Tennis Center 750ppl	26 Theater in the Park @ Somerset Meadows PNW Dual @ Tennis Center 750ppl
27 PNW Dual @ Tennis Center 750ppl	28	29 Bond Project Public Mtg: Bauman Park 6:30pm @ Garden Home	30			

2010

July

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
				1 Concert in the Park @ Hazeldale Park Aquatics AC Mtg 7pm	2 ASA State @ Athletic Ctr 1000ppl	3 ASA State @ Athletic Ctr 1000ppl
4 ASA State @ Athletic Ctr 1000ppl	5 HOLIDAY	6	7	8 Concert in the Park @ Arnold Park Nike Tennis Champ of Oregon @ Tennis Ctr	9 Nike Tennis Champ of Oregon @ Tennis Ctr	10 Theater in the Park @ Schiffler Park Nike Tennis Champ of Oregon @ Tennis Ctr
11 Nike Tennis Champ of Oregon @ Tennis Ctr	12 Stuhr Ctr AC Mtg 10am	13	14 Bond Project Public Hearing: Stuhr Ctr Expansion 6:30pm Beaverton Planning Commission	15 Concert in the Park @ Autumn Ridge Park Sports AC Mtg 4:30pm	16 Beaverton Cup @ Athletic Ctr 1500ppl	17 Beaverton Cup @ Athletic Ctr 1500ppl
18 Concert in the Park @ Center Street Park Beaverton Cup @ Athletic Ctr 1500ppl	19	20 Historic Facilities AC Mtg 1pm Trails AC Mtg 7pm Parks AC Mtg 6pm	21 Bond Project Public Mtg: Waterhouse Trail 6:30pm @ Dryland Mtg Room	22 Concert in the Park @ Greenway Park	23	24
25	26	27 Recreation AC Mtg 7pm Natural Resources AC Mtg 6:30pm	28	29	30	31 Party in the Park @ HMT Rec Complex

2010

August

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
1	2	3 Summer Celebration Concert @ Jenkins Estate	4	5 Concert in the Park @ Cedar Mill Park Aquatics Advisory Comm Mtg 7pm	6 USTA Tennis Tourn @ Tennis Center 750ppl	7 USTA Tennis Tourn @ Tennis Center 750ppl
8 Concert in the Park @ Kaiser Woods Park USTA Tennis Tourn @ Tennis Center 750ppl	9 BOARD MEETING Stuhr Ctr Advisory Comm Mtg 10am	10	11	12 Concert in the Park @ Carolwood Park	13	14 Theater in the Park @ Raleigh Park Bow Wow Bash @ Garden Home Rec Ctr Big Truck Day @ Conestoga 4 th Annual Disc Golf Tourn @ Greenway Park
15	16 GPTC Jr Tourn @ Tennis Center 500ppl	17 Historic Facilities AC Mtg 1pm Trails AC Mtg 7pm Parks AC Mtg 6pm GPTC Jr Tourn @ Tennis Center 500ppl	18 GPTC Jr Tourn @ Tennis Center 500ppl	19 Sports AC Mtg 4:30pm Community Carnival @ Garden Home Rec Ctr USTA/PNW Jr. Sectionals @ Tennis Center 1,200ppl	20 USTA/PNW Jr. Sectionals @ Tennis Center 1,200ppl	21 USTA/PNW Jr. Sectionals @ Tennis Center 1,200ppl
22 USTA/PNW Jr. Sectionals @ Tennis Center 1,200ppl	23	24 Natural Resources AC Mtg 6:30pm	25	26	27 Movie Night @ Raleigh Swim Ctr Summer Pool Party @ Conestoga	28 Bug Fest @ Nature Park
29	30	31				

2010

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 04/30/10

Description	Project Budget					Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget		
	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
BUILDING REPLACEMENTS (continued)													
Harman Swim Center Holding Tank (Domestic)			32,000	32,000	32,000	-	-	32,000	Budget	32,000	32,000	-	-
Garden Home Recreation Center Batteries Emergency Light System			2,000	2,000	2,000	-	802	1,198	Budget	2,000	2,000	-	-
Raleigh Swim Center Security Fence			2,500	2,500	2,500	-	1,274	-	Complete	1,274	1,274	1,226	1,226
Beaverton Swim Center Furnace			5,000	5,000	5,000	-	3,382	-	Complete	3,382	3,382	1,618	1,618
Jenkins Estate Gate House Furnace			3,000	3,000	3,000	-	-	3,000	Budget	3,000	3,000	-	-
Tennis Center Indoor Court Relamp			4,300	4,300	4,300	-	3,857	-	Complete	3,857	3,857	443	443
Tennis Center East Air Structure Relamp			1,300	1,300	1,300	-	1,074	-	Complete	1,074	1,074	226	226
Jenkins Estate Stove/Oven			-	-	-	-	5,070	-	Complete	5,070	5,070	(5,070)	(5,070)
AC Lobby Window Tinting			-	-	-	-	2,275	-	Complete	2,275	2,275	(2,275)	(2,275)
TOTAL BUILDING REPLACEMENTS			688,522	688,522	688,522	-	371,215	281,322		652,537	652,537	35,985	35,985
BUILDING IMPROVEMENTS													
Asbestos Abatement (2 Sites)			9,000	9,000	9,000	-	2,550	6,450	Budget	9,000	9,000	-	-
Chemical Storage Sheds (3 Sites)			5,000	5,000	5,000	-	-	5,000	Budget	5,000	5,000	-	-
Aluminum Folding Tables for Special Events			3,500	3,500	3,500	-	3,319	-	Complete	3,319	3,319	181	181
Nature Park Interpretative Center Office Furniture			1,000	1,000	1,000	-	231	769	Budget	1,000	1,000	-	-
Jenkins Estate Enclosed Metal Dish Storage Cabinets			2,700	2,700	2,700	-	2,340	-	Complete	2,340	2,340	360	360
Vent Ductwork at Tennis Center			-	-	-	-	1,726	-	Complete	1,726	1,726	(1,726)	(1,726)
TOTAL BUILDING IMPROVEMENTS			21,200	21,200	21,200	-	10,166	12,219		22,385	22,385	(1,185)	(1,185)
ENERGY SAVINGS PERFORMANCE CONTRACT													
Energy Saving Improvements			3,000,000	3,000,000	3,000,000	-	-	1,675,000	Award	1,675,000	1,675,000	1,325,000	1,325,000
TOTAL ENERGY SAVINGS PERFORMANCE CONTRACT			3,000,000	3,000,000	3,000,000	-	-	1,675,000		1,675,000	1,675,000	1,325,000	1,325,000
ADA PROJECTS													
Garden Home Recreation Center ADA Accessible Indoor Play			1,000	1,000	1,000	-	1,000	-	Complete	1,000	1,000	-	-
TOTAL ADA PROJECTS			1,000	1,000	1,000	-	1,000	-		1,000	1,000	-	-
TOTAL CAPITAL OUTLAY DIVISION	749,740	606,988	5,199,866	5,949,606	5,806,854	209,930	1,031,673	2,833,234	-	4,074,837	3,864,907	1,874,769	1,941,947

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Through 04/30/10

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	Prior Year Budget Amount	Budget Carryover to Current Year	New Funds Budgeted in Current Year	Cumulative Project Budget	Current Year Budget Amount	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete	Basis of Estimate	Project Cumulative	Current Year	Project Cumulative	Current Year
	(1)	(2)	(3)	(1+3)	(2+3)	(4)	(5)	(6)		(4+5+6)	(5+6)		
INFORMATION SERVICES DEPARTMENT													
Workstations			65,000	65,000	65,000	-	34,566	30,434	Budget	65,000	65,000	-	-
Servers (Kronos, CRA, Unity, (3) Telephone)			35,000	35,000	35,000	-	27,030	7,970	Budget	35,000	35,000	-	-
LAN/WAN equipment			35,000	35,000	35,000	-	30,718	-	Complete	30,718	30,718	4,282	4,282
Printers/network printers			5,000	5,000	5,000	-	1,408	3,592	Budget	5,000	5,000	-	-
FAX- IP based solution			3,000	3,000	3,000	-	915	-	Complete	915	915	2,085	2,085
Software- Misc. Applications, Development & Network			20,000	20,000	20,000	-	3,523	16,477	Budget	20,000	20,000	-	-
Computer Workstation & Telephone for Front Desk			3,400	3,400	3,400	-	-	-	Complete	-	-	3,400	3,400
Computer Workstation for Athletic Center			500	500	500	-	-	500	Budget	500	500	-	-
Selectron Upgrade			4,000	4,000	4,000	-	3,992	1,000	Award	4,992	4,992	(992)	(992)
Kronos Update			26,760	26,760	26,760	-	22,787	-	Complete	22,787	22,787	3,973	3,973
TOTAL INFORMATION TECHNOLOGY IMPROVEMENTS			197,660	197,660	197,660	-	124,939	59,973		184,912	184,912	12,748	12,748
TOTAL INFORMATION SYSTEMS DEPARTMENT	-	-	197,660	197,660	197,660	-	124,939	59,973		184,912	184,912	12,748	12,748
MAINTENANCE DEPARTMENT													
BUILDING EQUIPMENT REPLACEMENT													
Conestoga Recreation/Aquatic Center Pressure Washer			2,000	2,000	2,000	-	1,540	-	Complete	1,540	1,540	460	460
Stuhr Center Pressure Washer			2,000	2,000	2,000	-	1,620	-	Complete	1,620	1,620	380	380
Somerset West Swim Center Vacuum			1,500	1,500	1,500	-	1,500	-	Complete	1,500	1,500	-	-
Conestoga Recreation/Aquatic Center Carpet Extractor			1,800	1,800	1,800	-	1,080	-	Complete	1,080	1,080	720	720
Garden Home Recreation Center Propane Floor Buffer			4,000	4,000	4,000	-	3,897	-	Complete	3,897	3,897	103	103
Sunset Swim Center Ladder (Upper Roof Access)			2,500	2,500	2,500	-	1,772	-	Complete	1,772	1,772	728	728
Conestoga Recreation/Aquatic Center Water Feature Remote Control			1,600	1,600	1,600	-	828	-	Complete	828	828	772	772
Conestoga Recreation/Aquatic Center One-Man Lift			8,000	8,000	8,000	-	6,596	-	Complete	6,596	6,596	1,404	1,404
Athletic Center Pressure Washer			1,500	1,500	1,500	-	1,284	-	Complete	1,284	1,284	216	216
TOTAL BUILDING EQUIPMENT REPLACEMENT			24,900	24,900	24,900	-	20,117	-		20,117	20,117	4,783	4,783
FLEET REPLACEMENTS													
Utility Vehicles (3) Electric Gators			30,000	30,000	30,000	-	19,976	-	Complete	19,976	19,976	10,024	10,024
Bunker Rake			9,500	9,500	9,500	-	10,140	-	Complete	10,140	10,140	(640)	(640)
Aerator / Seeder			13,500	13,500	13,500	-	11,257	-	Complete	11,257	11,257	2,243	2,243
Large Rotary Mower			86,000	86,000	86,000	-	82,293	-	Complete	82,293	82,293	3,707	3,707
Trim Rotary Mowers (2)			22,000	22,000	22,000	-	23,577	-	Complete	23,577	23,577	(1,577)	(1,577)
Utility Vehicle Toro 3300D Workman			22,000	22,000	22,000	-	19,219	-	Complete	19,219	19,219	2,781	2,781
Full Size Pickups (4)			79,000	79,000	79,000	-	80,557	-	Complete	80,557	80,557	(1,557)	(1,557)
Compact Pickups (3)			42,000	42,000	42,000	-	45,711	-	Complete	45,711	45,711	(3,711)	(3,711)
Spreader			4,000	4,000	4,000	-	3,611	-	Complete	3,611	3,611	389	389
15-passenger van			25,500	25,500	25,500	-	24,350	-	Complete	24,350	24,350	1,150	1,150
Blower			7,200	7,200	7,200	-	6,325	-	Complete	6,325	6,325	875	875
TOTAL FLEET REPLACEMENTS			340,700	340,700	340,700	-	327,016	-		327,016	327,016	13,684	13,684
TOTAL MAINTENANCE DEPARTMENT	-	-	365,600	365,600	365,600	-	347,133	-		347,133	347,133	18,467	18,467
GRAND TOTAL GENERAL FUND	749,740	606,988	5,763,126	6,512,866	6,370,114	209,930	1,503,745	2,893,207	-	4,606,882	4,396,952	1,905,984	1,973,162

Tualatin Hills Park and Recreation District
Monthly Capital Project Report
Estimated Cost vs. Budget
Through 04/30/10

Description	Project Budget				Project Expenditures		Estimated Total Costs			Est. Cost (Over) Under Budget			
	Prior Year Budget Amount (1)	Budget Carryover to Current Year (2)	New Funds Budgeted in Current Year (3)	Cumulative Project Budget (1+3)	Current Year Budget Amount (2+3)	Expended Prior Years (4)	Expended Year-to-Date (5)	Estimated Cost to Complete (6)	Basis of Estimate	Project Cumulative (4+5+6)	Current Year (5+6)	Project Cumulative	Current Year
SDC FUND													
LAND ACQUISITION													
Land Acquisition (FY 09)	335,000	335,000	(274,367)	60,633	60,633	-	12,107	48,526	Budget	60,633	60,633	-	-
Land Acquisition (FY 10)	-	-	-	-	-	-	1,578	(1,578)	Budget	-	-	-	-
Bonny Slope/BSD Land Acquisition	-	-	350,000	350,000	350,000	-	395,000	-	Complete	395,000	395,000	(45,000)	(45,000)
Church of Christ Property	-	-	274,367	274,367	274,367	-	274,367	-	Complete	274,367	274,367	-	-
Southwest Quadrant Acquisition	-	-	765,000	765,000	765,000	-	750,318	-	Complete	750,318	750,318	14,682	14,682
Southeast Quadrant Acquisition	-	-	250,000	250,000	250,000	-	-	250,000	Budget	250,000	250,000	-	-
TOTAL LAND ACQUISITION	335,000	335,000	1,365,000	1,700,000	1,700,000	-	1,433,370	296,948	-	1,730,318	1,730,318	(30,318)	(30,318)
IMPROVEMENT/DEVELOPMENT PROJECTS													
PCC Rock Creek Construction (related costs)	-	-	-	-	-	-	92,719	-	Complete	92,719	92,719	(92,719)	(92,719)
Beaverton Powerline Trail Segments 7-11	802,500	-	-	802,500	-	469,227	468,747	247,055	Award	1,185,029	715,802	(382,529)	(715,802)
Synthetic Turf Field Matching Funds	800,000	600,000	-	800,000	600,000	200,000	-	600,000	Budget	800,000	600,000	-	-
Fanno Creek Trail	1,311,950	1,261,950	-	1,311,950	1,261,950	223,128	49,282	1,212,668	Budget	1,485,078	1,261,950	(173,128)	-
MTIP Grant Match for Westside Trail	40,000	40,000	-	40,000	40,000	283	-	40,000	Budget	40,283	40,000	(283)	-
Winkelman Park Initial Site Improvements	-	-	70,000	70,000	70,000	-	38,375	-	Complete	38,375	38,375	31,625	31,625
Bonny Slope/BSD Trail Development	175,000	175,000	-	175,000	175,000	47	-	175,000	Budget	175,047	175,000	(47)	-
LWCF Grant Match/Schiffler Park Pavillion	40,000	40,000	10,000	50,000	50,000	-	-	50,000	Budget	50,000	50,000	-	-
Jackie Husen Park Construction	190,844	190,844	-	190,844	190,844	-	-	-	Award	-	-	190,844	190,844
PCC Rec Complex Site Amenities	-	-	72,000	72,000	72,000	-	20,330	51,670	Budget	72,000	72,000	-	-
MTIP Grant Match-Fanno Creek Trail/Hall Blvd Crossing	-	-	41,000	41,000	41,000	-	-	41,000	Budget	41,000	41,000	-	-
LGGP Grant Match-PCC Restroom	-	-	35,000	35,000	35,000	-	-	35,000	Budget	35,000	35,000	-	-
RTP Grant Match-Fanno Creek Bridge	-	-	12,000	12,000	12,000	-	-	12,000	Budget	12,000	12,000	-	-
Winkelman Park Master Plan	-	-	100,000	100,000	100,000	-	57,584	27,581	Award	85,165	85,165	14,835	14,835
Undesignated Projects	-	-	2,286,965	2,286,965	2,286,965	-	-	-	Budget	-	-	2,286,965	2,286,965
TOTAL DEVELOPMENT/IMPROVEMENT PROJECTS	3,360,294	2,307,794	2,626,965	5,987,259	4,934,759	892,685	727,037	2,491,974	-	4,111,696	3,219,011	1,875,563	1,715,748
Total - SDC Fund	3,695,294	2,642,794	3,991,965	7,687,259	6,634,759	892,685	2,160,407	2,788,922	-	5,842,014	4,949,329	1,845,245	1,685,430

KEY
 Budget Estimate based on original budget - not started and/or no basis for change
 Reallocated Project Scope has been reduced to provide funding for another project
 Award Estimate based on Contract Award amount or quote price estimates
 Complete Project completed - no additional estimated costs to complete.

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 04/30/10

Description	Project Budget			Project Expenditures			Est. Cost (Over) Under Budget	
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date	Estimated Cost to Complete		Project Cumulative
	(1)	(2)	(1+2)	(4)	(5)	(6)		(4+5+6)
BOND CAPITAL PROJECTS FUND								
<u>LAND ACQUISITION</u>								
New Neighborhood Park	1,500,000	-	1,500,000	-	107,768	1,392,232	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Neighborhood Park	1,500,000	-	1,500,000	-	-	1,500,000	1,500,000	-
New Community Park	10,000,000	-	10,000,000	-	12,950	9,987,050	10,000,000	-
Natural Area Acquisitions	8,400,000	-	8,400,000	-	-	8,400,000	8,400,000	-
New Linear Park and Trail Acquisitions	1,200,000	-	1,200,000	-	11,693	1,188,307	1,200,000	-
Community Center Site Acquisition	5,000,000	-	5,000,000	-	-	5,000,000	5,000,000	-
TOTAL LAND ACQUISITION	33,600,000	-	33,600,000	-	132,411	33,467,589	33,600,000	-
<u>NEW/REDEVELOPED NEIGHBORHOOD PARKS</u>								
AM Kennedy Park	1,285,250	-	1,285,250	2,072	63,258	1,219,920	1,285,250	-
Barsotti Park	1,285,250	-	1,285,250	-	-	1,285,250	1,285,250	-
Kaiser Ridge Park	771,150	-	771,150	-	-	771,150	771,150	-
Roy Dancer Park	771,150	-	771,150	-	220	770,930	771,150	-
Roger Tilbury Memorial Park	771,150	-	771,150	-	-	771,150	771,150	-
Cedar Mill Park	1,125,879	-	1,125,879	-	-	1,125,879	1,125,879	-
Camille Park	514,100	-	514,100	-	6,710	507,390	514,100	-
Somerset West Park	1,028,200	-	1,028,200	-	-	1,028,200	1,028,200	-
Pioneer Park	514,100	-	514,100	-	2,244	511,856	514,100	-
Vista Brook Park	514,100	-	514,100	-	1,118	512,982	514,100	-
Westside Waterhouse Trail Connection	1,542,300	-	1,542,300	974	7,030	1,534,296	1,542,300	-
Nature Park Old Wagon Trail	359,870	-	359,870	223	15,624	344,023	359,870	-
NE Quadrant Trail - Bluffs	257,050	-	257,050	951	301	255,798	257,050	-
TOTAL NEW/REDEVELOPED NEIGHBORHOOD PARKS	10,739,549	-	10,739,549	4,220	96,505	10,638,824	10,739,549	-
<u>NEW/REDEVELOPED COMMUNITY PARKS</u>								
SW Community Park	7,711,500	-	7,711,500	-	967	7,710,533	7,711,500	-
Cedar Hills Park	6,194,905	-	6,194,905	2,346	74,473	6,118,086	6,194,905	-
Schiffler Park	3,598,700	-	3,598,700	2,477	140,419	3,455,804	3,598,700	-
TOTAL NEW/REDEVELOPED COMMUNITY PARKS	17,505,105	-	17,505,105	4,823	215,859	17,284,423	17,505,105	-
<u>TRAILS/LINEAR PARKS</u>								
Westside Trail Segments 1, 4, & 7	4,267,030	-	4,267,030	1,334	133,318	4,132,378	4,267,030	-
Jordan/Jackie Husen Park	1,645,120	-	1,645,120	1,508	72,128	1,571,484	1,645,120	-
Lowami Hart Woods Park	822,560	-	822,560	1,708	42,198	778,654	822,560	-
Rock Creek & North Bethany Trails	2,262,040	-	2,262,040	1,273	61,056	2,199,711	2,262,040	-
Waterhouse Trail Segments 1, 5 and West Spur	3,804,340	-	3,804,340	3,273	150,634	3,650,433	3,804,340	-
TOTAL TRAILS/LINEAR PARKS	12,801,090	-	12,801,090	9,096	459,334	12,332,660	12,801,090	-
<u>YOUTH ATHLETIC FIELDS</u>								
Winkleman Park	514,100	-	514,100	394	1,006	512,700	514,100	-
Meadow Waye Park	514,100	-	514,100	1,504	44,879	467,717	514,100	-
New Fields in NW Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in NE Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in SW Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
New Fields in SE Quadrant	514,100	-	514,100	-	-	514,100	514,100	-
TOTAL YOUTH ATHLETIC FIELDS	3,084,600	-	3,084,600	1,898	45,885	3,036,817	3,084,600	-

Tualatin Hills Park and Recreation District
Monthly Bond Capital Projects Report
Estimated Cost vs. Budget
Through 04/30/10

Description	Project Budget			Project Expenditures		Estimated Cost to Complete	Project Cumulative	Est. Cost (Over) Under Budget
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date			
	(1)	(2)	(1+2)	(4)	(5)			
FACILITY EXPANSIONS AND IMPROVEMENTS								
Structural Upgrades at several facilities	5,141,000	-	5,141,000	93,819	44,309	5,002,872	5,141,000	-
Sunset Swim Center Structural Upgrades and parking lot	1,135,133	-	1,135,133	-	10,381	1,124,752	1,135,133	-
Sunset Swim Center Air Handling Tunnel/Pool Tank	514,100	-	514,100	285,918	8,362	-	294,280	219,820
Elsie Stuhr Center Expansion	1,542,300	-	1,542,300	3,225	92,336	1,446,739	1,542,300	-
Conestoga Recreation & Aquatic Center Expansion	5,449,460	-	5,449,460	5,506	186,729	5,257,225	5,449,460	-
Aloha ADA Dressing Rooms	123,384	-	123,384	74	178,205	-	178,279	(54,895)
Aquatics Center ADA Dressing Rooms	133,666	-	133,666	215	12,835	120,616	133,666	-
Athletic Center HVAC Upgrades	514,100	-	514,100	5,007	256,380	58,718	320,105	193,995
HMT ADA Parking and other site improvement	950,057	-	950,057	-	15,488	934,569	950,057	-
ADA Improvements - numerous sites	293,037	-	293,037	-	15,794	277,243	293,037	-
TOTAL FACILITY EXPANSION AND IMPROV.	15,796,237	-	15,796,237	393,764	820,819	14,222,734	15,437,317	358,920
REPLACEMENTS AND IMPROVEMENTS								
Play Structure Replacements at 11 sites	810,219	-	810,219	3,788	441,242	365,189	810,219	-
Bridge/Boardwalk Replacements at 6 sites	244,712	-	244,712	-	28,430	216,282	244,712	-
Irrigation Replacement at Roxbury Park	49,354	-	49,354	-	41,902	-	41,902	7,452
Pedestrian Path Replacement at 3 sites	116,188	-	116,188	-	5,078	111,110	116,188	-
TOTAL REPLACEMENTS AND IMPROVEMENTS	1,220,473	-	1,220,473	3,788	516,652	692,581	1,213,021	7,452
NATURAL RESOURCES PROJECTS								
Roger Tilbury Memorial Park	30,846	-	30,846	-	-	30,846	30,846	-
Cedar Mill Park	30,846	-	30,846	-	-	30,846	30,846	-
Jordan/Jackie Husen Park	308,460	-	308,460	-	-	308,460	308,460	-
NE/Bethany Meadows Trail Habitat Connection	246,768	-	246,768	-	-	246,768	246,768	-
Kaiser Ridge Park	10,282	-	10,282	-	-	10,282	10,282	-
Allenbach Acres Park	41,128	-	41,128	-	38	41,090	41,128	-
Crystal Creek Park	246,768	-	246,768	-	-	246,768	246,768	-
Foothills Park	61,692	-	61,692	-	752	60,940	61,692	-
Commonwealth Lake Park	41,128	-	41,128	-	1,158	39,970	41,128	-
Nature Park	30,846	-	30,846	-	176	30,670	30,846	-
Pioneer Park	10,282	-	10,282	-	32	10,250	10,282	-
Whispering Woods Park	51,410	-	51,410	-	1,646	49,764	51,410	-
Willow Creek Nature Park	20,564	-	20,564	-	501	20,063	20,564	-
AM Kennedy Park	30,846	-	30,846	-	-	30,846	30,846	-
Camille Park	77,115	-	77,115	-	-	77,115	77,115	-
Vista Brook Park	20,564	-	20,564	-	-	20,564	20,564	-
Greenway Park/Koll Center	61,692	-	61,692	-	19	61,673	61,692	-
Bauman Park	82,256	-	82,256	-	263	81,993	82,256	-
Fanno Creek Park	162,456	-	162,456	-	-	162,456	162,456	-
Hideaway Park	41,128	-	41,128	-	-	41,128	41,128	-
Murrayhill Park	61,692	-	61,692	-	11,071	50,621	61,692	-
Hyland Forest Park	71,974	-	71,974	-	13,614	58,360	71,974	-
Cooper Mountain Area	205,640	-	205,640	-	-	205,640	205,640	-
Winkleman Park	10,282	-	10,282	-	-	10,282	10,282	-
Lowami Hart Woods Park	287,896	-	287,896	-	91	287,805	287,896	-
Rosa/Hazeldale Parks	28,790	-	28,790	-	275	28,515	28,790	-
Mt Williams Park	102,820	-	102,820	-	-	102,820	102,820	-
Jenkins Estate	154,230	-	154,230	-	768	153,462	154,230	-
Summercrest Park	10,282	-	10,282	-	718	9,564	10,282	-
Morrison Woods Park	61,692	-	61,692	-	-	61,692	61,692	-
Interpretive Sign Network	339,306	-	339,306	-	-	339,306	339,306	-
Beaverton Creek Trail	61,692	-	61,692	-	-	61,692	61,692	-

Tualatin Hills Park and Recreation District
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Description	Project Budget			Project Expenditures		Estimated Cost to Complete	Project Cumulative	Est. Cost (Over) Under Budget
	Initial Project Budget	Adjustments	Current Project Budget	Expended Prior Years	Expended Year-to-Date			
	(1)	(2)	(1+2)	(4)	(5)			
Bethany Wetlands Park	41,128	-	41,128	-	-	41,128	41,128	-
Bluegrass Downs Park	15,423	-	15,423	-	-	15,423	15,423	-
Restoration of new properties to be acquired	643,022	-	643,022	-	-	643,022	643,022	-
TOTAL NATURAL RESOURCES PROJECTS	3,702,946	-	3,702,946	-	31,122	3,671,824	3,702,946	-
BOND ADMINISTRATION COSTS								
Debt Issuance Costs	1,493,000	-	1,493,000	516,987	-	976,013	1,493,000	-
Technology Needs	18,330	-	18,330	20,597	773	-	21,370	(3,040)
Office Furniture	7,150	-	7,150	3,642	298	3,210	7,150	-
Consultant Costs	31,520	-	31,520	-	13,150	18,370	31,520	-
	1,550,000	-	1,550,000	541,226	14,221	997,593	1,553,040	(3,040)
	100,000,000	-	100,000,000	958,815	2,332,808	96,345,045	99,636,668	363,332



MEMORANDUM

Date: May 28, 2010
 To: Board of Directors
 From: Keith Hobson, Director of Business and Facilities
 Re: **System Development Charge Report for March, 2010**

Below please find the various categories for System Development Charges, i.e., Single Family, Multiple Family, Manufactured Housing Unit, and Non-residential Development. Also listed are the collection amounts for both the City of Beaverton and Washington County, and the 1.6% handling fee for collections through March, 2010.

Type of Dwelling Unit	Current SDC per Type of Dwelling Unit
Single Family	\$6,175.00 with 1.6% discount = \$6,076.20
Multi-Family	\$4,617.00 with 1.6% discount = \$4,543.13
Non-residential	\$160.00 with 1.6% discount = \$157.44

<u>City of Beaverton Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
2,409	Single Family Units	\$5,962,686.53	\$179,481.36	\$6,142,167.89
15	Single Family Units at \$489.09	\$7,336.35	\$221.45	\$7,557.80
1,399	Multi-family Units	\$2,624,822.68	\$80,892.66	\$2,705,715.34
0	Less Multi-family credits	(\$7,957.55)	(\$229.36)	(\$8,186.91)
<u>179</u>	Non-residential	<u>\$399,406.99</u>	<u>\$11,953.10</u>	<u>\$411,360.09</u>
<u>4,002</u>		<u>\$8,986,295.00</u>	<u>\$272,319.21</u>	<u>\$9,258,614.21</u>

<u>Washington County Collection of SDCs</u>		<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
6,046	Single Family Units	\$15,858,990.55	\$447,814.32	\$16,306,804.87
-300	Less Credits	(\$623,548.98)	(\$19,285.02)	(\$642,834.00)
1,844	Multi-family Units	\$3,838,414.33	\$114,261.78	\$3,952,676.11
-24	Less Credits	(\$47,323.24)	(\$1,463.61)	(\$48,786.85)
<u>87</u>	Non-residential	<u>\$251,461.96</u>	<u>\$6,876.48</u>	<u>\$258,338.44</u>
<u>7,653</u>		<u>\$19,277,994.62</u>	<u>\$548,203.95</u>	<u>\$19,826,198.57</u>

<u>Recap by Agency</u>		<u>Percent</u>	<u>Receipts</u>	<u>Collection Fee</u>	<u>Total Revenue</u>
4,002	City of Beaverton	31.83%	\$8,986,295.00	\$272,319.21	\$9,258,614.21
<u>7,653</u>	Washington County	<u>68.17%</u>	<u>\$19,277,994.62</u>	<u>\$548,203.95</u>	<u>\$19,826,198.57</u>
<u>11,655</u>		<u>100.00%</u>	<u>\$28,264,289.62</u>	<u>\$820,523.16</u>	<u>\$29,084,812.78</u>

<u>Recap by Dwelling</u>	<u>Single Family</u>	<u>Multi-Family</u>	<u>Non-Resident</u>	<u>Total</u>
City of Beaverton	2,424	1,399	179	4,002
Washington County	5,746	1,820	87	7,653
	<u>8,170</u>	<u>3,219</u>	<u>266</u>	<u>11,655</u>

Total Receipts to Date **\$28,282,462.14**

Total Payments to Date

Refunds	(\$2,002,300.89)	
Administrative Costs	(\$18.65)	
Project Costs -- Development	(\$16,341,054.43)	
<u>Project Costs -- Land Acquisition</u>	<u>(\$7,430,639.86)</u>	<u>(\$25,774,013.83)</u>
		<u>\$2,508,448.31</u>

<u>Recap by Month, FY 2009-10</u>	<u>Receipts</u>	<u>Expenditures</u>	<u>Interest</u>	<u>SDC Fund Total</u>
through June 2009 (1)	\$26,581,982.54	(\$23,540,002.07)	\$1,953,470.67	\$4,995,451.14
July	\$165,948.78	(\$594,177.49)	\$3,210.58	(\$425,018.13)
August	\$193,244.90	(\$404,866.60)	\$2,951.55	(\$208,670.15)
September	\$196,537.43	(\$25,279.08)	\$2,485.19	\$173,743.54
October	\$223,667.07	(\$280,395.79)	\$2,650.60	(\$54,078.12)
November	\$156,822.69	(\$49,734.94)	\$2,309.94	\$109,397.69
December	\$125,008.69	(\$759,926.77)	\$2,409.11	(\$632,508.97)
January	\$212,708.57	(\$39,852.39)	\$1,926.37	\$174,782.55
February	\$198,614.77	(\$13,506.46)	\$1,605.22	\$186,713.53
March	\$227,926.70	(\$66,272.24)	\$1,840.01	\$163,494.47
April	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
June	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$28,282,462.14</u>	<u>(\$25,774,013.83)</u>	<u>\$1,974,859.24</u>	<u>\$4,483,307.55</u>

(1) Net of \$929,664.98 of SDC Credits awarded for park development projects.

Projected SDC receipts through June 30, 2009 per the budget were \$27,638,077. Actual receipts were \$25,099,174. This fiscal year's projected total receipts per the budget are \$3,416,094.

Tualatin Hills district sets summer parks entertainment

Tualatin Hills Park & Recreation District will present a bilingual children's production of "King Midas" as part of its summer concerts and theater in the park series.

The play, on Saturday, July 10, at Schiffler Park, will be presented in partnership with the Central Beaverton Neighborhood Association Committee. It will be performed in English at 11 a.m. and in Spanish ("El Rey Midas") at 1 p.m. with the same actors.

"King Midas" is one of four free plays on the 2010 schedule as THPRD introduces its second season of theater in addition to nine concerts planned for this summer. Other plays include "Murder at the Orient Express," "Pericles, Prince of Tyre" and "The Comedy of Errors." Last year's theater performances drew more than 1,000 people to three productions.

Also on July 10 at Schiffler Park, the park district and Central Beaverton NAC will present a satire on "Murder at the Orient Express" at 6 p.m.

Portland Actors Ensemble will perform Shakespeare's "Pericles, Prince of Tyre," on Saturday, June 26, at Somerset Meadows Park. That will be followed on Saturday, Aug. 14, at Raleigh Park with Shakespeare's "The Comedy of Errors." Both plays start at 6 p.m.

For information on the summer programs, go to www.thprd.org/events/summerconcerts.cfm or call 503/645-6433.

Aloha's first princess says she is 'blessed to represent the suburbs'

By **JESSIE KIRK**
Of The Times

"Aloha" from Aloha.

Jessica Hua, the first-ever Beaverton-area princess in the 103-year history of the Rose Festival, has spent most of her waking hours since being crowned, making appearances at many Portland businesses and organizations.

Last Sunday, she stayed closer to home, visiting the Hula Halau 'Ohana Holo'oko'a, a Hula school with weekly classes at the Aloha Bally Total Fitness. The students were gearing up for their upcoming performance at the Rose Festival's World Stage June 13 and Hua was there to show her support.

The Aloha High School senior took pictures with the young girls, joined hands in a circle to chant as part of a class routine and was honored for her visit with two leis flown in from Hawaii. She said she was happy to give up her one day off from festival responsibilities to spend some time with the little dancers.

"I love kids," she said.

Since being crowned as the Metro's areas representative princess in March, Hua, 17, and the rest of the court have been hopping Monday through Saturday, helping out at food pantries, visiting Rotary Clubs and retirement homes and otherwise spreading goodwill throughout Oregon while promoting the history and tradition of the Rose Festival.

Hua is no stranger to staying busy. The honor student has varsity letters in swimming, water polo and track, is an active participant in the school's leadership classes and treasurer of the ASB. When she's not volunteering at a variety of community service projects, she is a lifeguard at Aloha Swim Center.



HUA

In her free time she likes to bake — recipes like a red velvet cake with cream cheese frosting for a friend's birthday — from scratch.

"She is a remarkable young person, both academically and socially," Hua's mentor, Rachelle Hannon from Pacific Power said. "But she's more than that, she's a genuine and warm person."

A panel of judges selected Hua after she completed an essay, a handful of speeches and some interviews earlier



JESSIE KIRK / The Times



MAHALO — Above, Melia Hannon presents Metro Rose Festival Princess Jessica Hua with a lei to thank her for coming to support the hula dancers practicing for an upcoming performance at the Waterfront Village. Left, the Aloha High School senior and members of the Hula Halau 'Ohana Holo'oko'a dancing school join hands for a chant.

this spring. She was then crowned at a formal ceremony at the Hollywood Theater.

"It's just a big honor," she said. "When they said my name that day, I was shocked. I am so blessed to represent the suburbs."

It is only the second year since the Rose Festival Foundation created one spot on the court for someone who lives outside city limits.

"I'm so glad the Rose Festival opened to the Metro area because we participate in it to," Hannon said of the festivities.

Well, some of us do.

Hua said her first encounter with the Rose Festival's main event, the Grand Floral Parade, will be from atop a float, though she has taken part in the ferris wheel and corn dog part of the festival at Waterfront Village.

In preparation for the big parade in mid-June, the court has taken part in the 82nd Avenue parade and the St. John's parade.

"You get really tired but you got to

stick through it. You gain a lot of arm muscles from waving and cheek muscles from smiling," she said.

But the payoff is worth it.

"It's rewarding to have all these little kids line up to see you."

When she's not parading around town, Hua said she most enjoyed the overnight trips that she's taken with the court to Pendleton and Astoria.

"It was great to meet new people and to see new sides of Oregon," she said.

The sleepovers also helped seal the bond between the princesses.

"They describe it like a sisterhood and it really is," she said. With so much time spent together, "you can't help but get close."

One of the princesses will be named the Rose Queen at 8:30 a.m. before the start of the Grand Floral Parade at 10 a.m. on June 12.

Back home, everyone's rooting for the hometown princess.

"She's worthy to be queen. She exemplifies what our young people should strive to be," Hannon said.




Connecting People, Parks & Nature

Party in the Park

Saturday, July 31, 2010
10 a.m. - 3 p.m.*

* T-Hills Classic starts at 8:30 a.m., Triathlon at 9 a.m., most activities start at 10 a.m. or later

FREE FUN FOR EVERYONE!

- Inflatable play structures
- Climbing walls
- Face painting
- Free swimming
- Family Triathlon (entry fee)
- THPRD Rec Mobile
- Drop-in sports and demos
- Beaverton Police K-9 Unit
- Food and beverages
- ... and more!

HMT Recreation Complex
158th & Walker Road, Beaverton

featuring **Classic** at T-HILLS Cars & Motorcycles
www.thillsclassic.com

Also this summer...

CONCERTS & THEATER IN THE PARK

Free!

June 24 - August 14
Held in various THPRD parks

For more info: www.thprd.org or 503/645-6433

■ **Beaverton Summer Activities** — From community nature programs to aquatic fitness programs to family assistance programs, the Tualatin Hills Parks and Recreation department has many summertime options. All in-district homes should have received an activities guide in the mail. An online guide for summer activities, as well as a summer camp guide, is available at www.thprd.org.

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www.cmfmmarket.org

Just west of Murray on NW Cornell Rd
Sunset Mall Shopping Center

■ **THPRD Party in the Park & the Classic at T-Hills in Beaverton** — July 31, at 158th and Walker. Tualatin Hills Park & Recreation District hosts an assortment of activities — including classic cars and trucks, entertainment, sports, family triathlon, barbecue and more (www.thprd.org / www.thillsclassic.com).

■ **Swim in an outside pool** — The Raleigh and Sommerset Swim Centers, part of Tualatin Hills Parks and Recreation District, offer swimming in the sunshine near Beaverton's borders. Pool activities include classes and family swim times. Daily fees vary from \$2.50 for in-district youth to \$10.50 for out-of-district adults, see www.thprd.org.

Conestoga recreation center awaits major expansion

Tualatin Hills plans a \$5.3 million upgrade of the popular recreation and aquatic center

By **JOE FITZGIBBON**
SPECIAL TO THE OREGONIAN

BEAVERTON — One of Beaverton's busiest recreation centers is seeking city permission to expand as part of a \$5.3 million makeover.

Tualatin Hills Park & Recreation Dis-

trict planners are requesting a conditional use permit to expand the Conestoga Recreation and Aquatic Center.

Work would include expanding the fitness room, enlarging the locker and family changing rooms, opening more

classroom spaces, adding a bathroom accessible to the disabled, and constructing a seasonal outdoor "splash pad," a fountain-like feature that sprays multiple streams of water upward from a shallow pool and is designed to accommodate 100 kids.

The money would come a \$100 million bond measure approved by voters in November 2008.

"It'll go a long ways toward helping

serve our fast-growing population in the south part of the district," said Eric Owens, superintendent of sports and recreation activities.

Last year, the Conestoga Recreation and Aquatic Center had more than 484,000 visits, said district planners. Most were by young families, and some people were turned away because of

Please see **CONESTOGA**, Page E8

Conestoga: Demand for services has grown

Continued from Page E1

over-crowded classes.

"We've got a wait list for many of our most popular programs; so, everyone's excited about adding more space," said Teresa Suyama, recreation coordinator.

Suyama has watched the demand for services grow over the past 12 years since Conestoga opened at 9985 S.W. 125th

Ave., next to Southridge High School.

So much so that each summer, staff erect a tent behind the building for the dozens of elementary and middle school students who sign up for Camp Conestoga.

"We could add another 30 kids this summer if we had the room," Suyama said. "New classrooms will make a huge difference in what we'll be able to offer in the future."

Conestoga is the district's only joint recreation and aquatic center and includes two indoor pools, a pair of gym courts, dance studio, weight and exercise room and multi-purpose classrooms.

Once completed, the improvements will add about 8,300 square feet to the build-

ing and will include landscaping and sidewalks.

"For aesthetics, we plan on adding an all-glass facade that will be visible when you come up Southwest 125th Avenue," Owens added.

The 4.9-acre site is zoned R7 and requires a design review, parking determination application and a public hearing before approval of a modified conditional use permit.

So far, the planning commission has received no letters or phone calls opposing the work, said the hearings officer. The public can testify at a June 16 planning commission hearing.

If the permit is approved, construction is expected to start in June 2011 and finish about a year later.

To learn more

What: The Beaverton Planning Commission will hold a public hearing on Tualatin Hills Park & Recreation District's request for a conditional use permit to expand the Conestoga Recreation and Aquatic Center. Public testimony will be accepted.

When: 6:30 p.m. June 16

Where: Beaverton City Hall, 4755 S.W. Griffith Drive