



## **Tualatin Hills Park & Recreation District ADVISORY COMMITTEE MEETING MINUTES**

**Joint Advisory Committee (JAC) meeting**

**Date: 04/17/2019**

**Time: 6:30 p.m., regular meeting**

**Location: Fanno Creek Service Center**

### **Regular Meeting** of the Joint Advisory Committee

#### **In Attendance**

Committee Members: Ralph Becker, Rebecca Cambreleng, Britta Henry, Shoshana Lansberg, Jane Athanasakos, Tricia Lance, Galit Pinker, Kristin Preston, Pat Sheleny, Nanda Siddaiah, Shannon Wilson, Tosin Abiodun, Heidi Edwards, Margaret Hite, Geri Scheerens, Sam Scheerens, Jack Shorr, Sheri Wantland

Board liaison: John Griffiths, Wendy Kroger

Staff: Bruce Barbarasch, Jon Campbell, Sharon Hoffmeister, Brenda Peterson (recording secretary)

Visitors: Liana Harden, Engagement & Partnership Program Specialist

Guest Speaker: Holly Thompson, Communications Director; Christine Hoffman; Human Resources Manager

#### **I. Call to Order**

The meeting was called to order at 6:35 p.m.

#### **II. Approval of Minutes.**

The minutes from the January 16, 2019 meeting were presented to the committee. Sam moved to approve the minutes, it was seconded by Shoshana. Motion to approve the minutes carried unanimously.

#### **III. Staff Introductions**

- Liana Harden, Engagement & Partnership Program Specialist, joined the meeting to introduce herself to the committee and to the understanding of the Advisory Committee(s) in general.
- Bruce introduced Holly Thompson and Christine Hoffman as presenters on the agenda.
- Safe Parking pilot project. Jon Campbell is the liaison with the THPRD communications department and the city of Beaverton as we (THPRD at FCSC) host a family experiencing homelessness for a year. Holly confirmed this relationship and explained the process for a family to be accepted into this program. Additional questions can be directed to Holly.

#### **IV. Presentation: Diversity, Equity and Inclusion (DEI) Training**

Holly and Christine interactively invited the members of the committees to participate in an exercise which would identify characteristics (differences) of individuals, physical/visible and those not initially "seen." The discussion blurred the line of maybe what is seen, isn't necessarily "true" either. Holly and Christine took comments from the discussion to continue additional training opportunities for both staff and committee members. Holly mentioned that the District is moving forward to a visioning process that will include DEI strategies.

**V. Advisor Committee Grants** *(Guidelines were handed out with the agenda for the evening)*

Advisory committee grants are a way for these committee groups to put ideas into action. Grant requests must be put toward purchasing capital items; must have a life expectancy of more than one year and be valued at least \$1,000. There is about \$30,000 available each year to award to Advisory Committee projects.

If a committee would like to propose a project: 1) complete application, 2) present to Joint Advisory Committee, 3) receive approval from the committee to proceed with the project.

Examples of past grants awarded: purchasing outdoor exercise equipment for one of our parks. A camera was purchased for the Nature Center for the purposes of high resolution pictures for publications.

Examples of grants not accepted: mass amounts of art supplies for a center/project. Hiring someone for a study or attendance to a conference.

Previously approved grant requests-additional funds: Bruce requested an additional \$2,850 to complete the request for design and construction of a crosswalk along the Fanno Creek Trail.

\$6,000 was the original estimated cost. The additional funds should complete the project.

Rebecca moved to approve the request. It was seconded and unanimously approved by the committee members.

**VI. Grant Project Presentation: Parks & Facilities Committee; Historical Interpretive Signs**

Kristin presented the historical interpretive signage project in a PowerPoint presentation showing design phases to nearing the final stages for the layout of 4 identified parks. Kristin talked about the struggles to find some historical or "interesting" information that the committee felt the park users would be interested in reading and learning about these parks. The layouts mostly include some historical facts, some natural features of the park, a map and/or pictures.

After some group discussion, the P&F committee will revisit the text on each sign and consider some additional resource links for additional educational opportunities for guests.

**VII. Next Meeting will be held on**

Next Meeting: July 17, 2019, Fanno Creek Service Center.

Meeting adjourned at 8:30 p.m. followed by individual committee meetings, as scheduled.

Respectfully submitted, Brenda Peterson (THPRD Staff)