Tualatin Hills Park & Recreation District
ADVISORY COMMITTEE MEETING MINUTES

Nature Park Advisory Committee Meeting
Date: Thursday, July 9, 2009
Time: 7:00 pm
Location: Nature Park Interpretive Center – Robin’s Nest

In Attendance
Committee Members: Rod Coles, Jim Olson, Karl Quade, Kevin Hoover, Mathew Shepherd, Gordon Hale, Margaret Armstrong
Staff: Joan Andersen-Wells

I. Call to Order: Rod called the meeting to order at 7:05 pm.

II. Approval of Minutes: June 2009 minutes approved as read.

III. New Business
A. Nature Park Update

<table>
<thead>
<tr>
<th>Volunteer Position</th>
<th>Total Hours Per Month</th>
<th>Total Volunteers Per Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory Committee</td>
<td>17.25</td>
<td>7</td>
</tr>
<tr>
<td>Education</td>
<td>351.00</td>
<td>7</td>
</tr>
<tr>
<td>Interpretive Garden &amp; Gardening</td>
<td>46.50</td>
<td>11</td>
</tr>
<tr>
<td>Office</td>
<td>19.50</td>
<td>3</td>
</tr>
<tr>
<td>Park Watch</td>
<td>173.00</td>
<td>16</td>
</tr>
<tr>
<td>Plant Sale</td>
<td>8.00</td>
<td>4</td>
</tr>
<tr>
<td>Volunteer Training</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>615.25</td>
<td>48</td>
</tr>
</tbody>
</table>

- These totals do not include park projects.
- Thank you to all the volunteers that have been working so hard on our native plant garden! It’s looking beautiful!

B. Nature Mobile:
- The Nature Mobile has been appearing at all the summer concerts in the parks, as well as various schools and apartment complexes. Beginning July 10, the Nature Mobile will begin to visit various parks throughout the District.
The graphic wrap for the van will look similar to the below graphics. Tag Line: Connecting People, Parks and Nature Through Environmental Education.

C. Cooper Mountain: The opening celebrations for the park were well attended. The park officially opened on Saturday, June 27.

D. District Trails Map: The new District trail map is now available to the general public. It looks great. The map is also available for patrons to print a copy off of the www.THPRD.org website.

E. Summer Nature Park Programs: Nature Park programs are going well this summer.

F. Review Goals for 2008-2009 and develop new goals for 2009-2010
   a. Advisory Committee Goals - July 1, 2008 to June 30, 2009
      1. Raise $5000.00 to match Challenge Grant through Native Plant Sales. Goal met.
      2. Host native plant sales and educate the public about the use care and feeding of native plants. Goal met.
      3. The Advisory Committee will volunteer a total of 160 hours (outside of meetings) on Native Plant Sale, Park Watch and special events (Bug Fest, Newt Day, etc.). Exceeded goal, we volunteered over 1,100 hours!
      4. Achieve 80% attendance at monthly meetings. Exceeded goal; 85.86% attendance.
      5. Participation in Old Wagon Trail Project* Goal met.
      6. Participation in Kiosk Project** Goal met.
      7. Participation in planning and fundraising for Garden Project** Goal met.
   ** Updates, status reports, planning presentations, budget issues and subcommittees will be reflective of the group participation in these goals.

   b. Advisory Committee Goals for July 1, 2009 to June 30, 2010
      1. Raise $5000.00 to match Challenge Grant through native plant sales.
      2. Host native plant sales and educate the public about the use care and feeding of native plants.
      3. The Advisory Committee will volunteer a total of 500 hours (outside of meetings) on native plant sales, park watch and special events (Bug Fest, and Newt Day).
      4. Achieve 80% attendance at monthly meetings.
      5. To educate public about the resources and opportunities available at the Nature Park for participation and for volunteering.*
6. Participation in the Old Wagon Trail Project as it moves forward with funding from the bond measure.
7. Participation in planning and fundraising for Garden Project, planting of garden sections 1, 2, 3 and 4.

* A variety of ideas were discussed including: seeking feedback from neighbors in the community, holding an open house, preview of the Old Wagon Trail, brochures highlighting events, classes and activities at the Nature Park, preparing and presenting a slide show to Neighborhood Associations and/or service clubs, and developing posters or large display boards. No specific ideas were endorsed.

IV. Financial Report

Foundation account as of 6/30/09

Beg balance $18,583.84

Revenue:
- Expended POS and invoices credit $0.00
- Nature Store- June $843.05
- Plant Sale- June $7.50
- Interest Income $0.00

Total Revenue as of 6/30/09 $850.55

Expenditures:
- Partners West $391.22
- Common Ground $421.76
- Nature’s Needs $189.50
- Toymart $204.00
- Insect Lore Toys $314.00
- Common Ground $357.62
- Vernier Software - Proscope $362.90
- Partners West $287.20
- Costco - Bottled Water $28.01
- Mary Ringwald - Magnets $30.00
- A1 Fresh Impressions $599.00
- Common Ground $329.58
- Vernier Software - Proscope $129.00

Total Expenditures as of 6/30/09 ($3,643.79)

Foundation account as of 6/30/09 $15,790.60

Old Wagon Trail as of 6/30/09 $2,742.65

Challenge Grant as of 6/30/09 $0.00

School Grant Fund as of 4/30/09 $3,000.00
- Environmental Ed Field Trip Grant Reimbursement $2,883.00
- Elisa - Kinnaman $67.20
- School Grant Fund (remaining) as of 6/30/09 $ 49.80
Motion: Allocate $3,000.00 to the school grant fund and encourage staff to leverage funds whenever possible. Motion was made by Gordon Hale, and seconded by Kevin Hoover. Motion passed.

Challenge Grant: Possible items were discussed to include a viewing platform at Big Pond, two additional security cameras, and additional benches, interpretive signs, and irrigation for the Interpretive Garden. Advisory Committee members and staff were asked to think of other needs and specific requests for August.

V. Old Business

A. Advisory Committee Structure: We reviewed the Board minutes. It appears at this time that other groups had similar concerns to ours and that the Nature Park advisory role would remain the same within the proposed structure of a Friends of Nature Park.

B. Garden Update: The grant from Tualatin Valley Water District will enable us to move forward with planting the remaining sections of the garden. We will also be able to develop a watering plan and educational materials.

The warm dry weather has presented a challenge for establishing our garden, but overall it appears to be doing well. Weeding and mulching work parties will be scheduled for July.

C. Plant Sale Update: Plants are being ordered for the Fall Plant Sale. The plants that are being held in the maintenance yard require regular watering throughout the dry season.

Motion. Up to $200 is authorized for the purchase of drip irrigation and timers for the Plant Sale plants that are held over in the maintenance yard. Motion by Margaret, seconded by Vern. Motion passed.

D. Garden Work Party. A garden work party, with members of the Nature Park Advisory Committee and the Adopt-a-Garden volunteers, will be held on July 14, 6:00-9:00 pm.

VI. Next Meeting will be held on Thursday, August 13, 7:00 pm.

Meeting adjourned at 9:00 pm.

Respectfully submitted,

Margaret Armstrong
Recording Secretary