Connecting People, Parks & Nature

Tualatin Hills Park & Recreation District
Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held at the HMT Recreation Complex, Dryland Training Center, 15707 SW Walker Road, Beaverton, on Monday, January 9, 2012. Executive Session 6:00 p.m.; Regular Meeting 7:00 p.m.

Present:

Bob Scott	President/Director
Larry Pelatt	Secretary/Director
Joseph Blowers	Secretary Pro-Tempore/Director
William Kanable	Director
John Griffiths	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Legal (B) Land
President, Bob Scott, called Executive Session to order for the following purposes:

- To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed, and
- To conduct deliberations with persons designated by the governing body to negotiate real property transactions.

Executive Session is held pursuant to ORS 192.660(2), which allows the Board to meet in Executive Session to discuss the aforementioned issues.

President, Bob Scott, noted that representatives of the news media and designated staff may attend Executive Session. All other members of the audience were asked to leave the room. Representatives of the news media were specifically directed not to disclose information discussed during Executive Session. No final action or final decision may be made in Executive Session. At the end of Executive Session, the Board will return to open session and welcome the audience back into the room.

Agenda Item #2 – Call Regular Meeting to Order
President, Bob Scott, called the Regular Meeting to order at 7:00 p.m.

Bob announced to the audience that public testimony regarding the Fanno Creek Trail Tree Maintenance Project would be accepted during Agenda Item #8B – General Manager's Report.

Agenda Item #3 – Action Resulting from Executive Session
There was no action resulting from Executive Session.

Agenda Item #4 –Fanno Creek Trail / Hall Boulevard Crossing Feasibility Study Update
Steve Gulgren, Superintendent of Planning & Development, introduced Walt Bartel, Project Manager with David Evans and Associates, the project consultant, and Brad Hauschild, Park Planner, to make a presentation to the Board of Directors on the Fanno Creek Trail/Hall Boulevard Crossing Feasibility Study Project.

Brad noted that the intent of this project is to determine a preferred crossing option for the Fanno Creek Regional Trail at Hall Boulevard in order to better position the District to leverage funds for future construction. In 2007, the District was awarded $359,000 in Metropolitan Transportation Improvement Program funds in order to facilitate the study. In 2011, in partnership with the City of Beaverton and Oregon Department of Transportation (ODOT), an Intergovernmental Agreement was signed to start the project. Through an extensive public outreach process, which has included a Stakeholder Advisory Committee (SAC), community open house and a number of small group meetings with Neighborhood Association Committees (NACs), District and City advisory committees, and the Beaverton City Council, five crossing options have been narrowed to two: an overcrossing and an undercrossing.

Walt provided a detailed PowerPoint presentation regarding the study, a copy of which was entered into the record, and included the following information:

- Project Background
    - The goal of the project is to seek a design for a safe pedestrian and bicycle crossing of the Fanno Creek Trail at Hall Boulevard, and to determine the most reasonable option from several perspectives.

- Crossing Alternatives
    - The project team, with input from the SAC, reviewed five crossing alternatives in order to determine the most feasible crossing option:
        1. Mid-block crossing (estimated cost $1 - $1.5 million)
        2. Bridge with two ramp alternatives
            - Straight approach ramps (estimated cost $1.5 - $2 million)
            - Spiral ramps (estimated cost $2 - $2.5 million)
        3. Pedestrian underpass (estimated cost $3 - $3.5 million)
        4. Rerouting the trail to SW Creekside Place & Hall Boulevard (estimated cost $1 - $1.5 million)
        5. Rerouting the trail to SW Greenway Drive & Hall Boulevard (estimated cost $1.5 - $2 million)
    - The cost estimates noted are for construction costs only.

- SAC Recommended Alternatives
    - Underpass
    - Bridge

- Study Findings
    - Underpass
        - 6 to 8-foot change in elevation & construction staging/traffic impacts on Hall Boulevard
        - Floodplain & environmental impacts
        - Width of the underpass/structure type
        - Public safety (lighting/visibility) & long-term maintenance of tunnel
        - Aesthetics of the walls on each side of Hall Boulevard
    - Bridge
        - Pre-fabricated bridge on Hall Boulevard
        - Gradient on approach ramps & configuration
        - Park & environmental impacts
        - Future widening of Hall Boulevard
        - Aesthetics

- Next steps
    - Further refinement of the two preferred alternatives.
    - Selection of a single preferred alternative:
        - Open house meeting #2 – February 2012
        - Final Beaverton City Council presentation – March 2012
        - Final decision on preferred alternative by THPRD Board – April 2012
    - Finalize project prospectus

Walt and Brad offered to answer any questions the Board may have.

Bill Kanable referenced the aesthetics of the straight approach bridge alternative, noting that it does not have an optimal appearance. Although he would not support increasing the project cost just to improve the appearance, the current rendering looks like a plain, cinderblock wall, which does not seem to mesh with its surroundings of the park and wetlands. In addition, he stated that he could not support the underpass alternative due to the project cost estimate and disruption to the area. He described the need for a solution in this area noting that, at this point, the only feasible alternative in his mind is a bridge.

John Griffiths commented on the expense of each alternative, noting that each option is estimated at a million dollars or more. He supports the underpass alternative from an aesthetics standpoint, but understands how there may be an issue with the floodplain. He asked whether it would still be necessary to raise Hall Boulevard as high as proposed if pumps were installed in order to alleviate any potential flooding.

- ✓ Larry Pelatt questioned where the pumps would be able to reroute the floodwaters.

John replied that there must be somewhere that the water could be sent to and that being able to dig a tunnel under Hall Boulevard without having to raise the road would be the best option.

- ✓ Larry expressed agreement with John that the underpass alternative is more aesthetically pleasing than a bridge; however, he does not believe floodwaters could be rerouted, noting that floods happen on a more regular basis in that area than identified via a ten-year floodplain timeline.

Larry commented that he is not pleased with the appearance of the straight approach bridge. In addition, he questions the cost estimates for each option, noting that if they are only for construction costs, there are substantial costs left out of those amounts. He asked for clarification regarding why the trail rerouting alternatives were not selected, noting that in his opinion, these would seem like the cleanest and least expensive options.

- ✓ Joe Blowers commented that, as a member of the SAC, he would like to clarify that although there was limited unanimity on the issues, one issue that came closest was that against redirecting the trail to the intersection. He believes the main driver behind that was the belief that it would be unsafe for a variety of reasons, including the question of whether people would actually use the new trail route, as well as the perceived safety of the crossing once they reached the intersection, which in reality is not very safe. The two options presented as the preferred alternatives received the greatest level of support within the SAC, although not unanimous. He realizes that they are also the most expensive options, but when considering all of the other issues such as safety, aesthetics, and environmental impact, price only became one of the issues under consideration and the SAC ultimately chose what they considered as the safest options.

President, Bob Scott, commented that he too was initially going to agree with Larry's comments regarding the trail rerouting alternatives.

- ✓ Joe provided an example of a former ODOT bike path near Highway 205 that funneled people off of the bike path down into a large intersection at Powell Boulevard where drivers were also coming off the highway and turning right onto the street or turning right off of Powell onto the highway. There were a lot of fatalities in this area until the design

was eventually changed. Pitting right-turn drivers against pedestrians or bicyclists going straight through a crosswalk was very concerning to a lot of the SAC members.

President, Bob Scott, stated that he does not support the underpass option due to the potential flooding, graffiti, and safety issues. He finds the bridge alternative with spiral ramps the most agreeable at this point, as long as the project's funding is shared with agency partners.

Larry questioned why the District is responsible for leading this project versus ODOT or the City of Beaverton.

- ✓ Doug Menke, General Manager, replied because the trail belongs to the District.

Larry replied that although he understands that, it is also designated as a transportation corridor on the City's master plan for the area and is a transportation issue. It would make more sense if ODOT and the City of Beaverton were driving the project with the District in a supporting role.

- ✓ Steve explained that the City of Beaverton did try to address the issue via a mid-block crossing proposal a few years before the District was awarded the grant for the study. The City was successful in getting it through their committees and the traffic commission and the project had funding as well, but the NAC appealed it to the City Council, which then overturned the traffic commission's ruling.

Larry questioned whether the NAC would oppose the District's attempt as well.

- ✓ Steve replied that is why the District focused heavily on citizen involvement and a thorough public process in developing the alternatives.
- ✓ Walt noted that Metro, ODOT, and City of Beaverton have all been active partners in the effort to date. Since it is a regional trail in Metro's 2040 Growth Concept Plan, as well as the City's Transportation System Plan, it has local support to move forward from a planning perspective. Fortunately or unfortunately, the District has taken the lead on the project since the crossing would be more of a winch for the trail network than for the roadway system.

Joe commented that no single agency is going to be able to fund the entire project, but that there is a strong potential to build partnerships through this project and that is the way it is going to move forward.

- ✓ Bill agreed, noting that the Board was aware that the next challenge after getting the project designed was how to get it funded.

President, Bob Scott, thanked the project consultant and staff for the informative presentation.

Agenda Item #5 – Audience Time

Terry Moore, 8440 SW Godwin Court, is before the Board of Directors this evening regarding the District's FY 2012-13 Budget and the Fanno Creek Trail. She stated that she would like to see some funding dedicated within the FY 2012-13 Budget for the District to follow through on landscaping commitments made back when the Fanno Creek Trail section from the Garden Home Recreation Center to SW 92nd was first paved. She requests that the District look at ways to fund the restoration of that area, which is more similar to a linear park, and has been overrun with invasive species. If the District could allocate some money in the budget for this effort, it could work with the community to remove all of the invasive species, restore a native understory, and replant the tree canopy that has been lost over the past ten years or so. In the same process, she suggests that the District create a special task force of Garden Home residents to become a Fanno Creek Trail stewards group in order to work with District staff in how to oversee and maintain the trail. There is a good such model in Garden Home of a group of citizens that have worked with Washington County since 1995 that landscapes 16 places along SW Oleson Road, which is a substantial volunteer effort. These citizens have offered in the past to work with the District to remove invasive species in the area, but the effort has not yet gotten off the ground. With the catalyst of the Fanno Creek Trail Tree Maintenance Project,

a good opportunity may now exist for the District to move forward in partnership with the community to create a nice linear park in that area. Terry submitted a letter dated January 9, 2012 into the record.

Joe Blowers asked whether a friends group exists for trails, similar to the friends groups each of the recreation centers have.

- ✓ Doug Menke, General Manager, replied that there is not a specific friends group for trails, but that there are similar categories of community groups under which such a group as described by Terry could be formed.

Agenda Item #6 – Board Time
There were no comments during Board Time.

Agenda Item #7 – Consent Agenda
Bill Kanable moved the Board of Directors approve Consent Agenda items (A) Minutes of December 5, 2011 Regular Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, and (D) Resolution Appointing Trails Advisory Committee Member. Larry Pelatt seconded the motion. Roll call proceeded as follows:

Joe Blowers	**Yes**
John Griffiths	**Yes**
Larry Pelatt	**Yes**
Bill Kanable	**Yes**
Bob Scott	**Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #8 – Unfinished Business
A. Bond Program
Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, provided a detailed overview of each phase of a typical natural resource enhancement project via a PowerPoint presentation, a copy of which was entered into the record. Approximately $3.5 million of the 2008 Bond Measure was targeted at natural area enhancement and as of December 2011, a total of 23 of 28 projects have started. All projects, except the Fanno Creek Project (which is scheduled to begin in 2013), are scheduled to be underway by the end of 2012. Bruce offered to answer any questions the Board may have.

Bill Kanable noted that he has witnessed the natural resource enhancement process firsthand at Hyland Forest Park and that although initially it was hard to see the removal of the non-native species, the amount of native species that have flourished since has been impressive.

President, Bob Scott, asked what tools are used for removing large areas of invasive species.

- ✓ Bruce replied that it depends on the site. Staff follows an integrated pest management policy designed to help choose the right tool for each job. At many sites, the removal method is hand-pulling and in some cases, staff returns to selectively apply herbicide with the lowest possible toxicity, but depending on the sensitivity of the site, staff may choose different methods. Bruce provided an example of a site currently being treated that has rare plants engulfed in weeds. In this case, the District will be paying a higher premium to the contactor to do hand work in those areas in order to protect the rare species. If there were nothing in the area of value, the District might choose a method that appears a little more destructive since there is nothing to save through the process.

Joe Blowers commented that this evening's presentation has been helpful and that he is happy to now have a list of these projects.

B. General Manager's Report

Doug Menke, General Manager, provided a detailed overview of the General Manager's Report included within the Board of Directors information packet, which included the following topics:

- Aloha/Reedville Joint Facility Feasibility Study
- Fanno Creek Trail Tree Maintenance Project
    - Bruce Barbarasch, Superintendent of Natural Resources & Trails Management, noted that staff has been in the process of developing a maintenance program to improve the safety along the Fanno Creek Trail, as well as the health of the trees adjacent to the trail, between SW 92nd Avenue and Vista Brook Park. The proposed project involves limbing, trimming and pruning, as well as the select removal of some trees. It would create a safety corridor that makes maximum use of the paved path and also tries to prevent patrons using the trail from getting hit by stray vegetation. The proposal calls for a 10' clear zone overhead due to foliage sagging that occurs during a rain event.

      Bruce commented that the section of trail under consideration is fairly unique among regional trails in that it is highly shaded by trees with a prominent canopy. It is a gem of the community and there is a lot of pride in that; staff shares that excitement, but also has a regional trail standard to follow. Staff would like to keep the character and shade of the trees overhead, but also keep it free from encroaching vegetation and hazard trees. He noted that within the corridor, there are approximately 2,000 trees or large shrubs and as part of the planning process for improving the section of trail, staff identified a number of those trees to indicate potential activity, whether it be pruning or removal. Staff regrets neglecting to notify the public regarding why the trees were being marked and, as a result, staff has received concerns from neighboring residents about the project. Staff is listening to those concerns and recognizes that there has been much inconvenience in this particular area due to multiple City of Portland Bureau of Environmental Services (BES) projects in the past. However, staff does want to work together with the community to create a place that both has character and is safe for trail users.

      Bruce provided some photos of the project area under consideration, including vegetation that is proposed to be addressed, via a PowerPoint presentation, a copy of which was entered into the record. He noted that out of the 2,000 total trees and shrubs, there are 14 trees that need immediate pruning activity and 30 that need to be removed for absolute safety purposes. There is another group of about 95 trees that either need to be monitored or could be modified at this time. There may be some confusion within the community as to the exact number of trees identified due to multiple stemmed shrubs being counted as one tree. At this point, staff would like to complete the tree inventory that was started and hire a consulting arborist that is not involved in the tree removal process in order to get a more objective opinion on the status of each tree. There will be an internal review of the information and from there staff would like to form a public committee to help finalize a plan that could be brought forward in a series of public meetings and open houses. The committee would be made up of neighbors, Trails Advisory Committee members, and anyone else that is deemed to be critical in getting key public input from. The project would then move into the public meeting process, which would ultimately lead to a final plan for implementation.

President, Bob Scott, asked how long the more formal review process would take and at what point would immediate safety issues be addressed.

- ✓ Bruce replied three months, potentially longer. Regarding safety issues, there are a few trees that need to be removed immediately. Given the sensitivity of the area and the fact that there is a utility project being proposed in that location as well by Tualatin Valley Water District, staff wants to make sure that they are taking things slowly and that everyone who wants to be involved has the chance to do so. If the status of some of the trees diminishes, such as by a windstorm, they will be immediately addressed.

Joe Blowers referred to some of the correspondence the Board has received from residents opposed to the project requesting instead that the District focus on removing the non-native plant species in the area. He noted that 90% of the plant species in that area are non-native and asked what type of vegetation would have been there without human involvement.

- ✓ Bruce confirmed that the majority of trees in the corridor are not native species and that some could be considered invasive. He noted that a common thread in the letters received from residents is that they consider the area as a natural area. Staff's vision of the area over time is to add native vegetation, as well as perhaps some select non-native vegetation, in order to keep the healthy canopy and a higher overstory with a lower understory, similar to what is seen at the Tualatin Hills Nature Park. Without human involvement, the area would have most likely consisted of ash, oak, and other types of trees that prefer wetter soil.

Joe asked whether a goal of the committee would be to develop a long-term plan or direction for the habitat of the area.

- ✓ Bruce confirmed this, noting that how the area is maintained would also be a topic area. Although the District has safety standards to follow, outside of that, there is a lot of flexibility in terms of the type of natural state chosen for the area. The area is in somewhat of a grey-zone in that it is not a fully-functioning, highly native natural area, but has a rich history and a lot of possible directions.

Larry Pelatt stated that, as long-term stewards of the area, the District should be driving it toward its ultimately natural state. When he sees the pictures of the low-hanging canopy and dead vegetation, he does not believe the District is meeting its standards in terms of a regional trail. Although he understands the importance of the history of the area, the District also needs to be cognizant of its trail standards and this is a significant transportation corridor.

John Griffiths stated that he agrees that there may be a safety issue with some of the vegetation, especially when reflecting back on the windstorm that did so much damage to the Nature Park a few years ago. This is a much more populated area, which increases the chances of someone being injured. He asked for confirmation that only about 7% of the trees in the area are problematic.

- ✓ Bruce confirmed this, noting that only trees within the trail corridor that could fall in such a way to cause injury to a trail user are affected. If a dead or dying tree is far enough off of the trail to not pose any risk to trail users, it would be left as-is.

John commented that all trees eventually die and expressed agreement that as these trees are replaced, the goal should be to return the area back to as natural, native state as possible. Native trees with a high understory should be chosen for planting in order to retain the canopy quality valued by the neighborhood. As this is done over time, the habitat will become increasingly native and covered.

Bill Kanable explained that while there are some short-term issues that need to be resolved soon, while addressing those issues, the District also needs to invest more in the long-term

delivery of the preferred state for the area. He noted that although it may be painful in the short-term, the long-term outcome would be better overall.

President, Bob Scott, opened the floor for public testimony.

Nathalie Darcy, 9355 SW Brooks Bend Lane, Portland, is before the Board of Directors this evening regarding the Fanno Creek Trail Tree Maintenance Project. She stated that she has been involved with the Fanno Creek Trail for approximately 30 years and that when the trail was originally paved, there was much concern voiced by the community regarding preserving the tree canopy, so a committee was formed that carefully studied each tree when determining the route of the trail. However, over the years, the District has removed more trees without replanting, which has allowed the non-native, understory species to flourish. Taking this history into consideration, the community has reacted with concern when seeing so many trees identified for work. Although she realizes that the project is now on hold in order to evaluate a waterline project proposed for the area, that project too could also remove trees. She asks that if the waterline is approved, that it be sited under the trail. She noted that the trail and its environs are designated by Washington County as wildlife habitat, so consideration of potential habitat degradation must be paramount. While the community does not want an unsafe trail, she also does not believe that a boilerplate strategy should be used in this area and that a number of the identified trees are not impacting the vertical clearance zone. In addition, BES had committed to replanting trees that were taken out for one of their projects, but the plantings were denied by the District. In conclusion, she noted that although the trail may not meet all current guidelines, she believes the District has some flexibility within those guidelines to keep the promises made to the community when the trail was built to preserve its beauty. Nathalie distributed a packet of information, including pictures of the area under discussion, a copy of which was entered into the record.

Lynn Thorsen, 6605 SW 90th Avenue, Portland, is before the Board of Directors this evening regarding the Fanno Creek Trail Tree Maintenance Project. She stated that she has lived in the area for over 35 years and that when the Fanno Creek Trail was first paved, there was a promise made to the neighborhood regarding the removal of trees along the trail and that great care and consideration would be taken of them. She questions what has happened to the historic apple trees that also used to be along the trail. When she heard of the District's maintenance project, she was upset because the canopy is so important to the beauty of the trail and provides shade and wildlife habitat. She also questions why there were no plantings to replace the vegetation removed for the BES project. She described a stretch of the corridor where bicyclists and skateboarders gain a lot of speed, noting that there is no vegetation in this area to obstruct a potential collision, which in itself is a safety hazard. She would like to see more native plantings along this section of the trail. In conclusion, she opposes the removal of the identified trees unless they are diseased or constitute a hazard to trail users and if so, she would like to see replanting of the removed trees in close proximity to their original locations to help retain the current canopy. Lynn distributed a packet of information regarding the area under discussion, a copy of which was entered into the record.

Maria Wolfe, 7660 SW Oleson Road, Portland, is before the Board of Directors this evening regarding the Fanno Creek Trail Tree Maintenance Project. She stated that she is opposed to the removal of the trees in the area and believes that there are better uses of the District's tax dollars. She requested that the District reconsider this project.

Jeffry Gottfried, 7040 SW 84th Avenue, Portland, is before the Board of Directors this evening regarding the Fanno Creek Trail Tree Maintenance Project. He stated that he is troubled by the manner in which the Fanno Creek Trail has been managed and maintained by the District. In

particular, he is concerned by the lack of sensitivity to the trail as a place from which to enjoy nature. He described an organizational problem in having a Natural Resources Department, which is professionally skilled, and a Maintenance Department that cannot distinguish between different types of vegetation, working in the same areas. To his disappointment, it seems that the only activity that has occurred in the area by the District is the proposal to cut down trees in order to keep things looking tidy. Instead, he would like to see the District replant native forest trees and institute a program for weed control. He would like to see more vegetation, not less, along the trail and be able to walk in a natural-looking environment surrounded by native plants. Jeffry submitted a letter dated January 9, 2012, a copy of which was entered into the record.

President, Bob Scott, thanked the audience members in attendance this evening for their testimony.

John asked what the next steps are for this issue, noting that it is apparent that there needs to be a committee established.

- ✓ Doug Menke, General Manager, replied that staff would begin moving through the next steps as described this evening, including the formation of a committee and their involvement in the process of developing a final plan. Discussions will also occur with the Tualatin Valley Water District regarding their proposed waterline and how it might impact this project.

John agreed that the proposed committee will be beneficial, noting that each person who testified this evening listed different objectives. Some testimony was in favor retaining the canopy, while other testimony was regarding the removal of non-native species, which contradict each other.

- ✓ Doug agreed that there is work to do in ensuring that the District is meeting its highest priorities and as many of the needs of the neighborhood's as possible.

John requested that the topic come back to the Board for an update and further review.

Bill asked for clarification regarding the testimony pertaining to the BES plantings.

- ✓ Doug replied that staff would research this as part of the due diligence on this issue.
- ✓ Jim McElhinny, Director of Park & Recreation Services, noted that it is hopeful that through the work of the committee with Natural Resources staff, areas will be identified where plantings could be supplemented and added to what has already been done.

Agenda Item #9 – New Business

A. System Development Charge Fund Five-Year Capital Improvement Program

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet proposing an update to the current five-year Capital Improvement Program (CIP) for the System Development Charge (SDC) fund, which was approved in November 2007. Keith noted that updating the SDC CIP at this time reflects the numerous projects on the last CIP that have since been completed, either through SDC funding or Bond funding. While there is not a significant amount of SDC resources at this time, the five-year CIP enables the District to plan ahead on how to allocate the limited SDC funding in future years. This update would also become the basis for the capital program after completion of the Bond Fund capital program. Keith noted that four documents are included within the Board's information packet to help facilitate the discussion: an update to the Five-Year CIP approved in 2007, an update to the Master List of SDC Projects, an updated cash flow projection for the SDC Fund, and a proposed list of new SDC projects.

Keith explained that in order to prioritize projects in the 2007 CIP update, staff used the following three criteria from the very first SDC project discussion:

- Consistency with Comprehensive Plan goals and objectives,
- Community support, and
- Operating cost impacts.

Staff recommends that these criteria still be used to rank projects for the prioritized listing, but that the following criteria also are added:

- Operational needs,
- The ability to leverage SDC expenditures with outside funding sources,
- Whether there is an opportunity to fund projects through outside private funding (if this is high, the project would rank low on SDC prioritization), and
- Completion of past projects that have been partially completed by phasing.

Keith noted that while no specific Board action is requested at this time, staff does seek Board review and comment so that the list can be modified and prioritized and the SDC CIP recommendation brought back to the Board for consideration of approval at the February Regular Board meeting.

President, Bob Scott, referenced the criteria of "whether there is an opportunity to fund projects through outside private funding (if this is high, the project would rank low on the SDC prioritization)." He asked whether that could also include donation of land that the District would then develop with SDC funds.

- ✓ Keith confirmed that it could be "in lieu of" as well.

Larry Pelatt asked whether the criteria is prioritized.

- ✓ Keith replied that it is not, but could be weighted if the Board wishes.

Doug Menke, General Manager, noted that the Board would be provided a matrix to individually rank the projects, which would help facilitate the discussion when the project list is brought back to the Board for consideration of approval. The approved project list would then be integrated into the public budget process.

Joe Blowers referenced the criteria of "whether there is an opportunity to fund projects through outside private funding (if this is high, the project would rank low on the SDC prioritization)" and asked if there are certain categories of projects that this criteria would apply to more than others, and if so, what are they.

- ✓ Keith replied that land acquisitions are donated at times so ideally the District would not want to fund a specific land acquisition that is likely to be donated, but that tends to be more opportunistic. Special recreation facilities would probably be the most likely candidates to receive outside funding.

Larry stated that he is not convinced that potential outside funding should negatively affect a project's ranking.

- ✓ Joe agreed.

Larry noted that it could even be viewed in the opposite fashion in that if the District has the opportunity to receive a significant contribution to a project, many times such contributions come with a time limit; therefore, the project should have a higher priority rather than lower.

- ✓ Keith replied that the rationale behind this criteria was to combat the presumption that if a project was ranked high and likely to be funded via SDC's, that the ability for private fundraising would be displaced.

Larry disagreed, noting that he believes that every project should be seeking private funds, if possible, and that the projects should be ranked only by the District's needs for the project. If the District could raise outside funding for the project, it is all the better.

- ✓ Doug commented that some outside parties may be motivated by knowing that their project donation pushes the project to being fully funded, or others who want to create that initial push. He suggested that perhaps the criteria of "the ability to leverage SDC

expenditures with outside funding sources" should include reference to private or public outside funding to capture the thought process that outside funding, whether private or public, is generally an enhancement to the project.

Joe and Larry expressed agreement with Doug's suggestion.

B. Resolution Appointing Budget Committee Members

Doug Menke, General Manager, provided an overview of the memo included within the Board of Directors information packet, noting that there are currently two positions available on the Budget Committee for appointment. Notice of the vacancies was published and six applications were received. At the request of Board President, Bob Scott, a scoring matrix was distributed to the Board members in order to assist with the discussion regarding the six applicants. The completed scoring matrix has been provided to the Board, a copy of which was entered into the record.

Larry Pelatt moved the Board of Directors approve Resolution 2012-02 appointing Shannon Maier and Anthony Mills to the Budget Committee, each for a term of three years. Bill Kanable seconded the motion. Roll call proceeded as follows:

John Griffiths	**Yes**
Joe Blowers	**Yes**
Bill Kanable	**Yes**
Larry Pelatt	**Yes**
Bob Scott	**Yes**

The motion was UNANIMOUSLY APPROVED.

C. Sustainable Purchasing Policy

Keith Hobson, Director of Business & Facilities, provided a detailed overview of the memo included within the Board of Directors information packet requesting Board review of proposed additions to the District Public Contract Rules contained in Chapter 5 of the District Compiled Policies (DCP 5) in order to establish a Sustainable Purchasing Policy. The proposed Sustainable Purchasing Policy is a long-standing District goal and continues the District's commitment to sustainable practices as specified in Comprehensive Plan goals and objectives. The proposed policy establishes the requirement to use sustainability-related criteria in making District purchasing decisions, provides guidance on the use of appropriate criteria, and also establishes the requirement to use the sustainable costing model for certain purchases. Keith noted that while no specific Board action is requested at this time, staff does seek Board review and comment so that a public hearing can be scheduled to adopt the changes at the February Regular Board meeting.

Joe Blowers questioned the delayed implementation of July 1 for this policy.

- ✓ Keith replied that this is to provide adequate time to train staff on how to use and conform to the policy.

President, Bob Scott, asked whether there will be significant additional staff time spent in determining the sustainability factor of certain products or purchases.

- ✓ Keith replied that is not the intent. There are already a lot of standards available, including those built into the state contracting system, which a lot of the District's purchasing is done through. When there is purchasing taking place outside of state contracting, staff should refer to the other standards available via specific websites, such as those listed within the table on page 8 of the Operational Policy & Procedure. Ideally, very few purchases will need to be taken through the project attributes for identification. Furthermore, the hope is that Partners for a Sustainable Washington County Community will take on this type of a project and develop a uniform set of

standards that all of the partner agencies could then tie into. This is why the policy has been drafted with a certain amount of flexibility; to take into consideration that the standards may change as sustainable science and practices evolve.

Larry Pelatt suggested the District also look into a cooperative purchasing agreement with the City of Portland, as they have a lot of experience in this area.

- ✓ Keith agreed that this could be built into the procedures.

Agenda Item #10 - Adjourn
There being no further business, the meeting was adjourned at 8:45 p.m.

Bob Scott, President

Larry Pelatt, Secretary

Recording Secretary,
Jessica Collins