Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Trails Advisory Committee Meeting
Date: March 18, 2014
Time: 7 pm
Location: Sequoia Conference Room, Fanno Creek Service Center, Beaverton, Oregon

In Attendance
Committee Members Present: Chair Tom Hjort, Vice Chair, John Gruher, Kevin Apperson, Bernadette Le, Leda Mareth, John Ratliff, Ex-Officio Committee Members Present: Joy Chang (Washington County)

THPRD Staff: Steve Gulgren
Visitors: Stacy Connery and Kerry Lankford, Pacific Community Design
Absent: Kevin O’Donnell, Elaine Woods, Beaverton Bicycle Advisory Committee Rotating Member

I. Welcome
Chair Tom Hjort called the meeting to order at 7 pm.

II. Introduction of Guests/Visitors
Self-introduction by each person present.

III. Approval of February Meeting Minutes and Volunteer Hours for February
a) Committee members present have reviewed the February minutes.

   MOTION made (John Ratliff) and seconded (John Gruher) for approval of the February meeting minutes. Unanimous vote in favor of the motion.

b) The volunteer hours sheet was passed around and each member recorded his or her February hours.

IV. Announcements
a) Steve reported that the board of directors reappointed Tom, Bernadette and Kevin Apperson to the TAC.

b) Steve indicated that public testimony for the grant application for construction of Segment 4 of Waterhouse Trail will be scheduled at Metro headquarters sometime during the April to mid-May time period. TAC members are encouraged to testify.

c) Steve will bring a schedule to the next TAC meeting of “Grand Openings” for recently completed segments of Westside and Waterhouse Trails.

V. Challenge Grant
Steve reported that THPRD’s Resource/Maintenance department needs:

a) Electric wheelbarrow. Cost $3,522

b) Equipment and supplies trailer to aid Maintenance Department’s zone management system. Trailer can be towed on trails. Total cost approximately $4,000. The Parks Advisory Committee has already designated $2,000 to partially fund this trailer.

   MOTION made (John Ratliff) and seconded (John Gruher) to recommend spending $2,000 of Trails Advisory Committee Challenge Grant funds to partially fund the trailer requested by THPRD’s Maintenance department. Unanimous vote in favor of the motion.
VI. North Bethany Community Trails
Steve and Joy, together with Stacy Connery and Kerry Lankford, described trail and park plans for the 300 single family home “Bethany Creek Falls” development being undertaken by Polygon Development. Also, full size drawings of the development were reviewed by the TAC.

a) Polygon’s development conforms to Washington County’s North Bethany Plan. Joy was involved in preparing this plan.
b) Polygon will incorporate neighborhood parks and trails with an SDC agreement with THPRD. This allows the parks and trails to be designed and constructed, sooner and at less cost.
c) The plan depicts a system of Community Trails throughout the proposed development.
d) These trails will ultimately connect to the Rock Creek Trail, Westside Trail and future Waterhouse Trail.
e) Kevin O’Donnell has suggested that the Rock Creek Trail be extended north to Springville Road in order to connect to neighborhood trails in North Bethany.

MOTION made (Bernadette Le) and seconded (John Gruher) that the Trails Advisory Committee supports plans for North Bethany Trails presented at this meeting. Unanimous vote in favor of the motion.

VII. Update Trails Projects
THPRD Steve Gulgren:

a) Bond Measure Trails Update
   Waterhouse: Contractor now completing mid-block crossings. Only punch list items remain for other construction.

b) MTIP Funding
   Westside segment 18: BPA approval in-hand. THPRD is making good progress securing approximately 60 “Agricultural Easements” along the trail’s route.

c) Fanno Creek Trail/Hall Boulevard At-Grade Crossing:
   Environmental mitigation may be required. City of Beaverton will relocate trail near the crossing.

d) North Bethany Trail Segment 2: On hold.

e) Beaverton Creek Trail (West of Nature Park): Years off. No public meeting yet.

VIII. Updates Washington County, City of Beaverton, COB BAC

a) Washington County – Joy Chang:
   i. Aloha-Reedville Study and Livable Community Plan is now complete. An open house will be held the evening of March 20 at Portland Community College Rock Creek Campus.
   ii. After the Oregon Court of Appeals rejected the western portion of the Urban and Rural Reserve that greatly affects land use in Washington County, the Legislature passed “grand bargain” legislation to resolve the situation. This bill has been forwarded to the Governor for signature.
   iii. The Washington County “Work Program” is out for public comment.
   iv. Tom said that Reedville, west of the THPRD boundary and east of the City of Hillsboro boundary, has few trails and parks. He asked if adding Reedville to THPRD or annexing it to Hillsboro (both are trail and parks providers) was likely to occur in the future. Joy answered that such need has been discussed over the years but without results.

b) City of Beaverton: not present

c) Beaverton Bicycle Advisory Committee: not present

IX. Trail Project Recommendation/Priorities – Categories & Evaluation Criteria

a) Committee discussion
   i. “Selection Criteria” set forth in THPRD’s Trails Plan of 2006 will generally be a starting point for establishing criteria to evaluate and prioritize trail improvements.
   ii. Evaluation criteria should also include:
      (1) Social equity – serve residents with differing cultural and economic backgrounds
Geographic equity – serve residents throughout THPRD
THPRD residents vs. residents outside THPRD boundaries
iii. Include both new trails and improving existing sub-standard trails

b) Tom to prepare a preliminary spreadsheet of trail categories and evaluation criteria for discussion at next TAC meeting.

X. Recommendations for Trail Shoulders
a) John Ratliff presented his revised memo regarding large crushed rock shoulders and other safety issues on Segment 4 of Westside Trail. He has also obtained feedback from the Beaverton Bicycle Advisory Committee and has revisited the trail.
   i. The large crushed rock appears to be remaining within the shoulders instead of migrating onto the pavement; thus alleviates a safety concern.
   ii. The large crushed rock shoulders remain a hazard for cyclists that may veer off the pavement. Such large crushed rock stops narrow bicycle tires and, if that happens, a spill is likely.
   iii. Warning signs are recommended for steep parts of the trail that may become icy. Steve indicated that THPRD is reviewing its policy on signs and may consider this recommendation.

b) TAC will consider John's final memo during its April meeting.

XI. 2014 Calendar
Due to the TAC’s need to work on trail recommendations/priorities - including site visits - over the next several months, Tom will request that Metro postpone its 45-minute presentation, now tentatively set for June, until October or later. No outside speakers will be scheduled until after that time.

XII. Next Meeting will be held at 7 pm, April 15, 2014, Sequoia Room, Fanno Creek Service Center.

Meeting adjourned at 9 pm.

Respectfully submitted,

Tom Hjort
Recording Secretary, Rotating