



## Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES

Stuhr Center Advisory Committee Meeting

Date: February 14, 2011

Time: 10:00 a.m.

Location: Stuhr Center

### In Attendance

Committee Members: Doris Regan, Diane Jarvis, Robert Cannon, Harold Eves, Edith Frahm & Norm Vaillancourt  
Staff: Lisa Novak, Linda Jo Enger, Ann Satterfield & Emily Kent  
Guest: Laurel Reilly

### I. Call to Order

Doris called the meeting to order at 10:10 a.m.

### II. Approval of Minutes

Robert presented the minutes of the previous meeting. Robert made a motion to pass them as written, seconded by Norm and approved unanimously.

### III. Financial Report

Doris presented the Checking Account reports.

### IV. Old Business

Linda Jo updated the Committee on the expansion progress. The project should go to bid in March. The Gift Shop is already closed and staff is working on that transition. Currently the staff and architects are working on a schedule of closures in phases.

Linda Jo contacted Harry Jarvis from Kaiser Permanente to offer a presentation to the Stuhr Advisory Committee and Loaves & Fishes Steering Committee about diversity. No date has been set for training yet but they are looking into March.

#### Goals for 2011

- Tuff Shed #3, waiting on bid from Maintenance
- Adopt a Grandparent Program

#### Expansion Goals

- Furniture
- TVs in the fitness room
- Walking path
- Internet connection and computer for public

Ann Satterfield talked to the Committee about her current research into the TriMet Lift Program. Previously Edith had asked why people were being asked to prove their inability to use public transportation in person. Ann discovered that the Stuhr Center is the primary destination in Washington County for TriMet Lift. Due to budget constraints TriMet is making their approval process more thorough to ensure that only people who cannot function on the public transportation system are using the Lift Program. Ann informed the Committee that an alternate option is Ride Connection; there are no qualifications to use that service.

The Beaverton Senior Advisory meetings for January and February were attended by Laurel. In January the committee discussed the Financial Health Forum that will be held on March 12. The Stuhr Center will have a table at the forum with instructors available to promote and educate on our classes. The February meeting was focused on ways to reach out to the community during summer events throughout Beaverton.

Linda Jo informed the Committee that the new sound system in the Manzanita Room has been installed and it sounds wonderful. There will be a bid in the future for a new wireless microphone system. The equipment that was removed from the Manzanita Room will be held in storage to be used in the Fir Room for the future.

The Mt. Man Snacks from the Gift Shop have been moved to the front office on a display rack to sell the remaining items. Linda Jo will have a report at the March meeting to see if the snacks will continue to be sold during the expansion, or to sell the remaining stock and wait until the new Gift Shop is open to replenish.

Diane wanted to revisit the idea of selling hats to the Center members. She would like to distribute a survey to the public for feedback. Diane has already created surveys to use. She would like to have Linda Jo get pricing for mesh back hats to add to the survey before it is distributed.

Along with the hat survey, Diane would also like to distribute a survey to get new ideas for the Stuhr Center BBQs. It was discussed that both the hat and BBQ survey should be distributed together.

Diane mentioned that one of the pool tables has some felt that is coming off. Linda Jo will make sure this is looked at and taken care of.

Diane informed Linda Jo that she is currently taking a computer class at the Center and after talking to the instructor she wanted Linda Jo to know that two of the computer screens are not working and need replacing.

Norm asked if there was any way that the Stuhr Center could team up with Qdoba Restaurant to organize a fundraiser at the Center this summer. Linda Jo thought that was a wonderful idea and asked Norm to submit a date by the end of February to ensure it gets in the Summer Activities Guide.

#### V. **New Business**

Doris reminded everyone that the Stuhr Center's 36<sup>th</sup> birthday party will be held on Friday, February 18 at 1 p.m.

Emily informed the Committee that due to budget constraints the cost of the newsletter printing was going to be short \$1,000 for this budget year. She wanted feedback on looking into sponsors of the newsletter, selling advertising space or raising the price to cover the difference. After some discussion, **Norm motioned to spend \$1,000 from the Advisory Committee account to cover the cost of the *Sentinel* printing until July. Diane seconded the motion and it was approved unanimously.**

Linda Jo informed the Committee that she suggested the Chamber of Commerce Leadership Program host a Senior Prom in May at one of the other facilities. The results of the selected project will be discussed in March. She would like to see the Stuhr Advisory Committee out in the public more and take on this event if it is not chosen by the Leadership Program; this could be used for Older Americans Month in May. She will keep the Committee updated.

#### VI. **Next Meeting will be held on Monday, March 14<sup>th</sup> at 10:00 a.m.**

Meeting adjourned at 11:25 a.m.

Respectfully submitted,

Emily Kent  
Recording Secretary