



Tualatin Hills Park & Recreation District Minutes of a Regular Meeting of the Board of Directors

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was held electronically on Wednesday, June 14, 2023. Executive Session 5:15 pm; Regular Meeting 6:30 pm.

Present:

Felicita Monteblanco	President/Director
Barbie Minor	Secretary/Director
Alfredo Moreno	Secretary Pro-Tempore/Director
Heidi Edwards	Director
Tya Ping	Director
Doug Menke	General Manager

Agenda Item #1 – Executive Session (A) Land (B) Personnel

President Felicita Monteblanco called executive session to order for the following purposes:

- To conduct deliberations with persons designated by the governing body to negotiate real property transactions; and
- To consider the employment of a public officer, employee, staff member or individual agent.

Executive Session is held under authority of ORS 192.660(2)(a) and (e).

President Monteblanco noted that the news media and designated staff may attend executive session. Representatives of the news media were directed not to disclose information discussed during executive session. No final action or final decision may be made in executive session.

Agenda Item #2 – Call Regular Meeting to Order

A Regular Meeting of the Tualatin Hills Park & Recreation District Board of Directors was called to order by President Felicita Monteblanco on Wednesday, June 14, 2023, at 6:30 pm.

Agenda Item #3 – Action Resulting from Executive Session

Tya Ping moved that the board of directors authorize the acquisition of land in the southeast quadrant of the district for the price discussed in executive session, subject to the standard due diligence review and approval by the general manager or designee. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Alfredo Moreno	Yes
Barbie Minor	Yes
Heidi Edwards	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #4 – Election of Officers for Fiscal Year 2023/24

President Felicita Monteblanco opened the floor for election of officers for Fiscal Year 2023/24.

Tya Ping nominated Alfredo Moreno for President for Fiscal Year 2023/24. Barbie Minor seconded the nomination.

Tya Ping nominated Barbie Minor for Secretary for Fiscal Year 2023/24. Heidi Edwards seconded the nomination.

Felicita Monteblanco nominated Tya Ping for Secretary Pro-Tempore for Fiscal Year 2023/24. Heidi Edwards seconded the nomination.

Hearing no further nominations, a vote was called:

Tya Ping	Yes
Heidi Edwards	Yes
Alfredo Moreno	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes

The nominations were UNANIMOUSLY APPROVED.

Agenda Item #5 – Proclamations

A. Juneteenth

The board members read into the record a proclamation declaring June 19, 2023 as Juneteenth.

B. LGBTQIA+ Pride Month

The board members read into the record a proclamation declaring June as LGBTQIA+ Pride Month.

C. Parks and Recreation Month

The board members read into the record a proclamation declaring July as Parks and Recreation Month.

President Monteblanco provided a brief overview of the activities and events THPRD is hosting in honor of Juneteenth, LGBTQIA+ Pride Month, and Parks and Recreation Month.

Agenda Item #6 – Budget Hearing: Resolution Adopting the Fiscal Year 2023/24 Budget, Levying Taxes and Making Appropriations

A. Open Hearing

President Monteblanco opened the budget hearing.

B. Staff Report

Jared Isaksen, Finance director, provided an overview of the memo included within the board of directors' information packet via a PowerPoint presentation, a copy of which was entered into the record, noting that there are no adjustments to the approved budget being proposed this evening. The total appropriation amount for Fiscal Year 2023/24 is \$160,754,387. The ad valorem property tax amount is at the rate of \$1.3073 per \$1,000 of assessed value, and a property tax of \$8,626,616 for bonded debt. He thanked the district's budget committee for their work in reviewing and approving the budget being presented this evening, as well as the work of the district's staff in preparing this information. Board approval is being requested for the resolution to adopt the FY 2023/24 budget, make appropriations, and levy ad valorem taxes.

C. Public Comment

There was no public comment.

D. Board Discussion

President Monteblanco complimented district staff on the thorough and complete budget document being presented this evening for consideration of adoption.

E. Close Hearing

President Monteblanco closed the budget hearing.

F. Board Action

Barbie Minor moved that the board of directors approve Resolution 2023-05 to adopt the 2023/24 budget, levy ad valorem taxes, and make appropriations. Heidi Edwards seconded the motion. Roll call proceeded as follows:

Alfredo Moreno	Yes
Tya Ping	Yes
Heidi Edwards	Yes
Barbie Minor	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

Agenda Item #7 – Audience Time

Evan Davis, 10645 SW 135th Ave, Beaverton, is before the board of directors this evening regarding his residential property located adjacent to Hiteon Wetlands Natural Area. A written copy of his testimony was received, a copy of which was entered into the record. Using a PowerPoint presentation, a copy of which was also entered into the record, Evan described his proposal to donate a portion of his property adjacent to Hiteon Wetlands Natural Area (identified as Lot B and roughly 10,000 square feet) to THPRD in exchange for a permanent easement on a small portion of Hiteon Wetlands Natural Area (identified as Lot A and roughly 1,600 square feet). The donated land would be beneficial in supporting THPRD’s mission to grow and protect natural and managed spaces for the community.

President Monteblanco noted that the board had been informed of the proposal via their executive session land discussions and believe that the proposed land exchange would set a precedent that the board is not comfortable with despite the unique circumstances. The board has provided direction to General Manager Doug Menke who is happy to continue discussions.

- ✓ Evan commented on the unlikelihood that another situation like this would ever come before the board for consideration, which should alleviate the concerns regarding precedence, noting that the proposed exchange would be largely in the district’s favor.
- ✓ General Manager Doug Menke commented on the district’s responsibility to protect public property, adding that he would be happy to continue discussions.

Agenda Item #8 – Board Time

A. Committee Liaisons Updates

Barbie Minor provided the following updates and comments during board time:

- ✓ Attended a meeting convened by the City of Beaverton with Beaverton School District and THPRD to learn more about each agency’s meeting and event spaces available for public use and discuss opportunities to better provide this information to the public in an easily accessible manner.
- ✓ Offered words of congratulations to the Beaverton School District graduating class of 2023.

Heidi Edwards provided the following updates and comments during board time:

- ✓ Also attended the meeting convened by the City of Beaverton as mentioned by Barbie and was impressed to learn that between the city and school district, THPRD has the most spaces available for public access.

Alfredo Moreno provided the following updates and comments during board time:

- ✓ The Tualatin Hills Park Foundation recently received two grants for the Splash for Life fundraising campaign to provide swim lessons for underserved youth. He thanked those who have donated to this important cause, noting that the foundation has some exciting and important work ahead.

- ✓ Reflected on the ripple effects that the programs provided by THPRD can have on youth in creating a spirit of belonging from a young age and encouraged THPRD to continue to look for ways to reach out to youth on the margins.

President Monteblanco provided the following updates and comments during board time:

- ✓ Expressed appreciation for Alfredo’s comments, noting that Pride month is a great time to be talking about these issues as there are populations of people that are hurting.
- ✓ Recently testified in support of Senate Bill 775 pertaining to removing barriers in serving as a director for soil and water conservation districts.
- ✓ Complimented the beautiful talking walls celebrating Asian American, Native Hawaiian, and Pacific Islander heritage located at the Babette Horenstein Tennis Center.

President Monteblanco recognized that this evening marks the last board meeting for board member Heidi Edwards, whose term ends on June 30. The board members, and General Manager Doug Menke, took turns honoring Heidi’s contributions as a board member over the past four years. Comments included appreciation for her work with and passion for the Tualatin Hills Park Foundation, knowledge and perspectives around labor negotiations, support of the arts and the district’s talking walls, and her advocacy for youth. The board members thanked Heidi for her leadership and service to THPRD and the community we serve.

- ✓ Heidi thanked her fellow board members for their comments, noting that it was an honor to be able to serve in this manner and that she is in awe of the innerworkings of the district and the work of staff. She fully intends to stay involved with THPRD and is excited for the future of the district.

Agenda Item #9 – Consent Agenda

Tya Ping moved that the board of directors approve consent agenda items (A) Minutes of May 10 Regular Board Meeting, (B) Monthly Bills, (C) Monthly Financial Statement, (D) Resolution Authorizing System Development Charge Indexed Rate Annual Cost Adjustment, (E) Resolution Amending District Investment Policy, (F) Intergovernmental Agreement with Oregon Department of Transportation for Fanno Creek Trail, (G) Bond Program Funding Transfer Natural Resources Category, (H) Chlorine and CO2 Supply Contract, (I) Custodial Supplies Contract, (J) Arborist Contracts, and (K) Trash Bags Contract. Alfredo Moreno seconded the motion. Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Alfredo Moreno	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

President Monteblanco referenced Consent Agenda item E, Resolution Amending District Investment Policy, and requested a future work session on this topic to learn more about it, including whether the board’s values align with the district’s investments. She appreciates the work that went into this policy and looks forward to having a more in-depth discussion.

Agenda Item #10 – Unfinished Business

A. General Manager’s Report

The following presentation was provided as listed within the General Manager’s Report included in the board of directors’ information packet:

- Climate Action Plan Update
 - Aisha Panas, deputy general manager, and Bruce Barbarasch, Nature & Trails manager, provided an update on the district’s work in drafting a Climate Action Plan, via a PowerPoint presentation, a copy of which was entered into the record.

Heidi Edwards expressed support for the considerations being given in how to adapt our spaces for all weather, such as additional shade opportunities at parks and cooling/warming shelters.

Tya Ping expressed agreement with Heidi's comments regarding four-season spaces. She is also interested in learning more about what the measurable outcomes will be within the plan.

- ✓ Bruce described a few of the measurable outcomes under consideration, such as greenhouse gasses, electricity, and gas usage; however, some activities may have more demonstrable outcomes, such as tree plantings and heat mapping. A combination approach will best appeal to different types of learners and stakeholders.
- ✓ Heidi expressed agreement with Bruce's comments and noted the importance of the public education component of why certain decisions are being made, such as changes in irrigation, mowing schedules, etc.
- ✓ President Monteblanco agreed as well, adding that people need to understand why changes are made in order to gain public support. The education component is critical.

Alfredo Moreno commented that this seems to be a common-sense approach and although there will always be urgency to do more, it is a great start for an organization of this size to have steps outlined with multiple ways to contribute both internally and externally.

President Monteblanco thanked Bruce for his leadership on the heat mapping project, noting that the board is excited to have that information when it becomes available.

Agenda Item #11 – New Business

A. Resolution Adopting Washington County Natural Hazard Mitigation Plan

General Manager Doug Menke introduced Mark Pierce, Safety Services manager, to provide an overview of the district's work around emergency management, noting that the progress being made wouldn't have been possible without the board's support of the district's Safety Services department and the staffing resources allocated that allow Mark to take on this critical work.

Mark provided a detailed overview of the development and benefits of the Washington County Natural Hazard Mitigation Plan (NHMP) before the board for consideration of adoption this evening, via a PowerPoint presentation, a copy of which was entered into the record. The NHMP is a multi-agency effort, with eleven different jurisdictions, that identifies natural hazards, vulnerabilities, and risks facing the county, as well as mitigation actions to reduce severe impacts and speed up community recovery from disasters. By being actively engaged in the NHMP development, THPRD was able to identify and amplify awareness of the need for high-priority mitigation projects that the district can implement to strengthen its resiliency in disaster situations and, once the plan is adopted, the district will be eligible to apply for federal and state grants to help fund these projects. Mark offered to answer any questions the board may have.

President Monteblanco complimented Mark and district staff on this important effort, noting that tonight's meeting has been a great reminder that THPRD is not just about parks, but also about community resiliency, celebrating our diverse communities, and thinking beyond.

Alfredo Moreno moved that the board of directors approve Resolution No. 2023-08 adopting the Washington County Multi-Jurisdictional Natural Hazard Mitigation Plan. Tya Ping seconded the motion. Roll call proceeded as follows:

Barbie Minor	Yes
Heidi Edwards	Yes
Alfredo Moreno	Yes
Tya Ping	Yes
Felicita Monteblanco	Yes

The motion was UNANIMOUSLY APPROVED.

B. Future Park at Pointer Road Preferred Concept Plan

Tim Bonnin, interim Design & Development manager, and Nicole Paulsen, park planner, provided a detailed overview of the preferred concept plan for the future neighborhood park located on Pointer Road in the West Slope neighborhood, via a PowerPoint presentation, a copy of which was entered into the record. This park will be funded via the district's system development charge program. An extensive community engagement effort was undertaken for the design, including virtual and in-person meetings and events, surveys, and a presentation to the West Slope Neighborhood Association Committee. A naming proposal for the park is still under consideration and staff hopes to present a recommendation to the board in the near future. At the conclusion of their presentation, Tim and Nicole offered to answer any questions the board may have.

Tya Ping noted that she is excited to see plans for a loop trail around the play areas and inquired whether the soft-surface trails will be ADA compliant.

- ✓ Nicole replied that the soft surface trails will largely be along the southeastern side of the park around the play areas, and possibly a compacted gravel trail in the gleaning garden area. The trail through the center of the site will be hard surface.

Tya asked if there will be ADA compliant areas just off of the ADA compliant trail where people who may be using a mobility device can safely view the play areas.

- ✓ Nicole replied that this would be evaluated during the design refinement period, but that benches and resting spaces are planned throughout the site.

Tya commented that this site will likely become a community destination park and, as such, she would like to see that the play equipment includes some ADA-accessible and neurodiverse opportunities that are different and offer variety from what we have at some of our other parks. Ideally, she would also like to see a cover over one of the play areas.

Heidi Edwards commented that she is excited to see that THPRD will soon be able to provide a much-needed park in this area. She inquired whether there were any special outreach considerations for the property owners adjacent to the site and if their feedback helped mold the concept plan.

- ✓ Nicole replied that district staff has been extensively communicating with a lot of the neighbors, including holding multiple onsite meetings. This is a well-established neighborhood and some of the historical information provided by the community has been helpful to refine the plan in order to encourage new use and help shape existing use. There was also consideration given to working around the number of private drives in the area through directional and pedestrian signage.
- ✓ General Manager Doug Menke added that this is an involved site with easement complications that has been a long holding for the district with very active immediate neighbors. However, the end result was engagement by all parties to bring forward a park in an area that it is very much needed. It has been impressive to see how staff has managed this delicate process.

Heidi thanked district staff, the neighborhood, and the surrounding community for working together in being able to provide this exciting opportunity.

Tya inquired whether there is any concern regarding people using the park's center trail for transportation purposes, which is located close to the playground.

- ✓ Nicole replied that this concern was evaluated; she described the pedestrian cut throughs that already exist in the area that will likely limit the amount of transportation use the trail will receive from cyclists.

President Montebianco expressed support for the gleaning garden component of the plan.

Barbie Minor moved that the board of directors approve the preferred concept plan for the future park at Pointer Road. Tya Ping seconded the motion. Roll call proceeded as follows:

Alfredo Moreno **Yes**
Heidi Edwards **Yes**
Tya Ping **Yes**
Barbie Minor **Yes**
Felicita Monteblanco **Yes**

The motion was UNANIMOUSLY APPROVED.

Agenda Item #12 – Adjourn

There being no further business, the meeting was adjourned at 8:15 pm.

Felicita Monteblanco, President

Barbie Minor, Secretary

Recording Secretary,
Jessica Collins