



## **Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES**

### Parks Advisory Committee Meeting

Date: December 9, 2014

Time: 6:25 pm

Location: Fanno Creek Service Center

#### **In Attendance**

Committee Members:

Miles Glowacki, Sue Rimkeit, Stephen Pearson and Greg Cody

Members not present:

Virginia Bruce

Staff:

Mike Janin, Superintendent of Security Operations, Keith Watson, Parks Maintenance Department Supervisor

#### **I. Call to Order**

The meeting was called to order by Chairman, Miles Glowacki at 6:25 pm.

#### **II. Approval of Minutes**

The minutes from the October 14, 2014 Parks Advisory Committee meeting were unanimously approved as presented.

#### **III. Staff Report**

##### **Park Security, Mike Janin**

Mike reviewed the district's response plan notebook. He explained the difference between the orange and red sections, the value of the response cards. The Conestoga incident was reviewed, how smoothly the plan directions worked.

##### **Park Maintenance, Keith Watson**

Valley Park East is receiving more use due to the playground equipment upgrades. Salvaged play equipment pieces that had several years of play-use life left taken from previous upgraded park sites (slide from Wonderland Park and tire swing from Carolwood Park) replaced two 50-year-old climbers that did not meet safety code.

A report was given on some of the damage that happened during a recent wind storm, the impacts (staff clean up, damaged homeowner properties, trees, park district property).

Keith also updated the group on the following:

- Recent operational adjustments in the south zones that improve time management, reduce fuel use and miles traveled.
- Parks and Athletic Facilities staff assisting Buildings staff with projects at the facility closures.
- A new FT irrigation tech will be hired by mid-February, increasing our irrigation tech staff to three.

#### **IV. New Business**

We will be meeting the second Tuesday of the month at 6:30 pm. The group discussed meeting in February, April, June, August, October and December. If additional meetings were needed, the group can call another meeting date and time.

#### **V. Old Business**

Artwork at Lowami Hart Woods was tabled.

- VI. **Committee Time**  
Sue brought up the possibility of using money to support maintenance and security.
- VII. **Next Meeting will be held on Tuesday, February 10, 2015 at 6:30 pm at the Fanno Creek Service Center.**

Meeting adjourned at 7:40 pm.

Respectfully submitted,

Jon Campbell & Virginia Bruce (Recording Secretary)