Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Trails Advisory Committee Meeting
Date: February 21, 2012
Time: 7:00 p.m.
Location: Fanno Creek Service Center; Beaverton, Oregon

In Attendance
Committee Members: Chair Tom Hjort, Vice Chair John Gruher, Recording Secretary Bernadette Le, Joe Barcott, Barbara Sonniksen, Jim Parsons, Mary O'Donnell
Ex-Officio Committee Members Present: Joy Chang (Washington County)
THPRD Staff Present: Steve Gulgren
Absent: Robert Vanderbeck, Kevin Apperson

I. Welcome
Chair Tom Hjort called the meeting to order at 7:00 p.m.

II. Introduction of Guests/Visitors and New Committee Member
Everyone present introduced themselves.

III. Approval of January Meeting Minutes
MOTION made (John) and seconded (Barb) for approval of January meeting minutes. Unanimous vote to approve.

IV. Volunteer Hours
Steve passed the volunteer hours sheet around and each member to record their January hours.

V. Eichler Park Video
The video shows the renovations completed at Eichler Park last year. Unfortunately, the video did not run smoothly so the Committee was unable to hear the sound. Joe stated that the renovations included formalizing the dirt track/jump and that the Northwest Trails Alliance (NWTA) will maintain the dirt track/jump, upon agreement with the THPRD. The renovations took 3-4 months (May-July) and all of feedback has been positive. Joe will obtain another copy of the video and the Committee may watch it at the March meeting.

VI. Announcements
Robert announced that the next Metro Quarterly Trails Forum will occur on Wednesday, April 25th 1-3:30 p.m. at the Metro Building (600 NE Grand Avenue). This meeting provides an opportunity for trail related projects to be presented and for the lessons learned from those projects to be shared between jurisdictions. The format will be small groups with a different project discussed at each table.

John presented the Draft Trail Advisory Committee page for the Summer Activity Report. The page will highlight some of the trail work that has gone on during the past year and some of the projects that will be going on in the upcoming summer.

Tom presented events that occurred in response to the community concerns raised last month regarding trees being flagged along the Fanno Creek Trail. A new committee has been formed of three or four community members and two or three THPRD committee representatives. Two meetings have occurred. The committee has developed a vision statement and is going to propose a plan and a budget. About a dozen individuals appear to be included in this planning process. The group has discussed some maintenance recommendations and has identified concerns with a portion of the trail, as is 10 feet wide and has an additional shoulder.
Steve announced that the second open house for the Fanno Creek Trail/Hall Boulevard Crossing will occur on March 1st between 6-8 p.m. Information regarding the two crossing options being considered will be presented at 6:30 p.m. It will be held at Elsie Stuhr Center. Recently, the cost for the underpass option has increased, due to the increased distance Hall Boulevard will need to be raised. This meeting will help to inform the different jurisdictions (THPRD, City of Beaverton) about the thoughts and concerns of the community.

VII. 2012 Meeting Calendar/Programs
Tom reviewed the draft calendar. Suggested changes to the calendar included adding:

- Deb Fife (Sunday Trailways) to the March Meeting.
- Metro Quarterly Trails Forum – April 25th
- BTA Alice Awards Ceremony – May 5th
- An additional construction visit in June. Westside Regional Trail construction could be a project to visit.
- The National Trail Counts to September. It is usually the third week of the month but may be changed this year. The Committee discussed gathering data at two locations. Information was gathered at Denney Road where trail previously ended. It may be nice to have comparable data for this location.

Tom asked the other Committee members to consider taking responsibility for finding a speaker for one of the months that does not have one yet. The Committee discussed potential speakers including: Alan S., Portland Parks; a representative for the State Bicycle Scenic Designation Program; Rod W., Tualatin River Water Trail Plan; Steph Routh, Willamette Pedestrian Coalition; Mike McCarthy, City of Tigard Bike Committee – Fanno Creek Trail updates within their district.

The calendar also listed the Ride into Spring on May 19th. Purpose of this event is to raise awareness about the District’s trail network. In the past, THPRD has partnered with other jurisdictions and has invited community leaders. At the January meeting, the Committee spoke about combining this event with the Sunday Trailways but decided that it would be most appropriate to retain separate events. Partnering with Hillsboro on the Rock Creek Trail could be an option for this spring’s event.

The location and date for the annual picnic was also briefly discussed. July has seemed to work in the past. Steve recommended holding the event at the Jenkins Estate and offered to see if a date is available in July. If not, he will check August.

VIII. 2012 Plan of Action
The Plan of Action is a comprehensive document identifying the goals and tasks of the Committee. Some of the currently listed items are completed frequently while others only occur when a specific type of issue arises. The list is quite lengthy so Tom will review it this month and will identify which items can be removed. An updated version of this document will be discussed next month.

IX. Westside Regional Trail Master Plan Committee Report
Joe discussed the first Stakeholder Advisory Committee meeting held on January 19th. Steve, Joe, and Joy were present. The meeting included a field trip to three or four locations along the trail (where the trail will cross the Tualatin River, where the trail will cross Highway 26, and at the northern most portion of the trail). The next meeting will be held the week of April 23rd.

X. Challenge Grant Funds
The Committee revisited many of the potential projects discussed during the January meeting. Since the previous month, Steve spoke to the Natural Resources Department to see if additional trail counters are needed. They could use three of them. Counters are roughly $600 apiece. MOTION made (Joe) and seconded (John) for approval of using Challenge Grant funds for three counters. Unanimous vote to approve.

The Committee also continued discussing using the funds on benches, art, and a smart phone application. Concern was raised about using the funds on art as it can be expensive, can be easily damaged, and can be
challenging to include on a trail. An opportunity for a bench and trash can was identified along the new portion of the Fanno Creek Trail. Robert stated that The Intertwine is developing QR codes for their new signs. The development is being completed by Erik Rosewell.

At the March meeting, Robert will present the QR codes The Intertwine is developing and the other ideas will be discussed further.

XI. Staff Update on Trail Projects
A. **Fanno Creek Trail** – The new segment of the trail opened on January 3rd and was completed for less than the engineering cost estimate. A couple small construction items remain to be finished, including a location where drainage needs to be repaired, stream bank enhancement behind the BSD site, and some signage installation.

B. **Bond Measure Trails Update**
   i. **Jordan Woods Natural Area** – The trail will extend from the Jackie Husen Park. The trail will run northwest from the Jackie Husen trail to an overlook. The natural area will also include a soft surface trail. The project will be constructed this summer.
   ii. **Westside Trail** – The District is still working on trail right-of-way as a portion had to be condemned along segment 4. They are trying to get the project out to bid soon with the goal of construction beginning in July.
   iii. **Waterhouse Trail** – The District has submitted land use applications for multiple trail segments to the City of Beaverton and Washington County. Pending these applications, the District will put the projects out to bid in the summer with construction beginning in the fall.
   iv. **Rock Creek/North Bethany** – The goal was to put all three segments (Rock Creek 2 & 5, and North Bethany 2) out to bid at the same time. A good bid was received, but a land use appeal was submitted to the Washington County Hearings Officer for North Bethany 2. The hearings officer did not make a decision at the January hearing but requested more information. The hearings officer will come back with findings on March 2nd. If the hearings officer finds in the community member's favor, then the NB #2 section would be removed from bid and the construction schedule would be affected. If the hearings officer finds for THPRD, the bid will be taken to the Board on March 5th and construction will continue on schedule.

C. **MTIP Funding**
   i. **Fanno Creek Trail/Hall Boulevard Feasibility Study** – The second open house for the Fanno Creek Trail/Hall Boulevard Crossing will occur on March 1st between 6-8 p.m. Cost estimates have been refined to include engineering and permitting, right-of-way, and construction. The underpass was previously listed at $3-3.5 million, but has increased to approximately $9 million. The bridge is estimated at $5 million.
   ii. **Waterhouse Trail/Walker Road Mid-Block Crossing Grant** – The project will include a bike/pedestrian light. The original trail design had a steep slope, but will be redesigned to a 5% grade.
   iii. **Westside Trail Segment #18** – Staff is waiting for the consultant’s contract to be approved and executed. The project should begin later this spring.

XII. Partner Jurisdiction Updates
A. **Washington County** – A North Bethany Placeholder Issues open house will be held on Thursday, February 23rd from 4-7 p.m. at the Community Room at Bethany Village. A consultant will be present to discuss cluster housing. Park issues will also be discussed.

B. **Beaverton Bicycle Advisory Committee** – No report because no representative present.

C. **City of Beaverton** – No report because no representative present.

D. **Beaverton School District** – No report because no representative present.

E. **Metro** – Intertwine signs will be installed on March 12th along the Fanno Creek Trail in Tigard. The signs should be there for a month. Metro is asking for feedback about if the signs are effective and if they are portraying the correct types of information.
XIII. Next Meeting will be held on March 20, 2012, 7:00 p.m. at the Elsie Stuhr Center.

Meeting adjourned at 8:45 p.m.

Respectfully submitted,

Bernadette Le
Recording Secretary